

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
6:00 p.m., Thursday, October 10, 2013**

Selectboard: Brad Holden, David Rogers

Town Staff: Brian Bigelow, Town Administrator, Nate Sullivan, Road Foreman

Public: Jim Hering (MMCTV15)

6:00 p.m. Meeting called to order.

6:01 p.m. Public Comment - None

6:05 p.m. Opening of bids for Road Reconstruction Projects

Four Bids were received and opened. SD Ireland Brothers Corp bid \$20,975.00 on Gert's Knob, \$20,500.00, on Cilley Hill Site #1, \$4,875.00 on Cilley Hill Site #2, \$22,750.00 on Downs Road and \$22,000.00 on Tupper Road. Wayne R. Russin Excavating bid \$18,720.00 on the Gert's Knob project and did not bid on the other sites. Dirt Tech Company LLC bid \$19,750.00 on Gert's Knob, \$16,500.00 on Cilley Hill Site #1, \$5,600.00 on Cilley Hill Site #2, \$12,310.00 on Downs Road and \$18,750.00 on Tupper Road. G.W. Tatro Construction bid \$32,475.00 on Gert's Knob, \$15,357.00 on Cilley Hill Site #1, \$6,300.00 on Cilley Hill Site #2, \$24,400.00 on Downs Road and \$30,525.00 on Tupper Road.

Input from the Road Foreman on priority stressed Gert's Knob and Cilley Hill Site #1 and Tupper Road as priorities.

David Rogers moved to award both the Cilley Hill sites to G.W. Tatro for a total of \$21,657.00 and to award the Gert's Knob site to Wayne R. Russin Excavating for \$18,720.00. Brad Holden seconded and the motion passed 2-0.

By consensus the Selectboard will hold off on awarding the Tupper and Downs Road projects until Monday October 14, 2013.

6:20 p.m. Review of Budgetary documents provided prior to the meeting by the Town Finance Officer

Documents reviewed and accepted. Note was made of compliance with the Fund Balance Policy minimum of 15%, currently the Town stands at 18%. The Road Foreman confirmed that October 11th would be Greg Lassiter's last day.

David Rogers moved to approve payment of Access Mobility LLC's Invoice # S0764 in the amount of \$1,915.00 for repairs made to the Town Hall lift. Brad Holden seconded and the motion passed 2-0.

David Rogers resolves to approve the 9/18/13 copier lease with SymQuest for 60 months at \$224.94 for a total lease value of \$13,496.40. Brad Holden seconded noting satisfaction with the vendor's past performance, the motion passed 2-0.

David Rogers resolves to approve the early out of the 2009 copier lease 9/18/13 to include the declining of the option to purchase the older machine outright for \$1,900.00. Brad Holden seconded and the motion passed 2-0.

Cargill quote for bulk salt delivery (\$61.68 per ton delivered) considered. Chair Holden asked the Town Administrator explore the option of purchasing via the VTrans contract. The Road Foreman has been very satisfied with the Cargill hauler, Barrett's Trucking who has been able to do 'Same Day' hauling.

Notice was made of the rescheduling of the Capital Improvement work session from October 2nd to October 19th at 8:30AM.

6:55 p.m. Minutes

Review of 09/26/13 Minutes. David Rogers moved to approve the minutes of 9/26/2013. Brad Holden seconded and the motion passed 2-0.

7:00 p.m. Announcements/Schedule

Announcement made of next regular Selectboard Meeting scheduled for October 10, 2013 in addition to the October 17th CIP work session.

7:01 p.m. Adjournment.

On a motion by David Rogers, seconded by Brad Holden the Selectboard adjourns this 10/10/13 meeting. The motion passes 2-0.

Brian Bigelow, Town Administrator
Read and Approved as submitted/amended



Brad Holden, Chair

10/24/2013

Date