

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Thursday, April 28, 2011**

Present: Steve Owen – Selectperson, Brad Holden – Selectperson, Sherri Morin - Town Clerk/Treasurer, Faith Brown – Interim Administrator

- 6:00 PM** **Steve Owen opens the meeting:**
Faith hands out the letter from Fairpoint requesting the right to lay cable under a part of North Underhill Station Road. Faith will share the request with Rod for his review and recommendation.
- 6:07** **Underhill Trails Committee**
Members of the trails committee joined the meeting. The selectboard discusses their newly articulated mission and goals. The board approves the new mission and goals. The Trails Committee also asks for permission to print their article called Underhill Trails Committee. The board approves. The Trails Committee agrees to pass any future articles by the board prior to publishing.
- 6:31** **Meeting continues:**
- **HRA roll over and limits:** The board reviews, approves and signs paperwork to allow employees to rollover unused HRA money from one year to the next to be used to cover copayments in the following year.
 - **Energy Committee Appointment:** The board approves Bob Murphy's reappointment to the Underhill Energy Committee effective until March 2014.
 - **Forest Fire Wardens:** The board reviews the appointment of Parker Ripley as the new Forest Fire Warden. Parker has appointed Harry Shoppman as key person to help during the week when Parker is not available and Nate Goldman as Assistant Fire Warden to help cover on the weekends.
- 6:49** **Bobby and Mary Martelle** join the meeting to discuss the **flooding** of their business, First Step Print Shop, on Park Street. **Jamie Eisenberg** from 23 Park Street also joins the meeting. First Step Print Shop flooded early morning on April 27. The Martelle's have been in that location for years and have never been flooded. Jamie routinely has water in her basement in the spring but the amount of water this year was significantly greater than any year before. Both parties have serious losses and ask the town for information about the town's insurance as well as how the town plans to prevent this from happening again. Discussion ensues.

The Selectboard agrees to get information on insurance and plans back to them.

7:10 Temporary **adjournment**

7:39 Meeting reopens as the **Liquor Control Board:** Sherri explains that Peter and Nancy Davis are requesting a license as the new owners of Underhill Country Store. The board approves the license.

7:42 The selectboard meeting **reopens:**

- **Beartown Road:** Faith shares a copy of the letter she proposes to send to the McKnights as a follow up to the Site Visit. The board approves the letter and attachments.
- **Bridge Inspection Reports:** Copies of the state Bridge Inspection reports are handed out. Faith agrees to share them with Rod Fuller, Road Foreman, for discussion at the Selectboard's May 12 meeting.
- **Warrants and Orders** are reviewed, approved and signed
- **Minutes from April 14, 19 and 21, 2011** are reviewed, approved and signed.
- **New Business:** a variety of materials are distributed for further reading including a report on GASB status and a new draft of the Personnel Policy Handbook from RaMona Sheppard, Town Finance Officer.

7:54 The meeting is **adjourned.**

Respectfully submitted,
Faith I. Brown
Interim Administrator

Read and Approved as submitted/amended

Dan Steinbauer, Chair

Date