

UNDERHILL PLANNING COMMISSION

Meeting Minutes

Wednesday April 2, 2014 6:30 PM

Underhill Town Hall

Members Present:

Trevor Squirrell (Chair), David Edson, Cynthia Seybolt, Irene Linde, Gerry Adams, Carolyn Gregson

Staff Present:

Sarah McShane (PZA)

The meeting of the Underhill Planning Commission was called to order by Chair Trevor Squirrell at 6:30 PM

The **first item** for discussion was how to proceed with obtaining comments from the public and Chittenden County Regional Planning Commission (CCRPC). Members agreed that if CCRPC can provide timely comments it may be beneficial to seek their input first. S. McShane will discuss with CCRPC staff and follow-up with Planning Commission members at their next meeting. C.Seybolt requested for staff to document each outreach activity. All members agreed to continue to use Front Porch Forum as a venue to gather public input, as well as Two Towns Online and the Mountain Gazette.

Members discussed the redistricting project. Chair T. Squirrell stated that the redistricting project entailed 3 issues- Underhill Flats, Underhill Center, and the Outliers. He also mentioned that Sharon Murray will hopefully assist the Planning Commission with the redistricting project however the Planning Commission should first focus on updating the Town Plan.

The **second item** for discussion was updating the Town Plan.

Commission members discussed edits to the Land Use Chapter of the Town Plan. S.McShane will make the corrections and provide Commission members with a final copy of the Land Use Chapter for the next meeting. Chair T. Squirrell will review the Fluvial Erosion Hazard & the Special Flood Hazard District sections more closely.

Members agreed to finish discussion of the Land Use Chapter at the next meeting. G.Adams told Commission members that he is working with the Energy Committee to update the Energy Chapter. He would like to reserve time at the next Planning Commission meeting to discuss and seek input on the Energy Chapter. Chair T.Squirrell also mentioned that if time allowed, the Commission could start reviewing the Services Chapter. C.Gregson told members that the Service Chapter needs significant updating.

The **last agenda item** was public comment and reviewing the Minutes from the March 19, 2014 meeting. D. Edson made a motion to accept the minutes, seconded by C.Gregson. The Commission unanimously approved the minutes from March 19, 2014 as submitted.

The next Planning Commission meeting will be **Wednesday April 16, 2014**. Staff S. McShane told Commission members that she will be unable to attend the next meeting.

The meeting adjourned at 7:50 PM.

Respectfully submitted by:

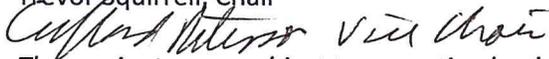
PZA Staff Sarah McShane

These minutes of the April 2, 2014 meeting were accepted

This 16th day of April, 2014



Trevor Squirrel, Chair



These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.