

UNDERHILL SELECTBOARD MINUTES

Thursday, March 22, 2007

Present: Steve Walkerman, Steve Owen, Sherri Morin (Town Clerk), Chris Murphy, Town Administrator.

6:00 PM: **Meeting Called to Order**

- **Minutes** from 3/8/07 and 3/13/07 are read and accepted, Minutes from 3/1/07 and 3/6/07 are handed out.

6:10 PM: **Liquor Control Board:** The Board moves out of the Selectboard and upon a motion moves into the Liquor Control Board. Sherri Morin, Town Clerk, explains that the three licensees in town were all tested by a state sting operation and all three stores successfully passed the test. As the Liquor Control Board, they sign the liquor licenses for Wells Corner Market, the Underhill Country Store, and Jacobs IGA. Each licensee will also have their tobacco licenses renewed.

6:15 PM: **Reconvene** as The Selectboard.

- Town Hall repair, Stan Hamlet, architect (retired) and Jerry O'Riordan, local contractor. The Board reviews the latest report from Ruth DeFreest, structural engineer, and the recommendations of Stan and Jerry. Neither Stan nor Jerry has any financial interest in the repair, but they agreed to offer their opinions on the proposed repair. There is another report due from Ruth DeFreest, which should have more detailed plans so that local contractors can have some plans to go by when bidding the job. So far, the following contractors have expressed an interest in performing the work: Tom Moore; Chris Netelkos; Pete Czaja; Mike Bordeaux; and Reap Construction. Chris will send out bid packages to these contractors as soon as the information is received from Ruth.
- **Upcoming SB Road and Driveway Approval Schedule:** Chris reviews with the Board some of the proposed driveways/private roads that will need their review in conjunction with the DRB in the near future. These include:
 - Dennis Williamson, subdivision at 6 Sand Hill Road;
 - Dennis Williamson, subdivision at 341 Irish Settlement Road;
 - Peter Geise, subdivision at 1 Brook Bend and 431 Vermont Route 14; and
 - Phil Jacobs 16 Harvest Lane.The Board will attend site visits with the DRB and the preliminary hearings and or final hearings to grant access.
- **Green Up Day Request:** Chris relays Conservation Commissioner Andy Grab request for help from the Town Highway crew during Green

Up Day and the following Monday to transport Green Up Day waste to CSWD. Rod Fuller, Highway Foreman, has no objection to this request. The Board approves Grab's request.

- **Dean Road Maintenance Request:** Chris reads an email request from Duncan McLane, Trustee of the Deane Squabetty Trust. McLane is asking permission to cut back vegetation to achieve a clear 12' width and 14' height along Dean Road. This is a class IV road for which the Town does not have to clear brush, the Towns' obligation limited to maintaining bridges and culverts. Chris spoke to Rod Fuller about this, and he related to her that Jeff Sprout, former Highway Foreman told him that the other Dean Road residents objected to trimming back the brush. McLane is requesting this as he cannot get delivery trucks to go up to his property b/c of overhanging vegetation that scrapes the trucks.

The Board Agrees that they do not have an obligation to trim the brush. They decide that the first course of action would be to send a letter to the abutters along Dean Road and ask for their cooperation in granting McLane permission to cut back the brush. Chris will send out a letter to abutting neighbors, asking them to contact her if they object to the trimming.

- **Land Contract:** The Board signs a land contract for Steve Weir of Poker Hill Road.
- **Mowing Contract:** Chris will run an advertisement in the Mt. Gazette and town web site asking for bids for the summer mowing contract.
- **DRB Staffing:** The Board approves a request from Scott Tobin, Chair of the Development Review Board to appoint Matt Chapek to a full time member with a three Year appointment; and to appoint Dan Clayton, Rick Heh, and Roy Dunphy to one-year alternate positions. The Board approves the requests and on a motion makes the appointments.
- **PC Openings:** Chris will advertise for openings on the Planning Commission in the Mt. Gazette and the town web site.
- **Town Officers Education Conference:** Chris reminds the Board of the TOES conference on April 9 at St. Michael's College.
- **Letters:** Steve Walkerman will write letters to Meg Armstrong and Guy Kennedy regarding the Boards recent decision to rescind the tax penalty they recently incurred.
- **Orders:** The Board signs Orders.

- **Mailbag:** Chris reads letters from Mike Weisel asking to be considered for the engineering work if the Town is going to do reconstruction work on Pleasant Valley Road; Sue Kusserow, informing the Board that she is no longer the Chair of the Conservation Commission, that Tom Kichura has taken over that role; and a letter from the VLCT about the Selectman's Conference that will be held on 3/24/07.

7:25 PM: **The Board Adjourns**

Respectfully Submitted,
Chris Murphy
Town Administrator
Read and Approved as presented/as amended

Steve Walkerman, Chair

Date

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Chris Murphy
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