

TOWN OF UNDERHILL

ANNUAL REPORT

Fiscal Year Ending June 30, 2021



DEDICATION

Over the past two years, our public schools have incurred changes never thought possible. Mask mandates, remote learning and curriculum changes changed how our children learned and changed how our educators teach. Without the patience and grace of our educators, support staff, administrators, nurses, para-educators, custodial and food staff, assistants, building & grounds/maintenance staff, transportation and technology staff and the central office, our students would not have adapted as well as they have and for that we say, “well done.” You’re an integral part of our community and we can’t thank you enough for your tireless efforts in keeping our schools operating.



Brown's River Middle School



Underhill Central School

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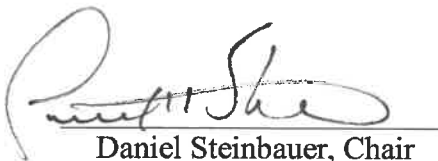
OFFICIAL WARNING
TOWN OF UNDERHILL ~ ANNUAL TOWN MEETING
MARCH 1, 2022

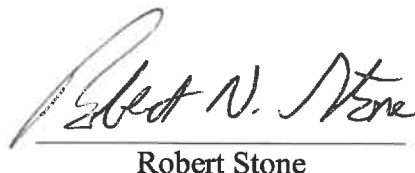
The legal voters of the Town of Underhill, Vermont, are hereby notified and warned to meet at Underhill Town Hall, 12 Pleasant Valley Road, in said Town on Tuesday, March 1, 2022 from 7:00 a.m. to 7:00 p.m. to transact the following articles by Australian Ballot.

AUSTRALIAN BALLOT QUESTIONS

- Article 1 Elect a Moderator for the ensuing year.
- Article 2 To elect all Town Officers and School Directors as required by law.
- Article 3 Shall the voters approve total general fund expenditures of \$1,256,766 of which \$939,278 shall be raised by taxes, \$317,488 by non-tax revenues, pursuant to 24 V.S.A. § 2664?
- Article 4 Shall the voters approve total highway fund expenditures of \$1,740,384 of which \$1,320,884 shall be raised by taxes, \$419,500 by non-tax revenue pursuant to 24 V.S.A. § 2664?
- Article 5 Shall the voters authorize the purchase of a dump truck and borrow an amount not to exceed \$192,000 for a term not to exceed five years, pursuant to 24 V.S.A. §1786 a(b)?
- Article 6 Shall the voters approve a full-time administrative position to support staff at the town hall?

Selectboard Members:


Daniel Steinbauer, Chair


Robert Stone


Patricia Richards

Received for record this 28 day of January 2022 at Underhill.

ATTEST: Shen Amor, Town Clerk

**OFFICIAL RESULTS OF THE
TOWN OF UNDERHILL ~ ANNUAL TOWN MEETING
MARCH 2, 2021**

The legal voters of the Town of Underhill, Vermont, are hereby notified and warned to meet at Underhill Town Hall, 12 Pleasant Valley Road, in said Town on Tuesday, March 2, 2021 from 7:00 a.m. to 7:00 p.m. to transact the following articles by Australian Ballot.

AUSTRALIAN BALLOT QUESTIONS

- Article 1 Elect a Moderator for the ensuing year.
Dan Manz – 727
- Article 2 To elect all Town Officers and School Directors as required by law.
Selectboard: Dan Steinbauer – 674
Library Trustee: Vacant
Park District Trustee: James Massingham – 686
MMMU Scholl Director: Eric Gildemesiter – 685
- Article 3 Shall the voters approve total general fund expenditures of \$1,273,045 of which \$874,552 shall be raised by taxes, \$313,494 by non-tax revenues, pursuant to 24 V.S.A. § 2664? **YES 664 NO 133**
- Article 4 Shall the voters approve total highway fund expenditures of \$1,868,554 of which \$1,137,598 shall be raised by taxes, \$730,956 by non-tax revenue pursuant to 24 V.S.A. § 2664? **YES 664 NO 132**
- Article 5 Shall the voters allocate \$80,000 from the 2020 surplus to the Highway Contingency fund? **YES 705 NO 91**
- Article 6 Shall the voters allocate \$10,000 from the 2020 surplus to the General Contingency fund? **YES 699 NO 99**
- Article 7 Shall the voters authorize the purchase of a dump truck by borrowing an amount not to exceed \$180,000 for a term not to exceed five years, pursuant to 24 V.S.A. §1786a(b)? **YES 624 NO 160**
- Article 8 Shall the Town establish a reserve fund to be called Tree Warden, which is to be used for roadside removal, treatment and planting of trees in accordance with 24 VSA § 2804? **YES 638 NO 157**
- Article 9 Shall the Town vote to allocate \$3,000 from the 2020 surplus to the Tree Warden reserve fund? **YES 634 NO 153**

Article 10 Shall the Underhill Charter be amended to add Subchapter 6 as follows:

Subchapter 6. Recall of elected town officers

Any elected town officer may be removed from office subject to the following conditions and procedures:

(a) A written petition, signed by not less than 15 percent of the registered voters of the town, seeking the removal of such town officer, and requesting a vote of the town at a regular or special town meeting called for the purpose, shall be filed with the selectboard and the town clerk.

(b) The selectman shall call a special town meeting, to be held within 45 days of receiving the petition, to vote on whether the elected officer shall be removed, the vote shall be by Australian ballot.

(c) If such a petition is approved by a majority of the ballots cast at said special town meeting, the town officer named in the petition shall thereupon cease to hold their office.

(d) A vacancy resulting from the recall of an officer shall be filled in the manner prescribed by law.

(e) A recall petition shall not be brought against an individual more than once within 12 months.

YES 697 NO 92

TOWN OFFICERS

Elected Town Officers

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Moderator	Dan Manz	1 year	March, 2022
Selectboard	Bob Stone	3 years	March, 2022
	Patty Richards (1yr unexpired term)	3 years	March, 2023
	Dan Steinbauer	3 years	March, 2024
Town Clerk	Sherri Morin	3 years	March, 2023
Town Treasurer	Sherri Morin	3 years	March, 2022
Justices of the Peace	Linda Almy (D)	2 years	Nov., 2022
	James Beebe-Woodard (D)	2 years	Nov., 2022
	Travis Beebe-Woodard (D)	2 years	Nov., 2022
	Nancy Geise (D)	2 years	Nov., 2022
	Bill Frank (D)	2 years	Nov., 2022
	Jackie Costello-Stoner (D)	2 years	Nov., 2022
	Dan Steinbauer (D)	2 years	Nov., 2022
	Joseph O'Brien (D)	2 years	Nov., 2022
Mount Mansfield Modified Union School Directors	Patricia Sabalis (D)	2 years	Nov., 2022
	Beth Racine	3 years	March, 2022
	Kevin Campbell	3 years	March, 2023
Jericho Underhill Library Trustees	Eric Gildemeister	3 years	March, 2024
	Carolyn Greene	4 years	March, 2022
	Barbara Yerrick	4 years	March, 2023
	Connell Gallagher	4 years	March, 2024
Jericho Underhill Park District	Nicole Gruet-Matthews	4 years	March, 2025
	Dave Williamson	3 years	March, 2022
	Vacant	3 years	March, 2023
Board of Civil Authority	James Massingham	3 years	March, 2024
	Town Clerk		
	Selectboard		
	Justices of the Peace		

TOWN OFFICIALS

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Development Review Board	Matt Chapek	3 years	March, 2022
	Penny Miller	3 years	March, 2022
	Mark Green	3 years	March, 2023
	Karen McKnight	3 years	March, 2023
	Charles Van Winkle	3 years	March, 2024
	Daniel Lee	3 years	March, 2024
	Shanie Bartlett	3 years	March, 2024
	Mark Hamlin, Alt.	1 year	March, 2022
	Brian Bertsch, Alt.	1 year	March, 2022
	Vacant	1 year	March, 2022
Planning Commission	Sandy Wilmot	4 years	March, 2022
	David Edson	4 years	March, 2022
	Vacant	4 years	March, 2022
	Val Stori	4 years	March, 2023
	Brian Tijan	4 years	March, 2024
	Christian Matthews	4 years	March, 2025
	Lea Van Winkle	4 years	March, 2025
	Bart Johnson	4 years	March, 2025
	Roy Dunphey	4 years	March, 2025
Conservation Commission	Nancy McRae	4 years	March, 2022
	Betsy Chapek	4 years	March, 2022
	Peter Hiskes	4 years	March, 2022
	Laurie Graham	4 years	March, 2023
	Amy Golodetz	4 years	March, 2023
	Daphne Tanis	4 years	March, 2024
	Dan Steinbauer	4 years	March, 2024
	Karen McKnight	4 years	March, 2025
	Pat Lamphere	4 years	March, 2025
Energy Committee	Ruth Julianelle	3 years	March, 2022
	Ravi Parikh	3 years	March, 2022
	Dwight DeCoster	3 years	March, 2023
	Nicole Bourassa	3 years	March, 2023
	Michael Oman	3 years	March, 2023
	Jon Boyson	3 years	March, 2023
	Steve Webster	3 years	March, 2024

TOWN OFFICIALS

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Recreation Committee	Melanie Poley	3 years	March, 2022
	Vacant	3 years	March, 2022
	Emilie Soisson	3 years	March, 2023
	Lynne Kemp	3 years	March, 2023
	Seth Friedman	3 years	March, 2024
	Isabel Gamm	3 years	March, 2024
	Anton Kelsey	3 years	March, 2024
	Vacant – youth position	2 years	March, 2022
	Vacant – youth position	2 years	March, 2023
Highways Infrastructure And Equipment Committee	Nate Sullivan	1 year	March, 2022
	Mike Weisel	1 year	March, 2022
	Andy Rowe	1 year	March, 2022
	Clark Elliott	1 year	March, 2022
	Kurt Johnson	1 year	March, 2022
	Rich Heh	1 year	March, 2022
Zoning Administrator	Kail Romanoff	3 years	November, 2024
Animal Control Officer	Jennifer Silpe-Katz	1 year	March, 2022
Fire Warden	Parker Ripley	5 years	July, 2025
Assistant Fire Warden	Nate Goldman		
Health Officer	Patrick Lamphere	3 years	May, 2022
Deputy Health Officer	Deb Moore	3 years	May, 2023
Tree Warden	Don Tobi	1 year	March, 2022
Town Administrator	Brad Holden		
Planning Director	Kail Romanoff		
Finance Officer	Jennifer Silpe-Katz		
Emergency Management Director	Bob Stone		
Assistant Clerk/Treasurer	Nancy Bradford		
Assessor	Kermit Blaisdell		
Assessing Clerk	Amanda Bradford		

DATES TO REMEMBER

**Town Meeting ~ 1st Tuesday in March
Dog Licenses ~ due by April 1st**

Property Taxes ~ 8/15, 11/15, 2/15 & 5/15

SELECTBOARD

2nd and 4th Thursday at 6:00 p.m.

