

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Thursday, November 1 , 2011**

Present: Dan Steinbauer – Chair, Brad Holden – Select board/Road Commissioner, RaMona Sheppard – Finance Officer, Rod Fuller – Road Foreman, John Angelino.

8:00 a.m. The Board moves into Executive Session

8:47 a.m. The Board moves out of Executive Session

Dan Steinbauer asks that the minutes reflect that John Angelino has been hired as Road Foreman effective Monday November 7, 2011. Rod Fuller will assume the responsibilities of Assistant Road Foreman on the same date. Dan will prepare a draft news release to inform the community of recent personnel changes including road crew changes and town administrator changes. The board will approve the draft news release at the next meeting.

8:50 a.m. Meeting is adjourned

Respectfully submitted,
RaMona C. Sheppard, Finance Officer

Read and Approved as submitted/amended

Dan Steinbauer

Date