

OFFICIAL WARNING
TOWN OF UNDERHILL ~ ANNUAL TOWN MEETING
MARCH 3, 2015

The legal voters of the Town of Underhill, in the County of Chittenden, State of Vermont, are hereby notified and warned to meet at Browns River Middle School, in Jericho, Vermont on March 3, 2015 at 9 o'clock in the morning to transact the following business (Voting for all Australian ballot articles will be from 7:00 a.m. to 7:00 p.m. at Browns River Middle School):

- Article 1** To elect a Moderator for the ensuing year.
- Article 2** To hear and accept the reports of the Town Officers.
- Article 3** Shall the voters approve total general fund expenditures of \$1,029,547 of which \$853,961 shall be raised by taxes, \$175,586 by non-tax revenues, pursuant to 24 V.S.A. §2664?
- Article 4** Shall the voters approve total highway fund expenditures of \$1,489,259 of which \$1,032,589 shall be raised by taxes, \$456,670 by non-tax revenues, pursuant to 24 V.S.A. §2664?
- Article 5** To transact any other business thought proper when met.

AUSTRALIAN BALLOT QUESTIONS

- Article 6** To elect all Town Officers as required by law.
- Article 7** Shall the voters of Underhill authorize the Selectboard to borrow through debt instruments other than bonds, and not more than \$121,900 for a term not to exceed five years for the purchase of a Loader, pursuant to 24 V.S.A. §1786a(b)?
- Article 8** Shall the voters of Underhill approve the transfer of \$65,000 from the June 30th, 2014 General Fund surplus, to be used for highway infrastructure?
- Article 9** Shall the voters of Underhill rescind the tax exempt status of Maple Leaf Treatment Center?
- Article 10** Shall the voters of Underhill authorize the Selectboard to transfer from the Highway Capital Reserve Fund, up to \$20,000 to be used for the purchase of a generator at the town garage?
- Article 11** Shall the voters of Underhill appropriate \$200 to Vermont Center for Independent Living?

Selectboard Members:



Seth Friedman, Chair



David Rogers



Clifford Peterson

Received for record this 19th day of January 2015 at Underhill.

ATTEST: Olivia Moore, Town Clerk

ABSTRACT OFFICIAL WARNING

TOWN OF UNDERHILL ~ ANNUAL TOWN MEETING MARCH 4, 2014

The legal voters of the Town of Underhill, in the County of Chittenden, State of Vermont, are hereby notified and warned to meet at Browns River Middle School, in Jericho, Vermont on March 4, 2014 at 9 o'clock in the morning to transact the following business (Voting for all Australian ballot articles will be from 7a.m. to 7 p.m. at Browns River Middle School):

- Article 1** **Voted** to elect William Wilson Moderator for the ensuing year.
- Article 2** **Voted** to hear and accept the reports of the Town Officers.
- Article 3** **Voted** to approve total general fund expenditures of \$1,173,331 of which \$848,339 shall be raised by taxes, \$324,992 by non-tax revenues, pursuant to 24 V.S.A. §2664.
- Article 4** **Voted** to approve total highway fund expenditures of \$1,079,362 of which \$977,362 shall be raised by taxes, \$102,000 by non-tax revenues, pursuant to 24 V.S.A. § 2664.
- Article 5** To transact any other business thought proper when met.

AUSTRALIAN BALLOT QUESTIONS

- Article 6** **Voted to elect:** Sherri Morin, Town Clerk (3 years), Clifford Peterson, Select Board (3 years), Pamela Shover, Lister (3 years) and Anne Exler, J/U Library Trustee.
- Article 7** **Voted** to exempt the property of the Underhill Jericho Fire Department from taxation for municipal and school purposes for a period of 5 years as authorized by 32 V.S.A. §3840.
- Article 8** **Voted** to revisit the exempt tax status of Maple Leaf Farm.
- Article 9** **Voted** to authorize the Selectboard to borrow through debt instruments other than bonds, not more than \$ 160,000 for a term not to exceed five years for the purchase of a Dump Truck, pursuant to 24 V.S.A. § 1786a(b).
- Article 10** **Voted** to accept the proposed bylaw amendments to the Unified Land Use and Development Regulations regarding the reference therein to the "Town of Underhill Zoning Map" approved by the Selectboard on January 8, 2014 after hearings by the Planning Commission on December 18, 2013 and the Selectboard on January 8, 2014 be adopted.

TOWN OFFICERS

Elected Town Officers

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Moderator (Town)	Bill Wilson	1 year	March, 2015
Moderator (School)	Bill Wilson	1 year	March, 2015
Selectboard	Seth Friedman	3 years	March, 2015
	David Rogers	3 years	March, 2016
	Clifford Peterson	3 years	March, 2017
Town Treasurer	Sherri Morin	3 years	March, 2016
Town Clerk	Sherri Morin	3 years	March, 2017
Listers	Jay Lederman	3 years	March, 2015
	Melissa Lawson (Apptd.)*	3 years	March, 2016
	Pamela Shover	3 years	March, 2017
Agent to Convey Real Estate	Vacant	1 year	March, 2015
Town Grand Juror	Vacant	1 year	March, 2015
Town Agent	Vacant	1 year	March, 2015
Constable	Vacant	1 year	March, 2015
Trustees of Public Funds	Vacant	3 years	March, 2015
	Vacant	3 years	March, 2016
	Vacant	3 years	March, 2017
Town School District Directors	Anthony Julianelle	3 years	March, 2015
	John LaRue	2 years	March, 2015
	Andrew Rosacker	3 years	March, 2016
	Kristen Humbarger	2 years	March, 2016
	Peter Geiss	3 years	March, 2017
Mount Mansfield Union School District Directors	Clifford Peterson	3 years	March, 2015
	Jonathan Boyson	3 years	March, 2015
Mount Mansfield Modified Union School Directors	Beth Racine	1 year	March, 2016
	Peter Geiss	3 years	March, 2017

TOWN OFFICERS

Elected Town Officers

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Jericho-Underhill Library Trustees	Kathie Russell	4 years	March, 2015
	Vacant	4 years	March, 2016
	Bev Frank	4 years	March, 2017
	Anne Exler	4 years	March, 2018
Underhill-Jericho Park District	Jim Massingham	3 years	March, 2015
	Marcy Gibson	3 years	March, 2016
	Andrew French	3 years	March, 2017
Justices of the Peace	James Beebe Woodard (D)	2 years	Feb., 2016
	Gael Boardman (R)	2 years	Feb., 2016
	Susan Boardman (R)	2 years	Feb., 2016
	John Connell (I)	2 years	Feb., 2016
	Peter Geiss (I)	2 years	Feb., 2016
	Josephine McClellan (D)	2 years	Feb., 2016
	Michael McKnight (D)	2 years	Feb., 2016
	Joseph O'Brien (D)	2 years	Feb., 2016
Betsy Page (R)	2 years	Feb., 2016	
Board of Civil Authority	Town Clerk		
	Selectboard		
	Justice of the Peace		

*Appointed May 7, 2014. By statute, the appointment is not for the remainder of the term, but only until the next annual meeting.

TOWN OFFICERS

Appointed Town Officers

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Development Review Board	Charles Van Winkle	3 years	March, 2015
	Mark Hamlin	3 years	March, 2015
	Matt Chapek	3 years	March, 2016
	Penny Miller	3 years	March, 2016
	Will Towle	3 years	March, 2017
	James Gilmartin	3 years	March, 2017
	Karen McKnight	3 years	March, 2017
	Vacant, Alt	1 year	March, 2015
	Shanie Bartlett, Alt.	1 year	March, 2015
	Vacant, Alt.	1 year	March, 2015
Planning Commission	David Edson	4 years	March, 2015
	Irene Linde	4 years	March, 2015
	Trevor Squirrell	4 years	March, 2015
	Gerard Adams	4 years	March, 2016
	Cynthia Seybolt	4 years	March, 2016
	Patrick Lamphere	4 years	March, 2017
	Vacant	4 years	March, 2017
	Clifford Peterson	4 years	March, 2018
	Carolyn Gregson	4 years	March, 2018
Conservation Commission	Trevor Squirrell	4 years	March, 2015
	David Rogers	4 years	March, 2015
	Merianne O'Grady	4 years	March, 2015
	Barbara Greene	4 years	March, 2016
	Dan Steinbauer	4 years	March, 2016
	Karen McKnight	4 years	March, 2017
	Patrick Lamphere	4 years	March, 2017
	Nancy McRae	4 years	March, 2018
	Vacant	4 years	March, 2018
Energy Committee	Tom Moore	3 years	March, 2015
	Steve Webster	3 years	March, 2015
	Peter Bennett	3 years	March, 2015
	Gerard Adams	3 years	March, 2016
	Vacant	3 years	March, 2016
	Chris Miller	3 years	March, 2017
	Bob Murphy	3 years	March, 2017
	Peter Duval	3 years	March, 2017

TOWN OFFICERS

Appointed Town Officers

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Recreation Committee	Tom Lee	3 years	March, 2015
	Eric Gildemeister	3 years	March, 2016
	Jen King	3 years	March, 2016
	Vacant	3 years	March, 2017
Zoning/Planning Administrator	Sarah McShane	3 years	January, 2017
Animal Control Officer	Jennifer Silpe	1 year	March, 2015
Town Administrator	Brian Bigelow		
Finance Director	RaMona Sheppard		
Emergency Management Director	Selectboard Chair		
Assistant Town Clerk	Nancy Bradford		
Assistant Treasurer	Pam Shover		
Health Officer	David Rogers		
Deputy Health Officer	Dr. Robert Hamill		
Tree Warden, Fence Viewer, Coal Inspectors	Selectboard		
Town Service Officer	Sue Kusserow		
Fire Warden	Parker Ripley		
Assistant Fire Warden	Nate Goldman		
Road Crew	Nate Sullivan, Foreman Jed Abair, Scott Kilpeck, Dwayne Norway		

DATES TO REMEMBER!

**Town Meeting ~ 1st Tuesday in March
Dog Licenses ~ due by April 1st**

Property Taxes ~ 8/15, 11/15, 2/15 & 5/15

SELECTBOARD

Bi-weekly on Tuesday at 6 p.m.

DEVELOPMENT REVIEW BOARD

1st and 3rd Monday as needed at 6 p.m.

PLANNING COMMISSION

1st and 3rd Wednesday at 6:30 p.m.

CONSERVATION COMMISSION

2nd Monday at 7:00 p.m.

ENERGY COMMITTEE

2nd Wednesday at 7:00 p.m.

UNDERHILL CENTRAL SCHOOL

1st Tuesday at 6:30 p.m.

MOUNT MANSFIELD

UNION SCHOOL DISTRICT

2nd Thursday at 7:00 p.m.

(Rotates between MMU, BRMS & CHMS)

MOUNT MANSFIELD MODIFIED

UNION SCHOOL DISTRICT

1st and 3rd Monday at 6:30 p.m.

(Rotates between MMU & CHMS)

DEBORAH RAWSON MEMORIAL

LIBRARY BOARD

3rd Thursday at 7:00 p.m. at the Library

JERI-HILL SENIORS – LUNCHEON

1st and 3rd Wednesday at 11:00 a.m.

HIGHWAY DEPARTMENT

899-9959

Nate Sullivan, Foreman

Jed Abare, Scott Kilpeck

Dwayne Norway

TOWN OF UNDERHILL

www.underhillvt.gov

12 Pleasant Valley Rd

PO Box 120

Underhill, VT 05489

Phone: (802)-899-4434

Fax: (802)-899-2137

TOWN ADMINISTRATOR

Brian Bigelow

bigelow@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

899-4434 x100

TOWN CLERK AND TREASURER

Sherri Morin

smorin@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

899-4434 x101

FINANCE DIRECTOR

RaMona Sheppard

rsheppard@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

899-4434 x102

LISTERS

Pam Shover, Chief Lister

pshover@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

899-4434 x103

Melissa Lawson

899-4434 x104

mlawson@underhillvt.gov

Jay Lederman

899-4434 x104

PLANNING AND ZONING

Sarah McShane

smcshane@underhillvt.gov

Monday – Friday 8:00 a.m. – 3:00 p.m.

899-4434 x106

Town of Underhill - FY 2016 Budget

Line	Category	FY 2014 Actual		FY 2015		FY 2016		
		Budget	Actual	Budget	Thru Jan Actual	Proposed Budget	Change Inc/(Dec)	% Change
	REVENUES							
	PROPERTY TAXES							
1	General Tax Revenue	811,120	820,465	848,339	492,248	853,961	5,622	0.7%
2	State Education Tax Retained	25,000	8,654	25,000	-	-	(25,000)	-100.0%
3	Late Homestead Penalty	-	7,442	-	2,901	-	-	N/A
4	Highway Tax Revenue	848,111	848,111	977,362	570,129	1,032,589	55,227	5.7%
5	Total Property Taxes	1,684,231	1,684,672	1,850,701	1,065,278	1,886,550	35,849	1.9%
6								
7	FINES							
8	Delinq Tax Interest	3,000	5,596	5,000	2,223	5,000	-	0.0%
9	Delinq Tax Penalty	13,000	18,159	13,000	6,935	13,000	-	0.0%
10	Total Fines	16,000	23,755	18,000	9,157	18,000	-	0.0%
11								
12	LICENSES & PERMITS							
13	Dog Licenses	4,000	3,678	4,000	226	4,000	-	0.0%
14	Zoning Permits	18,000	19,506	18,000	9,732	20,000	2,000	11.1%
15	Traffic Control	8,000	6,125	8,000	1,841	6,000	(2,000)	-25.0%
16	Tax Research	2,000	2,203	2,000	1,735	2,000	-	0.0%
17	Miscellaneous Lic/Permits	1,010	3,114	1,010	887	1,260	250	24.8%
18	Total Licenses and Permits	33,010	34,626	33,010	14,422	33,260	250	0.8%
19								
20	INTERGOVERNMENTAL							
21	State Aid to Highways	100,000	102,123	102,000	78,743	102,000	-	0.0%
22	State Current Use	45,000	47,495	47,000	47,765	47,000	-	0.0%
23	Pilot Revenue	15,000	16,700	16,686	16,987	16,900	214	1.3%
24	Highway, Sidewalk & Structures Grants	107,000	134,760	-	16,118	232,770	232,770	N/A
25	Total Intergovernmental	267,000	301,078	165,686	159,613	398,670	232,984	140.6%
26								
27	CHARGES FOR SERVICES							
28	Copies	3,000	2,995	3,000	1,406	2,500	(500)	-16.7%
29	Rent of Town Hall	400	485	400	435	400	-	0.0%
30	Recording Fees	23,000	27,798	30,000	14,508	20,000	(10,000)	-33.3%
31	Map Recording	100	200	100	150	100	-	0.0%
32	Total Charges for Services	26,500	31,478	33,500	16,499	23,000	(10,500)	-31.3%
33								
34	MISCELLANEOUS REVENUE							
35	Savings Interest	1,000	1,278	1,000	552	1,000	-	0.0%
36	Rent - Post Office	9,100	9,100	9,100	5,308	9,100	-	0.0%
37	School Contribution & Billback	10,000	11,417	10,000	221	2,500	(7,500)	-75.0%
38	Miscellaneous Income	4,500	13,714	5,476	11,186	3,476	(2,000)	-36.5%
39	Reappraisal Income	12,500	12,678	12,500	2	12,500	-	0.0%
40	Total Miscellaneous Revenue	37,100	48,187	38,076	17,269	28,576	(9,500)	-25.0%
41								
42	OTHER SOURCES OF REVENUE							
43	Use of Surplus	101,500	101,500	8,720	-	8,850	130	1.5%
44	Equipment note	-	-	160,000	160,000	121,900	(38,100)	N/A
45	TOTAL OTHER SOURCES OF REVENUE	101,500	101,500	168,720	160,000	130,750	(37,970)	-22.5%
46								
47	TOTAL REVENUE	2,165,341	2,225,294	2,307,693	1,442,237	2,518,806	211,113	9.1%

Town of Underhill - FY 2016 Budget

Line	Category	FY 2014 Actual		FY 2015		FY 2016		
		Budget	Actual	Budget	Thru Jan Actual	Proposed Budget	Change Inc/(Dec)	% Change
48								
49	EXPENDITURES							
50								
51	SELECTBOARD							
52	Selectboard Stipends	4,500	4,500	4,500	4,500	4,500	-	0.0%
53	Payroll Taxes & Benefits	344	882	9,302	1,451	9,302	-	0.0%
54	Post Employment Benefits	6,000	2,117	840	1,663	2,700	1,860	221.4%
55	Training/Prof Fees	450	575	600	310	600	-	0.0%
56	Legal Fees	17,000	15,449	12,500	5,603	10,000	(2,500)	-20.0%
57	VLCT Dues	3,851	3,851	4,087	4,087	4,202	115	2.8%
58	Other Expenses	21,700	9,891	21,200	4,125	19,000	(2,200)	-10.4%
59	Total Selectboard	53,845	37,265	53,029	21,738	50,304	(2,725)	-5.1%
60								
61	ELECTIONS							
62	Salaries	1,463	1,392	3,000	1,852	1,500	(1,500)	-50.0%
63	Payroll Taxes & Benefits	112	-	50	-	25	(25)	-50.0%
64	Printing & Binding	3,900	4,126	5,425	3,574	5,250	(175)	-3.2%
65	Outside labor & Prof Fees	500	495	1,025	-	1,025	-	0.0%
66	Supplies	3,750	2,308	1,250	365	950	(300)	-24.0%
67	Total Elections	9,725	8,321	10,750	5,791	8,750	(2,000)	-18.6%
68								
69	ADMINISTRATION							
70	Salaries	26,607	32,548	43,302	24,482	44,602	1,300	3.0%
71	Salaries - Insurance Opt Out	-	7,539	8,843	5,102	8,843	-	N/A
72	Payroll Taxes & Benefits	30,658	8,404	10,214	5,951	10,346	132	1.3%
73	Training & Development	200	90	250	110	200	(50)	-20.0%
74	Professional Fees	500	30	500	-	500	-	0.0%
75	Supplies	275	-	1,475	1,933	100	(1,375)	-93.2%
76	Travel	100	499	500	238	500	-	0.0%
77	Total Administration	58,340	49,111	65,084	37,815	65,091	7	0.0%
78								
79	TOWN CLERK/TREASURER							
80	Salaries - Town Clerk/Treasurer	58,028	58,028	59,827	34,516	61,622	1,795	3.0%
81	Salaries - Insurance Opt Out	9,026	8,926	8,843	5,102	8,843	-	0.0%
82	Salaries - other	8,028	5,329	9,493	2,413	6,010	(3,483)	-36.7%
83	Payroll Taxes & Benefits	13,107	12,791	13,221	7,630	13,370	149	1.1%
84	Training & Development	550	115	795	55	595	(200)	-25.2%
85	Professional & Technical Services	5,000	5,424	8,720	3,358	8,950	230	2.6%
86	Supplies	300	1,455	1,500	1,448	400	(1,100)	-73.3%
87	Travel	300	71	300	230	750	450	150.0%
88	Total Town Clerk/Treasurer	94,338	92,140	102,699	54,751	100,540	(2,159)	-2.1%
89								

Town of Underhill - FY 2016 Budget

Line	Category	FY 2014 Actual		FY 2015		FY 2016		
		Budget	Actual	Budget	Thru Jan Actual	Proposed Budget	Change Inc/(Dec)	% Change
90	FINANCE							
91	Salaries	58,204	58,204	60,008	34,620	61,808	1,800	3.0%
92	Salaries: Health Benefit Adjustment	-	1,381	-	1,480	2,564	2,564	N/A
93	Payroll Taxes & Benefits	27,975	23,136	19,308	11,342	20,131	823	4.3%
94	Training & Development	900	550	500	273	500	-	0.0%
95	Professional & Technical Services	11,000	10,000	14,000	8,450	11,000	(3,000)	-21.4%
96	Supplies	950	379	500	20	300	(200)	-40.0%
97	Travel	400	124	100	39	100	-	0.0%
98	Total Finance	99,429	93,774	94,416	56,223	96,403	1,987	2.1%
99								
100	LISTERS							
101	Salaries	38,673	33,014	46,072	19,144	39,191	(6,881)	-14.9%
102	Salaries - Insurance Opt Out	6,541	6,408	6,294	3,631	6,294	-	0.0%
103	Payroll Taxes & Benefits	4,066	3,636	4,678	2,036	3,981	(697)	-14.9%
104	Training & Development	275	345	275	100	550	275	100.0%
105	Professional & Technical Services	24,250	24,210	5,250	360	5,000	(250)	-4.8%
106	Supplies	4,180	8,169	4,635	890	935	(3,700)	-79.8%
107	Travel	1,000	429	435	124	396	(39)	-9.0%
108	Total Listers	78,985	76,212	67,639	26,286	56,347	(11,292)	-16.7%
109								
110	BUILDING AND PLANT							
111	Custodial Services	5,200	7,800	7,800	4,200	7,800	-	0.0%
112	Parks & Landscaping	4,800	4,673	6,175	3,125	5,000	(1,175)	-19.0%
113	Building Maintenance	3,000	9,677	10,000	1,729	10,000	-	0.0%
114	Copy Lease	5,000	4,053	5,000	1,836	3,600	(1,400)	-28.0%
115	Property & Casualty Insurance	13,480	14,015	14,553	11,035	15,026	473	3.3%
116	Telephone	4,000	3,586	4,000	2,387	4,000	-	0.0%
117	Postage	3,000	4,569	3,000	1,589	3,000	-	0.0%
118	Technical Expenditures	7,000	11,386	9,000	13,508	13,000	4,000	44.4%
119	Janitorial Supplies	500	325	500	714	500	-	0.0%
120	Kitchen Supplies	1,000	650	1,000	429	1,000	-	0.0%
121	Office Supplies	7,000	7,183	10,500	5,570	7,500	(3,000)	-28.6%
122	Electricity	3,500	3,567	3,500	2,167	3,600	100	2.9%
123	Street Lights	2,500	2,957	2,500	1,743	3,000	500	20.0%
124	Heating Fuel	5,300	5,143	5,300	1,177	5,300	-	0.0%
125	Total Building & Plant	65,280	79,585	82,828	51,210	82,326	(502)	-0.6%
126								
127	POST OFFICE							
128	Maintenance & Repair	2,000	1,424	2,700	10,877	3,700	1,000	37.0%
129	Supplies	750	240	750	72	750	-	0.0%
130	Total Post Office	2,750	1,664	3,450	10,949	4,450	1,000	29.0%
131								
132	SCHOOL HOUSE							
133	Maintenance/Repair/Supplies	-	-	2,500	392	2,500	-	0.0%
134	Electric	-	261	240	144	260	20	8.3%
135	Heating Fuel	-	6	450	-	10	(440)	-97.8%
136	Total School House	-	267	3,190	536	2,770	(420)	-13.2%
137								
138	TOTAL GENERAL GOVERNMENT	462,692	438,338	483,085	265,299	466,982	(16,103)	-3.3%

Town of Underhill - FY 2016 Budget

Line	Category	FY 2014 Actual		FY 2015		FY 2016		
		Budget	Actual	Budget	Thru Jan Actual	Proposed Budget	Change Inc/(Dec)	% Change
139								
140	PUBLIC SAFETY							
141	ANIMAL CONTROL OFFICER							
142	Salaries	2,739	1,569	1,665	500	1,406	(259)	-15.6%
143	Telephone Allowance	300	300	300	100	300	-	0.0%
144	Payroll Taxes & Benefits	227	155	144	54	138	(6)	-4.2%
145	Supplies	1,000	199	1,000	759	1,000	-	0.0%
146	Travel	200	38	-	40	100	100	N/A
147	Total Animal Control Officer	4,465	2,262	3,109	1,452	2,944	(165)	-5.3%
148								
149	PURCHASED SERVICES							
150	Chittenden County Sherriff	15,000	15,356	15,000	7,392	15,000	-	0.0%
151	State Police Dispatch Service	300	102	300	98	300	-	0.0%
152	Total Purchased Services	15,300	15,458	15,300	7,490	15,300	-	0.0%
153								
154	SAFETY APPROPRIATIONS							
155	Essex Rescue	3,800	3,800	5,400	2,700	7,500	2,100	38.9%
156	Jericho Underhill Fire Department	205,193	205,433	210,403	105,202	216,112	5,709	2.7%
157	CUSI	4,800	4,800	6,182	3,091	6,182	-	0.0%
158	Total Safety Appropriations	213,793	214,033	221,985	110,993	229,794	7,809	3.5%
159								
160	HEALTH							
161	Public Health Officer	704	10	1,193	-	1,212	19	1.6%
162	Well Monitoring	10,356	10,665	11,430	5,127	11,830	400	3.5%
163	Visiting Nurse Association	6,520	6,520	6,716	3,358	6,937	221	3.3%
164	Total Health	17,580	17,195	19,339	8,485	19,979	640	3.3%
165								
166	TOTAL PUBLIC SAFETY	251,138	248,948	259,733	128,420	268,017	8,284	3.2%
167								
168	RECREATION							
169	Salaries	3,694	3,170	3,692	2,709	3,803	111	3.0%
170	Payroll Taxes & Benefits	327	268	305	224	327	22	7.2%
171	Telephone	300	570	600	371	635	35	5.8%
172	Grounds Maintenance	-	-	-	4,719	-	-	N/A
173	Supplies	2,050	1,897	1,750	300	2,000	250	14.3%
174	Total Recreation	6,370	5,905	6,347	8,323	6,765	418	6.6%
175								
176	PLANNING & ZONING							
177	Salaries	55,930	27,254	43,302	24,982	44,601	1,299	3.0%
178	Salaries: Ins Opt Out	-	3,741	8,843	5,102	8,843	-	0.0%
179	Payroll Taxes & Benefits	27,631	6,631	8,963	6,016	10,345	1,382	15.4%
180	Training & Development	1,090	115	1,000	205	1,275	275	27.5%
181	Legal and Professional Fees	5,500	3,197	7,000	4,813	9,250	2,250	32.1%
182	Mapping	1,000	441	1,000	-	16,000	15,000	1500.0%
183	Advertising/Printing	3,000	2,492	3,000	1,130	2,900	(100)	-3.3%
184	CC Regional Planning Dues	2,380	2,380	2,423	2,423	4,700	2,277	94.0%
185	Supplies	4,500	1,064	3,000	499	1,750	(1,250)	-41.7%
186	Travel	300	212	300	154	450	150	50.0%
187	Total Planning & Zoning	101,331	47,527	78,831	45,323	100,114	21,283	27.0%

