

Underhill Selectboard Minutes
Thursday December 19, 2013 at 6:00 PM

Present: Brad Holden, Chair; David Rogers, Select Board; RaMona Sheppard, Finance Officer/HR Manager; Nate Sullivan, Road Foreman.

6:00 PM: Meeting Called to Order – Public Comment

There being no public comment, the chair moves to the next item on the agenda.

6:01 PM Report of Road Foreman, Nate Sullivan

Review of access permit for 53 Tupper Road Curb Cut: After discussion, Dave Rogers moves to approve on the condition that the town will install the culvert and the applicant will pay for it. Passed 2 – 0.

Range Road Turn Around: Brad Holden agrees to visit the site for town review of whether to cut the trees back.

New Town Truck: Nate Sullivan advises that he has received preliminary cost information for the truck purchase budgeted in the 2015 budget. Purchasing thru the state contract bid process the cost thru Clark's Truck Center will be between \$145k and \$162K depending on the final specs.

Town radios: Nate Sullivan will make contact to obtain further information on placing at Jericho CC Bus tower or on mountain top.

Plastic Culverts: The town has 6 each 30" x 20' plastic culverts in stock. The board will have the Town Administrator follow up for a sale of these items either by contacting the purchaser of the prior inventory or listing for sale on various boards such as VLCT or Craig's List.

New Road: Brief discussion of the unauthorized use of the trail area.

Plow blades: Dave moves to approve the purchase of new blades for the plow trucks based on the three quotes received by Nate Sullivan. Passed 2 – 0.

Unused vacation: The board approves carryover of highway personnel unused vacation into calendar year 2014. Approx. 33 hours for Jed Abair and 17.5 hours for Nate Sullivan.

Compensatory Time: Nate notifies the board that the highway crew would like to increase allowable compensatory time from 40 hours to 80 hours. Decision to postpone and discuss when there is a full board present.

Clothing Allowance: Nate notifies the board that the highway crew would like to increase their clothing allowance from \$550 per fiscal year to \$600 per fiscal year. Decision to postpone and discuss when there is a full board present.

Accident: Nate advises the board he had an accident that morning on Green Street. No one was injured, minor damage to vehicle, no damage to town vehicle. The insurance company has been notified.

Road Foreman Salary: The board decides to postpone discussion of Nate's salary until there is a full board present.

6:30 PM

Town Finance Offer – RaMona Sheppard

The budget draft was updated based on the changes recommended by the board at the last budget meeting. There being no questions on the revised budget, the meeting continued.

Meeting Continued:

Cliff Peterson of the Planning Commission joined the meeting.

Mr. Peterson presented a summary of the history and current status of the proposed amendments to the Town of Underhill Unified Land Use and Development Regulations and preservation of a Zoning Map. The presentation is available from the Planning Commission or the Town Administrator. The select board scheduled a public hearing for January 8, 2014 at 6:00 p.m. to bring the issue to the public.

Letter from Doug Robie at LE 011: The home owner continued in his correspondence to the board regarding his feelings that his view has been hampered and thus his property value has declined. The board decided to have the Town Administrator forward the correspondence to the town attorney.

New Road: Further discussion concerning unauthorized use of town trail.

Town Garage: Review of letter from engineering firm concerning possible fixes for the town garage roof and ventilation.

Planning and Zoning Administrator: The chair advises that the candidate has returned the offer letter confirming a start date of January 13, 2013.

Town Hall Renovation: Discussion postponed until Mike Wiesel can attend the meeting.

7:10 p.m.

Approval of 12.05.13, 12.11.13, and 12.12.13 SB meeting minutes: Minutes unanimously approved and signed.

12.11.13 Minutes: Approval postponed

Warrants reviewed and approved.

7:15 PM

PC and DRB Resignations

The board reviews a letter of resignation from the Planning Commission received from Dick Albertini. The board accepts the resignation and thanks Dick for his years of service and insight.

The board accepts the resignation from the DRB received by the chair from Helen Wagner and thanks her for her service.

7:19 PM

Dave Rogers moves to adjourn the meeting. Passed 2-0.

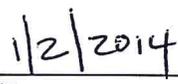
Respectfully submitted by:

RaMona Sheppard
Finance Officer/HR Manager

Read and Approved as submitted/amended



Brad Holden Chair



Date