

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
8:30 a.m., Tuesday, December 2, 2014**

Selectboard: Seth Friedman, David Rogers and Cliff Peterson

Town Staff: Sherri Morin, Mona Sheppard, Sarah McShane, Pam Shover, Brian Bigelow and Nate Sullivan

Public: None

8:35 a.m. Meeting called to order. No adjustments to agenda: First round of draft municipal FY15-16 Budget followed by Legal Matters/Executive Session.

8:36 a.m. Public Comment – No members of the public in attendance to speak to non agenda items.

8:37 a.m. Draft FY15-16 Budget – Draft revenues and expenses (printed 12/01/2014) reviewed line by line. Initial consensus included potentially adding additional funds to Selectboard Legal (\$5,000 – ongoing matters), Town Hall Building Maintenance (\$5,000 - interior paint), Post Office (\$1,000 – chimney repair), Recreation Grounds Maintenance (\$5,000 – dredge Town Pond), Planning & Zoning Legal (\$2,500 – ongoing matters). Mapping, Old Schoolhouse #5 and Highway Contractors were identified as line items that would need additional consideration in subsequent meetings. Consensus of Board that the draft increase of approximately 10% would also require additional consideration.

10:37 a.m. Legal Matters / Executive Session -

Based upon conversations with the Municipal Attorney, Cliff Peterson moved to have the Board enter Executive Session to discuss active legal matters involving the Town upon specific findings by the Board that premature general public knowledge would create a substantial disadvantage for an interested party. David Rogers seconded the finding and the motion to enter Executive Session. The finding and motion passed 3-0.

On a motion by David Rogers, seconded by Cliff Peterson and passing 3-0; the Selectboard exited Executive Session. No actions taken or decisions made as a result of Executive Session.

11:24 a.m. Member Items, Correspondence, Announcements, Schedule.

The next regularly scheduled meeting is December 9, 2014 at 6:00 p.m.

11:25 a.m. Adjournment.

David Rogers moved to adjourn. Cliff Peterson seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.

Seth Friedman, Chair

Date

12.9.14