

UNDERHILL PLANNING COMMISSION

June 17, 2015 8:00 AM

Minutes

PC Members Present: Cynthia Seybolt (Chair), Gerry Adams, Pat Lamphere, Irene Linde, Carolyn Gregson (Secretary)

Others present: Sarah McShane (staff)

8:05 AM: Call to order by Chair C. Seybolt. There were no public comments.

8:05 AM: C.Seybolt requested a motion to go into executive session to review applications for the Planning & Zoning Administrator position. I.Linde made the motion, seconded by G.Adams. The motion passed by all members present.

8:48 AM: I.Linde made a motion, seconded by G.Adams to come out of executive session. The motion passed by all members present. The Planning Commission will meet on Tuesday June 23rd at 7:00 PM for the purpose of conducting additional interviews for the Planning & Zoning Administrator position. Action item: C.Seybolt to contact candidates and schedule interviews.

8:50 AM: Members reviewed and discussed the provided memo regarding the Capital Improvement Program. Members discussed the individual projects and decided that it was ready to be submitted to the Selectboard. Action item: S.McShane will make the necessary corrections and pass the Commission's CIP memo on to the Selectboard.

OTHER BUSINESS: Members reviewed items that they would like to discuss with the upcoming meeting with the Selectboard. Members were reminded that they are scheduled to meet with the Selectboard on June 23rd during the regular Selectboard meeting.

Members reviewed the minutes from June 3 and June 10th. P.Lamphere made a motion, seconded by I.Linde to approved the minutes of June 3, 2015. The motion passed by all members present. P.Lamphere made a motion, seconded by I.Linde to accept the minutes of June 10, 2015 as revised. The motion passed by all members present. S.McShane stated that the Town Plan is still in the hands of the Selectboard and once they approve it she'll arrange regional approval from CCRPC.

Members discussed future projects. S.McShane reminded the Commission of projects that they had previously discussed, i.e. river corridors, village designation for Underhill Center, updating the regulations, a study of connecting the villages with a shared use path, and the solar siting issue.

Next meeting will be June 23, 2015 at 7:00 PM.

Motion to adjourn was made by I.Linde, seconded by P.Lamphere.

Respectfully Submitted By:

Sarah McShane (staff)

~~These minutes of the June 17, 2015 meeting were accepted~~

This 8th day of July, 2015



Cynthia Seybolt, Chair

These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.