Town of Underhill - FY 2016 Budget

Line	Category	FY 2014 Actual		FY 2015		FY 2016		
		Budget	Actual	Budget	Thru Jan Actual	Proposed Budget	Change Inc/(Dec)	% Change
188								
189	CULTURAL SERVICES							
190	Underhill Jericho Library	96,900	95,058	95,435	47,718	98,243	2,808	2.9%
191	Total Cultural Services	96,900	95,058	95,435	47,718	98,243	2,808	2.9%
192								
193	GENERAL SELECT BOARD APPROPRIATIONS							
194	Committees & Task Forces	1,800	533	500	-	500	-	0.0%
195	CCTA Bus Route	3,000	-	3,000	6,000	3,000	-	0.0%
196	Cemetery Fund	500	1,100	1,200	1,500	1,200	-	0.0%
197	Memorial Day	300	295	350	-	350	-	0.0%
198	VACD	100	100	100	50	100	-	0.0%
199	Total General Appropriations	5,700	2,027	5,150	7,550	5,150	-	0.0%
200								
201	REGIONAL SERVICE APPROPRIATIONS							
202	CCMPO Dues	2,228	2,227	2,268	2,267	-	(2,268)	-100.0%
203	Winooski Nat'l Resources	500	500	500	250	500	-	0.0%
204	Jericho Underhill Park	10,480	10,480	12,820	6,410	15,189	2,369	18.5%
205	Chittenden County Tax	17,000	16,021	16,880	16,964	17,082	202	1.2%
206	Total Regional Service Appropriations	30,208	29,228	32,468	25,891	32,771	303	0.9%
207								
208	SOCIAL SERVICE APPROPRIATIONS							
209	Women Helping Battered Women	500	500	500	250	600	100	20.0%
210	Child Care Resources	100	100	100	50	100	-	0.0%
211	COTS	500	500	500	250	500	-	0.0%
212	Local Food Shelf	600	600	600	300	600	-	0.0%
213	American Red Cross	1,000	1,000	1,000	500	1,000	-	0.0%
214	Vermont Association for Blind	100	100	100	50	100	-	0.0%
215	Howard Mental Health	700	700	700	350	700	-	0.0%
216	Senior Citizens	1,250	1,250	1,250	625	1,250	-	0.0%
217	CVA On Aging	700	700	950	475	950	-	0.0%
218	Total Social Service Appropriations	5,450	5,450	5,700	2,850	5,800	100	1.8%
219								
220	BOND REDEMPTION							
221	Construction Bond - Principal	35,000	35,000	35,000	35,000	35,000	-	0.0%
222	Construction Bond - Interest	14,441	14,441	12,558	6,762	10,705	(1,853)	-14.8%
223	Total Bond Redemption	49,441	49,441	47,558	41,762	45,705	(1,853)	-3.9%
224								
225	CAPITAL EXPENDITURES							
226	General Government	66,000	71,289	59,400	67,145	-	(59,400)	-100.0%
227	TOTAL CAPITAL PURCHASES	66,000	71,289	59,400	67,145	-	(59,400)	-100.0%
228								
229	TOTAL GENERAL EXPENDITURES	1,075,230	993,209	1,073,707	640,279	1,029,547	(44,160)	-4.1%
230								
231	HIGHWAY							
232	SALARY AND BENEFITS							
233	Salaries	189,735	198,593	203,381	111,213	209,340	5,959	2.9%
234	Salaries - Insurance Opt Out	6,541	8,927	8,843	5,102	8,843	-	0.0%
235	Payroll Taxes & Benefits	75,568	77,368	76,862	48,919	79,187	2,325	3.0%
236	Training	300	130	300	-	300	-	0.0%

Town of Underhill - FY 2016 Budget

Line	Category	FY 2014 Actual		FY 2015		FY 2016		
		Budget	Actual	Budget	Thru Jan Actual	Proposed Budget	Change Inc/(Dec)	% Change
237	Total Salary and Benefits	272,144	285,018	289,386	165,235	297,670	8,284	2.9%
238								
239	CONTRACTORS AND OUTSIDE LABOR							
240	Contractors & Outside Labor	75,500	132,561	26,000	36,321	-	(26,000)	-100.0%
241	Hauling Services	-	-	-	-	42,000	42,000	N/A
242	Tree & Brush Removal	-	-	-	-	7,500	7,500	N/A
243	Culvert Maintenance	-	-	-	-	3,000	3,000	N/A
244	Total Contractors Services	75,500	132,561	26,000	36,321	52,500	26,500	101.9%
245								
246	OTHER PURCHASED SERVICES							
247	Building & Grounds Maintenance	3,000	5,851	3,000	4,989	4,000	1,000	33.3%
248	Heavy Equipment Maintenance	20,000	21,178	30,000	2,408	25,000	(5,000)	-16.7%
249	Dump Truck Maintenance	27,000	42,324	45,000	35,650	46,000	1,000	2.2%
250	Small Equipment Maintenance	250	1,029	1,000	2,552	1,500	500	50.0%
251	Vehicle Maintenance	2,500	3,894	1,000	3,265	2,000	1,000	100.0%
252	Equip and Vehicle Rental	5,000	1,462	3,000	386	2,000	(1,000)	-33.3%
253	Insurance-Vehicle,Property,Casualty	12,090	11,757	11,425	8,856	11,547	122	1.1%
254	Telephone	2,100	2,646	2,600	1,893	2,600	-	0.0%
255	Total Other Purchased Services	71,940	90,142	97,025	59,999	94,647	(2,378)	-2.5%
256								
257	GENERAL SUPPLIES							
258	Shed/Office Supplies	5,000	10,990	10,000	4,558	2,000	(8,000)	-80.0%
259	Small Tools	1,000	2,707	2,000	2,132	1,600	(400)	-20.0%
260	Total General Supplies	6,000	13,697	12,000	6,691	3,600	(8,400)	-70.0%
261								
262	ENERGY							
263	Heating Fuel	6,000	11,563	7,000	1,682	8,000	1,000	14.3%
264	Gas/Oil/Fuel	60,000	68,895	60,000	42,126	60,000	-	0.0%
265	Total Energy	66,000	80,457	67,000	43,808	68,000	1,000	1.5%
266								
267	ROAD MATERIALS							
268	Gravel	73,286	58,653	50,000	21,996	50,000	-	0.0%
269	Chloride	12,500	3,747	12,500	12,738	14,000	1,500	12.0%
270	Salt	35,000	37,207	35,000	23,906	45,000	10,000	28.6%
271	Sand	50,000	46,004	50,000	74,737	75,000	25,000	50.0%
272	Stone	9,754	31,449	10,000	5,376	15,000	5,000	50.0%
273	Total Road Materials	180,540	177,060	157,500	138,754	199,000	41,500	26.3%
274								
275	OTHER EXPENSE							
276	Roadside Maintenance	15,000	17,513	20,000	18,744	15,000	(5,000)	-25.0%
277	Sidewalk Maintenance	-	-	-	-	4,000	4,000	N/A
278	Travel	-	372	100	92	100	-	N/A
279	Electricity	4,000	4,027	4,000	2,026	4,000	-	0.0%
280	Bridges Culverts Guardrails	29,740	31,311	25,000	13,895	25,000	-	0.0%
281	Traffic Control Materials	3,000	5,025	3,000	825	14,600	11,600	386.7%
282	Pavement Repair & Retreatment	7,500	4,226	7,500	1,649	94,000	86,500	1153.3%
283	Insured Losses	-	500	-	-	-	-	N/A
284	Total Other Expense	59,240	62,973	59,600	37,232	156,700	97,100	162.9%
285								

Town of Underhill - FY 2016 Budget

Line	Category	FY 2014 Actual		FY 2015		FY 2016		
		Budget	Actual	Budget	Thru Jan Actual	Proposed Budget	Change Inc/(Dec)	% Change
286	NOTES							
287	Highway Equipment - Principal	65,167	65,167	65,167	52,167	70,167	5,000	7.7%
288	Highway Equipment - Interest	10,240	8,890	5,308	3,614	7,275	1,967	37.1%
289	Total Notes	75,407	74,057	70,475	55,781	77,442	6,967	-100.0%
290								
291	CAPITAL EXPENDITURES							
292	Building Improvement	-	21,011	150,000	83,583	20,000	(130,000)	-86.7%
293	Vehicles & Equipment	-	-	160,000	148,171	121,900	(38,100)	-23.8%
294	Infrastructure - Sidewalk	40,000	14,971	-	17,568	175,300	175,300	N/A
295	Infrastructure - Roads	243,340	133,650	145,000	131,258	222,500	77,500	53.4%
296	TOTAL CAPITAL PURCHASES	283,340	169,632	455,000	380,581	539,700	84,700	18.6%
297								
298	TOTAL HIGHWAY EXPENDITURES	1,090,111	1,085,598	1,233,986	924,400	1,489,259	255,273	20.7%
299								
300	TOTAL EXPENDITURES	2,165,341	2,078,807	2,307,693	1,564,679	2,518,806	211,113	9.1%
301								
302	Other Revenue and Expenditures							
303	FEMA Grant Receipts	-	388,263	-	-	-	-	N/A
304	FEMA Grant Expenditures	-	202,087	-	2,563	-	-	N/A
305	Local Agreement Tax Revenue	100,000	107,887	105,000	126,786	127,000	22,000	21.0%
306	Local Agreement Payment to School	100,000	107,887	105,000	126,865	127,000	22,000	21.0%

The firm of A.M.Peisch & Company, LLP was engaged to audit the financial statements of the Town of Underhill for the fiscal year ended June 30, 2014. Copies of the audit report are on file at the town office and can be obtained on the town website at www.underhillvt.gov.

A complete picture of the town's financial condition and results of operations can only be obtained by reading the whole audit report and the accompanying footnotes and schedules.

BUDGET JUSTIFICATION

Revenue

The budget presented for voter approval includes an increase in property tax revenues of 3.3%, and the total budget increase is 9.1%. The primary source of the increase in total revenue is the sidewalk grant of \$232,770. Added to that is a property tax increase of \$60,849 and an expected increase to zoning permit revenue of \$2,000. These increases are coupled with reductions in anticipated revenue from recording fees of \$10,000, copy fees of \$500, and bank financing of \$38,100. There are also decreases in the anticipated revenue related to the state education tax of \$25,000 and loss of revenue from the school district of \$7,500.

The town ended FY14 with an unassigned surplus of \$442,637 of which \$377,621 is required by the town Fund Balance Policy to be used only in the event of emergencies. The lower amount represents 15% of the budget or two months' worth of expenditures. The Selectboard is requesting that the excess \$65,000 above the 15% be used to fund infrastructure improvements.

Expenditures

General expenditures are expected to decrease \$44,160 or 4.1% and highway expenditures are expected to increase \$255,273 or 20.7% for a net increase of \$211,113.

As with the revenues, a large driver of the highway expenditure increase is the sidewalk which is budgeted at \$175,300. This project is 90% funded by a grant consisting of state and federal funds.

Employee salaries are budgeted for an increase of 3.0%, but because of a decrease in the number of hours for the assistant town clerk and the listers, the total salary is forecast to increase only 2.8%.

Employee benefits are also expected to increase 3.0%. We were able to reduce premiums for vision insurance by increasing the employee co-pays and we had significant savings in the life and disability insurance by changing to a different insurance company. However, the BCBSVT health insurance premiums increased 7.1%. In actual dollars, that was only \$1,490 total for the year since very few employees are covered thru the town. The Vermont Municipal Employees Retirement System (VMRS) contribution rates will increase for both the employee and the town. VMRS has been increasing their rates for a few years in an effort to bring the retirement system into a fully funded position. The rates are expected to increase to 7.25% for the town and 10.00% for the employee, or an additional .25 percentage points of wages each.

Careful attention to each line item of the budget has resulted in a reduction in most areas within the general budget. The listers' budget is reduced 16.7% because the reappraisal is completed and it is anticipated there will be fewer hours worked. There is no general capital

improvement planned which resulted in a reduction of \$59,400. There is a combined increase of \$13,000 requested from outside organizations: Essex Rescue, Underhill Jericho Fire Department, VNA, Underhill Jericho Library, Underhill Jericho Park, and Women Helping Battered Women. Other outside organization requests remained level.

The largest increase in the general budget is for the line item Mapping within the Planning and Zoning function. The \$16,000 budget is an increase of \$15,000 over the prior year. This is for a project that was originally planned for FY10. Currently the town mapping has been performed on a volunteer basis by town resident Ed Moore. The budgeted amount is intended to pay to have the mapping brought in house and maintained jointly by an outside consultant and town staff. The system not only maintains the town map, but also the highway culvert and bridge map inventory and the 911 map data.

Within the highway budget, there is an increase of \$26,500 in outside contractors which reflects the town's move toward using a combination of town trucks and outside contractors for hauling road materials. The increase in road materials is the result of a price increase in road salt from \$59 per ton to \$72 per ton. In addition, we are using a mix of sand and salt when we can in order to save on salt. This has caused an increase in sand usage.

The highway budget includes spending \$316,500 on roads: \$222,500 on major reconstruction and \$94,500 on paving maintenance. This is an increase of \$164,000 over the prior year for similar items. The savings from the prior year that will be used for this increase are from a reduction of \$130,000 in building improvements and a reduction of \$38,100 in vehicle purchases.

Based on this year's actual amount for the Local Agreement Tax, the 2016 budget anticipates \$127,000 will be needed, which is an increase of \$22,000 over the prior budget. This is not an expenditure needed for town operations, but rather the amount of school taxes that need to be made up by town tax payers for the loss in school taxes for items such as Town Land Contracts, Veterans' Exemptions, and Maple Leaf Farm.

RaMona Sheppard, Finance Director

Town of Underhill
Capital Budget and Capital Improvement Program
FY 2016 - FY 2021

<u>Description</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Project Expenditures						
Highway Department Vehicles						
2003 Cat Loader	121,900					
2006 Int'l Dump Truck		200,000				
2008 Ford Pickup			50,000			
2008 Int'l Dump Truck			160,000			
2000 Cat Grader				200,000		
1997 Excavator					136,000	
2011 Int'l Dump Truck						180,000
Total Highway Vehicles	121,900	200,000	210,000	200,000	136,000	180,000
Major Infrastructure Projects						
Major Reconstruction						
Gravel Roads	72,500	145,000	145,000	145,000	145,000	145,000
Paved Roads	-	94,080	104,000	182,125	146,400	57,100
Major Culvert Replacement/Retrofit						
Mountain Road			200,000			
Deane Road	150,000					
Corbett Road		215,000				
Sidewalk Project- Flats (includes Land ROW)	175,300	171,100				
Sidewalk Project - River Road					100,000	
Total Major Infrastructure Improvements	397,800	625,180	449,000	327,125	391,400	202,100
Building Upgrades and Equipment						
Dike for fuel tanks	5,000					
Mulcher	8,000					
Storage Containers	7,000					
Total Building Upgrades	20,000	-	-	-	-	-
TOTAL HIGHWAY REQUESTS	539,700	825,180	659,000	527,125	527,400	382,100
Recreation Committee Infrastructure						
Tennis Court Replacement		25,000				
Public Buildings/General						
Exterior Renovations (roof)		50,000				
Equipment						
File Server		15,000			15,000	
TOTAL GENERAL REQUESTS	-	90,000	-	-	15,000	-
TOTAL EXPENDITURES	\$ 539,700	\$ 915,180	\$ 659,000	\$ 527,125	\$ 542,400	\$ 382,100
Project Revenues						
Use of Reserves						
Debt - Bank Financing	121,900	200,000	210,000	200,000	136,000	180,000
Grant - Highway	75,000	75,000	75,000	75,000	75,000	75,000
Grant- Sidewalk Project	157,770	153,990			90,000	
Current Year Taxes	185,030	486,190	374,000	252,125	241,400	127,100
TOTAL REVENUES	\$ 539,700	\$ 915,180	\$ 659,000	\$ 527,125	\$ 542,400	\$ 382,100

TOWN OF UNDERHILL, VERMONT

**BALANCE SHEET
GOVERNMENTAL FUND
June 30, 2014**

	General Fund
ASSETS	
Cash and cash equivalents	\$ 866,527
Receivables:	
Delinquent taxes	36,483
Delinquent tax interest	788
Delinquent tax penalties	1,986
Grants receivable	98,125
Prepaid expenses	4,552
Inventory	20,633
Other assets	1,181
Total assets	\$ 1,030,275
 LIABILITIES	
Accounts payable	\$ 109,408
Accrued wages	23,314
Unearned grant revenue	16,890
Total liabilities	149,612
 DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue- Property taxes	26,390
 FUND EQUITY	
Nonspendable	
Inventory	20,633
Prepaid expenses	4,552
Restricted	
Listers education	2,869
Matching grant	15,000
Reappraisal	6,979
Restoration reserve	16,791
Committed	
Building reserve	17,083
Conservation	2,255
Contingency	22,741
General capital reserve	20,000
Highway-Capital reserve	165,000
Highway-Contingency reserve	21,499
Recreation	1,451
Assigned	
CCTA Bus Routes	3,000
HRA	8,466
Highway	78,317
Morgan donation	5,000
Unassigned	442,637
Total fund equity	854,273
Total liabilities, deferred inflows of resources and fund equity	\$ 1,030,275

STATEMENT OF TAXES RAISED

July 1, 2013 - June 30, 2014

Real Value +	394,727,500
Equipment +	849,100
Less Veterans Exemptions -	240,000
Less Current Use -	11,837,600
Less Contracts -	10,362,600
Municipal Grand List	3,731,364.00

Tax Rates

****Local Agreement which
is already included
in tax rate**

Year	Grand List	Town Res.	Town Non-Res.	ID District Res.	ID District Non-Res	**Local Agreement which is already included in tax rate
2008	3,469,685.00	1.6389	1.7748	1.6476	1.7822	0.0279
2009	3,493,979.00	1.7329	1.8737	1.7408	1.8664	0.0297
2010	3,510,060.00	1.7632	1.8816	1.7569	1.8764	0.0311
2011	3,540,030.00	1.7094	1.8770	1.7289	1.8675	0.0286
2012	3,561,599.00	1.7214	1.8754	1.7700	1.8824	0.0276
2013	3,584,260.00	1.8794	1.9455	1.9057	1.9621	0.0301
2014	3,731,364.00	1.9366	2.0056	1.9887	1.9870	0.0340

**Local Agreement is made up of Town Land Contracts, Veterans Exemptions, Maple Leaf Farm.

ASSESSED VALUE - REAL PROPERTY 2014

<u>CODE</u>	<u>PROPERTY</u>	<u>VALUE</u>
BE097X	Beartown Rd. - Gravel Pit - 11.18 acres	\$170,700
FU012X	Land – Fuller Rd. - .33 Acres	\$23,000
FU054X	Best Land – Fuller Rd. - 17.0 Acres	\$127,300
MT002X	Casey’s Hill - 8.05 Acres	\$159,800
NR057X	Old Dump Site - 18.0 Acres	\$142,700
NR077X	*New Garage/Salt Shed - 60 Acres	\$1,092,300
NR141X	Land – New Rd. - 10.19 Acres	\$122,100
PA004X	Park – Underhill Flats - .20 Acres	\$38,300
PV002X	Park – Underhill Ctr. - .30 Acres	\$27,200
PV011X	Edwin Moore Park – 1.75 Acres	\$117,400
PV012X	*Town Hall Bldg. - .98 Acres	\$1,144,400
PV032X	*Old Schoolhouse No. 5 - .83 Acres	\$425,900
RV249X	Sand Hill Cemetery - .75 Acres	\$28,300
RV286X	*Post Office Building - .50 Acres	\$238,700
ST010X	Recreation Site/Town Pond - 2.0 Acres	\$132,900
	GRAND TOTAL	\$3,991,000

* Guaranteed Replacement Cost for buildings

LONG-TERM LIABILITIES

Long-term liabilities at June 30, 2014 consist of the following:

Vermont Municipal Bond Bank – building improvements, variable interest rate (4.344% - 5.644%), maturing December 1, 2020, principal payments of \$35,000 due annually, with interest payments due semiannually beginning December 1, 2000.	\$ 245,000
People’s United Bank – 2011 International dump truck note, interest 3.5%, maturing May 28, 2016, principal payments of \$30,000 (five years 2011 – 2015) and a final payment of \$20,000 due 2016, plus interest, due annually beginning May 28, 2011.	50,000
Merchants Bank – 2013 International dump truck note, interest 2.44%, maturing July 15, 2017, principal payments of \$35,167 plus interest due annually beginning July 15, 2013.	<u>140,668</u>
Total long-term debt	435,668
Accrued compensated absences	15,042
Accrued post employment benefits	<u>13,671</u>
Total long-term liabilities	<u>\$ 464,381</u>

MATURITIES FOR LONG-TERM LIABILITIES

Maturities for long-term debt are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2015	\$ 100,167	\$ 17,896	\$ 118,063
2016	90,167	14,231	104,398
2017	70,167	10,892	81,059
2018	70,167	8,230	78,397
2019	35,000	4,921	39,921
2020 – 2021	<u>70,000</u>	<u>3,948</u>	<u>73,948</u>
Totals	<u>\$ 435,668</u>	<u>\$ 60,118</u>	<u>\$ 495,786</u>

SELECTBOARD REPORT

The Underhill Selectboard is committed to maintaining the town's infrastructure in a fiscally responsible way. In preparing the proposed budget that we will consider at Town Meeting, the Town of Underhill staff put considerable time into an assessment of our paved and dirt road inventory. They broke the roads into segments and looked at what our infrastructure needs to last far into the future. We used those numbers and plugged them into our Capital Improvement Plan over a six-year period. The tax rate implications were alarming: this year's tax rate would have gone up 16% in order to achieve the goal of greatly improved infrastructure in six years. Knowing that paying property taxes is a real struggle for many of us, especially when we see large increases in the school tax as well, we trimmed back the plan significantly.

The proposed municipal budget for FY16 calls for a 9.1% increase, which would result in a 3.3% increase in taxes. If you own a home valued at \$300,000 your municipal taxes would increase about \$50.00 per year. The 3.3% increase is down from a 4.9% increase in 2014 and a 10% increase in 2015. Inflation alone accounts for a 2% increase in the budget, making level funding impossible, if we want to maintain the status quo and not slip farther behind in terms of infrastructure maintenance. It is the Board's hope that with these increases over the past few years, we are beginning to find "our sweet spot"-- a place where our town can grow and flourish yet taxes do not continue to rise at an alarming rate.

We are not proposing adding funds to the rainy day fund or the Capital Improvement Plan. Again, this would have resulted in significant tax rate increases. We are not setting money aside for future capital costs like trucks and road infrastructure.

In 2012, the Selectboard adopted a Fund Balance Policy that require us to keep 15% of the following years' budget in the fund balance available for unforeseen expenditures, revenue shortfall, and to maintain a good credit rating. The 15% would cover approximately two months of spending. At the end of the 2014 fiscal year, we had a surplus of \$125,000 in the fund and the Selectboard is requesting that the \$65,000 of that surplus be used for highway improvements.

Our hardworking staff accomplished an immense amount of work this year, here are some of the highlights:

- Of the 24 FEMA projects, only 2 remain to be completed. Total FY2014 grant amount was \$388,263.
- After years of neglect, we have renovated our historic Town Hall. We repaired all windows, installed interior storms, replaced rotting sills, sheathing and siding, encapsulated the deteriorating lead paint, and added two coats of paint.
- An air exchange system was purchased for the town garage to help combat ongoing moisture issues, and two high efficiency mini-split heat pumps were installed at the town offices for both heating and cooling.
- The Town Clerk's office was updated to be more welcoming to the public and to create a better work flow and overall use of space.

- Our major IT upgrade included moving town office staff from stand-alone computers to a file server system greatly improving productivity and enabling better disaster recovery and backup systems.
- We upgraded 55 culverts to metal which have a better record of withstanding adverse conditions. We did miles of ditching, berm removal and brush cutting. The town's ability to shed water is vastly improved.
- We received a \$385,200 grant for the Park St. and Route 15 sidewalk project. This consists of both state and federal funds.
- We received a \$121,091 state grant for a structure, resulting in the vastly improved Page Road Bridge.
- US Fish and Wildlife funded and completed three projects to modify culverts on Irish Settlement Road, Beartown Road and Barrett Road as part of the Browns River Fish Passage Restoration Project enabling brook trout passage.
- Once again, the town had a clean financial audit performed by our outside audit firm.
- Three employees have now passed the eleven year mark: Pam Shover, Lister 14 years, Nate Sullivan, Road Foreman 12 years, Sherri Morin, Town Clerk/Treasurer 11 years.
- We had no Worker's Compensation claims, attesting to the efforts of our employees to work safely.
- During the last fiscal year we were able to fill two key positions: Brian Bigelow was hired as Town Administrator in August of 2013. For a number of months, Brian filled both the Town Administrator position and the Planning/Zoning position. Sarah McShane was hired in January, 2014 as Planning and Zoning Administrator. We are very pleased to have these capable, professional employees join our town staff.
- Nate Sullivan has completed a little over one year in his new position as Road Foreman. Scott, Jed and Dwayne continue to take the bull by the horns and get out there, no matter what the weather, and get a tough job done with great skill.

After three years of service to my town, I feel grateful for the experience. I really enjoyed serving with Steve, Brad, Dave and Cliff; their dedication, caring and expertise was inspiring. My term gave me a new appreciation for the town staff; they are a very dedicated, intelligent group of people that care deeply about our town. We are all very fortunate to call Underhill home.

Sincerely;

Seth Friedman, Chair

TOWN ADMINISTRATOR REPORT

Fiscal Year 2013-2014 is in the books; another interesting and challenging year in Underhill having gone by. The majority of municipal projects of course run over multiple fiscal years. As usual the variety of tasks undertaken by the town bodies is incredibly diverse. A sampling of FY13-14 includes:

The 2014 amendment to the Underhill Unified Land Use & Development Regulations to adopt an official town map was adopted at Town Meeting. The Old Schoolhouse #5 Task Force and the 250th Birthday Committee helped to recognize and celebrate the Town's history. The Task Force completed their mission with a pair of reports about the physical status of the building and the myriad of options for potential uses. The 250th Birthday Committee wrapped up their efforts with the burying of a time capsule on Casey's Hill with a scheduled opening in fifty years. On a similar historical note, the Town Hall exterior and interior renovations have been completed, the various contractors have all received numerous compliments.

The Underhill Flats/Route 15 Sidewalk Project Preliminary Design is currently under review by the Vermont Agency of Transportation for right-of-way and environmental considerations. The bid process for the full scope of repairs at the Town Highway Garage came in high (\$261,000 vs. \$150,000 budget) and the determination was to proceed with only the air quality component (\$81,300). Grant opportunities that require matching funds beyond what is readily available or already dedicated are not being pursued.

A roll call of individuals who volunteer their time and talents to the Town of Underhill would be too extensive to put here. I hope I've shown my appreciation for those efforts. Having said that, there are several vacancies on some of the town bodies. Please review the reports of the Boards, Committees and Commissions, sit in on a meeting and contact me if any interest you. These are rewarding volunteer positions where you can make a difference for Underhill.

Local media including Mount Mansfield Community Television, The Mountain Gazette and Front Porch Forum continue to 'get the word out' but if you have any questions or comments, please give a call or stop by.

Respectfully Submitted,

Brian Bigelow, Town Administrator

bbigelow@underhillvt.gov

899-4434 x100

LISTER'S REPORT 2014

In 2014 the Listers completed the town wide reappraisal. We want to thank everyone for their help and cooperation.

We recently received the results of our 2014 Sales Study. The CLA for the Town is 101.86% and for the ID District it is 101.55%. The COD is 4.39% for both the Town & ID.

The Common Level of Appraisal (CLA) is the education property value (listed value) divided by the equalized education property value. Vermont law requires property to be assessed at 100% of its fair market value.

The Coefficient of Dispersion is a measure of equity. It shows how fairly distributed the property tax is within a town.

The Select Board appointed Melissa Lawson to replace Peter Brooks who has resigned. We can't say enough good things about Peter and what a pleasure it was having him as a lister. We wish him the Best of Luck.

