

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, June 21, 2016, 6:00 p.m.**

Selectboard: Cliff Peterson, Rick Heh, and Kurt Johnson

Town Staff: RaMona Shepard, Nate Sullivan and Brian Bigelow

Public: Ruth Miller (MMCTV), David Rogers, Luanne Nedich, R. L. Nedich, David Weaver, David Demarest, Peter Bennett, Amanda Cowan, Rachel Becker, John Drew, Jason Wyman, Miriam Pendleton, Norm Poutre, Craig Luce, Jackie Stoner, Sai Sarepalli, Diane Dufresne, Jack Raymond, Rick and Andrea Phillips, Sarah Hurley, Gerald Stoner, Cynthia Bolton, Mike Fullem, John Barbour, Katherine Sullivan, Ian Roos. Katy Lesser, Eric & Aime Bushey, Seth Friedman, Stacey Turkos, Amy Irvin Witham, Tony Julianelle, Scott Hicks and Max Gildmeister.

6:01 p.m. Call to order, adjustments to agenda. Meeting called to order by Chair.

Two additions to the agenda: Underhill Energy Committee and Deborah Rawson Memorial Library agreement added to Finance Director time. Add review of Ross Environmental Associates' letters to New Business.

6:02 p.m. Public Comment Period. None.

6:02 p.m. RaMona Shepard, Finance Director/Human Resources Manager.

Peter Bennett, Chair of the Underhill Energy Commission discussed a proposal for \$500 in Energy Committee FY16 Funds be utilized to fund an energy resource section at the Deborah Rawson Memorial Library (DRML). Bennett shared a Memorandum of Understanding between the Committee and DRML designed to guide the process.

Cliff Peterson moved the Selectboard give permission for the Energy Committee to execute the agreement and that the Selectboard allow the Chair to sign the warrant as needed. Rick Heh seconded and the motion passed 3-0.

RaMona Sheppard and the Selectboard reviewed her June 21, 2016 memo regarding the renewal of the managed computer services contract with Tech Group. The Town is currently going into year 2 of a 3 year contract. Increases include: an incremental charge related to the additional computers, a proposed improved Anti Virus/Email Security/Spam Filter and offsite Cloud Back up as an upgrade to the current manual in house back up. Cloud Back up would be a separate contract.

Cliff Peterson moved the Chair be authorized to effect the necessary paperwork to amend the Tech Group contract to include the increase in computers with resulting incremental cost and to include the improved security features at a cost of an additional \$500 per year and to enter into a separate contract for Cloud back up at an annual cost of \$2,700. Rick Heh seconded and the motion passed 3-0.

RaMona Sheppard and the Selectboard reviewed her June 21, 2016 Budget Status memo. Related to the Highway Budget notice was made of items that were under budget and items that were over budget which when combined with the beginning surplus result in a cumulative deficit of \$25,000. Two proposals were considered by the Selectboard.

Cliff Peterson moved the Selectboard transfer \$75,000 from Capital Reserve to the Highway Budget to result in a FY17 beginning surplus of \$50,000. Rick Heh seconded and the motion passed 3-0.

6:20 p.m. Public Hearing River Road Speed

The Selectboard took comments from residents and from Sai Sarepalli, PE from the Chittenden County Regional Planning Commission which conducted a speed study in 2015 and issued the document March 30, 2016. The recommendation of the speed study was for a reduction in the posted speed from 45mph to 40mph. The Selectboard was provided with a petition with 68 signatures supporting the reduced speed. Concerns from speakers at the hearing included: the study's methodology, safety, enforcement, bike/pedestrian uses, road and shoulder construction and condition.

At 7:36 p.m. Cliff Peterson moved to continue the topic to the July 5, 2016 regular meeting of the Selectboard. Rick Heh seconded and the motion passed 3-0.

7:37 p.m. New Business

Max Gildemeister re: Lifeguard Position at Town Pond: Max Gildemeister met with the Board as the Recreation Committee's recommendation to fill the lifeguard position for summer 2016. Cliff Peterson moved Eric Gildemeister be appointed with the condition that all Water Safety Instructor certification be obtained prior to starting work. Rick Heh seconded and the motion passed 3-0.

Old Schoolhouse #5 Change Orders: Selectboard and staff discussed Change Orders for an additional week's time to complete the project and for the repair/replacement of the rotted sill discovered once it was exposed by removing the rotted clapboards. Cliff Peterson moved to approve the change orders in the amount of \$1,140.74 and to grant an additional week for completion of the project. Rick Heh seconded and the motion passed 3-0.

REA Inspection Underhill Landfill (NR077X): Selectboard received the Spring 2016 engineering and Groundwater Sampling Results from Ross Environmental Associates for the semiannual inspection of the former Underhill Landfill. Results are consistent with previous inspections and a copy has been forwarded to Vermont DEC/ANR.

7:52 p.m. Old Business

Hunt Access Application/RA068T: Cliff Peterson moved to continue the application to a Special Selectboard hearing to be held June 28 at 6:30PM for discussion and deliberation. Rick Heh seconded and the motion passed 3-0.

