

TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, August 16, 2016, 6:00 p.m.

Selectboard: Cliff Peterson, Rick Heh and Kurt Johnson

Town Staff: Nate Sullivan, RaMona Sheppard and Brian Bigelow

Public: Ruth Miller (MMCTV), Nick McAvenia, Tyler Whitcomb, Robert Stone, Wally Stone,

6:00 p.m. Call to order, adjustments to agenda. Meeting called to order by Chair. Additions to the agenda: Hiring of Alex Angelino to Road Crew, Old Schoolhouse #5 interior work and River Road speed limit added to Old Business.

6:01 p.m. Public Comment Period. None

6:02 p.m. New Business.

2016 Paving Bids. Bids from Frank W. Whitcomb Construction Company, SD Ireland and Pike Industries Inc. were open and reviewed by the Selectboard.

	<u>Pleasant Valley</u>	<u>Cilley Hill</u>	<u>Total</u>
F.W. Whitcomb	\$121,579.35	\$5,185.00	\$126,764.35
S.D. Ireland	\$141,588.50	\$7,500.00	\$149,088.50
Pike Industries	\$125,744.12	\$3,287.04	\$129,031.16

Selectboard, staff and bidder representatives discussed unit prices, estimated quantities, past experiences, etc. Kurt Johnson moved to accept the bid of F.W. Whitcomb of \$126,764.35. Rick Heh seconded and the motion passed 3-0.

2016 Town Hall East Addition Roof Bids. No bids were received. Discussion ensued regarding options to include: advertising immediately or next construction season, combining jobs with the main roof in FY17-18. Consensus of Board is to further investigate current roof condition and reach out to local contractors more aggressively.

Stone Preliminary Access Permit (DO011). Applicants and Board discussed application which includes utilizing the existing access point at IS516 as a shared driveway. Shared portion of driveway to be 14' wide. Cliff Peterson moved approval of Preliminary Access Application A16-10 as per submitted drawings and with a waiver of the 12' setback from the proposed property line between Lot 3 and Lot 2. Rick Heh seconded and the motion passed 3-0. Chair to sign application.

Takeover of Town Contract (DW092). The former Wiefrich property, subject to a current Town Contract (2009-2019), has transferred. New owners interested in continuing in the program. Contract reviewed by Selectboard. Cliff Peterson moved to approve the assumption of the Town Contract at DW092 by Benjamin and Rebecca Butler. Rick Heh seconded and the motion passed 3-0. Selectboard signed the contract.

MMCTV. Selectboard discussed efforts made by MMCTV on behalf of the Town. MMCTV's efforts were recognized as "above and beyond". Chair moved that an Ex Gratia donation be made in the amount of \$200. Rick Heh seconded and the motion passed 3-0.

6:52 Old Business:

VTrans (CH/VT culvert). Status of culvert near the intersection of Cilley Hill and Vermont Route 15 discussed, awaiting additional information from VTrans.

Road Crew Position. Selectboard explained their rationale for the recent job offer to Alex Angelino to include: only applicant with a Class A CDL, lives within easy commuting distance for emergency and on call work, his resume, his enthusiasm and the recommendation of the Road Foreman.

Old Schoolhouse #5. All invoices have now been received. \$5,246.64 remains from the authorized \$40,000 figure. This figure is slightly more than the estimated amount to ready the upstairs for storage. Staff to solicit a second quote. The Friends of the Old Schoolhouse have started making inquiries about the windows.

River Road Speed Limit. Consensus of the Selectboard is to not proceed with changing the speed limit at this time. Alternate measures to calm traffic will be pursued. Staff and Selectman Johnson to contact area municipalities to discuss their experiences with trailer mounted radar speed feedback signs.

7:20 p.m. Warrants and Minutes. By consensus the Board reviewed and signed current warrants. Cliff Peterson moved approval of minutes of the August 2, 2016 Regular Selectboard meeting as submitted. Rick Heh seconded and the motion passed 3-0.

Board and staff discussed that all contractors - to include those volunteering their services - would be required to provide a Certificate of Insurance.

7:29 p.m. Member Items, Correspondence, Announcements, Schedule: Notice made of the next Regular Selectboard meeting being held on August 30, 2016.

- Notice made receipt of Zoning Administrator issuance of an Administrative Amendment to Access Permit A15-01 at PV625 (Baizley Subdivision Lot #2, current owner David Sills,).
- Receipt of Andrew Chamberlin letter dated August 15, 2016 related to the lot size restriction within Town Land Contract noted. Item will be addressed at the next Selectboard meeting.
- Staff directed to look at surrounding municipalities' Road Ordinances.

7:36 p.m. Executive Session. Cliff Peterson moved to enter into two consecutive Executive Sessions: the first for discussion with staff of a personnel issue in accordance with 1 VSA §313(a)(3) and the second to receive advice of counsel regarding the Repa Trail litigation pursuant to 1 VSA 313(a)(1)(E)-(F) based on specific findings that premature disclosure would severely prejudice the Selectboard and Town. Rick Heh seconded and the motion passed 3-0.

9:25 p.m. On a motion made, seconded and passed 3-0, the Selectboard exited executive session. No actions taken. Planning Coordinator to be invited to attend an Executive Session at the start of the August 30, 2016 Selectboard meeting.

