

Town of Underhill
Development Review Board Minutes
Chairperson Charles Van Winkle

May 20, 2013

Board Members Present:

Charles Van Winkle, Chair
Penny Miller
Will Towle
Matt Chapek
Shanie Bartlett

Staff/Municipal Representatives Present:

Kari Papelbon, Zoning & Planning Administrator

6:34 PM: Interview with Mark Hamelin for a position on the DRB begins.

7:03 PM: Interview ends.

The Board discusses scheduling. Charlie will be out on June 3. The DRB would like to schedule a meeting with the Planning Commission in September.

7:05 PM: Board Member Penny Miller made a motion, seconded by Board Member Matt Chapek, to recommend to the Selectboard that Mark Hamelin be appointed to a 3-year term on the DRB. The motion was passed by all Board Members present.

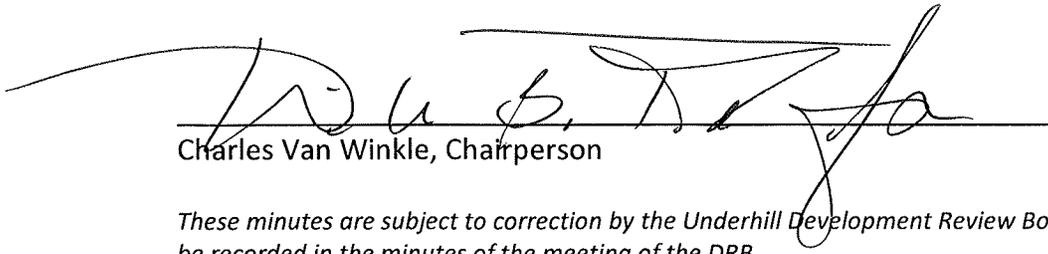
Discussion of the meeting with the Selectboard for Mark's appointment, review of the draft Rules of Procedure, and utilizing Google Documents and Google Calendar for future DRB needs ensued. The DRB plans to hold a work session after the meeting on June 17.

7:19 PM: Board Member Matt Chapek made a motion, seconded by Board Member Shanie Bartlett to adjourn. The motion was passed by all Board Members present.

End of meeting.

These minutes of the 5-20-13 meeting of the DRB were accepted

This 3rd day of June, 2013.



Charles Van Winkle, Chairperson

These minutes are subject to correction by the Underhill Development Review Board. Changes, if any, will be recorded in the minutes of the meeting of the DRB.