

UNDERHILL PLANNING COMMISSION

January 2, 2013, 6:30 PM

Minutes

**PC Members Present:** Chair Trevor Squirrel, Gerry Adams, David Edson, Mike Fullem, Irene Linde, Cynthia Seybolt

**Staff Present:** Planning & Zoning Administrator Kari Papelbon

**Guests Present:** Corey Mack, Resource Systems Group; Mike Weisel, Underhill resident

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6:34 PM: Call to order

6:35 PM: Presentation of Corey Mack, RSG: revised sidewalk feasibility study

Two alternatives, with layout and costs, were proposed:

1. an 8-10 ft. multi-modal paved pathway
2. a 5 ft. paved sidewalk

Specific issues discussed: width and obstruction of right-of-way, obstacles such as trees and utility poles, drainage, curbs, and driveways. The plans show a 10-foot wide path and assume a 3-rod right-of-way (also showing a cross-section to a 4-rod right-of-way). Corey cautioned that drainage infrastructure that would be impacted by the proposed sidewalks could not be relocated in the mandatory 5-foot wide green strip between the edge of VT Rte. 15 and the sidewalk.

There was also discussion of an optimal northern terminal point (Dumas Road or Poker Hill), of surface options (concrete or asphalt), of safety issues/treatment options at Village Service and the Underhill Jericho Fire Department, and easements.

Finally, there was discussion of costs and financing. Corey believes Underhill has a "good probability" of receiving a grant. The maximum award for a Transportation Alternative Program grant is \$300,000, of which the Town must provide up to a 20% match (cash or a max of 10% in-kind). Additional grants through the CCRPC Sidewalk Program or the State Bike/Ped program could cover the balance. Both grant programs require a cash or in-kind match between 10% and 20%.

It was agreed that cost should be a determining factor in decision-making, leading to a discussion of possible phasing, cost of materials, width of path, and the possibility of future extensions of path width.

Public Comment:

Mike Weisel stated that an asphalt sidewalk is not durable and not a good option. Concrete sidewalks, though initially more expensive, are more durable and the segments can be replace. He recommended a 5-foot wide concrete sidewalk.

Corey stated that he agreed a concrete sidewalk would be more durable, but stated that an asphalt sidewalk would probably last around 15 years before it would require resurfacing.

8:05 PM: All PC members present voted to present to the Selectboard a plan for building a 5-foot wide asphalt sidewalk in the Underhill Flats Village Center in four phases. For the SB meeting on 1/3/13, Corey will prepare a phasing schedule with associated costs. A public meeting to present the next draft of the plan will be scheduled in February.

8:25 PM: Minutes

8:26 PM: Cynthia made a motion, seconded by Irene, to approve the minutes of the December 11 public hearing as written. The motion was passed by all PC Members present.

The minutes of the December 19 meeting were discussed. One change was made: all proposed zoning changes were to be recommended to the SB as one ballot item.

8:30 PM: Cynthia made a motion, seconded by Irene, to approve the minutes of the December 19 meeting as amended. The motion was passed by all PC Members present.

8:30 PM: Meeting adjourned

Submitted by: Cynthia Seybolt, Clerk

These minutes of the 1/2/13 meeting were accepted

This 16<sup>th</sup> day of January, 2013.

  
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Trevor Squirrell, Chair

*These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.*