Chittenden County Regional Planning Commission (CCRPC) appointments:

Cliff Peterson moved to appoint Brian Bigelow (Primary) and Kurt Johnson (Alternate) as Underhill's representatives to the CCRPC. Rick Heh seconded and the motion passed 3-0. Chair signed appointment letter, staff to complete and submit.

Cliff Peterson moved to appoint Andrew Strniste (Primary) and Brian Bigelow (Alternate) as Underhill's representatives to the CCRPC's Planning Advisory Committee and Chair is authorized to sign appointment letter when available. Rick Heh seconded and the motion passed 3-0.

7:56 p.m. Warrants and Minutes:

Cliff Peterson moved approval of minutes of the June 6, 2016 Special Selectboard meeting. Rick Heh seconded and the motion passed 3-0.

The Selectboard reviewed and signed the current warrants.

Cliff Peterson moved that the Chair be authorized to sign warrant for the first Old Schoolhouse #5 invoice. Check to be held by Town Administrator until special ordered material has been delivered to site. Rick Heh seconded and the motion passed 3-0.

7:59 p.m. Member Items, Correspondence, Announcements, Schedule:

Consensus of Board to have all new legal items referred to Murphy Sullivan Kronk.
Consensus of Board to have MMCTV livestream all Selectboard meetings.

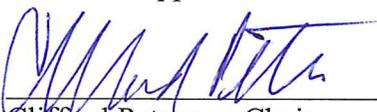
Notice made of the Special Selectboard meeting being held on June 28, 2016 at 6:30PM.
Notice made of the next Regular Selectboard meeting being held on July 5, 2016 at 6:00PM.

Town Administrator to obtain information from Road Foreman regarding replacing twice-recapped tires and anticipated stream crossings repairs.

8:07 p.m. Adjournment: On a motion made by Rick Heh and seconded by Cliff Peterson the Selectboard voted 3-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended


Clifford Peterson, Chair


Date

Underhill Selectboard Meeting

21-Jun-16

	Name	Address
1	David Rogers	133 River Rd
2	Luana Modich	29 Jackson Hill Rd
3	R. L. Modich	29 Jackson Hill Rd.
4	David Weaver	47 Jackson Hill Rd.
5	David Demarest	111 Fuller Rd (Full)
6	Peter Bennett	20 Edgmont Rd
7	Amanda Cowan	221 River Rd
8	Rachel Becker	16 Orchard Rd
9	JOHN DREW	27 HARVEY RD
10	JASON WYMAN	413 Pleasant Valley Road
11	Miriam Pendleton	27 Harvey Road
12	Norm POUTRE	416 PLEASANT Valley Rd.
13	Craig Luce	50 N. Underhill Station Rd.
14	Jackie Storer	185 River Rd
15	SAL SAREBALLI	CERPC.
16	Diane Dufresne	189 Pleasant Vly Rd.
17	Jack Raymond	420 PVK
18	John Almy	—
19	Rick & Andrea Phillips	211 River Rd
20	Sarah Hurley	16 Spruce Lane
21	Gerald Storer	185 River Rd
22	Cynthia Bolton	184 River Rd
23	Mike Jeller	8 Range Rd
24	John Barbour	321 Pleasant valley
25	Kathrine Sullivan	73 Stevensville Rd.

Underhill Selectboard Meeting
21-Jun-16

	Name	Address
1	Tom Roos	68 L. Eng sett. Rd
2	Katy Lesser	68 Lower English Settlement
3	Erz Bushey / Aimee Bushey	3 Lower English Settlement Rd
4	Sell Frieden	144 PV Rd
5	Stacey Turkey	140 Irish Settlement Rd
6	Strongman W. H. H. H.	29 Fox Run Road
7	Tony Julianelle	17 High Meadows Rd
8	SCOTT HICKS	8 HARVEY RD.
9	Max Gildemeister	29 Range Rd.
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FOLLOW RECOMMENDATION TO LOWER SPEED LIMIT ON RIVER ROAD

We, the undersigned, call on the Underhill Selectboard to follow the recommendation set forth by Chittenden County Regional Planning Commission lower the current speed limit on River Road from 45 MPH to 40 MPH.

We need to change the driving culture on Pleasant Valley and River Road to make this scenic byway safe for both pedestrian and driving traffic. This dangerous situation needs to be remedied on a well travelled road regularly lined with homes and bikers, runners, horses and tractors.

There have been numerous accidents on this road with speed playing a factor, in this residential and agricultural area. Let's make a positive change for all by adopting the recommendations from the 2015 road study calling on the Town of Underhill to lower the speed limit.

