

**TOWN OF UNDERHILL
SELECTBOARD MEETING AGENDA
8:00 a.m., Friday, May 4, 2012**

- 8:00 a.m. Review Policies and Job Descriptions**
- **Accounting, Auditing and Financial Reporting Policy**
 - **Cash Receipt Policy**
 - **Fraud Prevention Policy**
 - **Purchasing Policy**
 - **Conflict of Interest Policy**
 - **Credit Card Policy**
 - **Road/Highway Worker Job Description**
 - **Road Foreman Job Description**
 - **Zoning and Planning Administrator Job Description**
- 8:45 a.m. CDL files and Drug testing**
- 9:00 a.m. Adjourn Public Portion**
- 9:15 a.m. Executive Session**