

UNDERHILL SELECTBOARD MINUTES

Thursday, November 29, 2007

Present: Steve Walkerman, SB Chair; Dan Steinbauer, SB; Steve Owen, SB; Joan Lehouiller, Town Treasurer; Sherri Morin, Town Clerk, Kari Papelbon, Zoning Assistant; Chris Murphy, Town Administrator

6:00 PM: Meeting Called to Order

- **Orders Signed**
- **Jacob's Access, Harvest Run:** Kari presents the plans and the DRB's recommendations to the Board for the Jacob's access to his proposed subdivision off Harvest Run. The road will have a grade in excess of 10% in two spots; will be 20' in width with 1' shoulders on either side. In accord with the DRB's recommendations, the Board grants a waiver to the Town of Underhill 10% grade requirement with the following stipulations:
 1. Road Foreman must review the gravel specifications and Applicant must follow his recommendations;
 2. Road Foreman has the right to inspect all road construction; and
 3. If in the future the Town agrees to take on the road, the road shall first be paved to Town specifications by the current owner of the road at that time.

With these conditions, the Board unanimously approves the road and driveway designs.

- **Schedule:** Chris reviews the meeting schedule with the Board and requests that the 12/27/07 meeting be moved to 12/20/07 so as not to conflict with the Christmas holiday. The Board agrees, to cancel the 12/27/07 meeting, and will decide on 12/13/07 if they will meet on 12/20/07.
- **DRML Budget:** Mary Bassett, Chair; Holly Hall, Director; Stacy Tynion, Treasurer. The library Board presents their draft budget. The budget increase is 5.91% over last year, for a total Underhill share of \$85,302.73. Their annual meeting is January 17, 2008 at 7:00 PM.

7:20 PM: **Executive Session:** The Board moves into Executive Session to discuss a personnel issue.

8:10 PM: **End Executive Session**

- **Zoning Administrator Resignation:** Chris Murphy resigns as Zoning Administrator.
- **Zoning Administrator Appointment:** Kari Papelbon is appointed Zoning Administrator, effective immediately. Beginning the next pay period, 12/9/07, Kari's salary will be set at \$39,000.00 for the remainder of this fiscal year.

8:30 PM: **The Board Adjourns**

Respectfully submitted by Chris Murphy
Read and Approved as written/as amended

Stephen Walkerman, Chair