DEVELOPMENT REVIEW BOARD

1st and 3rd Monday at 6:30 p.m.

PLANNING COMMISSION

2nd and 4th Wednesday at 6:00 p.m.

CONSERVATION COMMISSION

2nd Monday at 6:30 p.m.

ENERGY COMMITTEE

2nd Wednesday at 6:30 p.m.

RECREATION COMMITTEE

3rd Thursday at 6:00 p.m.

MOUNT MANSFIELD MODIFIED UNION SCHOOL DISTRICT

1st and 3rd Monday at 6:30 p.m.

DEBORAH RAWSON MEMORIAL LIBRARY BOARD

3rd Thursday at 7:00 p.m.

HIGHWAYS INFRASTRUCTURE & EQUIPMENT COMMITTEE

3rd Monday at 5:00 p.m.

MILLS RIVERSIDE PARK BOARD

1st and 3rd Wednesday at 7:00 p.m. at the
library

HIGHWAY DEPARTMENT

Nate Sullivan, Foreman
Scott Kilpeck and Dwayne Norway
(802) 899-9959

TOWN OF UNDERHILL

www.underhillvt.gov

12 Pleasant Valley Rd

PO Box 120

Underhill, VT 05489

Phone: (802) 899-4434

Fax: (802) 899-2137

TOWN ADMINISTRATOR

Brad Holden

bholden@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

(802) 899-4434 x7

TOWN CLERK AND TREASURER

Sherri Morin

smorin@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

(802) 899-4434 x1

FINANCE OFFICER

Jennifer Silpe-Katz

jsilpe-katz@underhillvt.gov

Call for an appointment

(802) 899-4434 x2

PLANNING AND ZONING

Kail Romanoff

kromanoff@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

(802) 899-4434 x5

ASSESSOR

Kermit Blaisdell, Assessor

kblaisdell@underhillvt.gov

Monday 10:00 a.m. – 4:00 p.m.

(802) 899-4434 x3

Amanda Bosley, Assessing Clerk

Monday – Friday 8:00 a.m. – 3:00 p.m.

abosley@underhillvt.gov

(802) 899-4434 x4

Town of Underhill - FY2023 Budget

Line	Category	FY 2021		FY 2022		FY 2023		
		Budget	Actual	Budget	Thru 11/30/21 Actual	Proposed Budget	Change Inc/(Dec)	% Change
	REVENUES							
1	PROPERTY TAXES							
2	General Tax Revenue	912,279	912,328	874,552		939,278	64,726	7.4%
3	Highway Tax Revenue	1,055,122	1,055,122	1,137,598		1,320,884	183,286	16.1%
4	Sidewalk Tax Revenue			-		-	-	0.0%
5	Total Municipal Property Taxes	1,967,401	1,967,450	2,012,150	-	2,260,162	248,012	12.3%
6	OTHER PROPERTY TAXES							
7	Local Agreement Tax Revenue	80,000	85,418	85,000		102,000	17,000	20.0%
8	Total Property Taxes	2,047,401	2,052,868	2,097,150	-	2,362,162	265,012	12.6%
9	FINES							
10	Delinq Tax Interest	4,000	3,269	4,000	1,330	4,000	-	0.0%
11	Late Homestead Penalty, Fees, Retainage	3,000	4,495	3,000		3,000	-	0.0%
12	Delinq Tax Penalty	15,000	19,224	15,000	5,851	15,000	-	0.0%
13	Total Fines	22,000	26,988	22,000	7,181	22,000	-	0.0%
14	LICENSES & PERMITS							
15	Dog Licenses/Animal control	4,000	6,806	4,000	694	4,000	-	0.0%
16	Zoning Permits	27,000	31,479	27,000	14,317	30,000	3,000	11.1%
17	Judiciary Fines & Fees	3,000	4,330	3,000	1,702	3,000	-	0.0%
18	Tax Research	4,000	2,405	4,000	1,705	4,000	-	0.0%
19	Miscellaneous Lic/Permits	1,500	1,094	1,500	631	1,500	-	0.0%
20	Total Licenses and Permits	39,500	46,114	39,500	19,048	42,500	3,000	7.6%
21	INTERGOVERNMENTAL							
22	State Aid to Highways	102,000	133,872	102,000	59,083	102,000	-	0.0%
23	Payment in lieu of Taxes	30,000	33,815	30,000	33,815	30,000	-	0.0%
24	State Current Use	59,000	55,992	59,000	53,965	55,000	(4,000)	-6.8%
25	Highway, Sidewalk & Structures Grants	524,000	38,717	480,882	253,897	17,500	(463,382)	-96.4%
26	Reappraisal & Equalization Revenue	13,900	13,053	13,900	-	13,000	(900)	-6.5%
27			-			-	-	0.0%
28	HW Misc Income	5,000	2,107	-	40	5,000		
29	Total Intergovernmental	733,900	277,556	685,782	400,801	222,500	(468,282)	-67.6%
30	CHARGES FOR SERVICES							
31	Copies	2,500	3,672	2,500	1,125	2,500	-	0.0%
32	Recording Fees	23,000	70,268	23,000	19,606	30,000		30.4%
33	Total Charges for Services	25,500	73,940	25,500	20,731	32,500	-	27.5%
34	MISCELLANEOUS REVENUE							
35	Savings Interest	10,000	10,623	5,000	4,192	9,000	4,000	80.0%
36	Rent - Post Office	9,403	9,555	9,403	3,981	12,000	-	27.6%
37	Miscellaneous Income	7,250	18,353	7,250	9,134	9,000	1,750	24.1%
38	.225% of 1% Muni Retained	10,000	11,522	10,000	-	10,000	-	0.0%
39	Bond Interest Refunding	4,000	2,439	-		-	-	0.0%
40	Total Miscellaneous Revenue	40,653	52,493	31,653	17,307	40,000	5,750	26.4%
41	Other Revenue							
42	Bank Loans	306,000	376,000		180,000	270,000	270,000	0.0%
43	TH Building reserve	42,000		30,000	-	30,000	-	0.0%
44	Sidewalk Reserve	33,074	-	38,074	-	-	(38,074)	-100.0%
45	Appraisal/Reappraisal Fees/Ed. Reserve	1,800		51,571		10,118	(41,453)	-80.4%
46	Records Restoration Reserve	2,370		2,370		2,370	-	0.0%
47	HRA Reserve/ARPA Funds	8,000		8,000		40,000	32,000	400.0%
48	General Reserve	20,000	-	-	-	-	-	0.0%
49	Highway Reserve	280,000	280,000	60,000		-	(60,000)	-100.0%
50	Total Other Revenue	693,244	656,000	190,015	180,000	352,488	162,473	85.5%
51	Use of Surplus							
52	Use of Surplus	50,000	-	50,000	25,000	25,000	(25,000)	-50.0%
53	TOTAL OTHER SOURCES OF REVENUE	1,604,797	1,133,091	1,044,450	670,067	736,988	(322,059)	-29.4%
54	TOTAL REVENUE	3,652,198	3,185,959	3,141,600	670,067	3,099,150	(57,047)	-1.4%

