

## UNDERHILL SELECTBOARD MINUTES

Tuesday, April 10, 2007

Present: Steve Walkerman, Dan Steinbauer Steve Owen Selectmen, Mike Morin, Guest Sherri Morin Town Clerk, Chris Murphy Town Administrator.

6:05 PM:       **Meeting Called to Order**

- **Town Office Bids:** The Board reviews the bid comparison done by Steve Walkerman. After discussion, the Board agrees to award the contract to Mike Bordeaux, the low bidder on the project. Chris will execute a contract for services and coordinate with other contractors on the job.
- There is a general discussion of the schedule for the next week as the Town Office is cleared and prepared for the repair. Rod has agreed to make the road crew available to move some equipment and the land records down to the District 5 Schoolhouse, where Sherri will set up temporary shop. Joan will probably run the Treasurer's office out of her house; Chris and the Listers will continue at the Town Hall unless it gets too loud to work. There will be a work station available for all office staff to use at the District 5 Schoolhouse.
- Chris discusses the need for a 1hr.rated ceiling design in order to get a "phase II" permit. "Phase I" will be for the structural work. We will also need to come up with a lighting plan for Paul Metruk, the electrician, to work with. If we need to have a sheetrock ceiling, Paul will need to know what we are going to do so that he can get a state permit for the electrical work. Steve W. says he will contact an architect to work on the ceiling design. It is agreed that more outlets and computer hook-ups are needed. The Board also approves new carpet for the office and for the downstairs and upstairs hallway. Chris will get in touch with Essex Paint and Carpet to get a price and to coordinate carpet removal.
- Chris will prepare and send in the state permit application.

7:20 PM:       The Board Adjourns