

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
Thursday, April 14, 2011**

Present: Dan Steinbauer – Chair, Steve Owen – Selectperson, Brad Holden –  
Selectperson, Sherri Morin - Town Clerk/Treasurer, Faith Brown – Interim Administrator

**5:58 PM Chittenden County Metropolitan Planning Organization (CCMPO) and Chittenden County Regional Planning Commission (CCRPC) Merger Discussion – Charlie Baker, ED**  
**CCRPC:** Charlie Baker reviews the materials sent previously about the proposed merger of CCMPO and CCRPC. Several questions are discussed. Steve Owen motions to adopt the resolution in support of the merger of CCMPO and CCRPC. Brad seconds the motion and the resolution is adopted.

**6:10 Meeting Continues:**  
Faith hands out a memo and other materials from RaMona Sheppard, the Town Finance Officer. The board reviews and discusses the memo dated April 14, 2011.

**6:30 Speed near Corbett Road – Dan Close:** Dan joins the meeting and reviews the Incident Report he wrote about a near accident he observed near Corbett Road. Dan requests that the town lower the speed limit on that section of Pleasant Valley Road to prevent future accidents. Faith agrees to contact CCMPO about doing a traffic study on Pleasant Valley Road near Corbett Road.

**6:40 Meeting Continues:**

- **3<sup>rd</sup> Quarter Financial Statements:** The board reviews the third quarter financial statements and asks Faith to follow up with RaMona about 1) why the forecast shows that not all the taxes will be collected and 2) ??? Something about the Highway budget, PVR?
- **Traffic Control:** The town of Jericho has asked the town of Underhill to join together to contract with the Chittenden County Sheriffs Office for traffic control services. Joining with Jericho will reduce Underhill's per hour costs. Faith is authorized to consider up to an additional \$15,000 for those services. She will report back to the Selectboard.
- **Pleasant Valley Road Construction Costs:** The board reviews RaMona's notes on the construction costs and the spreadsheet. The board instructs Faith to post the spreadsheet on the town website as requested by a resident.
- **Trails Committee:** Faith hands out an article written by the trails committee. The trails committee seeks feedback

from the Selectboard on their new mission, goals and the article. The Selectboard agrees to give feedback at their next meeting and requests someone from the committee join the meeting.

- **Warrants and Orders** are reviewed, approved and signed.
- **Minutes from March 31, 2011** are reviewed, approved and signed.

**7:04**      **Gravel Pit Task Force Volunteers:** The Selectboard welcomes the task force: Dan Close, Seth Friedman, Michel Morin, Luana Nedich, David Rogers, Lea VanWinkle, Mike Weisel. Materials are handed out including the Selectboard's Recommendations to the Gravel Pit Task Force. Discussion ensues. The task force agrees to continue its meeting in the kitchen.

**7:50**      The board agrees to a **temporary adjournment**.

**7:57**      The board reconvenes and welcomes **Parker Ripley and Nathan Goldman - Potential Forest Fire Wardens**. Parker and Nate introduce themselves and talk about why they want to be forest fire wardens. Parker and Nate have agreed that Parker would be the warden and Nate would be the assistant. They are also interested in having the town clerk and Underhill Jericho Fire Department Duty Officer participate on weekdays. The board asks Faith to notify Dan Dillner, District Fire Supervisor about Nate and Parker. They also ask that, if approved, Parker and Nate recommend a permit system and coverage to the Selectboard.

**8:37**      The Selectboard agrees to **Adjourn**

Respectfully submitted,  
Faith I. Brown, Interim Administrator

Read and Approved as submitted/amended

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Steve Owen

Date