Line	Category	FY 2021		FY 2022		FY 2023		
		Budget	Actual	Budget	Thru 11/30/21 Actual	Proposed Budget	Change Inc/(Dec)	% Change
55	EXPENDITURES							
56	SELECTBOARD							
57	Selectboard Stipends	4,500	4,500	4,500	3,000	4,500	-	0.0%
58	Payroll Taxes/Employee HRA Payments	8,000	10,941	8,000	4,245	8,000	-	0.0%
59	Post Employment Benefits	2,819	4,653	2,400	2,335	2,400	-	0.0%
60	Training/Prof Fees	300	3,930	300	1,157	300	-	0.0%
61	Legal Fees	20,000	36,867	20,000	8,620	20,000	-	0.0%
62	VLCT Dues	4,639	4,830	4,830	4,830	5,044	214	4.4%
63	Human Resources Services	3,000	49,321	24,000	18,210	5,000	(19,000)	-79.2%
64	Tree Warden	3,000	-	3,000			(3,000)	-100.0%
65	Other Expenses	10,000	8,409	10,000	2,496	10,000	-	0.0%
66	Total Selectboard	56,258	123,450	77,030	44,893	55,244	(21,786)	-28.3%
67	ELECTIONS							
68	Salaries	1,200	2,617	1,000		2,800	1,800	180.0%
69	Printing & Binding	5,000	3,408	2,000		3,500	1,500	75.0%
70	Outside Labor & Prof Fees	1,300	638	300		1,200	900	300.0%
71	Supplies (post,sup,tech exp)	1,000	2,075	1,150	222	725	(425)	-37.0%
72	Total Elections	8,500	8,737	4,450	222	8,225	3,775	84.8%
73	ADMINISTRATION							
74	Salaries	52,020	56,655	52,000	25,805	63,600	11,600	22.3%
75	Salaries - Insurance Opt Out	9,263	2,936	-			0	0.0%
76	Payroll Taxes & Benefits	12,480	7,494	19,115	7,805	20,509	1,394	7.3%
77	Training & Development	200	98	200	68	200	-	0.0%
78	Professional Fees	-	217	0		0	-	0.0%
79	Travel	700		700		700	-	0.0%
80	Total Administration	74,663	67,400	72,015	33,678	85,009	12,994	18.0%
81	TOWN CLERK/TREASURER							
82	Salaries - Town Clerk/Treasurer	68,696	72,659	72,756	30,782	77,252	4,496	6.2%
83	Salaries - Insurance Opt Out	6,593	6,593	6,593	2,789	5,985	(608)	-9.2%
84	Salaries - other	7,180	7,381	7,040	10,137	7,462	422	6.0%
85	Payroll Taxes & Benefits	14,563	14,238	15,395	6,613	16,453	1,058	6.9%
86	Training & Development	430	28	300	136	500	200	66.7%
87	Professional & Technical Services		1,872	55	45	175	120	218.2%
88	Land Record Restoration	8,400	27,700	8400	3,425	8850	450	5.4%
89	Travel	1,200	830	1,200		1,000	(200)	-16.7%
90	Total Town Clerk/Treasurer	107,062	131,301	111,739	53,927	117,677	5,938	5.3%
91	FINANCE/HUMAN RESOURCES							
92	Salaries	36,400	36,188	36,400	16,304	59,612	23,212	63.8%
93	Salaries: Health Benefit Adjustment	-		-	-	-	-	0.0%
94	Payroll Taxes & Benefits	6,006	2,776	3,185	1,247	27,777	24,592	772.1%
95	Training & Development	300	110	300	488	300	-	0.0%
96	Professional & Technical Services	14,750	15,728	14,750	300	15,000	250	1.7%
97	Travel (other= bank,Tech,supplies)	250	430	250	261	250	-	0.0%
98	Total Finance	57,706	55,232	54,885	18,600	102,939	48,054	87.6%
99	ASSESSING							
100	Salaries - Listers		-	0		0	-	0.0%
101	Salaries - Insurance Opt Out - Listers	-	-	0		0	-	0.0%
102	Salaries - Assessing Clerk	28,686	28,281	29,547	12,306	31,320	1,773	6.0%
103	Salaries - Insurance Opt Out - Assessing Clerk	9,263	9,263	9,263	3,919	8,409	(854)	-9.2%
104	Payroll Taxes & Benefits	8,524	7,944	8,748	3,423	9,024	276	3.2%
105	Training & Development	1,800	395	1,800		1,800	-	0.0%
106	Professional & Technical Services	25,310	80,463	87,671	39,389	32,318	(55,353)	-63.1%
107	Travel	1,200	45	1,200		1,200	-	0.0%
108	Total Assessing	74,783	126,392	138,229	59,037	84,071	(54,158)	-39.2%
109	BUILDING AND PLANT							
110	Custodial Services	4,800	2,000	4,800	800	4,800	-	0.0%
111	Parks & Landscaping	6,500	5,650	8,000	2,268	8,000	-	0.0%
112	Building Maintenance	37,000	13,977	10,000	2,941	10,000	-	0.0%
113	Postage Meter/Copy Lease	4,500	2,860	2,800	1,154	2,800	-	0.0%
114	Insurance - P/C & W.C.	19,480	14,868	15,000	7,961	15,000	-	0.0%
115	Telephone	4,200	4,519	4,300	1,552	4,300	-	0.0%

Line	Category	FY 2021		FY 2022		FY 2023		
		Budget	Actual	Budget	Thru 11/30/21 Actual	Proposed Budget	Change Inc/(Dec)	% Change
116	Postage	3,000	1,710	3,000	1,104	3,000	-	0.0%
117	Technical Expenditures	21,000	19,177	15,000	20,405	15,000	-	0.0%
118	Janitorial Supplies	1,000	158	800	143	800	-	0.0%
119	Kitchen Supplies	800	362	600	230	600	-	0.0%
120	Office Supplies	10,500	12,714	10,500	2,404	10,500	-	0.0%
121	Electricity	3,600	2,781	3,300	1,040	3,300	-	0.0%
122	Street Lights/Park Lights	2,200	2,463	2,500	1,098	2,500	-	0.0%
123	Heating Fuel	3,000	3,060	3,000	576	3,000	-	0.0%
124	Total Building & Plant	121,580	86,301	83,600	43,677	83,600	-	0.0%
125	POST OFFICE							
126	Maintenance & Repair	1,500	185	1,000	-	1,000	-	0.0%
127	Supplies	500	173	500	-	500	-	0.0%
128	Total Post Office	2,000	358	1,500	-	1,500	-	0.0%
129	SCHOOL HOUSE							
130	Maintenance/Repair/Supplies	2,500	400	1,500	9,354	1,700	200	13.3%
131	Electric	260	319	260	124	260	-	0.0%
132	Heating Fuel	40		40		40	-	0.0%
133	Total School House (sp proj=1080)	2,800	719	1,800	9,478	2,000	200	11.1%
134	TOTAL GENERAL GOVERNMENT	505,352	599,890	545,248	263,511	540,266	(4,983)	-0.9%
135	PUBLIC SAFETY							
136	ANIMAL CONTROL OFFICER							
137	Salaries	2,000	1,376	2,000	936	2,000	-	0.0%
138	Telephone Allowance	300	250	300	150	300	-	0.0%
139	Payroll Taxes & Benefits	175	124	175	83	175	-	0.0%
140	Vet, Kennel, Impound Expenditures	700	3,208	700	2,969	700	-	0.0%
141	Supplies	300	282	300	353	300	-	0.0%
142	Travel	100	-	100	6	100	-	0.0%
143	Total Animal Control Officer	3,575	5,241	3,575	4,497	3,575	-	0.0%
144	PURCHASED SERVICES							
145	Chittenden County Sherriff	34,000	19,096	20,000	5,768	20,000	-	0.0%
146	Traffic Calming/Safety Init.	-	-	0	-	1500	1,500	0.0%
147	Total Purchased Services	34,000	19,096	20,000	5,768	21,500	1,500	7.5%
148	SAFETY APPROPRIATIONS							
149	Essex Rescue	11,745	11,745	11,745	5,873	35,929	24,184	205.9%
150	Underhill Jericho Fire Department	244,777	244,777	247,990	123,995	251,106	3,116	1.3%
151	CUSI	5,737	5,737	5,737	2,869	5,737	-	0.0%
152	Total Safety Appropriations	262,259	262,259	265,472	132,736	292,772	27,300	10.3%
153	HEALTH							
154	Public Health Officer	200	-	1,200		1,200	-	0.0%
155	Well Monitoring	8,330	8,477	9,000	4,310	9,000	-	0.0%
156	Home Health & Hospice	7,580	7,580	7,800	3,790	7,900	100	1.3%
157	Total Health	16,110	16,057	18,000	8,100	18,100	100	0.6%
158	TOTAL PUBLIC SAFETY	315,944	302,653	307,047	151,101	335,947	28,900	9.4%
159	RECREATION							
160	ARPA Spending	-	-	-		40,000	40,000	0.0%
161	Payroll Taxes & Benefits (workers comp)	-		-		-	-	0.0%
162	Grounds/Pond Maintenance	12,000		2,500	1,725	7,000	4,500	180.0%
163	Supplies	2,000	2,080	5,000	2,182	5,500	500	10.0%
164	Total Recreation	14,000	2,080	7,500	3,907	52,500	45,000	600.0%
165	PLANNING & ZONING							
166	Salaries	57,222	63,180	58,939	21,577	55,120	(3,819)	-6.5%
167	Salaries: Ins Opt Out	-	1,959	-	3,919	8,409	8,409	0.0%
168	Payroll Taxes & Benefits	26,510	24,393	27,673	4,912	12,467	(15,206)	-54.9%
169	Training & Development	1,031	165	1,031		2,500	1,469	142.5%
170	Legal and Professional Fees	13,000	16,720	10,000	228	2,000	(8,000)	-80.0%
171	Mapping	2,000	2,213	2,000	3	12,000	10,000	500.0%
172	Advertising/Printing	3,500	1,761	3,500	1,971	3,500	-	0.0%
173	CC Regional Planning Dues	4,471	4,443	4,411	4,411	4,677	266	6.0%
174	Supplies, Postage, Tech Expenditures	1,750	627	1,750		1,750	-	0.0%