The State of Vermont requires all residents to file a Homestead Declaration & Property Tax Adjustment claim. This is called an HS-122. This must be filled out yearly and is due by April 15, 2015. Claims are allowed up until October 15, 2015 but late filing penalties will apply. This form can be filed on line at <http://tax.vermont.gov>.

If you receive an extension on filing your income taxes it does not mean you have an extension on filing your HS-122. It must be filed by April 15, 2015.

Respectfully submitted,

Melissa Lawson

Jay Lederman

Pam Shover

Town of Underhill Listers

ROAD FOREMAN REPORT

Underhill has:

- 4.944 miles of State Highway – VT Route 15 (Westford Town Line to Jericho Town Line).
- 8.750 miles of Class 2 (River Road from Jericho Town Line through Underhill Center and Pleasant Valley Road to Cambridge town line).
- 6.54 miles of Class 3 paved roads and 36.88 miles of Class 3 gravel roads.
- 6.78 miles of Class 4 gravel roads.
- 63.14 total mileage, Underhill receives state aid for 52.17 miles of roads.

Underhill's winter of 2013-2014 consumed more salt and winter sand than usual due to more frequent winter rains and ice events. Spring came and the Town had several old culverts collapse, making holes in some roads and other roads impassable. April brought heavy rains causing extensive damage to Harvey Road. Harvey Road was put back together by cleaning and shaping ditches, enlarging culverts and stone lining ditches.

Additional highway work completed this past year is as follows:

- FEMA work continued from May 2013 storm events.
- Ditched, on numerous road locations, approximately 16,390 linear feet.
- 5,000 linear feet of trees cut and stumped for removed for improved visibility on Irish Settlement, Poker Hill and Sam Ward roads.
- Stoned lined, 3,050 linear feet of ditches that have a 5% or steeper grade.
- 55 culverts were removed and replaced. Some of these were upsized as needed.
- Brush cleared on numerous roads.

The Town of Underhill has adopted a set of Town Road and Bridge Standards, which shall apply to the construction, repair and maintenance of all Town road and bridges. What this means is going forward, the Town of Underhill will be eligible for a higher percentage of financial aid from FEMA and the state. In addition improvements to water quality and road maintenance are anticipated. The Town will continue with tree and brush removal, removal of berms from road edges, culvert replacement and other drainage issues; gravel will be added to roads where needed.

REMINDER: THE WINTER PARKING ORDINANCE IS IN EFFECT FROM NOVEMBER 1 THROUGH APRIL 30. NO VEHICLES ARE TO BE PARKED ON TOWN ROADS DURING THESE MONTHS. VEHICLES WILL BE TOWED AT OWNER'S EXPENSE.

UNDERHILL PLANNING COMMISSION REPORT

This last year has been devoted almost entirely to the updating of the Underhill Town Plan. Updating the Town Plan every five years is a State mandate, and commission members, with help from the Planning and Zoning Administrator, worked to coordinate the Plan with Zoning Regulations, other documents, and new State mandates, i.e., Flood Resiliency.

Public meetings will be held just after Town Meeting Day and we look forward to your feedback. You can also find the proposed Town Plan and all of its sections on the Town's website. We are required to have the new plan in place by May 2015.

The Planning Commission thanks our Zoning and Planning Administrator, Sarah McShane. Although new to Underhill in 2014, without her expert assistance and attention to detail, we could not accomplish our work.

For the Commission,
Trevor Squirrell, Chair

UNDERHILL CONSERVATION COMMISSION REPORT

This past year the Underhill Conservation Commission (UCC) was involved in a number of activities and programs. Many thanks to the members of the Commission who make this work possible.

Green Up Day – May 2014 - Thank you to all who participated and for Jim Beebe-Woodard's leadership. We look forward to your participation in Green-Up day in 2015 which is Saturday May, 2nd. If you are interested in taking a very active role in Underhill's 2015 Green-Up day, contact information is below.

Annual Plant Sale – June 2014 – A great opportunity to visit with neighbors, get some great deals on plants, and support the work of the Underhill Conservation Commission. Thank you to all who participated and a special thank you to Barbara Greene for overseeing the event!! We raised over \$700. This year's event will be Saturday, June 6th.

Invasives – The UCC is currently discussing hosting some workshops regarding terrestrial invasives and their impact on Underhill's environment. We envision an educational component along with work parties in the field. The tentative plan for the first workshop in 2015 is Saturday, May 16th. Stay tuned.

2015 Town Plan – Natural Resources section – The Underhill Conservation Commission has been spending the better part of the last few months working on updating the Natural Resources section of the 2010 Plan for the 2015 version. The proposed 2015 Town Plan is on the Town's website where you can specifically look at the Natural Resources section.

Do you have an interest in being involved in the work of the UCC? If so, please contact Trevor Squirrell – tsquirre@sover.net – 899-2382

FY2014 PLANNING & ZONING REPORT

ZONING PERMITS				
Permit #	Property Code	Date Effective	Property Owner	Project Description
B-13-25	PV020	7/3/2013	Diffenderffer	Convert attic to living space, dormers (see CL-13-03)
B-13-26	IS140	7/5/2013	Miller	Covered porch
B-13-27	ST217	7/16/2013	Herman	Garage
B-13-28	MR073	7/19/2013	Fitzgerald	Deck (after)
B-13-29	JH024	7/15/2013	Feulner	SFD+
B-13-30	CB101	7/31/2013	Blumhagen	Shed
B-13-31	AR005	8/27/2013	Gay	SFD w/attached garage, shop, mudroom, and detached shed
B-13-32	PH032	9/1/2013	Garrapy	Deck
B-13-33	TU018	9/1/2013	Finlay/St. Germain	Relocated existng barn
B-13-34	PV487	9/5/2013	Tarrant	Shed
B-13-35	RV054	9/5/2013	Martin	Duplex
B-13-36	WH028	9/14/2013	Minarski & Wilson	SFD w/attached garage, porches, mudroom
B-13-37	BE159	9/27/2013	Green/Cromwell	Deck
B-13-38	PH329	9/28/2013	Varney	Greenhouse
B-13-39	PV070	10/1/2013	Goldman & Linde	Residential Addition
B-13-40	MV040	10/23/2013	Peoples	Shed
B-13-41	NU077	11/3/2013	Deforge	Decks
B-13-42	ST027	11/3/2013	Bombard	Convert garage to dwelling space
B-14-01	MU037	1/29/2014	Kelliher	5' x 12' covered porch (after)
B-14-02	MU019	3/1/2014	Duggan	Deck (after)
B-14-03	GR008	4/17/2014	Kennedy	20' x 8' rear deck
B-14-04	PH283	4/27/2014	Alexander	20' x 20' addition to garage
B-14-05	RE093	5/8/2014	Kindt	10' x 20' shed
B-14-06	IS131	5/10/2014	131 Irish Settlement Rd LLC	17' x 2' dormer
B-14-07	ST028	5/9/2014	Shuma	12' x 12' deck
B-14-08	MU050	5/22/2014	Sullivan	21.5' x 21.5' Addition with Horse Stalls on Existing Barn/Garage
B-14-09	ST020	6/4/2014	Dunphey	10' x 16' covered porch
B-14-10	PR007	6/4/2014	McNamara	20' x 40' pool, 4' fence, and 24' x 14' Pool House
B-14-11	MT165	6/18/2014	McLaughlin	10' x 16' tool shed
WITHDRAWN	WITHDRAWN	6/18/2014	Walker	1 1/2 story 13' 11.5" x 23' 2.75' cabin/dwelling
B-14-13	KD006	6/18/2014	Waterhouse	13.5' x 11.5' screen house
B-14-14(A)	MR012	6/18/2014	Picard	26' x 32' SFD w/ attached garage and deck
B-14-15	DW036	6/25/2014	Bruening	Enclose an existing 14' x 16' porch.
B-14-16	NU090	6/26/2014	Paig	8' x 16' extension of existing deck

FY2014 PLANNING & ZONING REPORT

EXEMPTIONS				
Permit #	Property Code	Date Effective	Property Owner	Project Description
X	MR073	7/17/2013	Fitzgerald	10'x14' shed
X	RV198	9/10/2013	Russell	15'x25' barn addition, fencing
X	SH070	9/16/2013	Renshaw	12'x16' shed
X	IS414	9/16/2013	Northrup	20'x40' Sap Collection w/16'x20' shed
X	UE189	10/3/2013	Davis	32' x 40' Agricultural Building
X	MV040	10/3/2013	Peoples	16' x 12' greenhouse
X	VT523	1/21/2014	Durbrow	Shed for garlic drying and farm machinery storage
X	RE093	4/8/2014	Kindt	10' x 20' wood shed. Exempt per 10.2(A)(7)
X	VT799	5/23/2014	Tatro-Lavigne	10' x 10' shed. Exempt per §10.2(A)(7)
WITHDRAWN	WITHDRAWN	6/2/2014	Walker	WITHDRAWN Construction of an agricultural barn

FLOODPLAIN DEVELOPMENT PERMITS				
Permit #	Property Code	Date Effective	Property Owner	Project Description
FD-13-01	VT449	10/19/2013	Miller	Streambank stabilization

BOUNDARY LINE ADJUSTMENT PERMITS				
Permit #	Property Code	Date Effective	Property Owners	Project Description
BLA-14-01	IS414 & IS417	3/1/2014	Lermontov-Salmon & Northrup	Exempt boundary line adjustment per Section 7.2(D)(3).

HOME BUSINESS PERMITS				
Permit #	Property Code	Date Effective	Property Owner	Project Description
HB-13-01	RV185	7/13/2013	Stoner	Sculpture art w/sales, outdoor display, sign
HB-14-01	MO027	1/31/2014	Potvin	Automobile Service & Repair Shop

CERTIFICATES OF OCCUPANCY				
Permit #	Property Code	Date Effective	Property Owner	Project Description
CO-14-01	MU049	2/15/2014	Lang	Single family dwelling
CO-14-02	SU040	3/12/2014	Jacobs	Conversion of attic to dwelling space
CO-14-03	AR005	3/15/2014	Gay	Single family dwelling
CO-14-04	TU033	5/14/2014	Torkler	Single family dwelling

CERTIFICATES OF COMPLIANCE				
Permit #	Property Code	Date Effective	Property Owner	Project Description
CC 13-01	PY002,PY004,PY016, PY019,PY020	N/A (appealed)	Goplen	Common infrastructure for 5-Lot Subdivision

FY2014 PLANNING & ZONING REPORT

SUBDIVISION DECISIONS				
DRB Docket	Property Code	Date of Decision	Property Owner	Project Description
DRB-13-12	ST122	11/18/2013	Moore	Subdivision Amendment
DRB-13-11	IS419	11/21/2013	John	Subdivision Amendment
DRB-13-10	IS449	11/21/2013	Grab	Preliminary Subdivision Approval
DRB-13-06	BT010 & BT012	12/9/2013	Bouffard, Spence & Wheelock	Preliminary Subdivision Approval
DRB-12-04	PH038	1/6/2014	Maheux	Preliminary Subdivision Approval
DRB-13-10	IS449	2/24/2014	Grab	2 Lot Subdivision
DRB-13-06	BT010 & BT012	3/17/2014	Bouffard, Spence & Wheelock	2 Lot Subdivision
DRB-13-14	SW041T	4/18/2014	Armstrong	2 Lot Subdivision

APPEAL DECISIONS				
DRB Docket	Property Code	Date of Decision	Property Owner	Project Description
DRB-13-13	PY004	4/7/2014	Allendorf	Appeal of Administrative Officer Decision
DRB-14-03	VT810	5/29/2014	Russin	Appeal of ZA's Decision

SITE PLAN/CONDITIONAL USE DECISIONS				
DRB Docket	Property Code	Date of Decision	Property Owner	Project Description
DRB-14-02	TU033	5/27/2014	Torkler	Bed and Breakfast

Sarah McShane, Planning & Zoning Administrator

DEVELOPMENT REVIEW BOARD REPORT

The Underhill Development Review Board (DRB) consists of a seven member Board (with three Alternates) appointed by the Selectboard for staggered three-year terms. This quasi-judicial Board is responsible for reviewing and approving proposed development projects that rise above the level of administrative approval. This includes conditional use, variance, site plan, appeals of administrative determinations and subdivision applications. Please contact Sarah McShane, Planning & Zoning Administrator at 899-4434 x106, or smcshane@underhillvt.gov with any questions.

DEVELOPMENT REVIEW BOARD HEARINGS					
Applicant(s)	Property Location	Applicant Request	Detail	Hearing Date	Decision
Grab	IS449	2 Lot Subdivision	Sketch	7/29/2013	Accepted
John	IS419	Subdivision Revision	Final	11/4/2013	Approved
Moore	ST122	Subdivision Revision	Final	11/4/2013	Approved
Grab	IS449	2 Lot Subdivision	Preliminary	11/4/2013	Approved
Bouffard, Spence, Wheelock	BT010 & BT012	2 Lot Subdivision	Preliminary	11/18/2013	Approved
Maheux	PH038	2 Lot Subdivision	Preliminary	11/4/2013 & 12/2/2013	Approved
Armstrong	SW041T	2 Lot Subdivision	Sketch	1/6/2014	Accepted
Allendorf	PY002, PY004, PY016, PY020	Appeal	Appeal of Certificate of Compliance	2/3/2014 & 2/24/2014	Appeal Upheld
Grab	IS449	2 Lot Subdivision	Final	2/3/2014	Approved
Moore	CD074	3 Lot Subdivision	Sketch	2/24/2014	Accepted
Bouffard, Spence, Wheelock	BT010 & BT012	2 Lot Subdivision	Final	2/24/2014	Approved
Armstrong	SW041T	2 Lot Subdivision	Final	4/7/2014	Approved
Torkler	TU033	Site Plan Review	Final	5/19/2014	Approved
Russin	VT810	Appeal	Appeal of ZA's Decision	5/19/2014	Appeal Upheld
Danaher	RU020	2 Lot Subdivision	Final	6/2/2014 & 6/16/2014	Approved
Baizley	PV623	2 Lot Subdivision	Sketch	6/2/2014	Accepted
Lamphere	BE108	2 Lot Subdivision	Sketch	6/2/2014	Accepted
Moore	CD074	3 Lot Subdivision	Final	6/16/14; 7/7/14; 7/21/14; 8/18/14; 9/15/14; 10/20/14	Approved

Sarah McShane, Planning & Zoning Administrator

UNDERHILL ENERGY COMMITTEE ANNUAL REPORT, CY 2014

The Underhill Energy Committee was awarded a \$10,000 grant from Efficiency Vermont for its involvement in the Vermont Home Energy Challenge in 2013. Using the funds from this grant and some labor provided by Energy Committee members, the following improvements to reduce energy usage, save money, and increase the comfort level for certain Town-owned buildings were accomplished

Post Office

- o Removed old rock wool insulation from the attic of the Post Office
- o Removed the old 12" ventilation duct, that ran from the basement to the roof
- o Repaired and patched the roof, ceiling and floor of the Post Office.
- o Extended the sewer stack from the attic through the roof
- o Building Energy sprayed a 2" flash coat of foam over the entire attic floor
- o Building Energy blew in 16" of loose fill cellulose
- o Building Energy made and installed a new attic hatch
- o Building Energy sprayed 4" of spray foam from the basement band sill down to the floor
- o Building Energy then sprayed the foam with an intumescent paint
- o New R-21 Basement Hatch door and weather-stripped the entire door assembly fabricated and installed.
- o Air leakage reduced by 35%.
- o 15K BTU Fujitsu Cold Climate Heat Pump installed by Maheux Heating
- o Vermont Heating and Contracting moved the existing Mitsubishi Mini Split off the ground and mounted it on the wall, allowing it to provide heat down to 15 degrees
- o LED daylight/motion sensor fixture for the entryway

(The Post Office building is owned by the Town and leased to the United States Postal Service.)

Town Hall

- o Vermont Heating and Contracting moved the existing Mitsubishi Mini Split off the ground and mounted it on the wall, allowing it to provide heat down to 15 degrees
- o Town Personnel need to be trained on how to operate and balance this with the existing boiler.

Town Garage

- o The Energy Committee purchased 16 new T-5 Hi-Bay lighting fixtures.
- o These still need to be installed, per agreement with the Selectboard.
- o Cost savings for this simple project would be over \$1300 per annum. Benefits include improved light output, instant on, and less maintenance costs (longer bulb life, fewer replacements and lower per bulb cost, \$6 versus \$50).

The Underhill Energy Committee sponsored an informational booth at Harvest Market in September. Many area residents visited the booth over the course of the two days and learned about a variety of energy-saving options.

On Tuesday, October 28th, the Energy Committee hosted an “Energy Options for Today” public program at the Town Hall. The focus was on four state-of-the-art energy technologies— (1) photovoltaic systems (solar electric systems) which currently can generate electricity at a cost competitive with the retail price of electricity; (2) solar hot water systems that can cost-effectively provide about 2/3 of a household’s annual hot water from the sun; (3) heat pump water heaters that extract heat from the air to heat water more efficiently than standard electric or oil water heaters; and (4) cold climate heat pumps—a rather amazing technology that works both as a heater in winter (by harvesting heat from outside air down to as low as -15°F) and an air conditioner in the summer (by removing heat from inside the house). Seven local companies shared their products in brief presentations and then met with attendees informally to discuss how the companies might help them reduce their energy bills and their impact on the environment.

The PACE (Property Assessed Clean Energy) program, a funding mechanism to help homeowners finance energy improvements, is now operational. Underhill will monitor the experience of other towns and consider reviewing Underhill’s participation in PACE in the future. Legislative improvements have been made since creation in 2009. A PACE reserve fund is established to cover 90% of losses due to defaults not covered by the reserve account. A more competitive financing rate (1.99%) was announced in 2014.

The Energy Committee was created by the Underhill Selectboard in 2007 to accomplish the following:

- 1/ To study, and thereby make recommendations which reduce energy consumption in all Town assets, building, equipment etc.
- 2/ To provide public forum/education for Underhill Citizenry to reduce energy consumption in their homes/buildings/motorized equipment/lifestyles.
- 3/ To seek Grants, and engage in fundraising to support the activities of the Energy Committee.
- 4/ To be available to study/implement any related energy projects so designated by Selectboard.

The Committee meets in the kitchen upstairs in the Town Hall at 6:30 on the second Wednesday of most months.

Chair: Chris Miller

Vice-Chair: Jerry Adams

Secretary: Peter Duval

Members: Peter Bennett, Bob Murphy, Tom Moore, Steve Webster

Web site: tiny.cc/uenergy or: <https://sites.google.com/site/juvtenergy>

Blog: <http://underhillenergycommittee.blogspot.com>

UNDERHILL RECREATION COMMITTEE REPORT FOR 2014

The Underhill Recreation Committee is charged with managing the Town Pond Park as well as Casey's Hill (for sledding and sliding in the winter). Each year we hire a lifeguard/maintenance person to work the summer months, typically weekdays from 10:00 am to 5:00 pm. The lifeguard typically starts and ends the season with the school schedule. When using the swimming pond we ask that children under the age of 10 be accompanied by an adult. The mowing of the Town Pond area and Casey's Hill is done by outside contractors. The Park is home to two tennis courts, tennis backboard, swimming pond with beach and raft, volleyball court, tetherball pole, swing set, basketball court and from June – September there's a portable toilet available. There is an emergency 911 call box at the Pond.

The Town Pond water is tested weekly through the Vermont Department of Health for suitability for swimming (eColi) during the summer months. Results are posted on the signs at the pond. What can you do to keep our Town Swimming Pond swimmable?

1. Do remove all leaves and debris from the grate on the exit pipe in the shallow end.
2. Do NOT remove the grate itself as debris and beach toys can get stuck in the pipe.
3. NO dogs anywhere in the fenced in area at any time. Really. This means yours, including no dogs after hours either. Dog feces and urine can contribute to a high E.coli count.
4. Do rebuild the rock dam in Brown's River upstream of the Stevensville Road bridge so that the water level is above the inlet pipe.
5. Do remove all leaves and debris from the inlet pipe in Brown's River.
6. Do keep the minnow trap on the inlet pipe opening so that leaves get caught on the upstream side but water still gets around and into the pipe.
7. Do teach your children to use the portable potty.
8. Do a rain dance once a week.

Over the past few years we have made some improvements to the Park. We replaced the lifeguard stand, added a sitting bench, rebuilt a floating raft, replaced two grills, and bought new trash receptacles. In 2014 we were able to purchase new tennis court nets. We also rebuilt the former half basketball court. It is newly repaved and a basketball goal and backboard installed.

We newly established the park hours to be Sunrise to Sunset. There had been after dark loitering and some drug paraphernalia found. These hours help the police enforce any trespassing at night. Since instituting this policy, along with signage, the issues have been curtailed.

The two tennis courts were originally built back around 1970 and have served the town well. They get regular daily summer use by tennis players, want-to-be tennis players, not to mention many kids learning to ride bikes. In 2009 the Recreation Committee privately raised \$5,000 in donations, matched by the town, to provide a temporary repair to the tennis courts. These repairs were guaranteed to last 4 years and we are getting an extra couple years out of the courts. However it will be soon time to rebuild the courts. Further repairs on top of the current repairs will not be possible while keeping the courts safe to play. The Recreation Committee would hope that the townspeople will support the necessary rebuilding of the courts in the coming years.

If you'd like to join the committee and contribute your time to helping make a better Town Pond Park please contact Tom Lee at Tommy.Lee@Comcast.net.

2014 FOREST FIRE WARDEN REPORT

We have issued 175 burn permits as of Dec. 31st and we had one wildfire. This year's wild land fire was started by an unpermitted burn. The fire burned about 1 acre.

A permit is required for outdoor burning of brush, weeds and grass. A permit is not required if there is snow on the ground at the site of the fire. The warden may refuse to issue a permit if in his judgment the weather or site conditions create a dangerous situation. A permit in no way relieves the person starting the fire of any responsibility for any damage that might occur. This person may be billed at the state rates for suppression of the fire.

Feel free to call Nate or myself any time for a permit or with any questions or concerns that you may have.

- Parker Ripley 734-7114
- Nathan Goldman 363-3548

A quick reminder:

The State of Vermont has banned the use of back yard burning barrels. You cannot burn garbage, paper, cardboard, building materials, plastic, asphalt, styrofoam, or synthetic materials. You can burn natural wood (untreated and unpainted) grass and weeds.

Underhill Forest Fire Warden
Parker Ripley

VITAL STATISTICS

BIRTHS

Child	Sex	Parents
Henry Rainier Chaudoir	M	Merideth and Joel Chaudoir
Eden Olivia Mindel	F	Meghan Conroy and Joseph Leuchter-Mendel
Kryllin Hy Robert Mandell	M	Rebecca Blacklock and Joshua Mandell
Lexia Lucena Burnett	F	Lena Capps and Shawn Burnett
Mila Mae Bessette	F	Kristen and Corey Bessette
Vera Louise DiPietro	F	Laura and Thomas DiPietro
Hunter Gauge Shattuck	M	Danielle and Jeremy Shattuck
Aria Anna Rose Hess	F	Melinda and Dustin Hess
Ivy Mae Aucter	F	Brian and Kimberly Aucter
Lillian Jade Rockwell	F	Erin Fisher and Matthew Rockwell
Isaiah Michael Peters	M	Helen and Christopher Peters
Beckett Vincent Ferreira	M	Heather and Jason Ferreira
Walter Richard Robinson	M	Gabrielle and Dustin Robinson
Kenzie Elizabeth Aurore Kapusta	F	Page and Sean Kapusta
Kassandra Lee Gangl	F	Kendra and Joseph Gangl
Abigail Lily Cronin	F	Briana and J. Matthew Cronin
Dominic Joseph Godfrey	M	Megan and Raymond Godfrey
Tabitha Therese Lambert Moultroup	F	Monica and Daniel Moultroup
Hannah Elisabeth Ash	F	Jill and Nicholas Ash
Meran Eleanor Cardinal	F	Chantal and Rory Cardinal
Arlo Francis Schmidt	M	Nicole and Gregory Schmidt

DEATHS

Name	Age	Place of Death
Gloria Jean Garrapy	68	Underhill
Joan H. Katsarakis	91	Underhill
David John Langlois	67	Burlington
James H. Edson	66	Burlington
Sandra Jean Boardman	78	Burlington
Gretchen Reitha Becker	75	Underhill
Thomas James Morse	77	Burlington
Gary L. Blow	74	Burlington
Robert A. Ayer	67	Burlington
Grace Alice Lessard	80	Burlington

CIVIL MARRIAGES

Laura Patricia Isabelle Torkler &
Jean Marie Emmanuel Henri Rabot
April 11, 2014

Ling Han &
Jonathan Andrew Wheatley
March 13, 2014

Jaclyn Koc &
Robert Patrick Connor
June 21, 2014

Ryan Francis Manning &
Maryse Alta Berard
June 27, 2014

Jamie Lee Clarke &
Bob Joseph Bernreuter
June 28, 2014

Thomas Bogue St. Amour &
Karen Jane Stringer
July 7, 2014

Deborah Eve Schwartz &
Aeryca Catherine Steinbauer
July 26, 2014

Lena Morrison Capps &
Shawn Michael Burnett
August 1, 2014

Isabella Simone Fout &
Ohanga Freddie Losambe
August 8, 2014

Nicholas Tyler Campagna &
Kaylee Jean Tanielian
August 23, 2014

Chelsea Elizabeth Place &
Thomas Jay Therrien
August 30, 2014

Caitlin Marjorie Belton &
Bryant Delard Hazelton
September 13, 2014

Matthew John Spille &
Claire Ellen Potvin
September 19, 2014

Danielle Marie Mendes &
Saul Gotthilf Blocher
October 4, 2014

Benjamin Louis Drew &
Rachel Dawn Bruce
November 22, 2014

CASEY'S HILL

FOR WINTER RECREATION USE

Casey's Hill is now owned by the Town of Underhill and is for sledding only.

Sled at your own risk. Sledding is permitted during daylight hours and only when snow conditions permit. Sledding is not allowed on the Mountain Road side of the hill.

The designated parking area is for Casey's Hill users only, and is for the safety and convenience of families with children/sledders. If the lot is full, park at the Underhill Central School. Please **DO NOT** park on Mountain Road, Pleasant Valley Road or New Road. These roads must be kept open for emergency vehicles at all times.

No snowmobiles, RV's or other vehicles are permitted on Casey's Hill.

Thank you for your cooperation.

TOWN OF UNDERHILL ORDINANCE FOR WINTER PARKING AND OPERATIONS PLAN

The Winter Parking Ordinance is in effect from November 1st through April 30th. No vehicles are to be parked on town roads during these months. **VEHICLES WILL BE TOWED AT OWNER'S EXPENSE.**

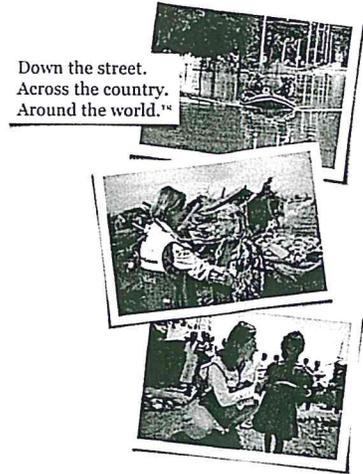
Plow routes are set up to open the major traffic routes and school bus routes first. The road crew usually starts operations at 3:30 am to have these roads clear by 7:00 am. In most cases there will be no maintenance between 8:00 pm and 3:00 am. Each road crew member has a specific route that takes approximately 4 ½ hours to complete. After 16 hours on the job, they are required to stop operations and take off a minimum of 6 hours. The Town does not plow Class IV and private roads. Salt will be applied to paved roads with a minimum amount of sand added as necessary. (Salt is not effective when the road temperature is below 20 degrees). Sand will be applied to the gravel roads.

