

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
TUESDAY NOVEMBER 27, 2012**

**Selectboard:** Brad Holden- Chair, Seth Friedman

**Office:** Dawna Brisson- Town Administrator, Pam Shover-Chief Lister

**Public:** None

**MMCTV:** Ruth

6:00 p.m.      **Chair calls meeting to order.**

6:00 p.m.      **No public comment.**

6:00 p.m.      **11/20/12 Dog Incident**– 3 dogs broke free and travelled to Dave Martin’s property on Irish Settlement Rd where they attacked his sheep, 1 ewe died and he is concerned how the trauma will effect come spring. Event happened in the evening and Animal Control Officer responded the next day and spoke with property owner and dog owner. The Selectboard has not received the write up from the Animal Control Officer yet.

6:05p.m.      **E-911 Address Error** – Pam Shover- Chief Lister  
Pam Hands out a map of properties involved in numbering error. Error came to light when home owner Mark Weir notified the Zoning& Planning Administrator Kari Papelbon. The error has to do with #43 and #44 on Orchard Rd. The map is correct with #43 on the left and #44 on the right, but the grand list was transposed and has #44 for lot #43 on the map and #43 for lot #44 on the map, which causes a problem with E911 in that address wise now #44 comes before #43 and on the wrong sides of the road. Pam states she wrote letters to the property owners regarding the correction. Neither owner wants to change their address, so coming to the Selectboard for a decision. Have checked with 911, who said ultimately it is up to the town. Checked with UJFD and Harry went out and looked at and in his opinion was okay as long as clearly marked, preferably with reflector numbers. Haven’t received a response from Jeremy at the State yet. Concerns with leaving as is are- not in accordance with 911, exception to the rules/consistency, possible confusion could cost lost time in response to an emergency/liability. Discuss compromise of swapping numbers on the map and leave the grand list as is instead, if 911 and state are ok with exception and properties clearly marked. Pam will check into further and let them know what Jeremy at the State has to say.

6:25p.m.      Pam Shover departs.

**Updated Landfill Monitoring Cost Estimate** – Ross Environmental provided a cost estimate for the coming year to continue their monitoring

services of the landfill. Cost increased by \$100 over last year per testing. Selectboard reviews, accepts and signs quote. Copy given to finance for budgeting purposes.

**Public question (via email) regarding repaving of a section of Pleasant Valley Rd-** The Selectboard states the section of Pleasant Valley Rd from Stone House Hill to the top of Potvin's hill is on the town's radar for retreatment. The town does a certain amount of retreatment yearly. This year Stevensville Rd was done as it was really bad and was supposed have been done the prior year. Hopefully will be able to get another class II grant next year.

**Committee Member Training** – Kari Papelbon would like approval for Planning Commission member Irene Linde to attend a Planning and Zoning training 12/05/12 at a cost of \$55 and there is money in the budget. Also clarification on when she needs Selectboard approval. On motion by Seth Friedman, seconded by Brad Holden, the Selectboard approves committee members using funds for training if the training is under \$100 and funds are available in their budget, otherwise need to get Selectboard approval. The motion passes 2-0, 1 absent.

**83 Irish Settlement Rd driveway findings-** Nancy Koenig-Peckham emailed to touch base to see what repair options might exist. Findings- Driveway built in the 80's. The road was there before the drive was built. If were approving a new curb cut, we would request the owner to put in a culvert. However, would be willing to work with her to support a culvert being put in, by ditching on the town's part.

**CCRPC Speed Limit Study Findings for Lower English Settlement Rd-** Selectboard reviewed findings and feel no reason not to follow their expert findings. On motion by Seth Friedman, Seconded by Brad Holden, the Selectboard adopted an Amendment to the Underhill Speed Control Ordinance for TH #24 Lower English Settlement Rd to amend the speed limit from 35MPH to 30MPH to start the ball rolling on the process of changing the speed limit. The motion passes 2-0, 1 absent.