Line	Category	FY 2021		FY 2022		FY 2023		
		Budget	Actual	Budget	Thru 11/30/21 Actual	Proposed Budget	Change Inc/(Dec)	% Change
175	Travel	550	-	550		550	-	0.0%
176	Total Planning & Zoning	110,034	115,460	109,854	37,021	102,973	(6,881)	-6.3%
177	CULTURAL SERVICES							
178	Underhill Jericho Library	11,900	111,900	111,766	55,883	114,805	3,039	2.7%
179	Total Cultural Services	11,900	111,900	111,766	55,883	114,805	3,039	2.7%
180	APPROPRIATIONS							
181	Local Agreement	80,000	85,418	85,000		102,000	17,000	20.0%
182	Energy Committee	4,000	442	4,000	-	4,000	-	0.0%
183	Cemetery Fund	2,500	2,600	5,000	1,250	5,400	400	8.0%
184	Community Cares Camp/Memorial Day	3,476	3,389	3,350	3,000	3,350	-	0.0%
185	VACD & FPF	200	200	200	100	200	-	0.0%
186	GMT Bus Route	15,597	15,597	15,597	16,221	15,597	-	0.0%
187	Conservation	3,500	595	500	114	2,275	1,775	355.0%
188	Mount Mansfield Community Television	1,250	1,250	1,250	625	2,000	750	60.0%
189	Total General Appropriations	110,523	109,491	114,897	21,310	134,822	19,925	17.3%
190	REGIONAL SERVICE APPROPRIATIONS							
191	Winooski Nat'l Resources	500	500	500	250	500	-	0.0%
192	Jericho Underhill Park	21,058	21,058	21,058	10,529	21,005	(53)	-0.2%
193	Chittenden County Tax	17,577	17,447	17,577	18,355	18,098	521	3.0%
194	Total Regional Service Appropriations	39,135	39,005	39,135	29,134	39,604	469	1.2%
195	SOCIAL SERVICE APPROPRIATIONS							
196	Steps to End Violence	700	700	700	350	700	-	0.0%
197	Child Care Resources & VT Assoc for Blind	200	200	200	100	200	-	0.0%
198	COTS	500	500	500	250	500	-	0.0%
199	Local Food Shelf	600	600	600	300	600	-	0.0%
200	American Red Cross	1,000	1,000	1,000	500	1,000	-	0.0%
201	Mills River Farmers market	1,000	1,000	1,000	500	1,000	-	0.0%
202	Howard Center	900	900	900	450	900	-	0.0%
203	JH Senior Citizens	1,250	1,250	1,250	625	1,250	-	0.0%
204	Age Well - CVAA	1,250	1,250	1,250	625	1,500	250	20.0%
205	VCIL	200	200	200	100	200	-	0.0%
206	Total Social Service Appropriations	7,600	7,600	7,600	3,800	7,850	250	3.3%
207	NOTES AND BONDS							
208	Construction Bond - Principal	35,000	35,000	-			-	0.0%
209	Construction Bond - Interest	1,000	988	-			-	0.0%
210	Short Term Note - Principal	-	-	-	350,000		-	0.0%
211	Short Term Note - Interest	-	-	-	-		-	0.0%
212	Total Bond Redemption	36,000	35,988	-	350,000	-	-	0.0%
213	CAPITAL EXPENDITURES							
214	Other	20,000		-		-	-	0.0%
215	Town Hall	15,000	26,838	30,000	23,546	30,000	-	0.0%
216	TOTAL CAPITAL PURCHASES	35,000	26,838	30,000	23,546	30,000	-	0.0%
217	TOTAL GENERAL EXPENDITURES	1,185,488	1,350,906	1,273,047	939,212	1,358,766	85,719	6.7%
218	HIGHWAY							
219	SALARY AND BENEFITS							
220	Salaries	228,482	213,602	235,020	72,480	299,207	64,187	27.3%
221	Salaries - Part Time	11,000	4,514	11,238	5,385	12,138	900	8.0%
222	Salaries - Insurance Opt Out	9,263	9,263	9,263	3,919	8,409	(854)	-9.2%
223	Payroll Taxes & Benefits	76,321	81,665	85,168	25,563	85,980	812	1.0%
224	Training	200	-	200		200	-	0.0%
225	Total Salary and Benefits	325,266	309,044	340,889	107,347	405,935	65,046	19.1%
226	CONTRACTORS & OUTSIDE LABOR							
227	Tree & Brush Removal	24,000	46,900	24,000	-	30,000	6,000	25.0%
228	Culvert Maintenance	4,000	5,310	5,000	4,915	6,000	1,000	20.0%
229	Contractors & Professional Services	70,000	34,273	27,500	28,515	24,000	(3,500)	-12.7%
230	Contractors - Misc	30,000	16,355	27,000	23,745	27,000	-	0.0%
231	Hauling	42,000		10,000	3,280	10,000	-	0.0%
232	Total Contractors Services (prior year CO)	170,000	102,838	93,500	60,455	97,000	3,500	3.7%

Line	Category	FY 2021		FY 2022		FY 2023		
		Budget	Actual	Budget	Thru 11/30/21 Actual	Proposed Budget	Change Inc/(Dec)	% Change
233	OTHER PURCHASED SERVICES							
234	Building & Grounds Maintenance	13,000	5,723	10,800	14,561	10,800	-	0.0%
235	Heavy Equipment Maintenance	15,000	27,378	15,000	4,067	15,500	500	3.3%
236	Dump Truck Maintenance	50,000	57,489	60,000	26,343	60,000	-	0.0%
237	Small Equipment Maintenance	3,000	6,302	3,000	1,928	3,100	100	3.3%
238	Vehicle Maintenance	500	1,158	2,000	196	2,100	100	5.0%
239	Equip and Vehicle Rental	2,000	1,352	2,500	226	2,500	-	0.0%
240	Insurance-Vehicle,Property,Casualty/W.C.	14,500	20,987	10,000	10,844	21,478	11,478	114.8%
241	Telephone	2,000	2,004	2,000	1,041	3,400	1,400	70.0%
242	Total Other Purchased Services	100,000	122,392	105,300	59,205	118,878	13,578	12.9%
243	GENERAL SUPPLIES							
244	Shed/Office Supplies	6,000	6,666	6,500	913	6,500	-	0.0%
245	Small Tool Purchases	2,000	532	2,000	100	2,000	-	0.0%
246	Small Equipment Purchases	1,000	5,266	1,000		1,000	-	0.0%
247	Total General Supplies	9,000	12,463	9,500	1,012	9,500	-	0.0%
248	ENERGY							
249	Heating Fuel	6,500	4,564	6,000	701	5,500	(500)	-8.3%
250	Gas/Oil/Fuel	45,000	38,488	45,000	18,201	45,000	-	0.0%
251	Total Energy	51,500	43,052	51,000	18,902	50,500	(500)	-1.0%
252	ROAD MATERIALS							
253	Gravel	70,000	99,265	80,000	12,182	80,000	-	0.0%
254	Chloride	20,000	18,592	20,000	12,598	20,000	-	0.0%
255	Salt	50,000	39,927	50,000		50,000	-	0.0%
256	Sand	80,000	79,200	80,000	80,092	70,000	(10,000)	-12.5%
257	Stone	15,000	17,416	15,000		15,000	-	0.0%
258	Total Road Materials	235,000	254,399	245,000	104,872	235,000	(10,000)	-4.1%
259	OTHER EXPENSES							
260	Roadside Maintenance	19,000	16,556	20,000	19,883	20,000	-	0.0%
261	Sidewalk Maintenance	3,000	4,225	4,000		7,247	3,247	81.2%
262	Travel (INCL Hauling in FY21)	50,250	25,565	250		250	-	0.0%
263	Electricity	3,600	3,081	4,000	1,094	3,500	(500)	-12.5%
264	Bridges Culverts Guardrails	25,000	25,768	25,000	33,145	45,000	20,000	80.0%
265	Traffic Control Materials	16,000	4,505	11,500	4,617	7,000	(4,500)	-39.1%
266	Pavement Repair & Retreatment	385,400	32,668	3,000	7,200	44,000	41,000	1366.7%
267	Total Other Expenses	502,250	112,368	67,750	65,939	126,997	59,247	87.4%
268	NOTES							
269	Highway Notes - Principal	54,980	54,980	103,343	58,775	107,216	3,873	3.7%
270	Highway Notes - Interest	2,000	1,946	8,316	6,220	10,178	1,862	22.4%
271	Total Notes	56,980	56,926	111,659	64,995	117,394	5,735	5.1%
272	CAPITAL EXPENDITURES							
273	Building Improvement	25,000	-	-	500	38,400	38,400	0.0%
274	Vehicles & Equipment	70,000	67,675	-	131,622	-	-	0.0%
275	Infrastructure - Sidewalk	352,000	14,737	343,956	468,780	-	(343,956)	-100.0%
276	Infrastructure - Roads	1,016,000	493,333	500,000	646,436	540,780	40,780	8.2%
277	TOTAL CAPITAL PURCHASES	1,463,000	575,744	843,956	1,247,338	579,180	(264,776)	-31.4%
278	TOTAL HIGHWAY EXPENDITURES	2,912,996	1,589,226	1,868,554	1,730,065	1,740,384	(128,170)	-6.9%
279	TOTAL EXPENDITURES	4,098,485	2,940,131	3,141,601	2,669,277	3,099,150	(42,451)	-1.4%
280	The firm of A.M.Peisch & Company, LLP was engaged to audit the financial statements of the Town of Underhill for the fiscal year ended June 30, 2021.							
281	Copies of the audit report are on file at the Town Office and can be obtained on the Town Website at www.underhillvt.gov .							
282	A complete picture of the town's financial condition and results of operations can only be obtained by reading the whole audit report and the							
283	accompanying footnotes and schedules.							
284	Taxable Grand List - Estimate for FY2023	\$5,000,000		\$50,000 in expenses = \$.01 on the Tax Rate				
285	Total Municipal Taxes	\$2,362,162		Municipal tax bill for a \$312,500 property =				
286	Tax Rate per \$100 value	\$0.4724		\$1,476.35				

We remain financially sound because of the efforts of the town staff, the governance by the Selectboard and other town boards, the assistance of dedicated and knowledgeable volunteers and mostly because you, our taxpayers, care about our town, have chosen to live here and – pay your taxes. The single largest expense for the taxpayers of Underhill is what is paid directly to the school as the education tax. When we create our annual budgets, we don't have any idea what the Department of Education will set the tax rate at. We also don't know what the Grand List (sum of all appraised values) for Underhill will be when we finalize the budgets for your consideration. We control the expenses of the town and our goal is to craft a budget that allows us to meet the demands of our town while keeping taxes as stable as possible. We are also always looking at the past and projecting the future because it is not effective to only look at the current budget year.

