

UNDERHILL PLANNING COMMISSION
January 16, 2013, 6:30 PM
Minutes

PC Members Present: Chair Trevor Squirrell, Jerry Adams, Dick Albertini, David Edson, Irene Linde, Cynthia Seybolt

Staff Present: Planning & Zoning Administrator Kari Papelbon

6:37 PM: Call to order

6:38 PM: Discussion of request for information from resident Peter Duval

PC ascertained that all information requested is available except some GIS data which Kari will provide upon Selectboard approval.

6:45 PM: Town Report

Office staff will prepare this year's report. Since PC will not meet again before deadline, Kari will draft the PC report and Chair will review.

6:47 PM: Sidewalk Feasibility Study Update

Kari reported that the SB approved the proposed phasing plan for the project, which is reflected in the CIP. The FY 2013-2014 budget includes the necessary matching funds for Phase I of the project only. Their decision was based on cost concerns. Phase I (Park Street) is the least expensive section (~\$40,000). The 2013-14 budget has been finalized, so PC cannot appeal this decision. However, PC can include other phases of sidewalk construction in our CIP update recommendation.

A public meeting on this topic will be scheduled for February, preferably at our first monthly meeting on February 6.

6:57 PM: CIRD application

Kari recommended that we not consider applying, since there is not sufficient time to prepare an application before the March 3 deadline. The grant is similar to the AARP grant, which has not been fully utilized - \$3000 of that grant is still available to implement projects contained in the report from the Active Living Workshop (joint project with Jericho for the Flats). Suggestions are welcomed.

7:04 PM: Other business/Possible future projects

PC membership: Dick and Pat's terms end in March. Dick is willing to serve another full or partial term. Pat will be asked. Suggestions for future members were solicited, but no names proposed.

Project ideas:

- Kari suggested a build-out analysis, which could be performed by CCRPC. The limitations of such an analysis were discussed, and its usefulness questioned.
- Kari also suggested a “visioning” process for future development, perhaps including a visual preference survey and/or updated needs survey.
- Assist the Historical Society with finding a use for the Old Schoolhouse.
- Promote commercial development in town centers, especially Underhill Flats. First steps might include gathering information about services people want and working with Phil Jacobs.
- Revisit the Town Plan to determine what needs action, particularly regarding unrevised zoning districts. This will largely depend on the Town Meeting voting results.

7:30 PM: Redistricting

Main points of proposal were reviewed in preparation for SB hearing on 1/17/13. It was agreed that there should be additional publicity before Town Meeting, including another article or letter in the Mountain Gazette.

7:45 PM: Irene made a motion, seconded by Jerry, to approve the Minutes of the January 2, 2013 meeting as written. The motion was passed by 5-0 vote. Dick abstained.

7:46 PM: Dick made a motion, seconded by Cynthia, to adjourn. Motion passed by all PC Members present. End of meeting.

Submitted by: Cynthia Seybolt, Clerk

These minutes of the 1/16/13 meeting were accepted

This _____ day of _____, 2013.

Trevor Squirrell, Chair

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This 6th day of February, 2013.



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