The road crew makes every effort to avoid mailboxes. However, because of snow conditions or on-coming traffic, the plows occasionally hit them. The town has permitted mailboxes to be located in the Town right-of-way. If the mailboxes are damaged as a result of snow or ice clearing operations, the town will not repair or replace them.

Please note: according to 23 VSA§1126a, it is illegal to plow snow from private property on or across public highways.



American Red Cross
 Vermont & the New Hampshire
 Upper Valley Region



October 21, 2014

Ms. Sherri Morin
 Town of Underhill, Chittenden County
 PO Box 32
 Underhill Ctr., VT 05490

Dear Ms. Morin:

The American Red Cross of Vermont & the New Hampshire Upper Valley is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first “neighbor on the scene” after a disaster strikes offering a hot cup of coffee, a warm blanket and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood and other disasters as well as instruction in health, safety and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

Fiscal year 2014 was especially busy across our region and the Red Cross was there providing vital services to our community.

- Responded to 206 disasters/emergencies in our region
- Collected 45,000 pints of local blood and blood products
- Assisted 163 members of the military and their families from our area
- Empowered more than 1,200 trained volunteers to assist their neighbors during times of need
- Provided free babysitter training to over 250 youths in our region

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation to support our work. We would greatly appreciate your support in the amount of \$1000 for Fiscal Year 2016. Your partnership will help ensure that the American Red Cross has the resources to support communities throughout Vermont and the Upper Valley when they need it most.

Sincerely,

Larry Crist
 Executive Director
 Vermont & the New Hampshire Upper Valley Region

Getting you where you need to go!

October 20, 2014

Brian Bigelow
Town of Underhill
P.O. Box 32
Underhill Center, VT 05490

Re: CCTA FY16 Funding Request

Dear Mr. Bigelow,

The Chittenden County Transportation Authority (CCTA) respectfully requests funding in the amount of \$3,000 from the Town of Underhill in support of the Jeffersonville Commuter route for FY16.

The Jeffersonville Commuter route has now been in operation for a full year (service began October 14, 2013) and is performing well. Please see the attached route update for detailed ridership information.

The first three years of Jeffersonville Commuter service are being paid for with a federal grant (CMAQ grant) covering 80% of the cost and state funds covering the remaining 20%. To show a commitment to the service, CCTA asked the towns of Jericho, Underhill, and Cambridge to each contribute \$3,000 in each of the first three years of operation. Underhill contributed \$3,000 towards the route in FY14 and FY15 and this request marks the third and final \$3,000 funding request. Because the State funding for the route will end in FY16, beginning in FY17, CCTA's annual request will reflect the full 20% local match for the route, of which Underhill's share is estimated to be about \$14,000.

Please let me know if you need any additional information to complete CCTA's FY16 funding request of \$3,000 for the Jeffersonville Commuter.

Sincerely,



Meredith Birkett
Director of Service Development

The mission of CCTA is to promote and operate safe, convenient, accessible, innovative and sustainable public transportation services in the Northwest and Central Vermont region that reduce congestion and pollution, encourage transit oriented development and enhance the quality of life for all.



CHITTENDEN SOLID WASTE DISTRICT

July 2013 - June 2014

ADMINISTRATION:

CSWD owns and oversees 10 solid waste or recycling facilities in Chittenden County for its 18 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community.

THE BOARD OF COMMISSIONERS OFFICERS include: Chair Paul Stabler of South Burlington; Vice Chair Michelle DaVia of Westford, and Secretary/Treasurer Alan Nye of Essex. EXECUTIVE BOARD MEMBERS include Paul Stabler, of South Burlington, Michelle DaVia of Westford, Alan Nye of Essex, Craig Abrahams of Williston, and Chapin Spencer of Burlington. CSWD GENERAL MANAGER is Thomas Moreau.

FINANCES:

The unaudited FY14 General Fund expenditures were \$8.31 million and the revenues were \$9.23 million. This represents a \$63,000 decrease in expenditures (0.9%) and an \$834,000 (9.9%) increase in revenues compared with the FY13 General Fund operating results. The primary factor in the expenditure decrease is the lower costs associated with persistent herbicides in Green Mountain Compost (GMC) products in FY14 as compared with FY13. These lower costs were partially offset by cost increases in several other programs, most notably the Drop-Off Centers (DOC) and the Materials Recovery Facility (MRF). Of the \$834,000 revenue increase for FY14 over the prior year, \$530,000 is Solid Waste Management Fee revenues. While the tonnage of material subject to this fee increased only 1% over FY13, the revenue is up almost 20%, because the per-ton rate was increased from \$22.06 to \$27.00 effective September 1, 2013 (two months after the start of FY14). Also, DOC revenues were \$190,000 higher (11%) in FY14 vs. FY13, primarily due to tip fee rate increases that went into effect at the start of FY14.

SIGNIFICANT CHANGES/EVENTS:

In FY14, CSWD's major initiatives were: 1) to continue to work on the Consolidated Collection proposal that weighs the advantages and disadvantages of municipal contracts for trash collection in Chittenden County and hold public information meetings with citizens and our member communities; 2) to work in the Vermont Legislature towards the passage of Act 175 that mandates the recycling of certain construction and demolition materials that have established markets and meet minimum tonnage and proximity to facilities requirements; 3) to assist in the passage of a battery product stewardship bill by the Vermont Legislature that will facilitate the recycling of these items throughout the state; 4) to complete work on a consultant study evaluating residential curbside collection of organics in terms of economic and environmental impacts for various scenarios; 5) to oversee a contract to upgrade the equipment at our Materials Recovery Facility (MRF) and to negotiate a revised operations contract; 6) to implement a higher solid waste management fee (5-year projection) due to lower trash volumes subject to our fee; 7) to prepare a succession plan for a new General Manager due in early 2016; and 8) to initiate a new 5-year strategic plan.

ONGOING OPERATIONS:

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,116 tons of recyclables, a decrease of 0.38% from FY13, and 6,326 tons of household trash during FY14, a 0.11% increase from FY13.

The MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and privately operated by Casella Waste Management. In FY14, 40,465 tons of recyclables were collected, sorted, baled, and shipped to markets. This represents a 1.43% increase from the previous year. The average sale price for materials was \$93.75 per ton, which is a 1.96% decrease over last year's average.

The ENVIRONMENTAL DEPOT and the ROVER are CSWD's hazardous waste collection facilities for residents and businesses. In FY14, 9,435 households and 670 businesses brought in 605,817 pounds of waste that were collected and processed at these facilities. This included 63,390 pounds (6,339 gallons) of latex paint re-blended and sold as "Local Color", 8,082 pounds of leftover products given away through the "Hazbin" reuse program, and 128,000 pounds (12,800 gallons) of latex paint processed for recycling in Canada and Illinois.

FY14 was a good year for CSWD's COMPOST facility. Spring 2014 marked the first time in over a year that bulk compost was available for sale to the public following the discovery of persistent herbicides in compost in 2012. Customers reported great results from growing in the new batches of compost and topsoil. Staff continued their efforts to research and educate around the presence of persistent herbicides in commercial composts everywhere. Ongoing testing and recipe modifications have translated into abundant saleable very high quality material. FY14 marked the launch of bag-your-own compost which extends the convenience of purchasing compost to customers with smaller gardens and no means of hauling large volumes. Compost inputs have continued to increase steadily as awareness around compost continues to spread and large generators are mandated to divert materials through Vermont's new Universal Recycling law. FY15 will mark a return of compost to garden centers as well as a return of the complete bagged product line. A total of 9,684 tons of material was accepted for composting in FY14 which included 3,629 tons of diverted food.

CSWD brokered 13,784 wet tons of sewage sludge for our member communities in FY14, which is 1.7% more material than last year. Most of the sewage sludge generated from the Essex Junction WWTF was landfilled over FY 14 due to a plant upgrade. The City of South Burlington's thermo-meso anaerobic digestion, 2PAD system, generated class "A" product which was distributed to local farms for land application, beneficial reuse, starting in October of FY 14. CSWD entered a 5-year contract with Casella Organics to send at minimum 78% of the sludge brokered by the district to a beneficial reuse facility called Grasslands, located in Chateaugay, NY. The BIOSOLIDS program is also looking at a sludge characterization study to optimize the beneficial reuse of the districts material for the future of the program.

MARKETING –

CSWD participated in a state-wide working group that developed symbols and language for communicating Act 148 mandates consistently statewide. The group was made up of Solid Waste Management (SWM) entity staff, ANR staff, and interested stakeholders, including some haulers. • We turned our attention to upgrading our event waste reduction toolkit to include more clear information, better tools, and fresh ways of getting people interested in putting on waste-free events. • Every two years we send out an encyclopedic booklet detailing how to best dispose of recyclables, compostables, reusables and trash. The 2014-2016 book went out at the end of June, 2014. • We focused on how to revive the Green Mountain Compost brand after a two-year hiatus on the heels of the discovery that persistent herbicides had found their way into our compost. That two years was spent working with state and federal regulators, the chemical industry, and experts from around the country to set up a firewall of sorts to prevent a reoccurrence. Our transparent treatment of the issue has helped maintain our customers' trust. Our new protocols, testing, and on-site growth trials have yielded compost that we can stand behind with confidence, leaving us well positioned to reenter the market in Fall 2014. • Our part-time Web & Marketing Specialist position became full-time, which led our current specialist, Veronika Travis, to depart so she could focus more fully on her career path as a pastor. We wish her well as we crack into over a hundred resumes to find the best fit for the position.



A variety of EDUCATIONAL PROGRAMS and tools are available to assist residents, schools, municipalities, organizations, and businesses to reduce and properly manage their wastes. The CSWD Hotline (872-8111); Website: (www.cswd.net), e-newsletter, presentations, technical assistance, displays, workshops, facility tours, informational brochures, recycling bins and compost collectors (9,100 distributed), signage, discount compost bins, special event container loans, and grants (\$8,500 awarded) are part of this positive community outreach.

Thousands of employees, residents, students, and others were impacted by CSWD's business, school and youth, and community outreach programs.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused on recycling and composting incentives and collection, trash collection systems, and markets for recyclables.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In May, 38 tons of litter, 2,648 tires, and 6.5 cubic yards of scrap metal were collected. CSWD covered the \$6,200 cost for recycling the tires and waived its fee on disposed litter. CSWD also contributed \$4,050 to Green Up Vermont on behalf of its member municipalities for bags, posters, and promotion. The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. \$4,600 were expended by CSWD's member municipalities.

CHITTENDEN UNIT FOR SPECIAL INVESTIGATIONS (CUSI)

The Chittenden Unit for Special Investigations (CUSI) is a multi-agency task force dedicated to providing criminal response to reports of sexual assaults, serious child abuse and child fatalities. For over 20 years, the primary focus has been to protect and support all children, adults and families. CUSI defined what is now known as a true multi-disciplinary team (MDT) method to investigating crimes of this nature. The multidisciplinary team is the heart of CUSI and is composed of eight police detectives, a unit director, victim advocate, in-house investigator with the Department for Children and Families (DCF) and a dedicated prosecutor from the Chittenden County State's Attorney's Office. We work jointly with mental health providers, medical providers and Department of Corrections. In addition CUSI houses and supports the *Chittenden County Children's Advocacy Center (CAC)*. *The Chittenden Unit for Special Investigations* epitomizes community oriented policing. In the year 2014 we have continued to strengthen and expand our contacts with community partners. The success of the Unit is reflected by the statewide recognition that these multi-disciplinary style units do work.

The Children's Advocacy Center (CAC), working in tandem with CUSI is a 501c3 nonprofit entity offering a range of services to children and families affected by these crimes. The primary goal of *The Children's Advocacy Center* is to ensure that children are not further traumatized by the interventions system designed to protect them. This program has many benefits, with an approach that allows for faster follow-up to child abuse reports, more efficient medical and mental health referrals, fewer child interviews, more successful prosecutions, and consistent support for child victims and their families.

CUSI and the *CAC* investigate these crimes in Chittenden County which consists of a population of approximately 158,000. On the average CUSI investigates 250 cases a year, nearly 65% of those cases involve child victims. In recent years we have noticed an increase in the complexity of cases given the large increase in computer usage and other devices.

The types of cases include: sexual assaults, lewd and lascivious conduct, serious child abuse, child deaths, sex offender registry violations and child pornography

January through October 6, 2014 we have seen 182 cases which include 138 children and 44 adults.

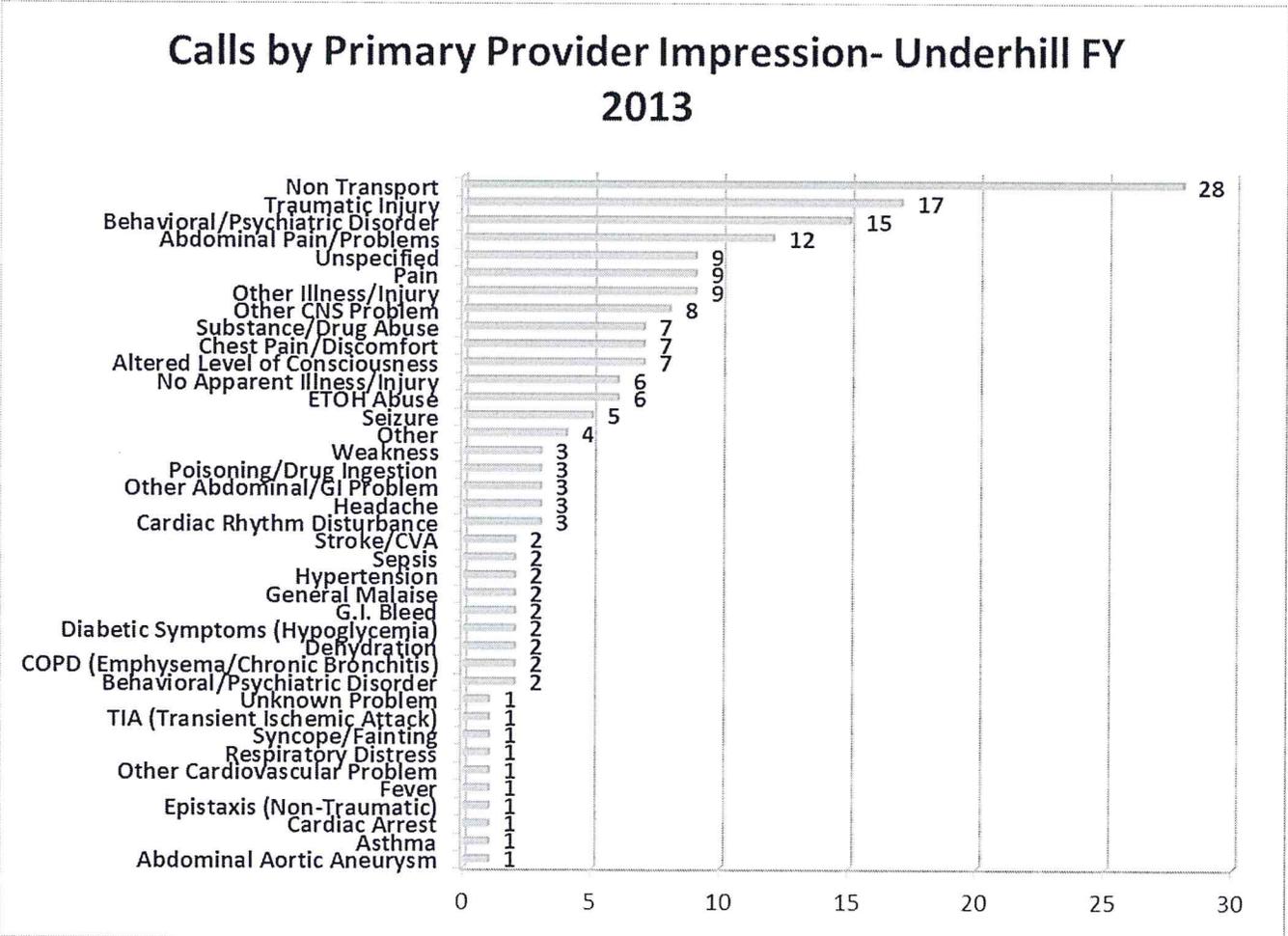
During the course of the 2014 year CUSI has conducted several major investigations that have required extensive assistance by all members of the CUSI staff. These cases require large amounts of overtime hours, they are conducted almost continuously (7 days a week) until the case is solved and an arrest is made. While these major investigations are being conducted, investigators are also required to continue investigating a variety of incoming cases that also require immediate assistance. The CUSI office recently began tracking the amount of hours involved in cases to better show the amount of actual work hours that each case involves. In the majority of these incidents there may be an arrest made in a relatively short amount of time however, in reality the case continues on for months, and in many circumstances...years. The on-going court process requires investigators to attend depositions, motion hearings, meetings with witnesses, conducting further follow-up interviews, serving subpoena's, as well as a variety of other tasks the State's Attorney finds necessary to ensure a successful prosecution. The following cases are a few examples of the major crimes that CUSI has investigated in the first half of the 2014 year.



**Essex Rescue, Inc. Report for the
Town of Underhill**
July 1, 2013 to June 30, 2014

Essex Rescue, Inc. is a private not-for-profit Paramedic-level ambulance service that works in partnership with many other organizations including the Vermont State Police, Chittenden County Sherriff's, Underhill-Jericho Fire Department, Richmond Rescue and Cambridge Rescue to meet the emergency needs of Underhill. We are not affiliated with any town government.

Essex Rescue is pleased to continue providing emergency medical services to all areas of Underhill as well as to the towns of Essex, Essex Junction, Underhill northern Jericho and southern Westford. For the year ending June 30, 2014 Essex Rescue responded to 1835 requests for 9-1-1 emergency service. Of these calls, 155 were in Underhill. The graph below shows the types of calls Essex Rescue responded to in Underhill during the period 7/1/2013 through 6/30/2014.



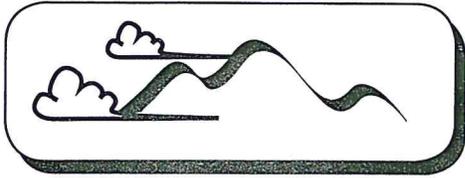
Providing high-quality emergency medical care in the out-of-hospital setting on a 24 hour per day basis is both challenging and expensive. We use state-of-the-art vehicles and equipment, and we have some of the most highly trained basic and advanced level personnel in Vermont. We work in conjunction with Fletcher Allen Health Care to deliver fast and effective service to time-sensitive emergencies such as heart attacks, strokes and serious traumatic injuries as well as to less time-sensitive but still significant emergencies. We strive to deliver the care each patient needs and to do it in ways that are supportive and respectful. Successful out-of-hospital care often means helping to relieve pain, assuring an anxious parent, explaining what will happen when we get to the hospital or a similar step that goes beyond meeting a clinical need.

The cost of Essex Rescue's operations are over a million dollars annually. In early 2015, we plan to take delivery on a new ambulance that will cost about \$200,000. We are able to consistently provide high volume, high quality service through a combination of different supports, financial and otherwise. The most important support we have comes from our 60 uncompensated volunteer members who contribute thousands of hours of time annually to staff our ambulances. Our biggest form of financial support comes from billing for the patient services we provide. We work hard to recover prospectively paid insurance revenues in an effort to minimize the need for tax subsidies from our communities. We are also fortunate to have a high level of participation in our subscription program that brings us important revenue and benefits participants by limiting their out of pocket costs for Essex Rescue's services. As a subscriber, you can pay a \$50 annual fee and then pay nothing else out of pocket for deductible or co-pay expenses. Subscription letters are sent out every November or you can subscribe online at www.essexrescue.org. Many people and organizations in the community are also very generous in making grants or donations throughout the year or in memory of loved ones at a time of death.

As you can see from the graph, over 18% of our emergency calls in Underhill do not result in the transport of a patient to the hospital. In these cases, we are not able to bill health insurers for the cost of the emergency response. The towns we cover provide an annual donation to Essex Rescue, Inc., which offsets a small part of what it costs us to be available around the clock, when and where your community members need emergency medical services.

Essex Rescue is always recruiting new volunteers. We invite you to visit our website at www.essexrescue.org or call us at 802-878-4859 ext. 4 to speak with Colleen Nesto about membership. We are proud of the services we offer and look forward to providing you with more information about the squad at any time. Our primary station is at 1 Educational Drive in Essex Junction, near the Essex High School and our administrative offices are routinely open from 8:00 to 4:30 weekdays if you have questions or would like to see our facility, vehicles and equipment.

Respectfully submitted,
Dan Manz, Executive Director
Essex Rescue
1 Educational Drive
Essex Junction, VT 05452
802-878-4859 ext. 2
dmanz@essexrescue.org



Jericho Underhill Library District Annual Report

For the year ending December 31, 2014

Library Director's Report

by Holly Hall

MISSION STATEMENT

The Deborah Rawson Memorial Library encourages a love of reading and lifelong learning by providing diverse collections of books and materials in various formats, and programming for all ages in an inviting space, fostering community interaction and a vibrant digital presence.

Library Statistics:

The Deborah Rawson Memorial library had a very busy year. 29,155 people visited the library this past year for a variety of reasons. 53,450 items were checked out. The library had programs for all ages including 129 programs for youth, 76 programs for adults and several multigenerational programs. The library continues to provide books to the XYZ Senior Luncheon as well as the Jeri-Hill Apartments thanks to the volunteer efforts of Nancy Craig and Deb Weinberg.

The Library Collection:

Currently the library has 24,881 items that include books, magazine subscriptions, DVDs, Books on CD and Music CDs. Downloadable audiobooks and ebooks are also available using our website and a current library card.

The circulation system this year was changed. In October the library joined the Catamount Library Network. What is Catamount? The Catamount Library Network (CLN) is a member-governed consortium of libraries in Vermont. CLN libraries share a common catalog and use Koha open source software. Libraries in the CLN system share circulation policies, item and collection types, and allow patron-initiated holds. The CLN was founded in partnership with the Vermont Department of Libraries and is conceived as a model collective catalog consortium for Vermont. What does this mean to you our patrons? You now have access from your home to your account. You can see your current checkouts, keep a list of what you have read, receive email reminders of when items are due and place holds on items from both the Deborah Rawson library and the other libraries in the network. Items from other libraries are mailed to DRML and you are notified when the item is available for pick up. All you need is a current library card. Stop by or call the library for more information 899-4962.

Thanks to a generous donation from National Life all our computers have been

updated with new to us computers. They have Windows 7 as well as Microsoft office 2010. Our internet speed was recently doubled, at no additional cost, now giving us truly high speed internet access. WiFi is available 24/7 with no password needed.

Food from the garden, maintained by our Master Gardeners and volunteers, was delivered to the Jericho Underhill food shelf and Jeri-Hill Apartments. Community members helped support the project by donating food from their gardens to add to our delivery. A garden shed was built for the library by a CVU student that used it as his Project Graduation challenge.

Coming in January we will be adding more shelving inside. This will change the look of the library inside and will give our current crowded shelves a little more space.

Please stop by and learn all that this wonderful library has to offer you and your family!

The library hours are Tues. and Thurs. 12-8, Wed. and Fri. 10-6, Sat. 10-2 and Sun. 1-4 (Sept through May). The library is closed on Mondays.

Board of Trustees report:

As a new chair it has been a time of learning about the job on the executive side of the trustees table. Many questions have been asked but more have been answered this past year.

The beginning of this report is going to focus on Dr. Burnett Rawson. This past July our first and most dedicated patron passed from this life just days before his 101st birthday. The good doctor was a patron of large and small libraries all over Vermont including the State Library. It was not surprising that when DRML sponsored his 100th birthday party last year that folks who like to read as well as professional library staff came from all over the state to celebrate with him.

Besides being DRML's largest individual donor during his lifetime, Dr Rawson

provided for us in his will by establishing an endowment through the Vermont Community Foundation. The Trustee Board has decided to reinvest the annual income from the endowment with an eye toward future building expansion.

The project of getting library policy and related documents into an electronic format has continued. We are reviewing each section of the policy to make sure it is in compliance with current laws. The Personnel committee has spent countless hours revamping and updating the personnel section. After a final proof00000022.22.reading the completed draft will be sent to a contracted labor lawyer for review. When all revisions have been completed the Policy Manual will be posted on the library web site.

A large number of trustees have increased their knowledge by attending workshops the VT Department of Libraries provides each year. Newly elected members attended the spring introductory classes while seasoned members focused on either the care taking and raising of public money or on how to publicize/market the library and the services it already provides. Trending – Geek the Library. Look for it in the coming months.

Please come to the annual meeting on January 15, 2015. Ask the trustees questions about the FY 15/16 budget before you vote on it. We welcome your thoughts and ideas.

Joann Osborne, Chair

Friends of DRML:

The Friends of the Library meet about once a month to coordinate with the library board and the library staff. We raise money through donations, sales of puppets, cards and other small things. We then provide equipment and supplies for the library and for programs, plan and sponsor programs, and generally try to offer whatever support we can to help our library thrive. We'd love to see you at our meetings.

Nancy Karlson

Annual Report
Board of Trustees
of the
Jericho-Underhill Water District
P.O. Box 174
Underhill, Vermont 05489

October 1, 2013 to September 30, 2014

The Jericho-Underhill Water District provides drinking water and fire hydrant access to 314 residential and business units representing about 850 people within the District. During the past year drinking water supplied to the District averaged about 53,846 gallons per day, which was approximately 3.0% lower than the previous year. Two connections were added to the system during the year.

The District replaced the water service line between the Maple Ridge Cistern and a residence. This line had become separated in places and was leaking. After this line was replaced, it was possible to reduce the cistern pump run time; and overall system water usage decreased.

The District inspected and approved water line connections related to new construction. The District worked with customers to turn their water service on or off as requested. This is especially true for those who were selling or buying a residence within the District. It is important to note that the customer is responsible for heating the water meter area of the residence to prevent freezing of the water service line and the water meter. Also, the District assisted customers by locating water lines prior to natural gas lines being installed.

The District water contains iron and manganese. If these precipitate, the water will have a brown tinge. Discolored water was reported by a customer in the fall of 2013. This was cleared up by having the customer run their water for a time to flush out accumulated precipitates. The District also received a call related to odor in their hot water; the fix was to drain and flush the hot water heater.

The District coordinated a major repair when the main on Route 15 was accidentally ruptured by a company installing a natural gas line. This repair involved turning off water to about a third of the District customers and replacing a section of the main. The affected customers were on a "boil water" advisory for several days. Another repair was made at a valve on River Road which failed. This repair required a boil water advisory for several customers. The Board appreciates the quick response to these situations by the Wayne Russin Excavating Company.

Almost all District customers have exterior reader heads attached to their water meters. The exterior reader head is read by an electronic device. During the past year the District has upgraded the District reading device. This was required to enable more consistent communication between the reader and the District computer.

The District has two storage tanks: Poker Hill and Maple Ridge. The Poker Hill tank was power washed in the fall; this was done to protect the exterior coating and to enhance the tank appearance. Bushes within the tank enclosure were cut down. Also during the fall, work was done at the Maple Ridge tank which included cutting and removal of several trees which were encroaching on the Maple Ridge tank, and the removal of gravel which had washed in from the road and piled up against the tank. The gravel was used to improve access to the tank parking space. In February the Maple Ridge Tank overflowed; subsequently the telemetry between the tanks and control building was checked and the selector switch for water level control of the tanks was replaced. Currently the tank level signals are being lost once in a while; the cause is being investigated.