I have created a Budget FAQ and it is uploaded on the [Town of Underhill website](#). After you review the budget herein, if you have questions or are seeking understanding or clarification, please consult the FAQ. If your answer is not found, please reach out to me as it is likely that others' may share your view and I can add and edit the FAQ.

We need to raise more money through taxes in FY23 than we did in FY22 because our operating expenses are increasing and our non-tax revenue, typically used to offset expenses, is lower. Usually, there are grants, loans, and reserves that can be utilized to keep our tax revenue line from being as impacted.

As you may recall from FY22 we were required to use much of our highway reserves to cover the gap in revenue when we procured a smaller loan than originally planned. We did put money into the reserves last year as voted on but unfortunately there is no surplus from FY21 to add to reserves. Additionally, the \$50,000 surplus from Town Meeting Day 2019 will be split between FY22 and FY23 (L52). With only one small grant of \$17,500 and few reserves, it will be necessary to utilize more tax dollars to balance the budget.

This is a year of adjustments in the salaries and benefits lines in most departments. There has been turnover in staff, an added position and adjustments to benefits. Additionally, the majority of employees have not been receiving an increase in rate that keeps up with our historically high inflation. Specifically, we hired a new Town Administrator, new Zoning Administrator, and the Finance Officer increased to full-time and taking on human resources responsibilities are some of the reasons.

Other general fund expenses to highlight; Essex Rescue increased our town's appropriation from under \$6,000 a year to nearly \$36,000 (L 149) and we have added \$10,000 for mapping to our Planning and Zoning budget.

The highway department is looking to hire a Road Commissioner and the position is currently listed. We have the expenses for salary and benefits estimated in the enclosed budget. Inflation has increased much of the costs for repairs, maintenance, and purchases and this is evidenced in the budget. Anywhere Nate can save money for the town, he will! We intend to make some significant purchases in culverts, guardrails and pavement repair and retreatment that have gotten a bit behind in the last couple of years (L267). Also, while the sidewalk is finally complete, to keep up with the long-term planning and 10-year outlook for Capital and Infrastructure, we intend to spend nearly \$550,000 in

paving next year so our roads do not fall into disrepair. Please see the Highway Equipment and Infrastructure Committee's (HEIC) Report as it details the paving projects and a short-term note will be used to push half the costs of the paving to FY24.

The first payment for the 2021 Dump truck approved last year will be paid this year and if voters approve the purchase of the next truck, that payment will appear the next fiscal year. The Highway Equipment and Infrastructure Committee strives to balance the costs of our capital assets with the need for safe, reliable machines to keep the town operating smoothly.

You will note that several items on the Warning for your approval are NOT included in this budget, and if approved, will increase the budgeted expenditures. The purchase of a new truck and subsequent loan (Article 5) and the addition of a position in administration for the town office (Article 6). The approval of the truck purchase will not add an expense to the FY23 budget because the first loan payment would not be made until FY24, however, if an additional staff person was approved, it would increase expenses, when and if the additional person is hired.

Another year has passed and we are still living in unprecedented times of upheaval and uncertainty for many. We remain in the midst of economic instability, political and social divisiveness, confusing messages of fear from the media and "experts," and general unrest. I want to give you hope – you have chosen to live in a small community that breaks the mold and continues to come together in times of crisis for the good of its' citizens and the place we call home. Keep running, hiking, skiing, walking, biking, skating, playing tennis, going for scenic drives, meeting up at Food Truck night, playing in the woods & JUST BE YOU UNDERHILL!

Submitted by Jennifer Silpe-Katz, Finance Officer

**Town of Underhill
Balance Sheet**

	As of 6/30/2021	As of 6/30/2020	As of 6/30/2019
ASSETS			
Cash and cash equivalents	\$869,525	\$1,026,235	\$1,310,864
Receivables:			
Delinquent taxes	\$20,704	\$24,299	\$39,423
Delinquent tax interest	\$636	\$870	\$1,059
Delinquent tax penalties	\$1,363	\$977	\$2,074
Other			
Grants receivable	\$50,769	\$48,035	\$51,325
Prepaid expenses	\$15,359	\$2,276	\$14,535
Inventory	\$57,826	\$43,244	\$31,336
Other current assets	\$1,266	\$5,781	\$800
Total Assets	<u>\$1,017,448</u>	<u>\$1,151,717</u>	<u>\$1,451,416</u>
LIABILITIES			
Accounts payable and accrued expenses	\$106,298	\$236,214	\$179,226
Accrued wages	\$14,886	\$13,261	\$9,522
Cash held in trust			\$0
Unearned grant revenue	\$3,007	\$3,000	\$3,036
Total Liabilities	<u>\$124,191</u>	<u>\$252,475</u>	<u>\$191,784</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue- Property taxes	\$18,881	\$15,965	\$32,411
FUND EQUITY			
Nonspendable			
Inventory	\$57,826	\$43,244	\$31,336
Prepaid expenses	\$15,359	\$2,276	\$14,535
	<u>\$73,185</u>	<u>\$45,520</u>	<u>\$45,871</u>
Restricted (Outside Sources)			
Listers education	\$3,265	\$3,265	\$3,265
Matching grant	\$15,000	\$15,000	\$15,000
Reappraisal	\$35,132	\$77,840	\$64,758
Restoration reserve	\$14,085	\$2,824	\$3,908
Tomasi Meadow Reserve	\$5,677		
	<u>\$73,159</u>	<u>\$98,929</u>	<u>\$86,931</u>
Committed (Voters)			
Capital/ Building Reserve	\$50,250	\$50,000	\$50,000
Conservation	\$2,888	\$2,533	\$2,783
General Contingency	\$56,244	\$77,741	\$22,741
FY22 Expenditures	\$50,000		
Solar Decommissioning Reserve	\$2,800		
HRA	\$3,311	\$13,611	\$28,181
Highway-Capital Reserve	\$16,983	\$16,983	\$140,000
Highway-Contingency Reserve	\$80,684		\$50,800
Highway-Next year expenditures		\$35,000	\$139,000
Highway-Contingency reserve		\$684	\$21,499
Highway-Tree Warden Reserve (2021)	\$3,000		
Highway- Garage reserve (incl. generator res.)	\$30,000	\$30,000	\$30,000
Recreation	\$1,451	\$1,451	\$1,451
FY 21 Expenditures	\$50,000	\$50,000	\$50,000
	<u>\$297,611</u>	<u>\$278,003</u>	<u>\$536,455</u>
Assigned			
Grants	\$20,744	\$2,128	\$0
Sidewalk reserve	\$33,074	\$33,074	\$33,074
Highway (balance in fund FY21)	\$26,399	\$0	\$0
Morgan donation	\$5,000	\$5,000	\$5,000
	<u>\$85,217</u>	<u>\$40,202</u>	<u>\$38,074</u>
Unassigned (for surplus calculation FY23)	<u>\$345,204</u>	<u>\$420,623</u>	<u>\$519,890</u>
Total fund balance	<u>\$874,376</u>	<u>\$883,277</u>	<u>\$1,934,552</u>
Total liabilities, deferred inflows of resources and fund balai	<u>\$1,017,448</u>	<u>\$1,151,717</u>	<u>\$2,158,747</u>

STATEMENT OF TAXES RAISED

July 1, 2020 – June 30, 2021

Real Value 414,412,500

Exceptions:

*Veterans Exemptions -	840,000
Current Use -	11,405,300
UJ Fire Department -	916,000
*Tax Stabilization -	4,731,000

Municipal Grand List 3,965,202.00
Tax Rates

Year	Grand List	Residential	Non-Residential	Local Agreement (included in tax rate)
2017	3,820,917.00	2.0147	2.0713	0.0277
2018	3,852,175.00	2.0472	2.1351	0.022
2019	3,906,784.00	2.0098	2.1203	0.0205
2020	3,935,448.00	2.0499	2.2124	0.0217
2021	3,965,202.00	2.1846	2.3341	0.0227

*Local Agreement is made up of Veterans Exemptions and Tax Stabilization contracts

ASSESSMENT OF TOWN OWNED PROPERTIES 2021

<u>CODE</u>	<u>PROPERTY</u>	<u>VALUE</u>
BE097X	Beartown Rd – Gravel Pit – 11.18 Acres	\$170,700
FU012X	Land- Fuller Rd - .33 Acres	\$23,000
FU054X	Best Land – Fuller Rd – 17.0 Acres	\$127,300
MT002X	Casey's Hill/Tomasi Meadow – 24.75 Acres	\$209,800
NR057X	Old Dump Site – 18.0 Acres	\$142,700
NR077X	**New Garage/Salt Shed – 60 Acres	\$1,092,300
NR141X	Land – New Rd – 10.19 Acres	\$122,100
PA004X	Park – Underhill Flats – 0.20 Acres	\$38,300
PV002X	Park – Underhill Center – 0.30 Acres	\$27,200
PV011X	Edwin Moore Park – 1.75 Acres	\$117,400
PV012X	**Town Hall Building – 0.98 Acres	\$1,144,400
PV032X	**Old Schoolhouse No. 5 – 0.83 Acres	\$425,900
RV249X	Sand Hill Cemetery – 0.75 Acres	\$28,300
RV286X	**Post Office Building – 0.50 Acres	\$238,700
ST010X	Town Pond – 2.0 Acres	\$132,900
VT539X	Land – 3.10 Acres	\$15,400
	Grand Total	\$4,056,400

