

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
Thursday, March 31, 2011**

**6:00 PM Meeting called to Order**

- **Town Administrator Updates:** Vince Paradis, Esquire, reviewed the proposed **Animal Control Ordinance**. All feedback has been shared with the Animal Control Officer for her recommendations. Follow up on **Pleasant Valley Road construction** will be reviewed at the Selectboard meeting April 21<sup>st</sup>. A review and update of the **town website** has begun and will be reviewed with the Selectboard at a future meeting. Information on the **remaining bond funds** for the town hall and town garage construction is reviewed. The Selectboard agrees to follow Vince Paradis, Esquire's recommendation to spend the remaining funds on "mitigation measures on the garage".
- **Underhill Center Post Office Lease:** Copies of the new five year lease for the Underhill Center Post Office starting 10/31/2012 are reviewed and signed.

**6:12 Bill Wilson – Town Moderator – Town Meeting Prayer:** Bill Wilson joins the meeting to discuss his letter dated March 4, 2011. Discussion ensues. The Selectboard agrees with Bill's proposal to use Danville Vermont's Town Meeting Invocation in place of a prayer at future town meetings.

**6:20 Irene Linde and Betsy Page – Town Auditors – Annual Town Report:** Irene and Betsy join the meeting and discuss reordering the Town Report with Bill Wilson. Bill agrees to put together an example. The Auditors ask for additional feedback on the report from the Selectboard and agree to return to the Selectboard with recommended changes.

**6:36 Bernadette Howard – Deborah Rawson Memorial Library – Five year plan:** Bernadette joins the meeting and tells the board about the library's work to develop a long range plan. She invites the Selectboard to the last focus group on April 20 at 7:00 PM at the library. She also asks for input from the board and agrees to email materials to Faith for distribution to the board.

**6:45 Pam Shover – Chief Lister – Open Land Contract:** Pam joins the meeting and shares a request from a town resident in an open land contract. The land owner wants to sell their current house with a few acres and build on the remaining land without the

penalty outlined in the contract. The board discusses the issue and declines to make this exception.

**7:15 Gravel Pit Task Force Volunteers Interviews**

- David Langlois
- Mike Morin
- Peter Seybolt

**7:56 Meeting Continues:**

- **Fairpoint Access:** The board discusses Fairpoint's request for a temporary access permit on Pleasant Valley Road across from Corbett Road for installation of broadband equipment. The board agrees to allow access with conditions and asks that Kari complete the permit, have it recorded and contact Fairpoint.
- **Appointment of Town Services Officer:** The Selectboard appoints Suzanne Kusserow as the Town Services Officer.
- **Appointment of Forest Fire Warden:** The board discusses Dave Sullivan's retirement as the Forest Fire Warden. Faith will post the volunteer position on various website and will follow up with David Dillner, District Fire Supervisor about requirements of the position.
- **Warrants and Order:** reviewed, approved and signed.
- **Minutes from March 17 and 22, 2011:** reviewed, approved and signed.

**8:40 Meeting Adjourned**

Respectfully submitted,  
Faith I. Brown, Interim Administrator

Read and Approved as submitted/amended

---

Dan Steinbauer, Chair

Date