A power outage occurred at the Poker Hill tank during the winter and the backup generator did not start. This was traced to possible water in the propane fuel and freezing of the regulator. The generator worked upon being reset. Later in January the propane tank regulators for backup generators at both Poker Hill and the Control Building froze and had to be steamed before the generators would run.

The state requires extensive testing of drinking water. During the year the District conducted and met all testing criteria with the exception of two tests for water treatment by-products. Testing for haloacetic acids and trihalomethanes was not done during August 2014. This test must be conducted in August, the warmest month. It has been rescheduled to August 2015.

Several repairs were made to the chlorine treatment pump. A rebuild kit was installed by the manufacturer's representative, but proved unreliable; consequently the pump was replaced. A polyethylene chlorine line was leaking and replaced. The District monitors chlorine levels using a chlorine analyzer meter. The flow control valve of the chlorine analyzer meter was replaced resulting in more consistent readings and a smaller difference between analyzer readings and manual checks. The regulator clogged and was replaced.

The District has connected the master flow meter to software which produces a daily report of the amount of water pumped in the previous 24 hours. This information is useful for monitoring the water usage of the system and is valuable as an indicator of performance and problems.

The Vermont Drinking Water and Groundwater Protection department conducted a "Sanitary Survey" of the District in April to determine how well the District was following state requirements. The survey results recommended replacing the fluoride saturator and purchasing secondary containment equipment for water treatment chemicals. The District has complied with this recommendation and under the fluoride program of the state Health Department received a grant which reimbursed the District for the cost of the new equipment.

The District applied for and in May 2014 received notification it would receive a grant for leak detection services. In preparation for the survey, the District was required to locate, exercise, and mark all District valves. The leak detection

field work was conducted September 23rd and 24th 2014. A few minor leaks (such as valves not fully off) were found and corrected. In addition a large leak was found in the vicinity of the Poker Hill Tank. The staff and Board are working to investigate and repair this leak.

In the past year the fire insurance rating within the District was improved so that homeowner fire insurance rates should decrease. The rating is based in part on a flow model of the District system. The Board felt that an update of this model was needed. The updated model may allow a further improvement in the fire insurance rating and will provide better documentation of the location of valves and other elements of the system. The Board has engaged O'Leary and Burke Engineers to create the updated flow model for the District system. The model will provide data on available flows within the system. Field work was completed in the summer. At the end of September model calibration using Pitot tube measurement of hydrant flows was being planned.

Beginning mid-year the Board adjusted its meeting notices and agendas to comply with the new state open meeting laws. Meeting agendas are now posted at least 48 hours in advance on the website and at several public locations within the District.

The District is replacing about 10 hydrant flags per year with flexible fiber-glass rods that are covered with reflective material. Due to customer complaints about color, the Pump House exterior was repainted.

The District is aware that the Town of Underhill is planning a new sidewalk along the eastern side of Route 15 in Underhill Flats. The sidewalk would be built during the summer of 2017. The Board is planning to replace customer shutoff valves along Route 15 prior to the start of the sidewalk construction. This will improve the District infrastructure and hopefully avoid costly future repairs.

District customers have asked about electronic and online payment of District bills. In response to these requests and the results of an online customer survey, the District decided to make this service available. The provider selected for this service is Payment Service Network, Inc. (PSN). The PSN service has been installed and is now available through the District website. The Board would be interested in receiving feedback on this service.

The District property at the Pump House is an ideal location for solar panels. The Board received a proposal but decided the financial benefits were not attractive enough to go ahead at this time.

A District History including the origins and first fifty years of operation was completed and revised for the Underhill 250th History which Betty Moore of Underhill Center is compiling.

Mike Willard, Assistant Operator was fully certified by the state as a Class 3 operator effective August 2014. Mike has served as backup operator for more than a year. In addition he has served as operator when the Chief Operator has been out of town or not available. He has performed daily checks, conducted service calls, made repairs, and supported the maintenance activities of the District. The Board appreciates Mike's contribution to the system and his community service.

The operating staff, consisting of Chief Operator Marc Maheux, Assistant Mike Willard, Tester Helen Miller, and Reader Dwight DeCoster worked hard to keep the system operating smoothly in FY2014. The trustees wish to thank them for conducting all the necessary testing, repairs, maintenance, and reporting. The trustees wish to thank Clerk/Treasurer Jane Maheux for her work on accounting, billing, meeting notices and minutes, correspondence and other duties throughout the year. Also, the Trustees thank Moderator Bill Frank for his service, and Auditors Harlan Blodgett, Vicki Milton and Bill VanDeventer for their review and recommendations to improve the financial records of the District.

Marc Maheux has continued to improve the District website located at <http://jerichounderhillwater.org>. The Trustees encourage all customers to visit the website and register for e-mail notification of District communications such as emergency notices. The website was used this year in the distribution of the Consumer Confidence Report saving the District printing and mailing costs. The website now contains a large archive of District information including: the District Regulations, Annual Meeting Minutes from 1976, Annual Reports from 1980 (except 1981, 1982, and 1986), Water Usage from 2000, Bacteria Test Results from 2006, and much more.

If you are a resident of the District who would be interested in serving the District as a trustee, officer, employee, or volunteer please contact the Board. The Board asks District residents and customers to report water related irregularities such as leaks, wet spots, pressure swings, taste concerns, color concerns, etc. In the past customer reports have been the key to finding leaks and solving problems.

The Board holds regular monthly, public meetings on the first Monday of each month. These meetings are held at 7:00pm in the basement of the United Church of Underhill located at 7 Park Street in Underhill Flats across from the town green. Residents and voters of the District are welcome and encouraged to attend.

Respectfully submitted,

Peter H. Mitchell, President

Joseph P. O'Brien, Trustee

Jason P. Ritter, Trustee

Dated: October 6, 2014



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489 802-899-2693

www.millsriversidepark.org

JUPDistrict@gmail.com

The Jericho Underhill Park District Board of Trustees had a very busy year. Besides the ongoing management of this beautiful land and the events and activities that take place within it, the board has focused on improving the park's trail system. Over 6 miles of paths stretch across open meadow and lead park visitors up the forested slopes of South Hill. Heavy rainfall and frost heaves coupled with the increasing enjoyment of the trails by walkers, mountain bikers, and horseback riders have taken their toll over the years. Last year, heavy equipment was used on the West Fieldstone Loop to reset and install larger culverts, create better ditching and grade the trail. This year, a grant from the Department of Forests, Parks and Recreation provided for the restoration and improvement of our South Hill East Loop by the Vermont Youth Conservation Corps (VYCC). Another grant has been submitted this year in the hopes that we can address the East Fieldstone Loop this summer and again with the help of the VYCC. We expect that the entire trail system will receive critical attention within a few years. Besides trail improvements, we have had major high wind and ice/snow events that have brought down trees and large branches which block trail access. We are very fortunate to have dedicated volunteers and Scout Troop 627 who help with trail clean up. Annual maintenance of this trail system is also required and volunteer help is always welcome.

Also this year, the Park District Board approved a purchasing policy that requires seeking estimates for any work that costs \$1000 or more and bids for any work over \$5,000. Our Conflict of Interest Agreement was also reviewed and updated. The Park's website at www.millsriversidepark.org was created last year and continues to be improved. Please visit the website for pavilion and field reservation information, the schedule of the summer concert series and the farmers' market , meeting agendas and minutes and much more. The board also decided to erect traditional doggie bag dispensers and receptacles instead of composting dog waste. The time and labor involved to compost grew to be too taxing. Board composition also changed in 2014. It is with great sadness that we received a resignation letter from long time board member Michelle Hayes leaving a vacancy currently from the Town of Jericho. Also, Andrew French, much to our delight, filled the board vacancy from the Town of Underhill.

The Jericho Underhill Park District Board of Trustees meets the first and third Wednesday of every month at 7PM at the Rawson Library's project room. These meetings are always open to the public. Please feel free to give us any feedback about the park via e-mail, phone, Facebook or in person at our meeting. Our hardworking board members include:

Livy Strong Chairperson
Marie Lynch Co-Chair
Marcy Gibson Treasurer
Andrew French Secretary

James Massingham
Robert Naylor
Vacancy from the Town of Jericho

Jericho-Underhill Park District Budget 2011-12 through 2014-15

	2012-2013	2013-2014	2014-2015 <i>thru 10-10-14</i>	2014-2015 <i>Projected</i>	2015-2016
INCOME					
DONATIONS	421	1447	824	900	850
Concerts	121	877	709	735	700
Other	300	570	115	165	150
PARK USER FEES	5546	4525	2445	4475	4475
Fields	2919	2950	1690	2900	2900
Pavilion & Events	2450	1575	755	1575	1575
Interest	21	15	6	20	25
TAXES	26200	26200	8012	32049	37972
Jericho	15720	15720	4807	19229	22783
Underhill	10480	10480	3205	12820	15189
TOTAL INCOME	32,188	32,188	11,287	37,444	43,322
EXPENSES					
BioBags/Dog Waste	1758	822	0	1644	1644
Concerts & Events	0	1000	700	700	700
FEES	783	1089	828	883	885
Bank/Accounting	0	0	58	58	60
Legal	68	364	45	100	100
VLCT Membership	715	725	725	725	725
Insurance	1505	1785	0	1785	1785
MAINTENANCE	9468	25031	12587	22500	25500
Handyman	350	0	0	0	0
Mowing & Field Maint.	5689	7123	7030	9500	10000
Parking, Road & Grounds	588	240	1755	500	1500
Pond Maintenance	430	270	345	2500	4000
Trails Repair & Maint.	2411	17398	3457	10,000	10000
Portalets	2976	2299	1240	2500	2500
Postage, Printing, Copies	104	121	0	120	100
Publicity	412	134	0	400	400
Repairs, General	29785	255	66	500	1500
Signage	14	0	0	300	300
Utilities	310	273	74	300	300
Web Site	2545	2638	420	800	708
Fund Reserve Account	5000	5000	0	5000	0
Snowplowing					7000
TOTAL EXPENSES	54,660	40,447	15,915	37,432	43,322

UNDERHILL HISTORICAL SOCIETY

Year Two of the revival of the Underhill Historical Society comes to an end in which the society has endeavored to play an active role in the lives of all Underhill residents, not just the historically inclined.

The society has leased a portion of the District 5 Schoolhouse located at the corner of Stevensville and Pleasant Valley Road from the Town. The majority of our holdings are located in the building including many photos taken of Underhill by Earl Cross in the 1930s.

As we enter 2015 the society will work with the town in the preservation of the District 5 Schoolhouse and try to determine its future. The Schoolhouse Task Force named by the Select Board has completed its work and presented the board their findings. Some hard decisions will need to be made to keep the building from falling into further disrepair. We will continue to gather and document our historical collections and entertain the town's residents with talks and events.

Throughout 2014 the society has sponsored a Blueberry/Ice Cream Social in July: a booth at the Harvest Market and a contra dance during September; talks by Ted Tedford on his book of the St. Alban's Civil War Raid and by Michael McKnight on the Windows of the St. Thomas Catholic Church during October and a month long art exhibit of the works of Walt Scheffley, a local artist, in November.

Our 2014 officers include:

President	Scott Tower
Vice President	Nate Sullivan
Secretary	Joanne Johnson
Treasurer	Irene Linde

Feel free to contact any of our officers for further information. The society meets the 2nd Monday of each month at 6:30 PM either at the Town Hall or the District 5 Schoolhouse.

Underhill Historical Society P.O. Box 153 Underhill Center, VT 05490
scothtower@hotmail.com



UNDERHILL – JERICHO FIRE DEPARTMENT, INC.
Non-Emergency Phone Number: 899-4025 Website: www.ujfd.org

FY 2013-2014 has come to an end, after another challenging year for the fire department. The UJFD responded to a total of 411 different emergency incidents. These calls ranged from fires, to rescue/emergency medical, hazardous conditions, good intent, and weather/natural disaster calls. A complete list of incidents and types is available for review (see graphs or request at the fire station).

The demands the Underhill Jericho Fire Department places on its members remains high. With training, drills and meetings each and every Tuesday throughout the year, not to mention other outside trainings on weekends and off nights. The department is staffed with firefighters, fire police, a dispatcher, auxiliary, honorary and specialist members. You can find a complete list of members attached.

At our annual award banquet at the beginning of the year we presented awards to the following members: Calvin Caswell for Firefighter of the Year, Mat Champlin for Fire Officer of the Year and Frank Popeleski for Specialist of the Year. Tom Dipietro, Travis Hale, Pamela Martell, Harry Schoppmann, Roy Spiller and Andrew Stevens were each recognized for five years of service and Christal Clark and Cis Dumas for 10 years of service. Members leaving the department after serving five years are awarded with associate membership. This was awarded to Kay Greenough and Tom Dipietro.

The Underhill Jericho Fire Department proudly participated in the Memorial Day Parades here in Underhill this year and in Essex, as well as the 4th of July parades in Richmond and Cambridge. Our own "Freddie the fire truck" is always a big hit with the kids at the Annual Underhill Harvest Market. Fire Prevention activities at the stations and local schools were led by Calvin Caswell with the help of our membership and Duty Captain Harry Schoppmann. This past September the Department hosted our 59th Labor Day Chicken BBQ. This fund raiser enabled the UJFD to inter-mix with the community, providing a chance to talk to those that we don't see that much though out the year. We also continued to proudly sponsor the Boy Scouts for the past 49th years (Troop 627). All of these activities (in addition to the Tuesday Nights) add to the UJFD's member's busy schedules.

During our budget planning we worked with both Underhill and Jericho in many meetings, reworking our budget to better depict how the department is always working hard to be fiscally responsible. Some of the equipment replaced or purchased this year included safety equipment such as Extrication gloves and LED flashlights for members not having them, replacement of 1,000 feet of 5" large diameter hose (that was lost at a fire) and some 1 ¾" and LDH hose to replace some old hose that failed during our annual hose testing, a chainsaw for weather emergencies and Thermal Imaging Cameras (TIC's). TICs are one of the more important pieces of equipment that a firefighter uses in today's working emergencies. This key piece of equipment is not just for structural firefighting, but also for extrication, search and rescue, overhaul and locating hot spots inside walls and ceilings unseen by the naked eye. The TIC Committee members worked many hours lead by 1st Assistant Mat Champlin to decide what would be best for the department investigating nine models of cameras. Based on the Committee's recommendation we purchased two new ISG TIC's.

We were able to sell the UJFD's old Engine One for the price of \$9,000 to Evans County, GA. This will help them improve their ISO rating. We know the importance of this after working to receive our improved rating of 4/6 last year resulting in a lowering of most homeowner's annual insurance costs.

The UJFD sent a team of members to St. Albans to represent the department at the VSFA annual fire convention held on July 19th, 20th and 21st. A day of fire department games and awards, the team of UJFD

members did very well and had a great time taking home several trophies. The day brought nice weather and good group moral. Job well done! At the VSFA Banquet later that night, I'm proud to announce that we saw our own Frank Popeleski receive Vermont's highest honor for fire police as this year's Vermont State Specialist of the Year, Congratulations!

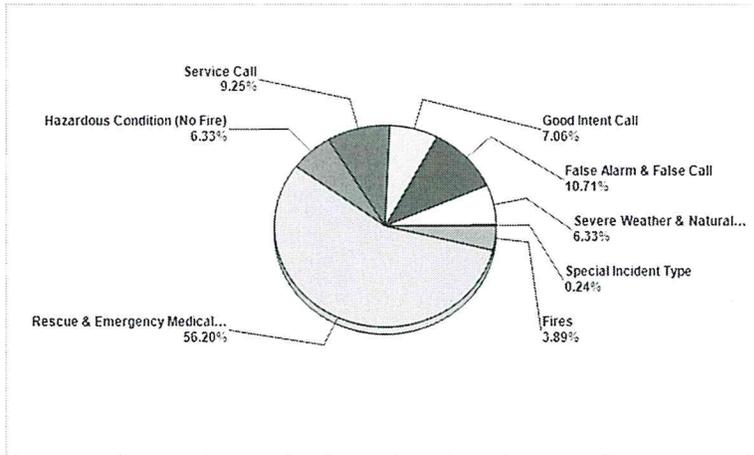
We invite you to check out our website at www.ujfd.org and we also ask that if you ever have any questions or comments about the UJFD; please contact our Duty Captain Harry Schoppmann at harry@ujfd.org or you can call the fire station at 899-4025.

It takes the dedication and commitment of our members and of our community to keep the department so successful. These are special people being there for friends or neighbors, responding to emergencies 24/7, and being part of a team and brotherhood. I would like to thank the UJFD membership for this. I need to thank their families for putting up with the demands that come with being a member of the Underhill Jericho Fire Department. This understanding allows each and every one of us to continue to do our job. The members of the Underhill Jericho Fire Department are always putting their right foot forward, dedicated to protecting and preserving property and life in our community.

Respectfully Submitted by:

Chief Todd M Fischer

Chief Todd M Fischer



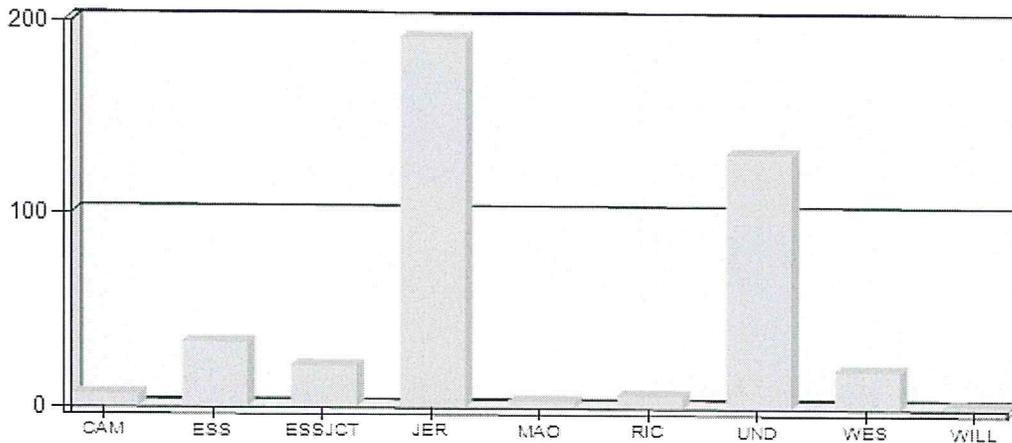
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	16	3.89%
Rescue & Emergency Medical Service	231	56.20%
Hazardous Condition (No Fire)	26	6.33%
Service Call	38	9.25%
Good Intent Call	29	7.06%
False Alarm & False Call	44	10.71%
Special Incident Type	1	0.24%
TOTAL	411	100.00%

Underhill - Jericho Fire Department



Incident Count by Town

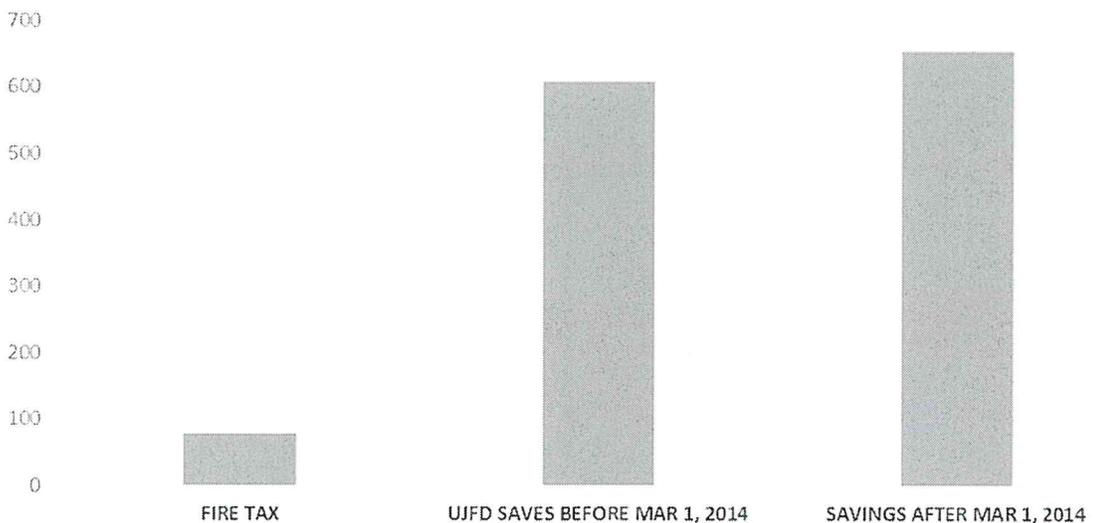
Start Date: 07/01/2013 | End Date: 06/30/2014



ZONE	# INCIDENTS
CAM - CAMBRIDGE	6
ESS - ESSEX	33
ESSJCT - ESSEX JCT	21
JER - JERICO	191
MAO - MUTUAL AID OTHER	3
UND - UNDERHILL	131
WES - WESTFORD	19
WILL - WILLISTON	1
TOTAL:	411

THE UJFD DOES NOT COST...IT SAVES

HOMEOWNERS INSURANCE ON A
*\$200,000 HOUSE WITHIN 5 MILES OF FIRE STATION



* Rates Per Co-operative Insurance 11/05/14
INCLUDES ALL OF JERICO AND MOST OF UNDERHILL

**UNDERHILL-JERICO FIRE
DEPARTMENT INC.
2013 - 2014 Budget Report
2015 - 2016 Budget Request**

INCOME:	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	Percent Increase
UNDERHILL	199,988	205,433	210,403	216,112	2.7
JERICO	299,981	308,150	315,605	324,168	2.7
INTEREST	0	0	0	0	
PROPERTY TAX RESERVES					
ESSEX RESCUE OVERTIME REIMBURSEMENT	925	1,756	0	0	
FEMA & STATE REIMBURSEMENT FOR DISASTERS	11,718	5,435	0	0	
OTHER	0	13,756	0	0	
RENT ESSEX RESCUE	4,200	4,200	4,200	4,200	
DONATIONS	2,029	2,334	0	0	
TOTAL INCOME	\$518,841	\$541,065	\$530,208	\$544,480	
EXPENSES:					
VOLUNTEER STIPEND, SALARIES & BENEFITS	79,163	61,699	77,500	77,500	
CAREER SALARIES, BENEFITS & SAFETY EQUIPMENT	90,524	104,106	120,000	117,000	
FICA & MEDICARE CAREER AND VOLUNTEER	11,919	11,954	15,000	15,000	
LEGAL	88	158	300	300	
ACCOUNTING SERVICE				6,800	
PROFESSIONAL AUDIT	6,600	7,100	7,000	7,500	
INSURANCE					
WORKERS COMPENSATION INSURANCE	3,370	3,149	8,010	10,500	
INSURANCE AUTO	14,144	14,490	14,600	15,000	
INSURANCE, BUILDINGS, EQUIPMENT, LIABILITY	17,815	18,355	16,600	19,000	
INSURANCE ACCIDENT / DISABILITY	4,016	4,266	4,300	4,300	
HEAT/PHONE/INTERNET/ELECTRICITY/WATER	20,555	19,374	22,500	21,000	
VEHICLE MAINTENANCE	26,402	21,598	18,300	24,000	
VEHICLE AND EQUIPMENT FUEL	9,274	8,404	9,500	9,500	
NFPA ANNUAL PUMP TEST	1,050	1,050	1,200	1,300	
EQUIPMENT MAINTENANCE	1,930	3,644	2,400	3,000	
NFPA ANNUAL HOSE TESTING	3,015	3,238	3,100	3,500	
FIRE EDUCATION/PREVENTION/TRAINING	8,914	2,315	4,000	3,000	
STATION MAINTENANCE	14,429	14,742	13,000	14,000	
FIREFIGHTER SAFETY EQUIPMENT	3,472	19,789	7,500	9,000	
FIREFIGHTER SAFETY EQUIPMENT LOAN PAYMENT	13,437	9,556	12,500	9,556	
EMERGENCY COMMUNICATIONS	10,213	3,876	6,500	7,000	
NEW EQUIPMENT & HOSE	3,611	18,936	10,000	10,000	
DRY HYDRANT INSTALLATION PROGRAM	2,263	0	2,500	2,000	
EXTRICATION & HAZMAT EQUIPMENT	5,251	6,820	4,000	4,000	
FIREFIGHTER PERSONAL SAFETY	3,644	6,273	6,750	6,750	
MISCELLANEOUS	215	907	500	500	
OFFICE EXPENSE	6,829	7,521	7,000	7,000	
CAPITAL EXPENDITURES					
CAPITAL IMPROVEMENT LOAN	4,436	4,289	4,500	0	
BUILDING LOAN PAYMENT	41,369	41,369	42,778	41,369	
BUILDING RESERVE	0	0	0	0	
TRUCK LOAN PAYMENT	32,920	77,087	80,370	77,087	
TRUCK REPLACEMENT RESERVE	40,496	9,000	0	9,618	★
AIR-PAK AND PORTABLE RADIO RESERVE	14,010	6,170	8,000	8,400	
TOTAL EXPENSES:	\$495,374	\$511,236	\$530,208	\$544,480	
TRANSFERS TO RESERVE FUNDS					
CAPITAL IMPROVEMENTS RESERVE	0	1,668	0	0	
NEW EQUIPMENT RESERVE	23,467	5,000	0	0	
VOLUNTEER PAYROLL RESERVE	0	15,000	0	0	
CAREER SALARY RESERVE	0	6,186	0	0	
TRAINING CENTER RESERVE	0	1,975	0	0	
FIREFIGHTER PERSONAL SAFETY RESERVE	0	0	0	0	
TOTAL TRANSFERS:	\$23,467	\$29,829	\$0	\$0	
TOTAL BUDGET EXPENSES	\$518,841	\$541,065	\$530,208	\$544,480	

★ This lines shows the amount of funds requested to be placed into the truck reserve account shown on the reserve account page.

**UNDERHILL-JERICHO FIRE
DEPARTMENT INC.**

Reserve Account Statement

Account	Starting Balance As of 7/1/13	Transactions	Ending Balance As of 6/30/2014
CAPITAL RESERVES			
CAPITAL IMPROVEMENTS RESERVE	\$7,062	\$1,668	\$8,730
TRUCK REPLACEMENT RESERVE	\$40,369	\$9,000	\$49,369
AIR-PAK AND PORTABLE RADIO RESERVE	\$14,010	\$6,170	\$20,180
PAYROLL RESERVES			
VOL. PAYROLL RESERVE	\$11,272	\$15,000	\$26,272
CAREER SALARY RESERVE	\$8,054	\$6,186	\$14,240
MISCELLANEOUS RESERVES			
NEW EQUIPMENT RESERVE	\$27,178	-\$16,079	\$11,099
ELINOR MERLE FUND	\$190	-\$190	\$0
ALLENDORF/METCALF/GARRAPY	\$5,835	-\$5,373	\$462
MEMORIAL PARK	\$477	\$200	\$677
RIVERS RESERVE	\$520	\$3	\$523
FUTURE YEAR PROPERTY TAXES	\$0	\$0	\$0
TRAINING CENTER	\$2,000	\$1,975	\$3,975
FIREFIGHTER PERSONAL SAFETY (PHYSICALS)	\$2,794	\$0	\$2,794
CAR SEAT SAFETY	\$4,930	\$0	\$4,930

Explanation of changes to reserve accounts:

Capital Improvements Reserve: Increase of \$1,668 for future maintenance of buildings.

