

UNDERHILL SELECTBOARD MINUTES

Thursday, February 15, 2007

6:00 PM

Present: Marc Maheux, Chair; Steve Walkerman, Dan Steinbauer, Sherri Morin (Town Clerk), Joan Lehouiller (Town Treasurer)

6:05 PM: Meeting is Called to Order (S. Walkerman not yet present)

- **Networking Office:** The Selectboard discusses networking the Underhill Town Office. Pam Shover, Lister, submitted a letter expressing concerns about problems resulting from networking the Jericho Town Office. Maheux says Jericho is unusual in its server problems, but the Selectboard should talk to someone there about them. However, this project has been under discussion for at least two years, and he would like to take advantage of funding that is available this year. Networking would allow increased efficiency in updating town data and in backing up computers. There are two options, a data server (a large hard drive) or an application server. He cites Milton as a role model. Sherri Morin says Milton's work in making town records electronic is still in process, as is a pilot project among towns, and Town Clerks will be meeting in the future to discuss it. Currently there is not money in Underhill's budget for making town records electronic. When Walkerman arrives (6:23 PM) he and Maheux discuss how the server operating system will allow them to set permissions in order to enforce security while allowing necessary access. Walkerman feels that network performance depends on software and the personnel maintaining the system. The person he has been speaking to, who would also sell the town the equipment, is very good although he hasn't yet committed to work on this project. There is general discussion of technical issues.
- **Tax Due Date:** Due to the Valentine's Day blizzard, many people were unable to deliver their taxes on time this quarter. Many more made a significant effort to deliver their taxes. The Selectboard has the authority to revise the tax due date. Walkerman motions to revise this quarter's tax due date to close of business (4:00 PM) on February 16th. Steinbauer seconds the motion and the motion is approved unanimously.
- **Treasury Issues:** The Selectboard discusses with Lehouiller the possibility of accepting credit card payments for taxes. Walkerman asks Lehouiller to find out more about implementing this.
- **Food Shelf Funding:** The Selectboard discusses the question of funding the Burlington Emergency Food Shelf instead of the Jericho Underhill Ecumenical Ministry food shelf. Objections were raised to the Underhill food shelf because it distributes religious literature to recipients along with food. Steinbauer has written a letter to the JUEM about these concerns. The Selectboard discusses whether the BEFS is non-sectarian and whether the JUEM is interfaith. Walkerman does not want to support exclusionary proselytizing. Maheux says the donated money pays for food only, and that the Selectboard has not received complaints from

food recipients themselves. He feels there is no harm done by passing out pamphlets. Maheux does not sign the letter, Steinbauer and Walkerman do. Steinbauer will meet with the board of JUEM to explain his and Walkerman's concerns and to learn more.

- **Town Garage Locks:** Maheux's key did not work at the Town Garage and he expresses concern about the locks being changed. He and the Fire Department need access to the Garage. The Selectboard should be in charge of locks at the Garage. Marc will speak to Rod about this.
- **Storm and Road Crew:** The road crew did not encounter major difficulties in addressing the snowfall, but they worked very hard, 24 hours straight in some cases. Steinbauer suggests giving gift certificates to road crew members to express the Selectboard's appreciation and Walkerman and Maheux agree with the idea.
- **Expiring Terms:** The Selectboard briefly discusses appointees whose terms are expiring in 2007. This is something that the Selectboard will need to address post-election. Electing a Selectboard Chair will be the first order of business.
- **VLCT Meeting:** Dominic Cloud of the VLCT is scheduled to meet with the Selectboard on March 8 at 3:30. He will tell the Selectboard about what kind of analyses VLCT can do. The Selectboard discusses using and adjusting job descriptions Dean Haller gave them when formulating the split of the Planning, Zoning, and Town Administrator positions.
- **Next Selectboard Meeting:** Steinbauer will be absent.

7:15 PM: **The Board Adjourns**

Respectfully Submitted,

Laurel Williams

Town Assistant

Read and Approved as presented/as amended

Marc Maheux, Chair

Date