**Guaranteed Replacement Cost for buildings

LONG-TERM LIABILITIES

Long-term liabilities as of June 30, 2021 consist of the following:

Community Bank NA – 2018 International dump truck note, interest 2.15%, maturing February 1, 2022, principal payments of \$31,000 plus interest due annually beginning February 1, 2018. Net carrying value of \$113,393	\$ 31,000
Union Bank- note. Highway Infrastructure(300K), recreation (6K), Interest 2.04%, maturing September 8, 2025, payments of \$64,995 due annually beginning September 8, 2021.	\$306,000
Union Bank – 2020 Ford F350 note, interest 1.58%, maturing December 11, 2025, payments of \$14,671 due annually Beginning December 11, 2021. Net carrying value \$64,855	\$70,000
Total long-term debt	\$ 407,000
Accrued compensated absences	\$ 22,145
Accrued post-employment benefits	\$ 11,293
Net pension liability	<u>\$ 404,207</u>
Total long-term liabilities	<u>\$ 844,645</u>

MATURITIES FOR BONDS AND NOTES PAYABLE

Maturities for long-term debt are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2022	103,340	7,993	\$111,333
2023	73,731	5,935	\$79,666
2024	75,171	4,495	\$79,666
2025	76,631	3,035	\$79,666
2026	78,127	1,523	\$79,650
Totals	<u>\$407,000</u>	<u>\$22,981</u>	<u>\$429,981</u>

Total Interest Expense on long-term debt for the year ended June 30, 2021 was \$6,693.

Town of Underhill
Wages - Salaries - Stipends

<u>Wages/Stipends</u>	<u>2023 Budget</u>	<u>Hours/WK Budget</u>	<u>Date of Hire</u>
Stipends - Annual			
Selectboard Member	\$ 1,500.00	NA	
Salaries - Weekly			
*~ Brad Holden - Town Administrator	\$ 1,223.08	40	5/4/2021
+~ Sherri Morin - Town Clerk/Treasurer	\$ 1,600.71	40	7/1/2003
+~ Kail Romanoff - Zoning Administrator	\$ 1,221.71	40	4/5/2021
Wages - Hourly			
+~ Amanda Bosley - Assessing Clerk	\$ 21.83	35	5/15/2017
Nancy Bradford - Assistant Town Clerk	\$ 23.32	NA	3/8/1993
Donna Griffiths	\$ 22.00	NA	10/6/2020
*~ Scott Kilpeck - Highway Crew	\$ 22.74	40	5/12/2010
+~ Dwayne Norway - Highway Crew	\$ 26.78	40	12/1/2011
*~ Jennifer Silpe-Katz - Finance Officer/H.R. Admin.	\$ 35.82	32	1/17/2019
Jennifer Silpe-Katz - Animal Control Officer	\$ 15.26	NA	3/3/2001
*~ Nate Sullivan - Highway Road Foreman	\$ 26.77	40	6/17/2002
Highway Crew - Temp Help	\$ 20.23	NA	
Highway Crew - Seasonal Operators	\$ 25.00	NA	
Health Officer	\$ 17.47		
Board of Civil Authority (Minimum Wage)	\$ 12.55		
Ballot Clerk/Election Worker (Min Wage)	\$ 12.55		

+ Employee elects payment in lieu of Town paid health insurance. PILO is included in weekly or hourly rate.

* Employee enrolled in Town paid health insurance plan. Not included in hourly rate.

~ Employee receives Vision, Dental, Life & Disability Insurance. Employee is member of Retirement System. (VMERS)

VMERS Rates for FY23 are 10.75% mandatory employee contribution and 8.50% mandatory Town contribution.

Not included in hourly rate.

Note: Full-time highway employees also receive a clothing allowance of \$600/yr. and a winter on call stipend of \$2000 for the plowing season

Selectboard Report

We have had a very busy year in Underhill. We've hired Brad Holden as the new Town Administrator, the completion of the Underhill Flats sidewalk, the adoption of the Underhill Town Plan, the discontinuation of Town Highway 11 (aka Butler Road, Butler Lane) and first in Vermont history, the successful recall of a sitting Selectboard member and the appointment of the newest Selectboard member, Patricia Richards. All while COVID has been consuming our lives. These many accomplishments would not be possible if it were not for the skilled and dedication of town employees and elected officials, committees and commissions. Staff manages the day day-to-day business of the town, which helps the Selectboard make informed decisions that better our community. It is important to note, that the Selectboard believes empowering skilled and resourceful individuals to do their work will result in collaborative contributions among all boards, including the Selectboard.

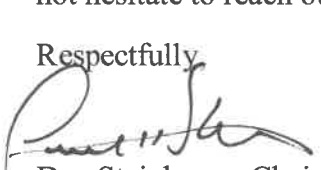
The Selectboard and staff have spent a significant amount of time preparing the FY23 budget for your consideration. As you may have already noticed there will be a modest increase in the budget which is due to a number of factors. First, in the General Fund, the Board has increased the Finance Officer from part-time to full-time, increasing hours, benefits and responsibilities (adding HR and Benefits Administrator). Salary and benefit adjustments, appropriation increases and general inflation have also contributed to the increase. The Highway Fund will be adding a Road Commissioner position that will be overseeing the day-to-day operations of the Highway Department. The position will bring organization, efficiency and supervision to the department. The cost of paving and infrastructure materials is ever increasing, as is the cost of repairs and maintenance to vehicles.

As you read through the Warning, you'll notice the Board is seeking voter approval, for an additional full-time support staff for town hall. With the increase in regulatory and unfunded mandates, the high demand for zoning permits, changes in technology, and grant procurements, have increased the work load for staff. The position would maximize efficiency, bring cohesion to independent departments and provide support in procuring grants.

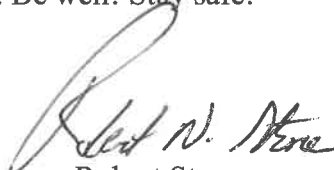
Please take time to read through the Commissions and Committees annual reports for details of their accomplishments. Like staff, these groups put in long hours in a volunteer capacity to make our community a better place. Please check the towns website for opportunities to volunteer and make a difference.

As we move through the year with COVID, it is important to stay vigilant of your surroundings. If you are having a difficult time and it's something Town government can help with, please do not hesitate to reach out. Be well! Stay safe!

Respectfully



Dan Steinbauer, Chair



Robert Stone



Patricia Richards

Town Administrator's Report

Greetings. It's nice to be back and now in a fulltime capacity as your new Town Administrator. Even though this technically is an Annual Report for the fiscal year ending June 30, 2021, I feel compelled to address the last couple of years to fill in the gap from the last report from the Town Administrator.

One of the premiere highlights of this past year was the construction of the sidewalk along Park Street, Vermont Route 15 and Dumas Road. For those who have been following this know Underhill received a federal grant through the Vermont Agency of Transportation (VTRANS) in the fall of 2013. Brian Bigelow was newly hired as Town Administrator and helped manage this project, for the last seven years, in conjunction with our partners at the Chittenden County Regional Planning Commission, Lamoureux & Dickinson (the design engineer), and VTRANS. All the design work was complete and the project was set to be constructed in 2020, but then the pandemic came and the decision was made to postpone construction until the next season. Finally, in the Spring of 2021, construction of the project was awarded to J. Hutchins, Inc., through a competitive bid process. Dubois and King was awarded the inspection and testing and was in charge of oversight on behalf of the Town, which was a requirement of the grant. I find it ironic that I was a member of the Selectboard in 2013 when we accepted the sidewalk grant and when Brian was hired. I never imagined, at the time, that I would find myself back here in this role but I'm so glad that things turned out as they did. Due to various delays over the years and the increased cost of construction we soon realized that the original grant award was going to fall short of covering the cost of construction. Fortunately, an opportunity arose to apply for an additional grant for the construction phase and the Town received significant additional funds to help cover the projected shortfall. Construction is almost 100% complete but there is a punch list of unfinished items that will be addressed this spring. This concrete sidewalk should serve the Town well for many years to come.

There's no question that the pandemic has changed our lives over the past two years but out of the suffering came the American Rescue Plan Act (ARPA). The Town has received \$461,000 so far. These funds are restrictive by law and can only be spent for specific purposes. The funds must be spent by December 31, 2026. Underhill along with many other towns are moving cautiously and purposefully in order to figure out uses for the one-time revenue windfall.

The Municipal Roads General Permit (MRGP). The 2018 MRGP is required by Act 64, the Vermont Clean Water Act, and the Lake Champlain Phase I Total Maximum Daily Load (TMDL). This permit is intended to achieve significant reductions in stormwater related erosion from municipal roads, both paved and unpaved. Road segments ,100 meters in length, in close proximity to streams are deemed Hydrologically Connected. These segments have been inventoried and given unique ID numbers. The initial inventory that took place in 2016 identified 524 connected segments, 289 of which are non-complying, ranging in priority from low, moderate, high and very high. The work that needs to be done varies from segment to segment. When a segment of road has berms on its sides water gets trapped in the roadway and can run to the nearest stream carrying sediment along with it. Sometimes the fix is simple,

remove the berm and recrown the road so stormwater can shed off the sides. Other situations require ditches to be improved or to be built where none exist. When the road grade exceeds a certain level of steepness ditches must be stone lined. Sometimes stone check dams or new cross culverts also need to be installed. In most cases where berms have to be removed or new ditches must be formed, tree cutting may be involved. I encourage you all to read Don Tobi's Tree Warden Report for more details on tree removal in the town right of way. Municipalities are up against a deadline to complete all this work. By of 12-31-2022 15% or 44 segments must be brought into compliance. Road Foreman Nate Sullivan and the Highway Department team have been doing a great job at picking away at these segments and I'm confident that we will meet this first goal. The second goal is to have all segments deemed very high priority compliant by 12-31-2025, and finally all segments must be brought into conformity by 12-31-2036. The State has set up a couple different programs in order to help municipalities reach theses goals. One is the Grants-In-Aid program, this program awards funds each year specific to the MRGP. The second is a more competitive funding source called the Better Back Roads Grant Program. Underhill has been fortunate to have received several Better Back Roads Grants over past few years. Projects included work on Westman Road, Beartown Road, Stevensville Road and Irish Settlement Road.