Truck Replacement Reserve: Net Increase of \$9,000 due to sale of 1986 Engine 1

New Equipment Reserve: Net decrease of \$16,079 after a decrease of \$21,079 for planned purchase new thermal imaging cameras to replace failed cameras and a transfer of \$5,000 into reserve from the main budget.

Air-Pak and Portable Radio Reserve: \$6,170 budgeted amount added.

Volunteer Payroll Reserve: Transfer of \$15,000 into reserve from the main budget.

Elinor Merle Fund: Decrease of \$190 voted by membership to 100 Year Anniversary Monument

Allendorf/Metcalf/Garrapy Fund: The \$5,373 decrease is due to donations to the fire department from various private donations for past members or other people providing donations to the fire department, was voted to be used for the 100 Year Anniversary Monument

Memorial Park: Income of \$200 was from donation by past member's daughter in memory of her father.

River's Reserve: Increase of \$3 from interest on the account.

Future Year Property Taxes: Money transferred to Rivers Land Account, Cash balance to be reported separately.

Career Salary Reserve: Increase of \$6,186 due to transfer from the main budget.

Training Center Reserve: Increase of \$1,975 for Burned Training Center scrap metal sold

Firefighter Personal Safety: Kept in the event new firefighters need additional non budgeted items.

Car Seat Safety: No change this year.

Rivers Land Account Statement

	ACTUAL 2012-2013	Actual 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
INCOME:				
STARTING BALANCE	6,696	\$8,676	ENDING BALANCE	31,055
RIVERS HOUSE RENTAL	7,000	\$11,500	12,000	12,000
GRAVEL PIT	10,881	\$18,530	12,000	0
MISCELLANEOUS	0	\$8,901	0	0
TOTAL INCOME	\$24,577	\$47,607	\$24,000	\$43,055
EXPENSES:				
HOUSE REPAIRS	3,874	\$2,341	1,500	1,500
WELL	1,323	\$1,904	250	500
PERMITS	239	\$439	0	0
UTILITIES FUELELECTRICITY	1,871	\$0	0	0
PIT CLOSURE BOND	0	\$1,985	1,985	1,985
LEGAL	0	\$1,066	0	1,500
PROPERTY TAXES	8,594	\$8,817	9,500	9,240
TOTAL EXPENSES	15,901	16,552	13,235	14,725
ENDING BALANCE	\$8,676	\$31,055	\$10,765	\$28,330

UNDERHILL~JERICHO FIRE DEPARTMENT

MEMBERS 2014

~ Dedicated to the preservation of life and property through fire suppression, education & prevention. ~

MEMBER'S NAME	RESIDING TOWN	FIREFIGHTING RANK	YEARS OF SVC.	OCCUPATION/COMPANY
Calvin Caswell	Jericho	Lieutenant	5	Laborer - Clark's Truck Center
Danny Champlin	Jericho	Firefighter	1	Student MMUHS
Mathew Champlin	Jericho	1st Assistant Chief	10	IBM - Facility Site Operations Manager
Brian Clark	Underhill	Life Member	32	Wrecker Operator. - Clark's Truck Center
Cathy Clark	Underhill	Auxiliary	12	Domestic Engineer
Christal Clark	Jericho	Auxiliary	11	Office Manager - K J Construction, Inc.
Kitty Clark	Underhill	Dispatcher/Life Member	28	Domestic Engineer
Randy E. Clark	Jericho	Honorary Chief/Life Member	33	Truck Sales Manager - Clark's Truck Center
Randy H. Clark	Underhill	Honorary Chief/Treasurer	57	President - Clark's Truck Center
Tim Clark	Underhill	2nd Assistant Chief	30	Owner- T'n 3-C's Enterprises
Shawn Danaher, Sr.	Underhill	Firefighter	17	Truck Technician - Clark's Truck Center
Dwight DeCoster	Underhill	Captain	20	Pre-Mobilization Training Chief Joint Force HQ - Vermont National Guard
Cis Dumas	Underhill	Auxiliary	11	Clinical Education Assistant-UVM
Lee Dumas	Underhill	Life Member	46	Retired Armament Tester - General Dynamics
Brad Fischer	Jericho	Firefighter	8	Owner Bundys Sewer & Drain
Sherry Fischer	Jericho	Auxiliary	4	LPN- Birchwood Terrace Healthcare
Todd M Fischer	Jericho	Chief	14	Service Technician - Vermont Gas
Frank Fleming	Jericho	Life Member	35	Property Administrator - General Dynamics
Nathan Goldman	Underhill	Firefighter	17	Project Manager - Birdseye Building Co.
Mike Greenia	Underhill	Life Member	28	Assistant State Fire Marshall - State of Vermont
Travis Hale	Jericho	Firefighter	6	Truck Driver - Green Mountain Coffee Roasters
Todd Hallock	Jericho	Firefighter	4	Owner - Hallock Plumbing & Heating
Brian Jillson	Underhill	Auxiliary	0.5	Truck Driver - Keystone Automotive
Heather Jillson	Underhill	Auxiliary	0.5	Teacher- Bellcate School
Jordan Jillson	Underhill	Firefighter	1	Teacher- Bellcate School
Troy jillson	Underhill	Apprentice	0.5	Student MMUHS
Johannes Jobst	Underhill	Firefighter	17	Vice President, CTO - Summit Technologies
Erich Kaspruk	Underhill	Firefighter	4	Project Architect - Scott and Partners Architects
Coery Koenig	Jericho	Full Time FireFighter	2	UJFD Firefighter EMT
Greg Leech	Underhill	Apprentice	0.5	Project- Engineers Construction
Chad Letourneau	Jericho	Apprentice	0.5	Clarks Truck Center
Pam Martell	Underhill	Auxiliary	6	Technician - IBM
Shawn Martell	Underhill	Firefighter	16	Master Electrician - Peck Electric
Sean McCann	Jericho	Lieutenant	4	Controller - Clark's Truck Center
Eric Merchant	Jericho	Firefighter	8	Owner, Eric's Towing
Jacki Merchant	Jericho	Firefighter	12	Self Employed - Housing Renovations
Loni Morse	Jericho	Firefighter	25	Project Supervisor - S.D. Ireland Bros.
Jason J. Nassau	Jericho	Fire Police	19	School Bus Driver - Chittenden East Sup. Union
Julie Jacob-Ochs	Underhill	Specialist	3	Trauma Social Worker-UVM Medical Center
Frank Popeleski	Jericho	Fire Police	9	Driver - Priority Express
Parker Ripley	Underhill	Captain	11	Parts Department - Clark's Truck Center
Harry Schoppmann III	Huntington	Duty Officer/ Captain	6	UJFD Duty Captain
Roy Spiller	Jericho	Firefighter	6	Owner- LNS Auto Body, Retired-Burlington Fire
Drew Stevens	Jericho	Firefighter	6	Technician - Vermont Gas
Marcus Stevens	Jericho	Apprentice	0.5	Student MMUHS
Patricia Stevens	Jericho	Auxiliary	4	Green MT Power Science Curriculum Area Supervisor-
Phil Surks	Underhill	Firefighter	12	South Burlington HS
David Tillotson	Jericho	Honorary Chief/Life Member	42	Truck Driver - Pike

**THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF UNDERHILL
SUMMARY REPORT**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'14 (10/2013-9/2014) show VCIL responded to over **2,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **244** individuals to help increase their independent living skills (including **10** peers who were served by the AgrAbility program and **16** peers who received specialized Benefits to Work Counseling). VCIL's Home Access Program (HAP) assisted **196** households with information on technical assistance and/or alternative funding for modifications; 51 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **122** individuals with information on assistive technology; 36 of these individuals received funding to obtain adaptive equipment. **392** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '14, **6** residents of **Underhill** received services from the following programs:

- Home Access Program (HAP)
(resident on waiting list for home modifications)
- Sue Williams Freedom Fund (SWFF)
(resident on waiting list for assistive technology)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or, visit our web site at **www.vcil.org**.





Town of Underhill VNA Request for Funding FY 2016

Care Report for FY14:

The VNA cared for 60 people in Underhill during our past fiscal year (July 2013– June 2014) with the following services:

VNA SERVICE	VISITS	DAYS	HOURS
Nursing	312		
Physical Therapy	190		
Speech Therapy	23		
Occupational Therapy	65		
Social Work, Social Service	36		
Licensed Nursing Assistant			73
Homemaker			303
Waiver Attendant			2,359
Personal Care Attendant			860
Hospice Care		85	
Total	626	85	3,595
	Visits	Days	Hours

COST OF PROVIDING CARE	AMOUNT
Total cost of VNA services in Underhill	\$208,759
Amount reimbursed by Medicare, Medicaid, private insurance, contracts and patient fees	\$194,308
Remaining balance	\$14,452

The VNA requests annual reimbursements from each city and town in our two-county region. These reimbursements for services rendered are critical to supporting the **\$1.87 million** of unreimbursed care we provide.

Our goal is to have each city and town cover 50% of the debt the VNA incurs. The Town of Underhill pledged \$6,716 for FY2015. Thank you.

FY16 Reimbursement Request:

For fiscal year 2016, the VNA is requesting a contribution of \$6936.79 which translates to 48% of Underhill's remaining care expense.

Contact the VNA: 802.658.1900 www.vnacares.org info@vnacares.org



Representative Bill Frank
Jericho, Underhill
19 Poker Hill Road
Underhill, VT 05489
Bill@RepBillFrank.com
899-3136

**STATE OF VERMONT
HOUSE OF REPRESENTATIVES
115 STATE STREET
MONTPELIER, VT
05633-5201**

Town Meeting, 2015

Dear Underhill Friends and Neighbors,

As I begin my eleventh year representing Underhill in the Vermont House of Representatives I am still awed at the honor you have given me. I will never take this job for granted and will continue to work to represent you in the best way I know how.

The challenges continue and the job of creating a balanced budget when we start the year millions of dollars short seems to be never ending. But I know the Legislature will not adjourn without passing a fair and balanced budget. The Legislature is also committed to property tax reform for funding education, health care reform and child protection reform.

I will continue to share with you what I am doing in Montpelier. I write bi-monthly of my thoughts on the legislative session. It is posted on my web site RepBillFrank.com, and also published in the Mountain Gazette. I use my Facebook page for more timely updates, facebook.com/RepBillFrank. Periodically I will distribute legislative information via the Underhill Front Porch Forum and Two Towns Online. If you would like to receive updates from me via e-mail please send me your email address.

I invite you to meet with me for a legislative discussion at the Deborah Rawson Memorial Library on the evenings of Thursday, February 19th, Thursday, March 18th and Tuesday April 21th from 6:30–8:00 p.m. The discussion is your choice but is intended on what is going on at the State House or upcoming in the legislature. If you have the opportunity please join in, I look forward to these discussions. Mt. Mansfield Community TV records these sessions and broadcasts them on Comcast channel 15 in Underhill and on online at <http://vimeo.com/mmctv>.

Please continue to share your thoughts with me. You may contact me any time via email: Bill@RepBillFrank.com, on Facebook: facebook.com/RepBillFrank, by phone: 899-3136 or mail: 19 Poker Hill Road, Underhill 05489. When you see me around town please stop and say hi.

Thank you for the opportunity to serve you,

A handwritten signature in cursive script that reads "Bill Frank".

Town Annual Report 2014

I want to begin by again thanking the voters of Jericho and Underhill for re-electing me to represent you in the Vermont Legislature. I will continue to do my best to work for transparent government, responsive to the needs of Vermont. I will continue to work in a non-partisan manor with my only goal being what is best for Vermont. I will continue to think independently and not have my votes dictated by party leadership.

We enter another year with another significant budget shortfall. The FY 2016 budget shortfall is estimated at \$100 million. The sluggish economic recovery continues to create budget difficulties for households, businesses, and government on the local, state and national level. The legislature will pass a balanced budget this year, as Vermont has always done.

There will be extensive discussions surround school funding and governance. With the voters of Chittenden East approving the voluntary school merger on Election Day, we will not need to deal with new school governance mandates. Regardless of changing school funding formulas, we will still see the property tax reductions associated with the merger of 8 cents, 6 cents, 4 cents and 2 cents over the next 4 years.

Other important issues from 2014 included:

A solution to the long-standing problem of retired teachers' health care funding that saves Vermonters over \$300 million over 25 years. Funding and necessary legislation for the plan was included in the budget.

We invested over \$10 million in new addiction treatment capacity. We doubled funding for community recovery centers to support people in recovery. By expanding a successful "rapid intervention" pilot statewide, people accused of non-violent addiction-related crimes have an opportunity to choose treatment over prison. Identifying addictions sooner and addressing basic needs such as housing and employment provide the stability we all need for success.

Job creation and economic investment advanced on several fronts. The legislature and committed \$5 million in a new Vermont Enterprise Incentive Fund for new large businesses coming to Vermont and access to capital to expand Vermont businesses. \$3.3 million is targeted to enhancing people's job skills and a substantial increase to Regional Development Corporations will help grow businesses.

The reopening of Vermont Health Connect in November of 2014 has been both smooth and successful, especially in comparison to the original roll out in 2013. While there will always be bumps in the road for a massive project, I can now be helpful for the success of the Vermont Health Care Exchange.

The recently released information from the Vermont Household Survey which showed us how many additional Vermonters have obtained health care coverage as a result of the Affordable Care Act. The number of uninsured was reduced nearly by one half from 42,000 to 23,000. Of the remaining uninsured 1/3 are eligible for Medicaid meaning we really have about 15,000 uninsured Vermonters. Many of you have spoken with me about the benefit of keeping your children on your insurance until

they are 26, about the benefit of no out of pocket costs for preventive and screening services such as mammograms and colonoscopy, and about the ability to get insurance regardless of prior health issues.

Two issues I'd like to focus on for the coming session are tax reform, to lower the burden of property taxes as well as all taxes on the middle class, who carry the heaviest burden. I plan further work on the root cause of so many of our social and health problems, Adverse Childhood Experiences. This issue is a major cause of school problems, addiction problems, later incarceration, poor job performance and poor health. The experiences are common in Vermont and the effect is so strong that with enough different categories of adverse experiences one has a life expectancy reduced by nearly 20 years. For more information see my website: georgetill.com

I plan to be at Town Meeting at 8:00am in Jericho and later in the morning in Underhill. I look forward to hearing your thoughts in a sit down prior to the start of the Jericho Town Meeting.

I would be happy to hear from you by email at: Rep.GeorgeTill@gmail.com or by phone at 899-2984. My mailing address is: 74 Foothills Dr., Jericho 05465. If you would like to share your thoughts or need assistance navigating State Government please contact me. Along with Representative Bill Frank, I will continue monthly constituent meetings for informal discussions at the Deborah Rawson Memorial Library, 8 River Rd, Jericho. The meetings are 6:30pm to 8pm. The dates are: Tuesday Jan. 20, Thursday Feb. 19, Thursday March 19, and Tuesday April 21. Meeting dates are also available on the Library website or georgetill.com.

Thank you for the honor of serving as your Representative.

Sincerely,
George Till

OFFICIAL WARNING

ANNUAL SCHOOL DISTRICT MEETING
Underhill, Vermont

The legal voters of the Town School District of Underhill, Vermont, are hereby notified and warned to meet at Browns River Middle School on **Monday, March 2, 2015**, at seven o'clock in the evening to transact the following business.

The voting for Australian Ballot articles to be on **Tuesday, March 3, 2015**, at Browns River Middle School; polls to be open at seven o'clock in the forenoon and to close at seven o'clock in the afternoon.

Article 1 To hear and act upon the reports of the Officers.

Article 2 To transact any other business thought proper when met.

Australian Ballot Questions -- March 3, 2015

Article 4 To elect a School Director for a period of three years, term to begin day of election for Underhill Town School District.

Article 5 To elect a School Director for a period of two years, term to begin day of election for Underhill Town School District.

Article 6 To elect a School Director for a period of three years for the Mt. Mansfield Union School District #17, term to begin day of election.

Article 7 To elect a School Director for a period of three years for the Mt. Mansfield Union School District #17, term to begin day of election.

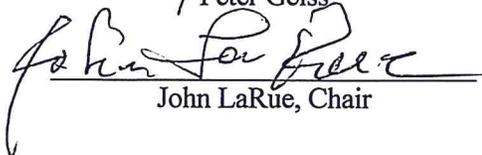
SCHOOL DIRECTORS



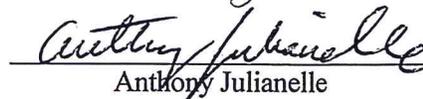
Peter Geiss



Kristin Humbarger, Clerk



John LaRue, Chair



Anthony Julianelle



Andrew Rosacker, Vice Chair

Received for record this 9 day of January, 2015

 , Town Clerk

UNDERHILL CENTRAL SCHOOL Underhill Town School Directors' Report

"Building a Caring Community"

➤ *The educational vision of the Underhill Central School focuses upon the student as an individual and as a contributing member of the school community. A student-centered process of education is paramount in curriculum, instruction, discipline and administration if we are to prepare children for the future as productive members of a democratic society.*

➤ *The primary function of the Underhill Central School is to develop skills in the students that will enable them to meet high standards of communication, problem solving, and personal responsibility across all disciplines. We expect children to develop both respect for and responsibility to themselves and to their communities. Our goal is to have children reach their academic and social potentials. This will be accomplished by developing a strong partnership between parents and the school community, as well as providing an environment of high expectations which fosters cooperation and enthusiasm for learning.*

On November 4, 2014 the citizens of the Underhill Town School District (UCS) voted to combine with the other elementary districts in Chittenden East Supervisory Union and the Mt. Mansfield Union School District (MMU) to form a PreK-12 school district. All but one (Huntington) elementary districts' voters also agreed. With the voters in at least four of the six elementary districts agreeing, a new PreK-12 school district came into existence. On July 1, 2015 the board for that new district will take over the responsibility for all students, property, assets and debts of Underhill Central School (UCS). A copy of the merger agreement can be obtained from the Central Office by calling (434-2128), or at www.CESU.k12.vt.us.

Apart from and independent of the merger action there continues to be change for our elementary school. Maybe most important is the decline in enrollment. The table near the end of this report shows the projected K-4 enrollment for next fall to be 100. The decrease since the peak enrollment about 20 years ago of 236 parallels the number of births to Underhill families. A student count decline has occurred in all of CESU and indeed in most of Vermont. This trend is a major factor driving the movement toward merging school governance. It may result in closing one or more of the elementary schools within CESU.

The school tax rate for Underhill now (beginning July 1, 2015) will be based on spending and student counts of the five elementary schools and the three schools that previously made up MMU, all of which make up the new Mt. Mansfield Modified Union School district (MMMUSD). Previously, it was only our school spending and count plus those of the MMU district.

Underhill, along with all of CESU and Vermont, has for the past few years supported curriculum alignment to the nation-wide Common Core Standard. Our staff and all CESU staff have received training and are preparing to implement these standards.

The Vermont Legislature, in the spring of 2014, made mandatory the availability of 10 hours per week of quality PreK experience for every 3-5 year old. Although this will not be required until the fall of 2016, we have supported, and included in the proposed budget, provisions to implement the PreK that was originally mandated in the fall of 2015. Please note that these students may attend a qualified private preschool program. Mailings and announcements were sent to all families in early January. If you have any questions, please contact the Principal or Superintendent.

Merger of Districts

On Tuesday, November 4, the voters in the six elementary school districts of Chittenden East Supervisory Union voted on the question of whether to merge into a single governing unit for all schools, grades PreK-12, into a new Mount Mansfield Modified Union School District. While the previous vote in June 2011 required unanimous approval in all six districts, new legislation required approval from a majority of the six. Five of the six communities, including Underhill Central, voted to approve the merger.

Therefore, the current elementary school boards and the current MMU board will remain in existence after June 30, 2015, for the sole purpose of completing any business not given to the Union District under the merger Articles of Agreement (available at CESU.K12.vt.us). Such business shall be completed as soon as practicable, but in no event any later than June 30, 2016.

The initial membership of the new board was elected on November 4, 2014. Beth Racine and Peter Geiss were elected to represent the Underhill Central School community. Ms. Racine will serve for what is initially a one-year term that ends in March 2016. That position then becomes a three-year term which will end in March 2019. Mr. Geiss will serve for a three-year term which ends March 2018. In addition, one of Underhill ID's two representative positions will become an Underhill town representative after the expiration of one two-year term in March 2017.

Huntington, the one community that voted against the merger, will maintain its own elementary board and will also have representation for the grade 5-12 concerns on the new MMMUSD board. In addition, there will be a CESU board that oversees services provided to both the MMMUSD board and the Huntington elementary board.

The UCS community was represented on the merger committee by Andrew Rosacker as board representative, Jean Archibald as community representative, and Sandy Gillim as alternate community representative.

Contract Negotiations

Both teacher and support staff contracts will expire in 2015. Negotiations for new contracts have begun.

Policies

The Chittenden East Supervisory Union Policy Committee has reviewed all the policies and as we begin the work with a new Mt. Mansfield Modified Union School District, we are recommending that all policies are either sunsetted, reviewed for action, or rolled over to the new governance arrangement. In particular we will consider policies that are over 15 years old for either sunseting or updating. This past year we updated Student Clubs and Activities, Alcohol on School Property, Use of Security Cameras, Library Materials Selection, Interscholastic Sports, and Federal Child Nutrition Act/Wellness policies.

To align, sunset or adopt policy we review federal and state law, Vermont Agency of Education and the Vermont School Boards Association model policies that are vetted by attorneys, and then adapt the policy so it is specific to our needs. This past year we also updated the policy webpage which is much more user friendly, easily listing every policy in the following categories: Board Operations, Personnel, Students, Instruction, School-Community Relations and Non-Instructional Operations. The Policy Committee meets monthly and all meetings, dates, minutes and agendas are posted on our website. As always we welcome participation and input.

Budget

The annual report each year shows three years: the year that we are currently in, the year that ended the previous June 30th, and the year that will begin the next July 1st. Beginning July 1, 2015 the newly formed merged district's board will be responsible for the UCS operation and the operation of all of the other schools that are under its control. For comparison and ease of understanding the year-to-year transition we have shown the UCS budget suggested to the new board. That budget is shown in the column labeled "2015-2016 Proposed Budget" as was done in previous years.

PLEASE NOTE: UCS voters will not be voting on the “2015-2016 Proposed Budget” for UCS. We, as are the other elementary districts within the new Mount Mansfield Modified Unified School District, will collectively vote on the combined MMMUSD budget. Our tax rate for 2015-2016 will reflect the information from all of the schools within the new MMMUSD (including UCS) and the Central Office operation.

Looking at projections for Underhill Central, there will be about 20 children in next year’s kindergarten class. As we built our school based budget we considered class sizes and teacher reductions. Underhill Central School, Underhill ID School and Jericho Elementary School are all within seven miles of each other. Jericho Elementary School has much smaller kindergarten class sizes than the other two elementary schools. The boards of each elementary school agreed that right sizing the kindergarten classes in all three schools by offering optional school choice was a good idea. The ability to do this easily was because of the new merged school district. This allowed us to consider cost saving measures while allowing choice for parents, keeping classes at a right size and maintaining quality education for our children. These factors, along with a large graduating 4th grade class this year contributed to our decision to eliminate a teaching position. The resulting number of Kindergarten students per teacher will be about 17. In reality, the two teachers positions savings should be considered as distributed over the three schools.

Data for the last 10 years’ operation of UCS is in the following two tables. The large (%) increase in Library and Technical Services reflects the large increase in computer use in our school over the past 10 years.

The column, “Budget Per Student” in the first table is calculated by dividing the bottom line budget number for UCS by the number of students. This is not the same value reported by the State. Their number is designed to make a more fair comparison school to school. For the year ended June 30, 2014, the state reports an Education Spending per Equalized Pupil value of \$14,131 for UCS compared to our listed value of \$16,469 for the same year. The state average that year for schools similar to UCS was \$13,475 (the comparable Underhill value is \$14,131). The UCS value was below the average of CESU elementary schools that year. The state data can be found at:

http://education.vermont.gov/documents/EDU-Data_2014_Per_Pupil_Spending_by_School_Type.pdf

**Underhill Town School District
Proposed Budget Summary & Comparison FY 16**

Description	Actual 2013-14	Budget 2013-14	Budget 2014-15	Budget 2015-16	\$ Inc.	% Incr.
Expenditures						
Instructional Programs	\$ 1,008,090	\$ 1,014,391	\$ 1,008,986	\$ 988,520	\$ (20,466)	-2.03%
Special Education	520,325	522,815	557,196	567,148	9,952	1.79%
Student Activities	200	400	400	400	-	0.00%
Health & Guidance Services	114,492	114,380	117,527	119,050	1,523	1.30%
Library & Technology Services	99,743	82,814	82,054	83,380	1,326	1.62%
Board of Education	8,388	6,376	6,376	6,376	-	0.00%
Chittenden East Office	81,332	74,634	71,571	83,126	11,555	16.13%
School Administration	109,561	111,328	114,748	118,252	3,504	3.05%
Secretarial Services	64,592	54,528	55,271	58,328	3,057	5.53%
Fiscal Services	7,673	15,765	16,065	9,065	(7,000)	-43.57%
Operation/Maintenance of Plant	215,249	184,031	187,011	198,436	9,425	5.04%
Transportation Services	75,312	75,293	73,654	78,515	4,861	6.60%
Food Services	3,175	3,879	3,898	4,847	949	24.35%
Other Fiscal Services	12,400	15,311	15,311	15,311	-	0.00%
Debt Services	127,099	128,600	73,175	73,025	(150)	-0.20%
Total PK-4 Expenditures	2,447,631	2,404,545	2,383,243	2,401,779	18,536	0.78%
Estimated Revenues						
Surplus/(Deficit) - Beginning	\$ (37,625)	\$ (84,172)	\$ 44,132	\$ (22,979)	(67,111)	-152.07%
Education Spending Revenue	2,113,809	2,113,809	1,948,335	2,033,982	85,647	4.40%
State Grants:						
Transportation	29,754	27,619	26,626	26,626	-	0.00%
Special Education:						
State	302,105	307,136	326,562	326,562	-	0.00%
Federal	36,786	34,153	31,588	31,588	-	0.00%
Local:						
Interest	3,411	6,000	6,000	6,000	-	0.00%
Misc/Loan Proceeds	20,545	-	-	-	-	--
Total Estimated Revenues	\$ 2,468,784	\$ 2,404,545	\$ 2,383,243	\$ 2,401,779	\$ 18,536	0.78%
	\$ 21,154	\$ -	\$ -	\$ -		

An independent audit of the accounts and financial statements of the Underhill Town School District, for the period ending June 30, 2014, was conducted by Fothergill, Segale & Valley, CPAs. Copies of the audit report are available at the Town Clerk's Office, the Chittenden East Supervisory Union Central Office in Richmond, VT and on our website www.cesu.k12.vt.us.

