

TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
Underhill Town Hall  
Tuesday, August 4, 2015, 6:00 p.m.

**Selectboard:** Cliff Peterson, David Rogers and Rick Heh

**Public:** Ruth Miller (MMCTV), Brad Holden, Rachel Fifield, Bob Murphy, Chris Miller, Roy Dunphy

6:01 p.m. Chair called Selectboard Meeting to Order

**Adjustments to Agenda:** Brad Holden's appearance re 26 Westman Road added to Old Business.

**Public Comment:** Stan Senger presented a petition signed by residents of Repa Road in support of the Town in the litigation regarding the Repa Trail. Bob Murphy called attention to a culvert and drainage problem in the vicinity of 63 Stevensville Road that is causing damage to the roadway. He also called attention to a problem with gravel on the road at the intersection of Stevensville and Pleasant Valley Roads. Chair said both of these issues would be brought to the attention of the Road Foreman. Bob Murphy also suggested widening the width of fog lines on the roads as a traffic calming measure and a speed study on Stevensville Road.

**Mark Arenberg, Eckhart<sup>man</sup> Engineering, Deane Rd culvert:** Communication received from Eckhart Engineering that they are still in discussion with ANR on reducing the width of the proposed culvert and Mr. Arenberg has postponed his appearance before the Selectboard.

**Energy Committee Report:** Chris Miller, with Bob Murphy, presented a proposed change to the Energy Committee's mission statement and a general discussion ensued. The mission statement is to be put on the Selectboard's agenda for the next meeting.

**26 Westman Road:** By consensus, Brad Holden's appearance was moved from Old Business. Brad Holden presented a draft letter to ANR from the Selectboard regarding the preferred point of entry to the Boyden property at 26 Westman Road, i.e., the current access. Discussion ensued and by consensus the letter was signed on behalf of the Selectboard.

**Planning and Zoning Administrator appointment:** On a motion by Rick Heh, seconded by Dave Rogers, a resolution was adopted appointing Rachel Fifield as Planning and Zoning Administrator effective August 19, 2015. Resulting paperwork was executed. On a motion made, seconded and passed 3-0, Rachel Fifield was also hired effective August 7, 2015 as a planning assistant, working only August 7, 12 and 14 for training. On a motion made, seconded and passed 3-0, the Chair was authorized to do all things necessary to arrange for Sarah McShane to work as a planning assistant from August 19 to provide training to Rachel Fifield, with Sarah's time not to exceed 20 hours/week.

**Access/sign Permit Applications:** On a motion made and seconded, Access Permit of Alex and Monica John for 419 Irish Settlement Road was approved, 3-0.

**Old Business – 539 VT 15:** The Chair gave a status report on the walk-through and the upcoming closing of the transfer of the property to the Town. On a motion made, seconded and passed 3-0,

the Chair was authorized to do all things necessary and sign all appropriate documents to effect the closing and to execute the certification of the walk-through.

**New Business:** The Chair noted that on the periodic PACIF claim report, the only current item is the Repa Trail litigation. The Town supplies matter is off the agenda. The Chair reported on the MMU board's experience with a paid minute-take and discussion ensued.

The proposed Sheriff's contract was reviewed and discussion ensued. No action taken but a representative of the Sheriff's Department is to be invited to the next meeting.

A request was received from the Friends of the Harvest Market for the closing of part of Park Street, the Park Street Common, and other areas, for the 41<sup>st</sup> annual Harvest Market. On a motion made, seconded and passed 3-0, the request was approved.

General discussion was had on the enforcement of unpermitted accesses from town highways, with particular attention to procedures regarding Piney Grove and communication received from Brent Goplen's counsel regarding progress in resolving issues at Piney Grove. Chair will reach out to Charlie VanWinkle, DRB chair, to discuss procedures for approvals if an application regarding Piney Grove is forthcoming.

**Warrants and Minutes:** Warrants were reviewed and signed. On a motion made, seconded and passed 3-0, the minutes of the July 21, 2015 regular meeting of the Selectboard were approved as submitted.

**Member Items, Correspondence, Announcements, Schedule:** The next regularly scheduled Selectboard meeting will be August 18, 2015. Rick Heh raised a question as to Historical Society contracting for work on the Old Schoolhouse and discussion ensued.

**8:13 p.m. Executive Session:** On a motion made and seconded and on a specific finding that premature disclosure would severely prejudice the Selectboard and Town, the Selectboard voted 3-0 to go into executive session pursuant to 1 VSA 313(a)(1)(E)-(F) (Repa Trail and Fuller Road litigations).

**8:31 p.m.** On a motion made, seconded and passed 3-0, the Selectboard exited executive session. No action taken. On a motion made, seconded and passed 3-0, the Selectboard Meeting was adjourned.

Read and Approved as submitted/amended.

  
Clifford Peterson, Chair

  
Date