

UNDERHILL PLANNING COMMISSION

Thursday, October 24, 2019 @ 6:00 PM

Minutes

Attendance

Planning Commissioners:

Commissioner John Drew, Chair
Commissioner David Edson, Vice Chair
Commissioner Patrick Lamphere
Commissioner John “Kail” Romanoff
Commissioner Val Stori
Commissioner Brian Tijan
Commissioner Lea Van Winkle

Commissioner Sandy Wilmot

Staff/Municipal Representatives:

Andrew Strniste, Planning Director
Emilie Soisson, Recreation Committee

Others Present:

None

[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:01] Chair J. Drew called the meeting to order. No general public was in attendance to provide public comment. Chair J. Drew added the following item to the agenda: discussion with Emilie Soisson, a member of the Recreation Committee, to discuss the draft Recreation chapter of the Town Plan they wrote.

AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS

[6:03] The Planning Commission and Staff Member Strniste reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the October 17, 2019 minutes) and provided updates about each task assigned.

AGENDA ITEM: 2020 TOWN PLAN – DISCUSSION WITH EMILIE SOISSON REGARDING DRAFT RECREATION CHAPTER

[6:03] Emilie Soisson provided an overview of the draft Recreation chapter of the Town Plan, specifically noting the Committee’s past efforts and desired future projects. The Planning Commission inquired with Ms. Soisson about very efforts and projects, specifically a food truck night in Underhill Flats, the State Park, bike and pedestrian lanes, the vast trail system, etc. Discussion ensued about the sensitivity regarding the trail system within Town.

AGENDA ITEM: 2020 TOWN PLAN – REVIEW TRANSPORTATION GOALS, POLICIES & STRATEGIES; REVIEW SERVICES GOALS, POLICIES & STRATEGIES; REVIEW INFRASTRUCTURE GOALS, POLICIES & STRATEGIES; REVIEW LAND USE GOALS, POLICIES & STRATEGIES; REVIEW HISTORIC & CULTURAL RESOURCES GOALS, POLICIES & STRATEGIES;

[6:43] The Commission reviewed the draft goals, policies and strategies relating to transportation and land use. The review pertaining to the land goals, policies and strategies will be completed at the next meeting.

AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)

[7:45] Commissioner Romanoff made a motion approve the minutes of October 17, 2019. The motion was seconded by Commissioner Lamphere and approved unanimously.

[7:48] Commissioner Edson made a motion to adjourn. The motion was seconded by Commissioner Wilmot and approved unanimously.

Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the October 24, 2019 meeting were accepted this ____ day of _____, 2019.

Johnathan Drew, Planning Commission Chair

DRAFT

New Action Items

- Planning Commission* – Review Draft Town Plan Sections When Available.
- Planning Commission* – Submit to Staff Member Strniste Goals, Policies and Strategies for the remaining chapters of the Town Plan to be drafted.
- Staff Member Strniste* – Write Draft 2020 Town Plan Chapters.
- Staff Member Strniste* – Resend Natural Resources and Energy Chapters to Commission.
- Staff Member Strniste* – Send Zoning Bylaws Amendments to Commission Tijan.
- Commissioners Wilmot and Drew* – Review Draft Natural Resources Chapter.
- Commissioners Romanoff and Stori* – Review Draft Energy Chapter.
- Commissioners Wilmot and Stori* – Review Draft Economic Development Chapter.
- Commissioners Drew and Tijan* – Review Draft Transportation Chapter.
- Commissioners Romanoff and Stori* – Review Draft Housing Chapter.
- Commissioner Stori* – Research VT Act 34 as it Relates to the Draft Transportation Chapter.

Old, Incomplete Action Items

- Staff Member Strniste* – Inquire with Katherine Sonnick about the cost of create the Jericho natural resources plan.
- Staff Member Strniste* – Update Planning Commission Calendar.
- Planning Commission* – Submit to Staff Member Strniste Goals, Policies and Strategies for the land use chapter of the Town Plan to be drafted.

Completed Action Items