Name

Address

Suzanne McDeritt

35 Maple Ridge Rd.

Martha Erickson

6 Paul Cook Rd 05489

LP Wheeler

147 Beartown Rd 05489

Cheryl Miller

147 BEARTOWN 05489

Sarah Hurley

16 Spruce Lane 05489

Carol Sullivan

19 Evergreen Ln 05489

Robert Skamaker

"

Emily Ditter

20 Pleasant Valley Rd. 05489

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Name	Address	
<u>James Dougherty</u>	<u>142 River Rd</u>	<u>[Signature]</u> 6/12/16
<u>Kristin Humbarger</u>	<u>142 River Rd</u>	<u>[Signature]</u> 6-12-16
<u>Liz Smith</u>	<u>14 Roaring Brook Rd</u>	<u>[Signature]</u> 6/13/16
<u>Nancy Jones</u>	<u>3 Pleasant Valley Rd</u>	<u>[Signature]</u> 6/13/16
<u>Barb [unclear]</u>	<u>29 Wroughton Ln</u>	<u>[Signature]</u> 6/13/16
<u>Nancy Scott</u>	<u>57 Repa Rd</u>	<u>[Signature]</u> 6/13/16
<u>Chris Ryan</u>	<u>559 P.V. Rd</u>	<u>[Signature]</u> 6/13/16
<u>Dave Clayton</u>	<u>559 Pleasant Valley Rd</u>	<u>[Signature]</u> 6/13/16

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Name

Address

<u>Julie Bean</u>	<u>367 Irish Settlement Rd Underhill</u>
<u>Alaine Pissin</u>	<u>430 Poker Hill Rd. Underhill</u>
<u>Cynthia Bolton</u>	<u>184 River Rd. Underhill</u>
<u>Roxanne B. Miles</u>	<u>44 Orchard Rd, Underhill</u>
<u>W. S. Meadors</u>	<u>34 Sand Hill Rd. Underhill</u>
<u>Dagen W. Booth</u>	<u>81 MTN RD. Underhill VT</u>
<u>Quinn W. Booth</u>	<u>81 MTN RD Underhill</u>
<u>Darah Zucht</u>	<u>7A Cloverdale Underhill</u>

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Name Address

Tammy Leombruno 18 Hawk Ridge Underhill VT 05489

Jennifer King 242 Pleasant Valley Rd. Underhill, VT 05489

Nicole Thompson 485 Repa Rd. Underhill, VT 05489

Joye Babbitt 204 Poker Hill Rd., Underhill, VT 05489

Jay Meadows 134 Sandhill Road, Underhill, VT 05489

Michelle McNulty 191 Poker Hill Rd. Underhill, VT 05489

Mary Dolan 114 High Meadows Rd. Underhill 05489

Anna Stoly 29 Pleasant Valley Rd Underhill

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Name

Address

Kent Chapman 15 Hedden Hwy Underhill VT 05489

Eric Barker 15 Hedden Hwy Underhill, VT 05489

Tara Carter 39 Pleasant Hill Underhill VT 05489

Ernie Ammirato 421 VT Rt 15 05489

Patricia Manning 421 VT Rt 15 05489

Kelly Bernasconi 2 Roman Dr 05489

Michael Tavares 2 Roman Dr 05489

Jackie Stoner 185 River Rd 05489

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Name

Address

Chris Baron 480 Poker Hill Rd., Underhill, VT.

A Chabot 69 McClellan Farm RD

Charles J. Gickson 69 McClellan Farm RD

Gina Zabitansky 11 Raven Hill Dr, Underhill, VT

Greta Soderholm 52 Bull Cook Rd, Underhill VT

DEBORAH TOWNE 75 POKER HILL VT 05489

matias miguez 75 Poker Hill Underhill VT

Nicki Fieldman 6 Sugar Hill VT

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Name

Address

Ken Hummer 52 Bill Cook - 05489

~~ST~~ SCOTT ZABILANSKY 11 RAVEN HILL DR - 05489

Jennifer Bugeau Leslie VT RT 15

ELIZABETH LYSTER 17 DOON RD Underhill Vt.

BREIDEN LYSTER " "

Gerard K Stone 185 River Rd Underhill, VT

Alma Bushney 3 Lwr Eng Settlement Underhill VT

Eric Bushney 3 Lwr Eng Settlement Underhill VT

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Name Address

Michael Diffendoffer 20 Pleasant Valley Rd 05489

Joseph Bolton 184 River Rd, 05489

Michael Fallem 8 Range Rd 05489

Leah Fallem 8 Range Rd 05489

Amy Witham 29 FOX Run Rd 05489

Rick Witham 29 Fox Run Rd. 05489

TREVOR SQUIBBEW 15 SNYDER RD 05490

LINDA ALMY " " " 05490

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Address

<u>Rich Phillips</u>	<u>211 RIVER RD</u>	<u>UNDERHILL, VT 05489</u>
<u>Amanda Cowan</u>	<u>221 RIVER RD</u>	<u>Underhill, VT 05489</u>
<u>JESSE COWAN</u>	<u>221 RIVER RD.</u>	<u>UNDERHILL, VT 05489</u>
<u>Seth Friedman</u>	<u>144 Pleasant Valley</u>	<u>Underhill VT 05489</u>