

UNDERHILL PLANNING COMMISSION
July 16, 2014 ~~July 17, 2014~~, 6:30 PM
Minutes - REVISED

PC Members Present: Trevor Squirrell, Cliff Peterson, Gerry Adams, David Edson, Irene Linde, Cynthia Seybolt, Pat Lamphere

Staff Present: Sarah McShane

Guests Present: None

6:33 PM: Call to order by Chair Trevor Squirrell

6:34 PM: Public Comment – None

6:35 PM: Cloverdale Road Discussion

C.Peterson requested that the Commission consider moving the Cloverdale Road discussion to the beginning of the meeting. All members agreed to move the agenda item. C.Peterson provided an overview of the issue. The DRB requested that the Selectboard provide an opinion regarding to what extent the road needs to be upgraded for a subdivision and where such improvements should begin. The Selectboard referred the matter to the Planning Commission. Planning Commission members discussed the existing conditions of Cloverdale Road and the standards for a development road. After reviewing the Road Policy and the zoning regulations, members agreed that if the applicant is proposing to subdivide, Cloverdale Road would need to be improved to A76 Standards. Members also agreed that such improvements should be made from the beginning of Cloverdale Road to the applicant's property boundary. From his property boundary to the three newly created lots, the shared travel way should meet B71 Standards. C.Peterson will draft a letter to the Selectboard stating the opinion of the Planning Commission. If needed, the item will be placed on the next agenda for further discussion.

7:30 PM: Members reviewed the information provided by Susan Thomas regarding including a discussion of historic resources and historic preservation in the Town Plan. Members agreed that such discussion would be valuable. S.McShane will ask the Historical Society if they would like to participate in the Town Plan update process and draft a brief section on Underhill's historic resources.

Members discussed the comments on the Services and Transportation Chapter provided by the Chittenden County Regional Planning Commission (CCRPC). P.Lamphere suggested revisiting the services section regarding identifying vulnerable individuals. S.McShane will make the suggested edits and provide the most recent edition of the chapters at the next Planning Commission meeting.

7:40 PM: Town Plan Update: Energy Chapter: Discussion

S.McShane provided an overview of the edits that were made to the Energy Chapter. Members reviewed the Chapter and supplied additional comments and revisions. Chair T.Squirrell suggested making the recommended revisions and sending the chapter to CCRPC for comment.

7:45 PM: Town Plan Update: Infrastructure Chapter: Discussion

Members reviewed the Infrastructure Chapter and provided comments. Much of the section needs to be updated with current information. Members will continue discussion at the next meeting.

7:55 PM: Old Business

Minutes of the June 18th meeting were accepted as written on a motion by C.Peterson seconded by D.Edson. The motion passed by all members present.

The next meeting is August 6th. Members agreed to discuss Chapter 4-Infrastructure, as well as finalize the Transportation and Services Chapter.

8:00 PM: Meeting adjourned on a motion by C.Peterson, seconded by P.Lamphere. The motion passed by all members present.

Respectfully Submitted By:

Sarah McShane

These minutes of the July ¹⁶~~17~~, 2014 meeting were accepted

This 3rd day of September, 2014



Trevor Squirrell Chair *Clifford Peterson, Vice Chair*

These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.