

**Town of Underhill**  
Development Review Board Minutes  
March 14, 2011

**Board Members Present:**

Will Towle  
Matt Chapek  
Penny Miller  
Chuck Brooks  
Peter Seybolt  
Charles Van Winkle

**Also Present:**

Kari Papelbon, Zoning & Planning Administrator

**6:45 PM:** Work Session began with officer nominations and votes.

Board Member Peter Seybolt nominated Charles Van Winkle for Chair of the DRB. Board Member Matt Chapek seconded the nomination. Charles Van Winkle was voted Chair by all Board Members present.

Board Member Peter Seybolt nominated Penny Miller for Vice Chair. Board Member Chuck Brooks seconded the nomination. Penny Miller was voted Vice Chair by all Board Members present (Board Member Miller did not cast a vote).

Vice Chair Miller nominated Matt Chapek for Clerk. Chair Van Winkle seconded the nomination. Matt Chapek was voted Clerk by all Board Members present (Board Member Chapek did not cast a vote).

**6:56 PM:** Continued deliberative session on the Goplen preliminary 5-lot PRD application.

**7:55 PM:** Board Member Chuck Brooks made a motion, seconded by Board Member Matt Chapek, to move into open session. The motion was passed by all Board Members present. Board Member Chuck Brooks made a motion, seconded by Board Member Matt Chapek, to approve the preliminary application. No votes were cast in the affirmative. Application denied.

The following items were discussed for inclusion in the decision:

1. Subdivision Evaluation Considerations #2, #5, and #12 were not met by the proposal.
2. The PRD criteria were not met by the proposal.
3. The road did not meet the provisions of the Road Policy and created unsafe conditions that disqualified waiver requests.

The Board signed minutes and discussed their upcoming schedule.

**8:24 PM:** End of meeting.

These minutes of the 3-14-11 meeting of the DRB were accepted

This \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Chairperson Charles Van Winkle

*These minutes are subject to correction by the Underhill Development Review Board. Changes, if any, will be recorded in the minutes of the meeting of the DRB.*