

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, June 23, 2015, 6:00 p.m.**

Selectboard:, David Rogers and Rick Heh

Town Staff: Nate Sullivan, Ramona Shepard **Public:** Ruth Miller (MMCTV), Cynthia Seybolt, Gerry Adams, Pat Lamphere, Carolyn Gregson, David Edson, Irene Linde

6:00 p.m. Selectboard called to order;

6:01 **Adjustments to agenda:**

Remove executive session for pending legal action then add executive session for personnel matter. Further adding under 6:10 Finance/budget Report: RaMona Sheppard, Nate Sullivan the following items Vacation carry over requests, Setting the tax rate - Upcoming schedule, Locked doors, work from home policy - Clarify policy, Deanne Road Culvert status - FY issue, FEMA 4207, 4120, and 4022, Cash Flow/Revenue updates. Adding under New Business" Lister vacancy, 190 Beartown Rd. Adding under Old Business: Interim Town administrator, Repa Rd,

Public Comment: No public comments.

Finance/budget Report: RaMona Sheppard and Nate Sullivan gave an update on the budgets. The budgets should be even or slightly under budget at end of this fiscal year on 6/30/15. Ramona Shepard and Sheri Morin request to carry over vacation time to next anniversary years. On a motion made and seconded the requests were approved 3-0. RaMona reminded the Selectboard to be available around 7/7/15 to set the tax rate. Locking the door to the town hall and working from home were discussed. RaMona informed the board that the Deanne Road Culvert design work started before FY16. The board requested that work stop till FY16. RaMona updated the board on the status of FEMA 4207, 4120, and 4022.

Planning Commission: On a motion made and seconded the Selectboard appointed Andrea Phillips to a four year term, 3-0. Cynthia Seybolt made a presentation on the Capital Improvement Plan and discussion ensued.

Access Permit Applications :

Boyden/Rondeau Access Issue (26 Westman Road) no action taken

Alan Morse (18 Meadow Lane) (utility work in town right of way, on a motion made and seconded, application approved 3-0.

Alan Morse on behalf of Underhill Cemetery Ass'n (37 Park St) (excavation in Town right-of-way) no approval needed as all work is in the town right of way and the Highway crew will take care of the drainage issue.

Town Plan vote: Clifford Peterson abstained from voting. On a motion made and seconded, the 2015 Town Plan was approved 2-0.

Old Business: The Chair reported on the status of the proceedings re: FEMA HMGP VT539. Temporary Town Administrator: Selectboard gives Cliff approval to move forward with Westaff. The Board would like to have a meeting with residents about Repa Rd. trail on 7/7/15.

New Business: 190 Beartown Rd issues where discussed. Listers: Jay Lederman resigned his position and on a motion made and seconded the Selectboard appointed Peter Brooks as Town Lister till the next election, 3-0.

Warrants and Minutes: Current warrants and the Selectboard minutes of the May 26, 2015 Regular Meeting were approved. Selectboard minutes of the June 6, 2015 Regular Meeting were approved. Selectboard minutes of the June 9, 2015 Regular Meeting were approved.

Member Items, Correspondence, Announcements, Schedule

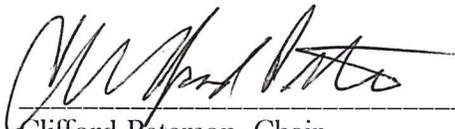
The next regularly scheduled Selectboard meeting will be July 7, 2015. River Road speed study was discussed. Town Contracts were discussed and the Selectboard agreed to take up this issue this year.

7:45 p.m. Executive Session: On a motion made and seconded and on a specific finding of discussing a personnel matter the Selectboard voted 3-0 to go into executive session.

8:06 p.m. On a motion made and seconded, the Selectboard voted 3-0 to leave executive session. No action ensued.

8:08 p.m. On a motion made and seconded, the Selectboard voted 3-0 to adjourn.

Read and Approved as submitted/amended.


Clifford Peterson, Chair


Date