**Review of Project Status- Dawna Brisson- Town Administrator**  
Sugar Maple donated in memory of Sven Abrahamsen has been planted in Moore Park behind center bench. Plaque to be installed in spring. Beautiful tree and did a nice job planting, even though ground was very soft, just some shallow surface ruts.

Loss Control Consultant recommendations for Town Hall completed. Stair treads appears to be raw wood, want to have sealed? Selectboard would like to have them stained and urethaned to match. Selectboard approved contractor invoice for work done.

Loss Control Consultant recommendations for Town Garage believed to be complete, double check with Nate. Close out project.

Amendment to Speed Limit Ordinance for Range Rd has passed the 60 day wait period and was given to the Town Clerk today to record. Speed limit signs on that road need to be changed from 35 to 25MPH.

Class II grant final report and request for reimbursement was submitted today.

Spoke with Radio North today regarding a temporary base setup in the office until able to complete the upgrade at the end of January so that the office has some contact with the road crew. He plans to come out next week and look at setting up our base unit with a small temp antenna.

Green up Day 05-04-13 needs a coordinator, notified conservation commission and posted, suppose to submit a name to the State organizer by Fri- Know of anyone, have them contact me.

Bike Rack grant was supposed to have been delivered in November, held up in environmental review, so most likely will have for the road crew to install in the spring instead.

Recyclebank- Clean green has been having trouble getting the figures for me to report, so our totals don't reflect Oct. or Nov. Continue to try, hard with our setup, as I can't get the figures directly from the source because I'm not the customer.

2001 Truck for sale status- Haven't heard from Clark's since about 2 weeks ago when they notified us of a potential buyer. Need to touch base with them.

Budget scheduled for first draft review at the next Selectboard meeting on 12/06/12, second draft at the 12/20/12 Selectboard meeting, and final needs to be done first part of January.

**Set Selectboard Hearing Date for Amendments to the Unified Land Use and Development Regulations and Zoning Map for January 17<sup>th</sup> at beginning of regularly scheduled Selectboard meeting.**

**Warrants reviewed and signed**

**Minutes:**

**Approval of 10/25/12 Selectboard Meeting Minutes-** On motion by Seth Friedman, seconded by Brad Holden, the Selectboard approves the minutes as written. The motion passes 2-0, 1 absent.

**Approval of 11/07/12 Selectboard Site Visit Minutes** – On motion by Seth Friedman, seconded by Brad Holden, the Selectboard approves the minutes as written. The motion passes 2-0, 1 absent.

**Approval of 11/08/12 Selectboard CIP Work Session Minutes**- On motion by Seth Friedman, seconded by Brad Holden, the Selectboard approves the minutes as written. The motion passes 2-0, 1 absent.

**Announcements:**

**Next Selectboard meeting is Thursday 12/06/12 at 6pm, starts with CIP hearing 6-6:30pm.**

**Planning Commission Hearings on Amendments to the Unified Land Use and Development Regulations and Zoning Map are set for 12/05 & 12/11 at 7pm at Underhill Town Hall.**

**Cambridge Bridge Replacement on Irish Settlement Rd Meeting is 12/03 at 6:30pm at Cambridge Town Office.**

**Old Business:**

**Property next to Underhill Center Post Office-** Selectboard reviewed the Acquisition Policy and it is clear no funds can be spent until voter approval, however, no issue looking into. The property does fit the property acquisition policy, would serve public good, and additional land for the Post Office would add value to the town’s building. The Selectboard would like to return the realtor’s call and invite the realtor and owner to an open meeting to discuss.

**Beartown Gravel Pit-** All the fill has been leveled, looks good, plan to keep moving forward cleaning up and organizing. Gate is up, but buckled in, need to think about putting in a beefier gate.

**7:05 p.m. On motion by Seth Friedman, seconded by Brad Holden, the Selectboard adjourns. The motion passes 2-0, 1 absent.**

Dawna Brisson, Town Administrator  
Read and Approved as submitted/amended

  
\_\_\_\_\_  
Brad Holden, Chair

  
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Date