

**TOWN OF UNDERHILL
SELECTBOARD MEETING AGENDA
5:00 p.m., Thursday, October 25, 2012**

- 5:00 p.m. Call Meeting to Order**
- 5:00 p.m. Executive Session- Personnel item**
- 6:00 p.m. Public Comment**
- 6:05 p.m. CCCTA – Meredith Birkett**
- Jeffersonville-Burlington commuter presentation
- 6:20 p.m. Town of Westford – John Quinn**
- Discuss Public Works Mutual Aid Agreement
- 6:35 p.m. 83 Irish Settlement Rd – Nancy Koenig-Peckham**
- Discuss road run-off and driveway erosion
- 6:45 p.m. Finance Officer/Human Resources – RaMona Sheppard**
- Budget Calendar & Procedure Review
 - Discuss CIP status
 - Discuss Health Insurance Open Enrollment Renewal
 - Review Road Foreman Job Description- Approve or Modify
 - Review Purchasing Policy – Approve or Modify
 - Discuss Conflict of Interest Policy cover letter needed from Selectboard
 - Discuss Mona, Sherri and Road Foreman attending DER training on 11/8/12 “Reasonable Suspicion Class”
- 7:20 p.m. Warrants**
- 7:25 p.m. Old Business**
- Sign off on FEMA State Completion Certification
 - Update on R.O.W. Access permit payment for 6 Depot St.
 - Approve R.O.W. Access permit for 53 Sugar Hill Rd.
 - Designate an Interim CCRPC & TAC Rep
 - Discuss consignment sale of 2001 Truck
- 7:40 p.m. New Business**
- Approve/Sign Open Space Land/Farmland/Forest Land Contract

- Discuss Social Service Agency Appropriation Policy
- Discuss VNA request for funding for FY2014
- Discuss American Red Cross request for funding
- Discuss Mills Riverside Park request for funding
- Discuss getting quotes for Town Report
- FYI – Donation Thank you letters

7:55 p.m. Minutes

- Approval of minutes from 10/11/12 Selectboard Regular Mtg

8:00 p.m. Announcements

- Next Regular Selectboard Meeting 11/08/12 @ 6:00 pm

8:00 p.m. Adjourn