In the coming months I will be working on updating the 2017 All-Hazards Mitigation Plan. Thank you to those folks who participated in the recent online surveys. In addition, we have the ongoing FEMA buyout application for the property located at 12 Dumas Road. The application has been submitted and the archeological assessment was just completed by UVM and we hope to get all the loose ends tied up very soon as we await FEMA approval. Other items on the horizon include a Class 4 roads policy, improvements to remote meeting spaces in Town Hall, a major overhaul of the Town's website and helping with the implementation of the Planning Grant for the Harvest Crossing Affordable Housing Project in Underhill Flatts.

Unfortunately, as of the time of this writing, we find ourselves in the same situation as last year. All business customarily conducted at an in-person Town Meeting will be done by Australian Ballot. The Governor signed into law special provisions allowing this to happen again for this year. I look forward to a time when we will get back to some sort of normalcy and to when we can all gather again for Town Meeting, until then...

Thank you,
Brad Holden

2021 ASSESSOR'S REPORT

Each year the Assessor's Office prepares the Grand List, which is comprised of assessed values of all properties in town. This year we worked closely with Vermont Appraisal Company to perform a town wide reappraisal. As of December 31, 2021 we have inspected about 75% of all the properties in town! We are on target to complete the reappraisal for the 2022 Grand List. We want to thank everyone for their cooperation and flexibility to make this happen during a difficult past two years.

Common Level of Appraisal (CLA)

This is a term used by the Department of Taxes and it affects every Vermont property owner's school tax calculation. The common level of appraisal is an adjustment to listed property values. The state calculates a CLA annually for each town to adjust the listed value of properties to reflect fair market value as nearly as possible. Underhill's 2021 Common Level of Appraisal was 89.37.

Coefficient of Dispersion (COD)

This is a measure of the average deviation between the selling prices of recently sold properties from the average town-wide level of appraisal. A COD of 10% or less is considered to reflect a relatively high level of equity across taxpayers' assessments. By State Statute, if a town's COD is greater than 20% the State is required to withhold education, transportation and other funds from the offending town. Historically, Underhill's COD has fallen well within the State requirements, indicating a relatively high level of fairness between property owners. Underhill's 2021 Coefficient of Dispersion was 11.24.

Homestead Declaration & Property Tax Adjustment (HS-122)

The State of Vermont requires all residents to file a Homestead Declaration and Property Tax adjustment claim. This must be filled out yearly and is due by April 15th. Claims are allowed up until October 15th, but late filing penalties will apply.

Please feel free to contact us with any questions

Kermit V. Blaisdell
Assessor
kblaisdell@underhillvt.gov
802-899-4434 Ext. 3

Amanda Bosley
Assessing Clerk
abosley@underhillvt.gov
802-899-4434 Ext. 4

ROAD FOREMAN'S REPORT

An inventory of Underhill Town Highways

- 4.944 miles of State Highway – VT Route 15 (Jericho town line to the Westford town line) Controlled and maintained by the Vermont Agency of Transportation.
- 8.750 miles of Class 2 (Park Street, River Road from the Jericho town line through Underhill Center and Pleasant Valley Road to the Cambridge town line)
- 43.46 miles of Class 3 Highways
Of which +/- 6.54 miles are paved and +/-36.92 miles are gravel
- 6.41 miles of Class 4 gravel roads (less 0.35 miles, TH11, partial discontinuance, 2021)
- 63.56 total mileage (Class 2, 3, and 4 Highways, including VT Route 15)
Underhill receives State Aid for 52.21 miles of Town Highway.

Highlights of highway work completed this past year:

- Westman Road stormwater project. Work included tree and brush removal, construct new ditches and replace culverts where necessary, stone line ditches, rebuild a 300' portion of the road subbase and the road was topped with crushed gravel.
- Pleasant Valley Road paving. Work included tree and brush removal, ditch and drainage improvements, pavement cold planing, shim and pavement overlay from #443 to #564 (Bridge #7) Pleasant Valley Road.
- Park Street storm drain rehabilitation. Drainage structures were repaired and replaced and one drainage pipe was relined, part of the project cost was shared with the Town of Jericho.
- North Underhill Station Road bank stabilization project. Bank stabilization was needed on the north side of North Underhill Station Road in order to address a slumping issue on the edge of the roadway. This entailed placing large rock, on the steep slope, that the highway department had been saving and stockpiling over the years thus saving the expense of purchasing large volumes of rock. In addition, portions of the road were re-ditched and the entire road was resurfaced with a shim and overlay of pavement.
- Tree and brush removal took place on Stevensville Road and the Northern portion of Pokerhill Road. Stumps on Pokerhill will be removed and improved stone lined ditches will be constructed this upcoming construction season.
- Pavement resurfacing took place on Green Street and Krug Road and the pavement was excavated and replaced at the Town Hall parking lot.
- 16 culverts were replaced and ditching/drainage was improved on Stevensville Road, Harvey Road, Paul Cook Road, and the New Road which is in addition to the roads mentioned above.

Please call (802)899-9959 with questions or concerns, or feel free to stop by the Town Garage located at 77 New Road.

Town of Underhill
Highway Vehicles Equipment

Description	Year Acquired	Life	Initial Cost
1997 Catepillar Excavator	1997	10	56,340.62
2000 Catepillar Grader	2000	10	205,500.00
2005 Rogers Tag Along Trailer	2007	10	14,000.00
2008 Ford Pick Up	2008	10	34,558.15
2008 International Dump Truck - single	2008	10	111,333.00
2009 Wood chipper, Bandit	2010	10	23,100.00
2011 International Dump Truck - tandem	2010	10	170,000.00
Culvert Thawer/Power Washer plus Trailer	2010	10	11,748.79
2013 International Dump Truck - tandem	2013	10	187,822.18
2013 International Dump Truck - new body	2018	5.25	22,500.00
Motorola Radios, Antenna, and set up	2013	5	10,994.00
2015 Internation Dump Truck	2015	10	141,532.20
Garage - Heat Exchanger	2015	15	97,110.03
2015 Caterpillar Loader Model 930M	2016	20	159,900.00
Mulcher/Chopper - Skid	2016	5	5,670.00
2018 International 7600	2017	10	188,988.62
2011 Internation Dump Truck - new body	2019	5	32,200.00
2020 F350 with Plow and Sander	2021	10	67,675.00
Total Highway Vehicles and Equipment			<u>1,540,972.59</u>

Note: Data as of 6/30/2021 Audit Report

PLANNING COMMISSION REPORT

The last year was an exciting one full of change for the Underhill Planning Commission. We've lost and added Commission members, submitted the Town Plan to the Selectboard, and begun to implement some of the goals we laid out for Underhill in our Town Plan.

In April, we were all sad to see Andrew Strniste move on to Rutland City. As Underhill's Zoning Administrator and Planning Director, Andrew spent many hours drafting our Town Plan and we are thankful to him for all his hard work. We were very excited to see one of our own Commissioners, Kail Romanoff, take a leave of absence from the Planning Commission to step in as the Interim Zoning Administrator before he ultimately took the permanent Zoning Administrator role. As an attorney, Kail's expertise has already proven invaluable and we hope he decides to remain with us for many years.

We also added several new members over the course of the year. Nalini Cheatham, Christian Matthews, Bart Johnston & Roy Dunphey all joined the Planning Commission over the course of the year. While Nalini had to resign to attend to a family issue, we are thankful for her time on the Planning Commission. Each of our new Commissioners bring a variety of education, experience, and viewpoints which makes our discussions richer, more rewarding, and more representative of the many viewpoints of all of our residents.

A large portion of our year was spent on our new 2021 Town Plan – the Town document that defines the collective vision for the future of Underhill and how we can work together to achieve that vision. We finalized the plan, solicited the opinions of other Town committees and organizations (specifically the Recreation and Energy Committees and the Underhill Historical Society), held public hearings on the plan and presented the plan to the Selectboard for approval.

As part of this process, we held four public hearings at Town Hall in June and July to answer questions and solicit comments from the residents of Underhill. We thank all those community members who took time to read the Plan and attend one of the meetings, whether online or in person. Following our four public hearings, the Selectboard also held two Town Plan approval hearings in August and September before voting to approve the plan on September 9th. We'd like to thank the Selectboard, Recreation and Energy Committees and Historical Society for all the time they spent reviewing the plan.

In addition to the Town Plan, over the course of the year, the Commission spent considerable amounts of time (a) reviewing the results of an affordable housing study (which was grant funded); (b) reviewing our Town's bylaws and regulations to address items that were identified by the Zoning Administrator as needing revision and by the Town Plan as areas which may need to be updated; and (c) reviewing grant opportunities as federal and state money has become available over the past year, including the commencement of a wastewater feasibility study for Underhill Flats and Riverside Village being conducted jointly with the Town of Jericho.

