TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, April 26, 2016, 6:00 p.m.

Selectboard: Cliff Peterson, Rick Heh and Kurt Johnson
Town Staff: Brian Bigelow
Public: Griffin Russell (MMCTV), Jeff Moulton, Jennifer Desautels, Karen McKnight, Janet Herrero, Stephen Herrero, Dan Heil, Rod Bruner, Peter Duval, Mike Fullem, Liam Murphy

6:00 p.m. Call to order, adjustments to agenda. Meeting called to order by Chair. Adjustments made to Agenda: Postpone PZA Job Description to a later date, add Old Schoolhouse #5 bid review to the end of the Selectboard Agenda if time allows.

6:01 p.m. Public Comment Period. Janet and Stephen Herrero spoke to the Hunt Range Road access application and Peter Duval discussed the Albertini PV109 Access Permit.

As no members of the public were in attendance for the first application (Demarest) the order of the Access applications was reversed to discuss Hunt/RA068T before Demarest/FU111.

6:09 p.m. Access Permit Applications: Hunt (RA068T), Demarest (FU111)

After being sworn in Dan Heil of O'Leary-Burke Civil Associates, PLC presented current proposal. Waivers are sought for maximum grade and length of grade. Existence of alternative layouts discussed. Cost and mineralization of site disturbance identified as rationale for client proceeding with current application. After being sworn in abutters Janet and Stephen Herrero spoke to concerns regarding conflicting surveys and stormwater. Any action would be reserved until after Deliberative Session.

Cliff Peterson move to continue the matter would be continued until the May 10, 2016 Selectboard meeting. Rick Heh seconded and the motion passed 3-0.

After being sworn in Jennifer Desautels, P.E., with Trudell Consulting Engineers and Jeff Moulton, P.O.A for landowner discussed current proposal with the Selectboard. Changes from September 2015 included formalization of POA status and information on the proposed access for 5 lots off Crane Brook Trail. In addition for lots proposed to be accessed off Class IV Fuller Road.

Cliff Peterson move to continue the matter would be continued until the May 10, 2016 Selectboard meeting. Rick Heh seconded and the motion passed 3-0.

7:07 p.m. Executive Session

Clifford Peterson moved to enter Executive Session under 1 VSA § 313 (a)(1)(F), to receive advice of counsel related to the Hunt and Demarest Access Applications on a specific finding that premature general public knowledge would clearly place the Town at a substantial disadvantage. Rick Heh seconded and the finding and motion passed by a 3-0 vote.

On a motion by the Chair, seconded by Kurt Johnson, the Selectboard came out of Executive Session on a 3-0 vote at 7:55 p.m. As a result of the Executive Session regarding the Demarest application the

7:59 p.m. New Business.

2016 LEOP: 2016 Local Emergency Operations Plan (LEOP) reviewed and considered by Board. Plan is an update of 2015 version. Plan has received the input of the UJFD.

Cliff Peterson moved to accept the 2016 LEOP and authorize the Town Administrator to sign and forward. Rick Heh seconded and the motion passed 3-0.

Lister memo re: PV354: Consensus of Board is to have staff invite landowner Lee Kirby to the May 10, 2016 meeting.

8:05 p.m. Old Business

Zoning Administrator's Job Description: postponed to later date.

8:07 p.m. Warrants and Minutes: The Selectboard reviewed and signed the current warrants.

Cliff Peterson moved approval of minutes of the April 18, 2016 Special Selectboard meeting. Kurt Johnson seconded and the motion passed 3-0.
Cliff Peterson moved approval of minutes of the April 12, 2016 Regular Selectboard meeting. Rick Heh seconded and the motion passed 3-0.

8:09 p.m. Member Items, Correspondence, Announcements, Schedule: Notice made of the next regular Selectboard meeting being held on May 10 26, 2016. Special meetings scheduled for April 28th and 29th for additional interviews for Planning Coordinator position.

Resignation of David Rogers as Town Health Officer received. Staff to advertise for replacement.
Letter received from resident Mike Weisel re: paving requests and suggestions.
Discussion of Historical Society loan of town book. Rick Heh and Staff to contact Carol Wagner and thank her for her efforts to the Historical Society.

8:44 p.m. Adjournment: On a motion made by Rick Heh and seconded by Kurt Johnson the Selectboard voted 3-0 to adjourn.

8:45 p.m. The Liquor Control Board convened to discuss new licensing application. On a motion made, seconded and passed by a vote of 3-0 the Board endorsed the Liquor License application of Mount Mansfield Community Co-Operative.

License application signed by the Liquor Control Board.

8:50 p.m. Adjournment: Cliff Peterson moved to adjourn the Liquor Control Board. Rick Heh seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended

5/10/16

Clifford Peterson, Chair Date