Underhill Central School K-4 Data

Year	Instruction (does not include guidance or nurse)										
	Classroom		Specials	Total Teachers	Student Enrollment	Enroll't Annual Change	Student/Tea+spe FTE	Budget	Annual Change	Budget Per Student	Annual Change
	Teachers FTE	Size Ave.									
06-07	8.0	17.0	2.7	10.7	136	-4.9%	12.7	\$1,880,484	6.8%	\$13,827	12.3%
07-08	8.0	16.6	2.7	10.7	133	-2.2%	12.4	\$1,966,715	4.6%	\$14,787	6.9%
08-09	8.0	17.3	2.7	10.7	138	3.8%	12.9	\$1,824,161	-7.2%	\$13,219	-10.6%
09-10	8.0	20.0	2.9	10.9	160	15.9%	14.7	\$1,956,321	7.2%	\$12,227	-7.5%
10-11	8.0	20.8	2.9	10.9	166	3.8%	15.2	\$2,111,496	7.9%	\$12,720	4.0%
11-12 [#]	8.0	20.3	2.8	10.8	162	-2.4%	15.0	\$2,095,598	-0.8%	\$12,936	1.7%
12-13 [#]	8.0	19.5	3.2	11.2	156	-3.7%	13.9	\$2,249,302	7.3%	\$14,419	11.5%
13-14 [#]	8.0	18.3	3.0	11.0	146	-6.4%	13.3	\$2,404,545	6.9%	\$16,469	14.2%
14-15	7.0	16.9	3.2	10.2	118	-19.2%	11.6	\$2,383,243	-0.9%	\$20,197	22.6%
15-16*	6.0	16.7	3.2	9.2	100	-15.3%	10.9	\$2,401,779	0.8%	\$24,018	18.9%

Specials FTE has been corrected from privously presented data.

* The data for the year 2015-2016 are anticipated.

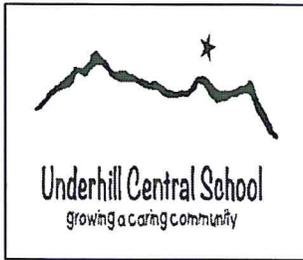
UCS TEN-YEAR INTERVAL BUDGET COMPARISON

Budget Area	Ten-Year Change (2006-2016)				
	Ten-Year change % Rank	Ten-Year % change	yearly "average" change	Ten-Year \$ change	Ten-Year change \$ Rank
Instructional Programs	11	22%	2.0%	\$175,613	1
Special Education	10	23%	2.1%	\$104,898	2
Co-Curricular Activities	15	-76%	-13.5%	-\$1,300	13
Health Services	2	295%	14.7%	\$88,921	3
Library & Technical Serv.	1	1278%	30.0%	\$77,330	4
Board of Education	13	-38%	-4.7%	-\$3,924	14
Chittenden East Office	4	78%	5.9%	\$36,440	7
School Administration	9	29%	2.6%	\$26,625	9
Secretarial Services	8	36%	3.1%	\$15,291	10
Fiscal Services	14	-71%	-11.6%	-\$21,935	15
Op/Maint. Of Plant	6	50%	4.1%	\$65,064	5
Transportation Services	5	56%	4.5%	\$28,151	8
Food Services	12	10%	1.0%	\$447	12
Other Fiscal Services	7	38%	3.3%	\$4,211	11
Debt Services	3	164%	10.2%	\$45,358	6
K-4 Elementary Subtotal		36%	3.2%	\$641,190	
Consumer Price Index (2004-2014)		25%	2.4%		
# Students		-30%			
# Classroom Teachers		-25%			
Students/ CR teacher		-7%			
# Special instructors		11%			
# FTE Teachers (total)		-16%			

The school board is pleased with the quality of education for which UCS is known. We are also confident that this quality will continue. But, as before, the continued involvement and support by parents and other community members will be required to make it so. We encourage all Underhill residents to get involved in and support all Mount Mansfield schools.

UCS Board members:

Peter Geiss 899-3610
 Kristin Humbargar 899-2630
 Anthony Julianelle 899-2211
 John LaRue 899-2818
 Andrew Rosacker 899-4947



Annual Principal's Report 2015

Our school community is vibrant. UCS students benefit from active parent participation, volunteers, integrated arts programs and a dedicated, professional staff. A safe and caring school is a place where aspirations flourish and students experience academic, social and emotional success. In the words of one student, "There are a lot of good people and friends here and a lot of good teachers, we feel welcome." Students at UCS take an active role in developing leadership skills that form a strong foundation for a positive and optimistic learning environment. UCS staff is committed to a strength-based approach for our young scholars so they will experience success now and in the future.

Curriculum & Assessment:

Underhill Central was a pilot school for the Common Core Assessment- Smarter Balanced Assessment Consortium (SBAC) last year. Because we piloted the new test there are no results to report on our statewide standardized tests.

In the spring of 2015, students in third and fourth grade will take the SBAC assessment and the school will receive test results. Transitioning and implementing Common Core Curriculum has been supported by professional development and district teacher leaders for math and literacy. In addition, UCS teachers spend considerable time using student formative and summative assessments to track achievement and plan instruction. Significant work and focus has been given to teaching students to write and think strategically, reflect on learning, set goals, build stamina, persevere and develop problem solving skills.

Academic growth is measured by local and standardized assessments. Teachers analyze classroom achievement data monthly and adjust instruction. Progress for all UCS students is monitored monthly at Educational Support Team meetings, (EST). Data analysis supports a cycle of continuous improvement and student achievement.

2012 was the final year for the New England Common Assessment (NECAP) until results of the Smarter Balanced Assessment (SBAC) in 2015. UCS fourth grade students will continue to take the NECAP science assessment until the SBAC science assessment is published. NECAP Science results for fourth grade show 92% of UCS students scored within the proficient to above proficient range.

The school wide theme this year is Explore, Discover & Investigate. Unified Arts teachers, (art, music, physical education and library) have developed a monthly ninety-minute integrated arts program for all students connected to the school wide theme. Master Lenny Jordan was the artist in residence in the fall giving students an experience with the mind-body connection and kinesiology. K-4th graders at UCS have a Spanish language and culture class once a week. The school rules developed by students at the "rules congress," says it all: Take Responsibility, Be Respectful, Be Safe, & Have fun with learning. Visit UCS, see students having fun with learning!

Respectfully Submitted,
Barbara L. Nason, Principal

Comparative Data for Cost-Effectiveness, FY2016 Report
16 V.S.A. § 165(a)(2)(K)

School: Underhill Central Elementary School
S.U.: Chittenden East S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2014 School Level Data

Cohort Description: Elementary school, enrollment ≥ 100 but <200
 (34 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
 10 out of 34

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Monument Elementary School	PK - 5	158	9.40	1.00	16.81	158.00	9.40
	Monkton Central School	PK - 6	160	11.90	1.00	13.45	160.00	11.90
	Proctor Elementary School	PK - 6	160	16.10	1.00	9.94	160.00	16.10
	Underhill Central Elementary School	PK - 4	165	9.00	1.00	18.33	165.00	9.00
← Larger	Robinson School	PK - 6	169	13.80	1.00	12.25	169.00	13.80
	Woodstock Elementary School	PK - 6	173	17.50	1.00	9.89	173.00	17.50
	Rumney Memorial School	PK - 6	176	14.41	1.00	12.21	176.00	14.41
Averaged SCHOOL cohort data			147.65	12.63	1.04	11.69	141.77	12.13

School District: Underhill Town
LEA ID: T212

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Including assessments to SUs makes districts more comparable to each other.

FY2013 School District Data

Cohort Description: Elementary school district, FY2013 FTE ≥ 100 but < 200
 (32 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest)
Smaller →	Huntington	PK-4	148.58	\$10,745	7 out of 32
	Monkton	K-6	155.99	\$11,812	
	Middlesex	PK-6	167.25	\$11,910	
	Underhill Town	K-4	168.19	\$9,481	
← Larger	Vernon	PK-6	171.28	\$16,391	
	Starksboro	PK-6	178.29	\$11,227	
	Woodstock	K-6	178.70	\$14,548	
Averaged SCHOOL DISTRICT cohort data			139.81	\$12,630	

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

FY2015 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates			
			SchlDist Equalized Pupils	SchlDist Education Spending per Equalized Pupil	SchlDist Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate	
Smaller →	T078	Franklin	PK-6	132.39	11,202.87	1.1824	1.2582	105.44%	1.1933
	T099	Huntington	PK-4	132.68	14,154.62	1.4940	1.4708	101.95%	1.4427
	T217	Waitsfield	PK-6	136.50	14,740.52	1.5558	1.5896	107.07%	1.4847
	T212	Underhill Town	K-4	144.37	13,495.43	1.4244	1.4445	102.18%	1.4137
← Larger	T127	Monkton	K-6	147.90	15,443.91	1.6301	1.6112	84.66%	1.9031
	T222	Warren	PK-6	148.71	13,089.87	1.3816	1.4823	101.76%	1.4567
	U047	Mettawee Comm. UESD	PK-6	157.31	15,545.89	1.6408	-	-	-

The Legislature has required the Department of Education to provide this information per the following statute:
 16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

OFFICIAL WARNING

MOUNT MANSFIELD MODIFIED UNION SCHOOL DISTRICT

February 26, 2015 & March 3, 2015

The legal voters of the Mount Mansfield Modified Union School District comprising the voters of the town school districts of Huntington (Grades 5-12), and Bolton, Jericho, Richmond, Underhill Town and Underhill Incorporated School District, (all Grades PK-12) are hereby notified and warned to meet at the Mount Mansfield Union High School on **Thursday, February 26, 2015, at 6:30 p.m.** to transact any of the following business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced town school districts on **Tuesday, March 3, 2015 at 7:00 a.m.** (Huntington at 6:30 am) at which time the polls will open, until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

Article 1: To elect the following officers:

- Moderator for one year;
- Clerk for one year,
- Treasurer for one year,

Article 2: To hear and act upon the written reports of the District Officers.

Article 3: Shall the voters of the Mount Mansfield Modified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?

Article 4: This time serves as a public information hearing for public review of the 2015-16 proposed budget-- for discussion purposes only.

Article 5: To transact any other school business thought proper when met.

March 3, 2015 -- Australian Ballot Question

Article 6: Shall the Mount Mansfield Modified Union School District adopt a budget of \$ 42,904, 392 for the school year 2015-16?

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Camels Hump Middle School in the Town of Richmond, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, and Underhill under the supervision of the Clerk of the Mount Mansfield Modified Union School District.

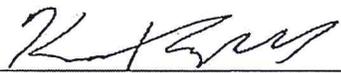
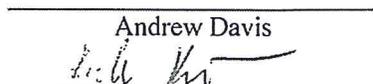
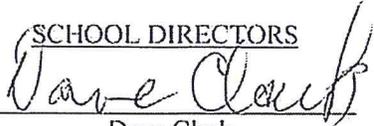
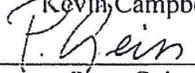
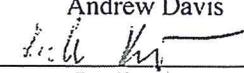
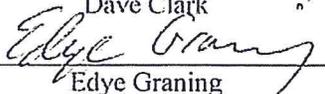
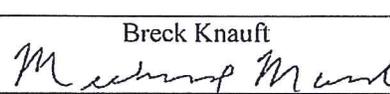
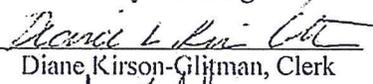
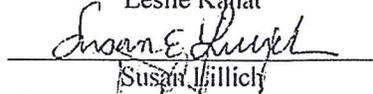
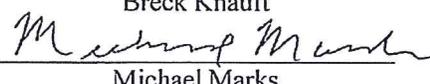
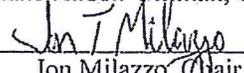
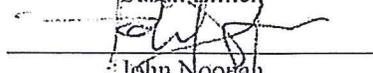
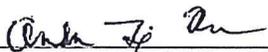
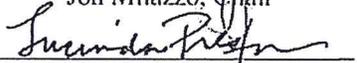
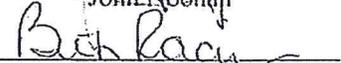
The legal voters of Mount Mansfield Modified Union School District are further warned and notified that an informational meeting will be held at Mt. Mansfield Union High School in the Town of Jericho on February 26, 2015 commencing at 6:30 p.m., for the purpose of explaining the 2015-16 proposed budget.

Polling Places

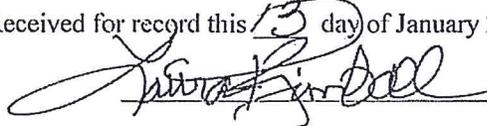
The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

Bolton	*	Smilie Memorial School	*	7 am-7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am-7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am-7 pm
Richmond	*	Camels Hump Middle School	*	7 am-7 pm
Underhill	*	Browns River Middle School	*	7 am-7 pm

Dated this 5th day of January, 2015.

	<u>SCHOOL DIRECTORS</u>	
Kevin Campbell		Andrew Davis
	Dave Clark	
Peter Geiss		Leslie Kapat
		
Breck Knauft	Diane Kirson-Glitman, Clerk	Susan Jillich
		
Michael Marks	Jon Milazzo, Chair	John Noonan
		
Andrew Pond, Vice-Chair	Lucinda Preston	Beth Racine

Received for record this 13 day of January 2015, A.D.

 Clerk, Mount Mansfield Modified Union School District

**** Annual Meeting & Budget Informational Meeting ****

February 26, 2015, 6:30 pm, Mt. Mansfield Union High School

Chittenden East Supervisory Union Report January 15, 2015

New School District – Mt. Mansfield Modified Union School District (MMMUSD)

On November 4, 2014, the communities of Bolton, Jericho, Richmond, Underhill Town and Underhill Incorporated District voted to unify and create a new preK-12 school district. The Town of Huntington did not approve the voluntary school district merger article and continues as a preK-4 school district and member of the Chittenden East Supervisory Union. Huntington holds representation and is part of the new Mt. Mansfield Modified Union School District for grades 5-12.

In the near term, the MMMUSD’s priorities are to present a sound 2015-2016 preK-12 budget to voters and work with teachers and support staff to negotiate contracts that expire June 30, 2015. In addition, the MMMUSD Board of Directors will be developing a: vision for the new school system, strategic plan and methods of effective community engagement. An overarching goal is to advance policies that allow the district to respond to the priorities, aspirations and needs of the school community.

For MMMUSD information, please go to --- [MMM School District webpage](#).

November 4, 2014 School District Merger Vote Results

Town/School District	Yes	No	Town/School District	Yes	No
Bolton	324	120	Richmond	1043	570
Huntington	285	521	Underhill ID	564	186
Jericho	1240	334	Underhill Town	772	274
			Total	4228	2005

Universal Preschool – Act 166

Chittenden East Supervisory Union’s member districts devoted time over the course of the past three years to discuss and study the influence preschool has on children, families, education and the economy. After examining relevant data and processing the effects of quality preschool, the consensus of most board members and members of the school community is that preschool offers long lasting educational, social and economic benefits. This analysis and conversation lead the MMMUSD and Huntington School District to add universal preschool in their 2015-2016 budgets and move forward with implementing Act 166 next school year. Based on current budget information provided by the State of Vermont and local modeling, expanding preschool programming increases enrollment and has a suppressing or decreasing influence on tax rates. This is because preschool students are part of a school district’s equalized pupil count. Cost per equalized pupil is a major factor in determining tax rates.

Implementation of Act 166 (Universal Preschool) in the 2015-2016 school year will provide the following:

- Preschool funding for children ages 3-5
- Parents/Guardians can choose school-based or qualified private preschool programs
- Families choosing a qualified preschool provider will receive a \$3,000 voucher to support 10 hours per week for 35 weeks of early education

For more information on preschool in CESU, please go to [Universal Pre-K in CESU](#) or contact Lianne Petrocelli at 802-434-2128 or lianne.petrocelli@cesuvt.org.

Curriculum

In 2014, Chittenden East Supervisory Union renewed our focus on improving learning for all young people in all schools. We have district wide curriculum teams in English language arts, fine arts, health, mathematics, performing arts, physical education, science, social studies, and world languages. Teams meet on a regular basis to evaluate curriculum, teaching and learning for children pre-K through 12th grade. From this work we design

professional development with district-wide specialists in literacy, math, science and technology. We provide district-wide training during inservice days and have embedded professional development during the school day. Our professional faculty and staff are also able to enroll in courses at institutions such as the University of Vermont, St. Michael's College or Southern NH University.

The Common Core State Standards have been approved by Vermont. As a Supervisory Union, through the work of our curriculum teams, we have aligned our classroom materials to the standards. Our ongoing efforts this past year highlight pedagogy--how we deliver the curriculum. We focused on math menu, writer's workshop, and looking at data to improve teaching.

One term you may hear a lot in the news these days is STEM or STEAM. This refers to science, technology, engineering, art and math. The renewed focus on STEAM encourages schools to fully integrated engineering, technology and art into our math and science curriculum. The Next Generation Science Standards have provided a road map for our work forward in integrating high quality lessons. An example of this work includes using an "anchor task" where young people are provided a perplexing real example--such as why a glass breaks when an opera singer hits a particular note. This anchor task then drives our class work through modeling, studying, experimentation, science meetings and more exploring. Students come to understand sound waves and how they move to cause the glass breakage. This is an example where we rely on guiding standards, create district wide curriculum, then practice lessons, teaching and learning.

A similar example illustrates our work with the Common Core Writing Standards. A consultant from Teacher's College works with teachers on a particular concept in writing such as focusing in on a moment in time for a narrative piece. The consultant models the lesson with teachers, illustrates how to provide feedback in small groups, and then the trainer and teachers observe a class where the new methods are modeled. Our professional developer and a consultant from Teacher's College have worked closely with lesson studies and a teacher-coach model in the classroom. In mathematics, we are gradually integrating the new Common Core Standards into our teaching. The gradual, sequential integration allows a smooth transition.

We continue to focus on creating a vibrant, relevant, and meaningful curriculum across content areas and grades and to horizontally align our work. For example, a child in third grade whether he or she is in Bolton, Jericho or any town, receives the same quality materials, instructional strategies and learning support. We have also aligned our work vertically. For example, fifth grade teachers know what fourth graders learned and what their children will learn in sixth grade. The vertical alignment allows for sequences of increasingly challenging material, while also revisiting concepts that thread through all grades.

A large number of elementary and middle school teachers enrolled in a summer writer's workshop course. This class taught teachers how to instruct specific "mini lessons" on a small part of quality writing. Teachers also took courses in math menu and technology to better integrate, differentiate and reach all learners. Finally, we continue our work on positive behavior interventions, responsive classroom and social cognition to meet the diverse social and emotional needs of our children. We continue to strive for quality curriculum, instruction and assessment in all of our content areas.

Policy

The CESU Policy Committee has reviewed all our policies and as we begin the work with a new Mt. Mansfield Modified Union School District, we are recommending that all policies are either retired, reviewed for action, or rolled over to the new governance arrangement. In particular, we will consider policies that are over 15 years old for either retiring or updating. This past year we updated Student Clubs and Activities, Alcohol on School Property, Use of Security Cameras, Library Materials Selection, Interscholastic Sports, and Federal Child Nutrition Act/Wellness policies.

To align, retire or adopt policies we review federal and state law, Vermont Agency of Education and the Vermont School Boards' Association model policies that are vetted by attorneys, and then adapt the policy so it is specific to our needs. This past year we also updated the policy webpage which is much more user friendly, listing every policy in the following categories: Board Operations, Personnel, Students, Instruction, School-Community Relations and Non-Instructional Operations. The policy committee meets monthly and all meetings, dates, minutes and agendas are posted on our website. As always we welcome public participation and input.

Special Education

The CESU Special Education Department strives to meet the unique needs of eligible students, while providing accountability and cost effectiveness. The development of the FY 2016 Special Education Budget began as it does each year in September. Building Principals begin by assessing the needs of their existing special education eligible students while identifying the needs of next year's incoming students. Using this information they complete a "Services Plan Worksheet" which is submitted to the Special Services Director. This worksheet outlines the anticipated staff, related services, supplies, equipment and tuitions for the upcoming school year. Once all schools have submitted their Service Plan Worksheet, the information is collated and combined by the Special Services Director to form Draft 1 of the CESU Special Education Budget.

The FY 2016 CESU Special Education budget reflects an overall increase of \$358,075 or 4.03%. The expenditure increase is driven by several factors; the most significant is increased tuition cost (\$389,426). These costs are for special education eligible students who, based on their special education needs, require a placement outside our supervisory union.

The Special Education revenue includes a carry forward of \$327,000 and an anticipated increase to revenues of \$358,075. The local assessment is expected to decrease by \$577. Federal funding for IDEA-B is expected to increase by 18% from last year's projections. "Other State" revenue is projected to be approximately \$260,000. This revenue covers 100% of the cost for students who are "State Placed" in foster care homes within our supervisory union. In addition, another \$205,000 is projected for students' programs that exceed \$50,000. Once these costs exceed this threshold, they are reimbursed at 90% of the program cost.

The CESU Mansfield Academy program, which began as a high school alternative program, is now in its fifth year of serving students in grades K-12. This program allows students who cannot participate within the regular educational setting to continue to be educated locally. It also connects children and families to critical resources and supports available within the Chittenden County area. The Mansfield Academy elementary program (grades K-4) is located at Jericho Elementary School (JES). The move to JES, from the previous commercial space on Rt. 15 has reduced costs and benefited students by offering resources not readily available at the former setting, such as a gym, cafeteria, library and playground. The Mansfield Academy program serves approximately 20 students in grades K-12.

John R. Alberghini, Superintendent of Schools
Jennifer Botzojorns, Assistant Superintendent
Robert Fahey, Business Manager
Francine Mackin, Human Resources Director
Beverly White, Special Education Director

Chittenden East Supervisory Union #12
2015-16 Proposed Budget
Central Office

To align with the VT Agency of Education data reporting, all costs for school district annual audits will be assessed to districts through the Supervisory Union. School districts will no longer contract for their annual audit as the Central Office of the Supervisory union will have that responsibility. This accounts for 4.34% of the increase.

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
Expenses						
Salaries	826,181	797,050	840,455	881,218	40,763	4.85%
Insurance	149,489	161,488	162,816	157,432	(5,384)	-3.31%
Social Security	60,813	60,974	64,295	67,413	3,118	4.85%
Group Life Insurance	1,729	1,820	1,820	2,005	185	10.16%
Retirement	25,219	27,669	31,319	28,029	(3,290)	-10.50%
Workers Compensation	5,073	4,866	5,547	4,847	(700)	-12.62%
Unemployment Comp	1,257	1,764	550	572	22	4.00%
Tuition Reimbursement	7,208	5,298	5,298	5,298	-	-
Record Check	50	-	-	-	-	-
Benefit Administration	916	690	690	690	-	-
Training/Staff Development	270	-	3,000	3,000	-	-
Professional & Tech Services	68,536	6,840	7,000	66,000	59,000	842.86%
Contract Negotiations	2,456	25,000	25,000	25,000	-	-
Legal Services	2,520	6,700	6,700	6,700	-	-
Cleaning Services	5,337	4,930	4,930	4,930	-	-
Repair & Maintenance	5,942	5,750	5,750	5,750	-	-
Rent	42,318	43,926	43,926	43,926	-	-
Prop/Liab Fidelity Insurance	480	305	305	305	-	-
Postage & Telephone	11,272	11,878	11,500	11,500	-	-
Printing	3,240	3,500	3,500	3,500	-	-
Advertising	-	2,500	2,500	2,500	-	-
Travel/Conferences	13,337	15,300	15,300	15,300	-	-
Supplies	11,683	12,000	12,000	12,000	-	-
Electricity	3,966	4,056	4,056	4,056	-	-
Books/Periodicals	1,013	800	800	800	-	-
Computer Software	34,511	34,212	35,000	19,451	(15,549)	-44.43%
Equipment	9,783	9,180	9,180	9,180	-	-
Dues & Fees	12,818	5,581	7,581	7,581	-	-
Contingency	-	2,000	2,000	2,000	-	-
P/Y Adjustment	-	-	-	-	-	-
Professional Development	9,428	4,380	4,130	4,130	-	-
Curriculum Development	4,940	11,250	11,500	11,500	-	-
LSB Grant	1,393	1,300	1,300	1,300	-	-
E Rate Grant	61,040	30,000	30,000	30,000	-	-
Grants - Other	15,597	-	-	-	-	-
TOTAL	\$ 1,399,815	\$ 1,303,007	\$ 1,359,748	\$ 1,437,913	\$ 78,165	5.75%

Budget w/o Audit Cost :	\$ 1,378,913	\$ 19,165	1.41%
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**Chittenden East Supervisory Union #12
2015-16 Proposed Budget
Central Office**

Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
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Direct Assessment w/o Audit Cost :	\$	1,375,719	\$	96,107	7.51%
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Revenues

District Assessments	\$	1,376,366	\$	1,318,052	\$	1,279,612	\$	1,434,719	\$	155,107	12.12%
Interest Earned	\$	2,204	\$	2,000	\$	2,000	\$	2,000	\$	-	-
Misc Other Income	\$	1,723	\$	-	\$	-	\$	-	\$	-	-
LSB Grant	\$	2,124	\$	1,200	\$	1,200	\$	1,200	\$	-	-
Erate Grant	\$	68,933	\$	30,000	\$	30,000	\$	30,000	\$	-	-
Grants	\$	8,077	\$	-	\$	-	\$	-	\$	-	-
Prior Year Adjustment	\$	3	\$	-	\$	-	\$	-	\$	-	-
Carry Forward	\$	(42,683)	\$	(48,245)	\$	46,937	\$	(30,006)	\$	(76,943)	-163.93%
Total	\$	1,416,746	\$	1,303,007	\$	1,359,749	\$	1,437,913	\$	78,164	5.75%

Surplus/(Deficit) \$ 16,932 \$ - \$ 1 \$ 0

Estimated Central Office Assessment

The Central Office assessment increase is a result of including all school district audit costs and a smaller surplus than expected. The percent difference between Huntington and MMMUSD is due to a relative change in enrollment.

FY 2015 Percentage	FY 2015 Assessment	FY 2016 Percentage	Estimated FY 2016 Assessment	\$ Increase	% Increase
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w/o Audit

Huntington	5.09%	\$	65,075	4.90%	\$	67,476	\$	2,401	3.69%
MMMUSD PreK-4	29.99%	\$	383,761	29.99%	\$	412,609	\$	28,848	7.52%
MMMUSD 5-12	64.92%	\$	830,777	65.10%	\$	895,634	\$	64,858	7.81%
	100.00%	\$	1,279,612	100.00%	\$	1,375,719	\$	96,107	7.51%

	<u>Salaries</u>	<u>Audit</u>	<u>Op Exp</u>	<u>Total</u>
Huntington	\$ 56,152	\$ 7,000	\$ 11,324	\$ 74,476
MMMUSD PreK-4	\$ 343,365	\$ 35,000	\$ 69,244	\$ 447,609
MMMUSD 5-12	\$ 745,329	\$ 17,000	\$ 150,305	\$ 912,634
	\$ 1,144,846	\$ 59,000	\$ 230,873	\$ 1,434,719

Chittenden East Supervisory Union #12
2015-16 Proposed Budget
Special Education

See CESU written report for budget details.

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
Expenditures						
Instructional Services	\$ 6,362,850	\$ 6,172,278	\$ 6,345,945	\$ 6,699,636	\$ 353,692	5.57%
Salaries*	3,845,543	3,807,194	3,851,394	3,831,600	(19,794)	-0.51%
Benefits	1,795,444	1,860,555	1,865,991	1,787,676	(78,315)	-4.20%
Instructional Services	35,524	32,700	30,600	60,700	30,100	98.37%
Inclusion Services*	0	70,066	135,652	152,981	17,329	12.77%
Other Purchased Services	10,052	13,800	1,750	12,500	10,750	614.29%
Tuition	659,844	369,803	430,338	819,764	389,426	90.49%
Supplies	12,671	13,870	20,200	22,775	2,575	12.75%
Equipment	3,772	4,290	10,020	11,640	1,620	16.17%
Professional Services	3,075	7,200	0	0	0	-
Social Work Services	166,980	179,467	162,323	166,294	3,971	2.45%
Health Services	2,284	7,500	0	0	0	-
Psychological Services	211,939	193,624	233,237	256,444	23,207	9.95%
Speech & Lang Services	745,299	737,994	787,136	717,209	(69,926)	-8.88%
OT Services	99,127	101,727	101,741	86,633	(15,108)	-14.85%
PT & Other Support Services	53,587	52,570	52,149	56,263	4,114	7.89%
Prof Develop/ Mentoring*	73,206	38,780	66,500	31,500	(35,000)	-52.63%
Program Interventionists*	180,984	175,147	148,300	162,185	13,885	9.36%
Technology*	46,880	47,000	47,686	59,029	11,344	23.79%
Administration Services	213,209	220,391	228,594	234,163	5,568	2.44%
Admin Support Services	116,446	144,097	120,798	127,652	6,854	5.67%
Fiscal Services	7,938	8,200	9,000	0	(9,000)	-100.00%
Facilities	36,597	45,140	40,320	38,000	(2,320)	-5.75%
Transportation	98,020	108,779	95,972	107,249	11,278	11.75%
Contingency	0	0	0	0	0	-
Transfers	0	0	0	0	0	-
Total Special Ed	\$ 8,418,422	\$ 8,239,894	\$ 8,439,701	\$ 8,742,258	\$ 302,557	3.58%

*Restated to match breakout in FY15.

EEE/Preschool	\$ 371,000	\$ 381,519	\$ 445,467	\$ 500,985	\$ 55,517	12.46%
Total	\$ 8,789,422	\$ 8,621,413	\$ 8,885,168	\$ 9,243,242	\$ 358,075	4.03%

Chittenden East Supervisory Union #12
2015-16 Proposed Budget
Special Education

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
Revenue						
Fund Balance Carry Forward	\$ (745,849)	\$ (238,047)	\$ (359,132)	\$ (327,000)	\$ 32,132	-8.95%
Essential Early Ed (EEE)	186,192	186,192	192,126	196,188	4,062	2.11%
IDEA -B	605,057	563,400	531,508	628,816	97,308	18.31%
IDEA -B Proportionate Share	2,834	0	0	3,645	3,645	-
IDEA-B Preschool	13,559	13,800	13,800	13,559	(241)	-1.75%
State Block	931,958	931,958	937,549	944,294	6,745	0.72%
State Extraordinary	180,529	113,100	116,034	205,165	89,131	76.82%
State Expenditure Reimb.	3,180,044	3,411,842	3,346,221	3,294,539	(51,682)	-1.54%
Other State	90,197	31,865	80,348	257,900	177,552	220.98%
Other State EEE	1,424	0	0	0	-	-
BEST Grant	0	11,551	5,500	5,500	-	-
Excess Costs from LEAs	3,094	8,000	8,000	8,000	-	-
Prior Year	2,091	0	0	0	-	-
Miscellaneous Local	577	2,000	2,000	2,000	-	-
Local Assessment	3,205,756	3,205,752	3,556,214	3,555,636	(577)	-0.02%
Tuition Mansfield Academy	55,507	0	75,000	75,000	-	0.00%
Medicaid Preschool	0	0	238,550	277,052	38,502	16.14%
Medicaid	396,865	380,000	141,450	102,948	(38,502)	-27.22%
Total	\$ 8,109,835	\$ 8,621,413	\$ 8,885,168	\$ 9,243,242	\$ 358,075	4.03%

Estimated Special Education Assessment

District	FY 2015 Budget	FY 2016 Budget	\$ Change	% Change	% Share
Huntington	\$ 182,930	\$ 174,880	\$ (8,050)	-4.40%	4.92%
MMMUSD PreK-4	\$ 1,066,522	\$ 1,065,930	\$ (592)	-0.06%	29.98%
MMMUSD 5-12	\$ 2,306,762	\$ 2,314,826	\$ 8,064	0.35%	65.10%
	\$ 3,556,214	\$ 3,555,636	\$ (577)	-0.02%	100.00%

Chittenden East Supervisory Union #12 2015-16 Proposed Budget Transportation

A significant factor in the increase in the transportation budget is the inclusion of a bus purchase that was taken out of the 2014-15 budget. The addition of the bus purchase to this budget gets CESU back to a typical annual rotation of three buses.

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
Expenditures						
Salary	\$ 930,065	\$ 860,234	\$ 910,359	\$ 957,177	\$ 46,818	5.14%
Insurance	378,992	355,482	358,230	368,881	10,651	2.97%
Social Security	69,644	65,807	69,642	73,224	3,582	5.14%
Retire/Work Comp/Unemp	73,109	93,117	93,803	67,221	(26,582)	-28.34%
Professional Services	1,650	500	500	4,000	3,500	700.07%
Other Cleaning Services	7,600	6,247	6,247	6,247	-	0.00%
Repairs & Maintenance	318	200	200	200	-	0.00%
Busing Contracts	5,029	10,000	5,000	5,000	-	0.00%
Fleet Insurance	20,195	22,571	21,391	13,573	(7,818)	-36.55%
Communications	2,830	4,475	4,475	4,475	-	0.00%
Advertising	-	750	750	750	-	0.00%
Travel/Training	829	2,200	1,500	1,500	-	0.00%
Supplies/Parts	116,808	107,102	113,233	120,482	7,249	6.40%
Fuels	211,269	240,960	248,523	246,063	(2,460)	-0.99%
Software	2,000	2,000	2,000	2,000	-	0.00%
Equipment	4,486	4,000	4,000	4,000	-	0.00%
Bus Replacement	171,268	170,000	172,600	255,000	82,400	47.74%
Miscellaneous	5,330	4,000	4,000	3,000	(1,000)	-25.00%
Resident Transport	2,001,421	1,949,645	2,016,453	2,132,794	116,341	5.77%
Non Resident Transport	44,832	-	12,000	12,000	-	0.00%
Total	\$ 2,046,253	\$ 1,949,645	\$ 2,028,453	\$ 2,144,794	\$ 116,341	5.74%
			Excluding Third Bus:	\$ 2,062,394	\$ 33,941	1.67%
Estimated Revenue						
Carry Forward	\$ (7,244)	\$ 53,909	\$ (92,908)	\$ (82,636)	\$ 10,272	-11.06%
Vo-Tech Reimbursement	61,936	58,000	58,000	58,000	-	0.00%
Special Ed Reimbursement	-	32,727	24,000	-	(24,000)	-100.00%
Non Resident Transport	15,088	-	-	-	-	-
Miscellaneous	12,625	12,712	21,712	21,712	-	0.00%
Sale of Bus	-	4,000	4,000	12,000	8,000	200.00%
Grant	10,591	-	-	-	-	-
Elementary Assessment	447,076	447,073	503,412	533,929	30,517	6.06%
Secondary Assessment	\$ 1,341,228	\$ 1,341,223	\$ 1,510,237	\$ 1,601,788	\$ 91,551	6.06%
	\$ 1,881,300	\$ 1,949,644	\$ 2,028,453	\$ 2,144,794	\$ 116,341	5.74%
Net	\$ (164,953)	\$ (1)	\$ -	\$ -	\$ -	-

Estimated Transportation Assessment

The percent difference between Huntington and MMMUSD is due to the relative change in enrollment.

District	FY 2015 Percentage	FY 2015 Elementary Percentage	FY 2015 PK-4 Oct 1 Enroll	FY 2016 Elementary Percentage	FY 16 Estimated Assessment	% Increase
Huntington	\$ 75,041	14.91%	137	14.24%	\$ 76,038	1.33%
MMMUSD PreK-4	\$ 428,371	85.09%	825	85.76%	\$ 457,892	6.89%
MMMUSD 5-12	\$ 1,510,237				\$ 1,601,788	6.06%
	\$ 2,013,649	100.00%	962	100.00%	\$ 2,135,718	6.06%
Elementary	\$ 503,412				\$ 533,929	
MMMUSD	\$ 1,510,237				\$ 1,601,788	
	\$ 2,013,649				\$ 2,135,718	

Mt. Mansfield Modified Union School District

Established: December 18, 2014

2015-16 Budget Information

for

**Smilie Memorial School, Jericho Elementary, Richmond Elementary,
Underhill ID Elementary, Underhill Central School,
Browns River Middle School, Camels Hump Middle School,
Mt. Mansfield Union High School**

On November 4, 2014, the communities of Bolton, Jericho, Richmond, Underhill ID and Underhill Town voted to form the Mount Mansfield Modified Union School District. This new school district will serve and govern the current town school districts of Bolton (*Smilie Memorial School*), Jericho (*Jericho Elementary*), Richmond (*Richmond Elementary*), Underhill ID School District (*Underhill ID Elementary*), Underhill Town (*Underhill Central School*), Mt Mansfield Union School District (*Browns River Middle, Camels Hump Middle and Mt. Mansfield Union High Schools*) in grades pre-K through 12 and Huntington students grades 5-12.

The newly formed school board held an organizational meeting on December 18, 2014. Secretary of Education, Rebecca Holcombe, opened the meeting, swore in community members who were elected in November to serve on the new MMMUSD Board and officially recognized Mt. Mansfield Modified Union as a Vermont school district. In addition, a treasurer, clerk and annual meeting moderator were elected from the floor and an annual meeting date established on the fourth Thursday in February. Secretary Holcombe highlighted the historical significance of the new school district as well as her support for the work of the Voluntary Merger Committee and enthusiasm for the potential of the preK-12 school district.

The MMMUSD School Board wasted no time in beginning its work. On December 20th, the new board gathered at Camels Hump Middle School to discuss roles and responsibilities, set priorities for the next six months, elect officers and initiate the process of forming a new governing body. The Vermont School Boards' Association supported the board in facilitating the meeting. The retreat was productive and resulted in the following:

- Jon Milazzo (*Richmond*) was appointed Chair. Andrew Pond (*Bolton*) was appointed Vice Chair. Diane Kirson-Glitman (*Jericho*) was appointed Clerk.
- Peter Geiss (*Underhill*), Beth Racine (*Underhill*), Kevin Campbell (*UID*), Dave Clark (*Huntington*), Michael Marks (*Richmond*) and Edye Graning (*Jericho*) were appointed to the Finance Committee.
- Andrew Davis (*Jericho*), Peter Geiss (*Underhill*), Michael Marks (*Richmond*) and Jon Milazzo (*Richmond*) were appointed to the Negotiations Committee. Huntington School District Representative, Edmund Booth is also a member of the Negotiations Committee.
- The Board will meet the first and third Monday of each month at 6:30 p.m. Please go to www.cesu.k12.vt.us to view the meeting schedule, meeting minutes, budget information and other information related to the new school district.

In addition to short-term priorities, the MMMUSD Board will be working on a vision, strategic plans/priorities and community engagement plan. The new board will be focusing on optimizing resources and providing a high quality and responsive education to students in preschool through 12th grade. MMMUSD is positioned to advance the needs and priorities of all stakeholders.

The MMMUSD budget information in this report represents the proposed budget for 2015-2016. The budget supports and funds the education of students in the new Mt. Mansfield Modified Union School District.

John R Alberghini, Superintendent of Schools

**Mount Mansfield Modified Union School District
2015-16 Proposed Budget**

	Actual 2013-14	Budget 2013-14	Budget 2014-15	Proposed Budget 2015-16	Dollar Change	Percent Change
Expenditures						
Instructional Programs *	\$ 17,500,948	\$ 17,347,311	\$ 17,404,438	\$ 18,041,600	\$ 637,162	3.66%
Special Education	\$ 8,279,467	\$ 8,414,185	\$ 8,641,612	\$ 8,725,636	\$ 84,024	0.97%
Career and Technical Education	\$ 1,228,261	\$ 1,063,358	\$ 1,309,800	\$ 1,397,665	\$ 87,865	6.71%
Co-Curricular Activities	\$ 226,075	\$ 241,236	\$ 242,446	\$ 243,482	\$ 1,036	0.43%
Health, Guidance & Support Services	\$ 1,494,338	\$ 1,603,838	\$ 1,589,352	\$ 1,646,189	\$ 56,837	3.58%
Professional Development	\$ 322,925	\$ 311,772	\$ 302,740	\$ 277,246	\$ (25,494)	-8.42%
Media Services	\$ 1,198,120	\$ 1,361,696	\$ 1,447,727	\$ 1,486,784	\$ 39,056	2.70%
Board of Education	\$ 47,390	\$ 86,673	\$ 86,673	\$ 86,673	\$ -	0.00%
Chittenden East Supervisory Union	\$ 1,305,118	\$ 1,275,401	\$ 1,243,263	\$ 1,405,913	\$ 162,651	13.08%
School Administration	\$ 1,508,305	\$ 1,537,883	\$ 1,599,186	\$ 1,527,759	\$ (71,426)	-4.47%
Secretarial Services	\$ 910,972	\$ 918,401	\$ 947,822	\$ 949,546	\$ 1,724	0.18%
Fiscal Services	\$ 149,469	\$ 224,510	\$ 225,428	\$ 204,028	\$ (21,400)	-9.49%
Op/Maint of Plant	\$ 3,650,022	\$ 3,427,975	\$ 3,463,402	\$ 3,611,213	\$ 147,811	4.27%
Transportation Services	\$ 1,721,424	\$ 1,720,879	\$ 1,940,687	\$ 2,080,404	\$ 139,717	7.20%
Food Services	\$ 45,721	\$ 35,388	\$ 28,648	\$ 14,827	\$ (13,821)	-48.25%
Other Fiscal Services	\$ 22,344	\$ 26,650	\$ 24,000	\$ 63,516	\$ 39,516	164.65%
Contingency	\$ 4,156	\$ 22,500	\$ 22,500	\$ 22,500	\$ -	0.00%
Debt Services	\$ 1,301,241	\$ 1,280,843	\$ 1,137,310	\$ 1,099,410	\$ (37,900)	-3.33%
Transfer to Reserve	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
Total Expenditures PreK-12	\$ 40,916,294	\$ 40,920,499	\$ 41,677,033	\$ 42,904,391	\$ 1,227,358	2.94%
Huntington Expenditures Grades 5-12. Based on proportion of equalized pupils.			\$ 3,338,776	\$ 3,476,610	\$ 137,834	4.13%
* Preschool Partnerships included under "Instructional Programs."			\$ 11,200	\$ 327,000	\$ 315,800	2819.64%
<p>Note: Chittenden East Supervisory Union increase includes the addition of district audit costs as an assessed cost as per reporting requirements; Transportation increase includes the restoration of the third bus purchase as per the bus replacement schedule; Other Fiscal Services includes additional Food Service Program Support.</p>						
Revenue						
State and Federal						
Education Spending Revenue	\$ 33,041,416	\$ 33,262,215	\$ 34,579,798	\$ 35,920,652	\$ 1,340,854	3.88%
Career & Tech Ed Transfer	\$ 620,878	\$ 573,948	\$ 667,924	\$ 661,556	\$ (6,368)	-0.95%
Tech Ed Spending Grant	\$ 21,256	\$ -	\$ -	\$ -	\$ -	-
Small School Grant	\$ 42,632	\$ 42,910	\$ 48,838	\$ 42,632	\$ (6,206)	-12.71%
Transportation	\$ 732,861	\$ 682,859	\$ 586,704	\$ 586,704	\$ -	0.00%
Drivers Education	\$ 14,733	\$ 14,000	\$ 14,000	\$ 14,000	\$ -	0.00%
HS Completion Program	\$ 38,329	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.00%
Special Education						
Block Grant	\$ 888,749	\$ 884,197	\$ 889,811	\$ 892,740	\$ 2,929	0.33%
Intensive	\$ 3,048,761	\$ 3,244,748	\$ 3,211,539	\$ 3,155,593	\$ (55,946)	-1.74%
Extraordinary	\$ 172,405	\$ 107,560	\$ 110,132	\$ 179,734	\$ 69,602	63.20%
EEE	\$ 161,575	\$ 159,938	\$ 164,270	\$ 164,270	\$ -	0.00%
IDEA-B	\$ 577,829	\$ 535,808	\$ 504,477	\$ 570,851	\$ 66,374	13.16%
IDEA-B Preschool	\$ 11,796	\$ 11,854	\$ 11,799	\$ 11,799	\$ -	0.00%
Medicaid	\$ 377,418	\$ 361,391	\$ 338,221	\$ 338,474	\$ 253	0.07%
Title 1	\$ 216,882	\$ 186,847	\$ 160,552	\$ 130,855	\$ (29,697)	-18.50%
Title 1 Improvement	\$ 2,823	\$ -	\$ -	\$ -	\$ -	-
Local: Impact Fees	\$ 55,409	\$ 52,981	\$ 23,668	\$ 20,668	\$ (3,000)	-12.68%
Tuition	\$ 205,504	\$ 308,000	\$ 308,000	\$ 150,000	\$ (158,000)	-51.30%
Interest	\$ 32,557	\$ 137,500	\$ 33,000	\$ 35,700	\$ 2,700	8.18%
Other	\$ 244,636	\$ 9,750	\$ 9,100	\$ 7,600	\$ (1,500)	-16.48%
Grants	\$ 1,643	\$ -	\$ -	\$ -	\$ -	-
Other: Prior Year Adjustments	\$ 4,223	\$ -	\$ -	\$ -	\$ -	-
Lease Proceeds	\$ 40,934	\$ -	\$ -	\$ -	\$ -	-
Transfer from Reserve	\$ 7,400	\$ -	\$ -	\$ -	\$ -	-
Surplus/(Deficit)	\$ 304,571	\$ 328,993	\$ 204	\$ 5,565	\$ 5,361	
Total Estimated Revenue	\$ 40,867,221	\$ 40,920,499	\$ 41,677,037	\$ 42,904,392	\$ 1,227,355	2.94%

An independent audit of the accounts and financial statements of the Chittenden East Supervisory Union #12, for the period ending June 30, 2014, was conducted by Fothergill, Segale and Valley, CPAs. The report is available online at the CESU website www.cesu.k12.vt.us.

**Mt. Mansfield Modified Union School District
2015-16 Budget Proposal**

Significant Increases & Reductions

Preschool Partnerships	+ 315,800	109 partnerships
Health Care: Premium Increase and Coverage Changes	+ 106,900 + 189,300	Premium Increase 4.5%
Operations/Maintenance of Plant	+ 133,500	Restored FY15 cuts; adjust utilities & services costs
Vocational Education	+ 87,900	Tuition Rate Increase
Transportation Assessment	+ 82,400	Added back 3 rd bus purchase
CESU Assessment	+ 77,000	Lower Surplus than anticipated
Long Term Substitutes	+ 46,400	Estimated need
Staff Reductions	- 280,500	2.2 FTE Teacher; 1.5 FTE Support Staff; 1.0 FTE Admin Vacancy
Tuition Reduction	- 40,000	Phase out of School Choice Tuition
Debt Service	- 37,900	Bond Retirement
Other Additions & Reductions	546,558	Primarily Wage, Dental and Food Service Support Increase
Total Net Increase	\$1,227,358	

**Homestead Tax Rate Calculation for
Bolton, Jericho, Richmond, Underhill and Underhill ID**

	<u>FY 15</u>	<u>FY 16</u>	<u>% Change</u>
Education Spending (excl Huntington 5-12)	\$32,418,781	\$33,599,243	3.64%
÷ Equalized Pupils	2,272.52	2,270.35	-0.10%
= Ed Spending/EP	\$14,266	\$14,799	3.74%
÷ Base Ed Amount	9,285	9,459	1.87%
= Spending Adjustment	153.64%	156.46%	1.83%
x Statewide Tax Rate	\$0.98	\$1.00	2.04%
= Eq. Homestead Tax Rate	\$1.51	\$1.56	3.91%
Less Eight Cent Incentive:	\$1.51	\$1.48	-1.40%

**Homestead Tax Rate Calculation for
Huntington**

	<u>FY 15</u>	<u>FY 16</u>	<u>% Change</u>
Education Spending (Huntington 5-12 only)	\$2,828,941	\$2,982,964	5.44%
÷ Equalized Pupils	205.10	204.30	-0.39%
= Ed Spending/EP	\$13,793	\$14,601	5.86%
÷ Base Ed Amount	9,285	9,459	1.87%
= Spending Adjustment	148.55%	154.36%	5.81%
x Statewide Tax Rate	\$0.98	\$1.00	2.04%
= Eq. Homestead Tax Rate 5-12	\$1.46	\$1.54	3.91%
Composite Eq. Tax Rate for FY16 = 38.99% PK-4 Rate + 61.01% 5-12 Rate			
Eq. Homestead Tax Rate PK-4	\$1.49	\$1.53	2.73%
Composite Eq. Tax Rate PK-12	\$1.47	\$1.54	4.71%

Actual Homestead Tax Rate (After CLA Adjustment)

<u>Town</u>	<u>Equalized Tax Rate</u>	<u>÷ CLA</u>	<u>= Estimated Actual Tax Rate</u>	<u>Change from FY15</u>
Bolton	\$1.6304	102.57%	\$1.5895	-6.75%
Huntington	\$1.5401	102.64%	\$1.5005	4.01%
Jericho	\$1.4846	98.76%	\$1.5032	-0.22%
Richmond	\$1.4846	99.25%	\$1.4958	-2.45%
ID (J)	\$1.4846	98.68%	\$1.5045	-0.94%
ID (U)	\$1.4846	101.55%	\$1.4619	-0.26%
Underhill	\$1.4846	101.86%	\$1.4575	3.10%

Estimated Tax Rates for the all Towns of the Chittenden East SU

	Bolton	Huntington	Jericho	Richmond	ID – Jericho	ID – Underhill	Underhill
<i>Equalized Homestead Tax Rate before CLA adjustment (see note below)</i>							
2014-15	\$1.716	\$1.471	\$1.502	\$1.502	\$1.517	\$1.517	\$1.445
2015-16	\$1.630	\$1.540	\$1.485	\$1.485	\$1.485	\$1.485	\$1.485
Change	-0.086	0.069	-0.018	-0.017	-0.032	-0.032	0.04
<i>÷ Common Level of Appraisal</i>							
2014-15	100.68%	101.95%	99.72%	97.93%	99.87%	103.48%	102.18%
2015-16	102.57%	102.64%	98.76%	99.25%	98.68%	101.55%	101.86%
<i>= Estimated Actual Homestead Rate</i>							
2014-15	\$1.705	\$1.443	\$1.506	\$1.533	\$1.519	\$1.466	\$1.414
2015-16	\$1.590	\$1.501	\$1.503	\$1.496	\$1.505	\$1.462	\$1.458
Change	-0.115	0.058	-0.003	-0.038	-0.014	-0.004	0.044
<i>Change in Total Annual Taxes based on each \$100,000 of house site value</i>							
Change	-\$115	\$58	-\$3	-\$38	-\$14	-\$4	\$44

Note: Eight cent incentive applies to all towns except Huntington. Bolton’s FY16 tax rate changes more than 5% compared to FY15 and is capped at a 5% decrease.

Report of the Mount Mansfield Union School District #17

Browns River Middle School

It was a good year at Browns River Middle School, enrollment continues to be steady with the current number of students at 419. The average class size for BRMS is 20.9 students. We have many exciting initiatives at BRMS, the following examples illustrate some of the work we are undertaking with our students:

- **One to One Laptop Initiative for 7th and 8th Grade:** Browns River Middle School continues to increase the integration of digital devices into curriculum for all students. Next year, BRMS will be close to the goal of providing all students with a digital device
- **Writing:** As a school district, we are transitioning to a new writing curriculum which aligns to the Common Core Standards. We have adopted the Lucy Calkins *Writing Units of Study*. Our work is exciting and includes changing our teaching practices and what our students are learning. This new writing program is providing a more rigorous and challenging learning experience for all of our students at BRMS.
- **PBIS CARES:** BRMS is in the fourth year of work with Positive Behavioral Interventions and Supports (PBIS), which is being incorporated into our already existing CARES model (Cooperation, Assertion, Responsibility, Empathy, Self-Control). This model is meant to be a proactive approach to our school-wide discipline program, and it is designed to reinforce the positive behaviors of students. At the same time, it serves as a support to students who need extra assistance to reach the school wide expectations of CARES. Our goal with PBIS is to improve student performance and foster positive school climate through consistent implementation of expectations, communication, and accountability.

Camels Hump Middle School

An exciting year at Camels Hump Middle School was highlighted in July when CHMS was recognized, along with 48 other schools nationally, as a Green Ribbon School for “exemplary efforts to reduce environmental impact and costs, promote better health, and ensure effective environmental education, including STEM (Science, Technology, Engineering, and Mathematics), green careers and civics”, in a ceremony in Washington D.C. U.S Secretary of Education, Arne Duncan, identified CHMS as a leader in energy efficiency and cost reductions in his speech during the ceremony. Two other projects of note at CHMS this year were as follows:

- **Common Core Implementation:** CHMS teachers are working diligently to implement instructional practices and curricular adjustments to meet the demands of the Common Core. During the summer of 2014, over a dozen CHMS writing teachers participated in a week long summer Writers Workshop course.
- **UVM Extension Partnership:** During the 2013-2014 school year Camels Hump in partnership with UVM Extension initiated a family education program, PROSPER (Promoting School-community-university Partnerships to Enhance Resilience). This program is designed to connect local communities with their universities and assist them in implementing programming that will increase student problem solving and communication abilities, while promoting the success of youth in communities. We continued work on this project this year and are excited by the opportunities presented to students and families.

Mt. Mansfield Union High School

The 2013-2014 school year was a very productive for Mt. Mansfield Union High School. During the past year two hundred and twenty-six students graduated, we were named an Energy Star School, our Girls Alpine Ski Team won a state championship, we had nineteen All-State Musicians, and 84% of our students who took AP Exams scored a 3 or higher. We also have continued to utilize a reflection cycle to examine our curriculum, instruction, and assessment practices as well as our school improvement initiatives. We would like to highlight two of the initiatives that we have focused on this year:

- **Math Common Core Implementation:** The math department has undertaken redesigning all math courses as part of the implementation of the standards and concepts emphasized in the Common Core. To date, we have created an entry level course called Algebra Prep and redesigned our Algebra I and Geometry courses. Algebra II and Pre-Calculus will be addressed this summer and Calculus adjusted the following year. We believe the areas of focus in the Common Core math curriculum will produce a college and career ready graduate.
- **Personalized Learning Plans:** As part of the Education Quality Standards approved in April of 2014, all 7th and 9th graders will need Personalized Learning Plans (PLP) at the start of the 2015-2016 school year. A committee of high school and middle school teachers and administrators has been working to design the process and product that will make up a PLP. This has been an exciting project and one that we look forward implementing.

BRMS

Kevin Hamilton, Principal

Elaine Archambault,
Asst. Principal

CHMS

Mark Carbone, Principal

Lashawn Whitmore-Sells,
Asst. Principal

MMUHS

Mike Weston, Principal

Richard Wright,
Asst. Principal

David Marlow,
Director of Student Activities