As of this writing, the Planning Commission meets on Thursday at 6:00 PM on the first and third weeks of each month. Before each meeting, a meeting notice and agenda are posted on the Town's website, at the Underhill Center PO, Jacob's store, and the Underhill Town Hall, and, new this year, all the meeting packets for each meeting are posted on the Town's website in the section for the Planning Commission so interested residents can follow along. We welcome all of your comments and opinions at any of our meetings and hope you will join us online or in person.

TOWN OF UNDERHILL
CONSERVATION COMMISSION
REPORT 2021

The Underhill Conservation Commission (UCC) meets monthly at 6:30 p.m. on the second Monday of the month. In response to the COVID-19 pandemic in 2020 the Vermont legislature passed a law to allow meetings to be conducted remotely without requiring a physical location for the public to gather. During the summer of 2021 we began to meet again in person. We continue to offer virtual meetings with remote access. Therefore, should you wish to “attend” this meeting, you are welcome to attend in person or by the Go-To-Meeting virtual meeting or by phone. Agendas are posted in the following places: Online at underhillvt.gov; At the Town Hall, 12 Pleasant Valley Road; At the Underhill Center post office, 286 River Road; At Jacobs Family Market, 16 Park Street.

The Underhill Conservation Commission (UCC) is comprised of nine members appointed by the Underhill Selectboard. As mandated by the Vermont legislature, VT conservation commissions duties are to: 1. Create inventories and conduct continuing studies of the natural resources of the municipality including ground waters, prime agricultural, forest and other open land; 2. Maintain an inventory of town lands with historic, educational, cultural, scientific, or archaeological values of interest; 3. Recommend the purchase or rights to property; 4. Receive appropriations for operating expenses through the budget; 5. Receive money or grants for the purposes of conservation commission duties; 6. Receive gifts of land or other property; 7. Administer the lands or other property for conservation purposes; 8. Assist the Planning Commission and the Development Review Board by providing advisory environmental evaluations made to those bodies for permits for development; 9. Cooperate with the Select Board, planning commission, DRB or road committee on matters affecting the local environment or natural resources of the town. 10. Encourage through educational activities the public understanding of local natural resources and conservation needs and best practices; (See: 24 V.S.A. 4505.)

Underhill Conservation Commission 2021 activities:

Green Up Day – May 1, 2021– UCC members joined the Selectboard members Dan Steinbauer and Bob Stone, Town Administrator Brad Holden, and Jerry Adams at the Town Garage for the annual Green Up Day collection. The day arrived along with a spring surprise of 3-6 inches of snow. At the request of Underhill residents, the town extended the Green Up Day collection time to include the following Monday morning from 7:00-9:00 a.m.

Annual Plant Sale – June 5, 2021 – Many thanks to the Underhill residents who donated an amazing abundance of healthy plants, to the individuals who purchased them, and to the UCC members who volunteered to make the plant sale a safe, successful, and fun event. The UCC

raised \$374 from the contributions of plants, trees, and cash donations. Money raised from the plant sale is used to fund educational programs and other activities.

Invasive Species Volunteer Task Force – The Volunteer Task force is led by Steve Webster. While Steve has officially stepped back from the UCC, he continues to be actively involved with Task Force efforts. The enthusiastic turnouts of many volunteers and UCC members made it possible to cut, pull, and stack the Japanese knotweed found long the Crane Brook Trail, every two to three weeks. The wire mesh demonstration projects along the Crane Brook Trail and at the Beartown Gravel pit were monitored periodically. The results of all these activities appear to have severely impacted the regrowth of the knotweed. Thank you, Steve for recruiting and leading these efforts.

Natural Resource Inventory and Mapping Committee

In 2020 the Underhill Selectboard appointed the short-term Natural Resource Inventory and Mapping Committee (NRIMC). The role of the NRIMC is to assist the Planning Commission and the UCC in completing an inventory of the town's natural resources. Three members of the UCC participate on the NRIMC. The natural resources inventory and accompanying mapping will provide information to help guide town planning and conservation decisions.

Outdoor Workshops - While in-person inside presentations and films were not scheduled in 2021 due to the pandemic, we collaborated with the NRIMC by sponsoring outdoor workshops.

- Winter animal tracking for youth; Forests, Forestry and Wildlife;
- Map and Compass Activity for youth;
- Vernal Pools; Bees, Beetles and Butterflies;
- Birds on the Summit of Mount Mansfield; and a Big Tree Contest.
- MMCTV, the local community television station has recordings of three of these presentations for those who weren't able to attend.

Many thanks to the residents of Underhill, Town Administrator Brad Holden, Town Clerk Sherri Morin, Finance Officer Jennifer Silpe-Katz, the Selectboard, the Recreation Committee, and the members of the Underhill Conservation Commission for your involvement and support in the Underhill Conservation Commission 2021 activities and programs.

Respectfully submitted by
Karen McKnight, Chairperson
Betsy Chapek, (Vice-Chair)
Laurie Graham, (Secretary)
Amy Golodetz
Patrick Lamphere
Nancy McRae
Daphne Tanis

The **Natural Resource Inventory and Mapping Committee** is a short-term committee formed in 2020 to assist the Planning Commission and the Conservation Commission to complete an inventory of the town's natural resources. The natural resources inventory and mapping will provide data to help guide local town planning and conservation decisions.

Our goal of completing the natural resource inventory has stalled for lack of funding to hire an ecological consultant who can complete the more intensive parts of the inventory. The Committee has been actively seeking grants for close to 2 years. This year we are asking the Town to prioritize this effort by supporting funds to complete the inventory as part of the town budget.

Many of the goals and action items in the Underhill Town Plan rely on updated maps that clearly show high priority forest blocks and wildlife habitat corridors, a requirement of Act 171; without this critical information in hand, we cannot move forward on adjusting zoning district boundaries or implementing renewable energy siting guidelines or suggesting where affordable housing development would be most appropriate in Underhill.

Working with the Conservation Commission we were able to offer a series of informative presentations and workshops highlighting some of the town's natural resources. Winter animal tracking for youth; Forests, Forestry and Wildlife; Map and Compass Activity for youth; Vernal Pools; Bees, Beetles and Butterflies; Birds on the Summit of Mount Mansfield; and a Big Tree Contest. Our local community television (MMCTV) has recordings of three of these presentations for those who weren't able to attend.

Amy Golodetz (Secretary)
Christian Matthews
Karen McKnight
Ryan Ochs
Val Stori (Vice-Chair)
Sandy Wilmot (Chair)

FY 2021 Permits and Approvals

2021 saw the consolidation of most permits (e.g. building, conversion of use, home business, etc.) into one general “Zoning” permit. Zoning permits will now be issued for all development requiring a permit based in the Underhill Unified Land Use & Development Regulations except for Certificates of Occupancy permits and Boundary Line Adjustment Permits. Access Permits will continue to be issued as well, as they are based in the Underhill Road, Driveway & Trail Ordinance.

You can access the the current regulations and ordinances at the link provided below:

Regulations & Ordinances: https://www.underhillvt.gov/index.asp?Type=B_BASIC&SEC={1A2B7681-C6B4-4034-887B-E72E445D1595}

You can access permit and development review applications at the link provided below:

Applications: https://www.underhillvt.gov/index.asp?Type=B_BASIC&SEC={986FF294-2C07-453E-A7CF-B4A4140F0A2A}

See below for a list of permits issued, and the Development Review Board (DRB) docket for FY 2021 (July 2020 through June 2021):

BUILDING PERMITS					
Permit #	Property Code	Address	Date Effective	Property Owner/Applicant	Project Description
B-20-13	MC069	69 McClellan Farm Road	7/8/2020	Erickson	Construction of a Storage Shed
B-20-14	ST097	97 Stevensville Road	Withdrawn	Fuller	Construction of a Single-Family Dwelling
B-20-15	DA014	14 Daudelin Road	7/8/2020	Preiss	Enclosure of an Existing Deck and Construction of an Enclosed Deck Addition
B-20-16	HA058X	58 Harvey Road	7/9/2020	Proctor Maple Research Center	Relocation of a Storage Shed
B-20-17	RV124	124 River Road	7/11/2020	Charland	Construction of a Detached Garage and Roof Overhang
B-20-18	PV079	79 Pleasant Valley Road	7/12/2020	Farrell	Construction of a Garage Addition
B-20-19	VT413	413 Vermont Route 15	9/20/2020	Brewer	Construction of an Office Building
B-20-20	IS256	256 Irish Settlement Road	7/29/2020	LaPorte	Construction of an Attached Garage and Entryway
B-20-21	TR059	59 Timber Ridge	7/31/2020	Coleman	Construction of a Deck Addition
B-20-22	RE091	91 Repa Road	8/13/2020	Holbrook	Addition to a Single-Family Dwelling
B-20-23	AR004	4 Acer Ridge	8/14/2020	O'Shaughnessy & MacKenzie	Construction of a Single-Family Dwelling
B-20-24	CW028	28 Chamberlin Woods	8/27/2020	Chamberlin	Construction of a Carport
B-20-25	SY010	10 Sheperd's Way	8/29/2020	Marcotte	Construction of a Single-Family Dwelling
B-20-26	MU048	48 Mullen Road	8/22/2020	Moore	Construction of a Breezeway and Attached Garage
B-20-27	MU048	48 Mullen Road	8/22/2020	Moore	Construction of an In-Ground Pool and Pool Shed

FY 2021 Permits and Approvals

B-19-04A	ST246	246 Stevensville Road	8/12/2020	Wheeler	Modifications Made During Construction
B-20-28	ST025	25 Stevensville Road	8/14/2020	Smith	Construction of a Second Floor Addition
B-20-29	DO012	12 Doon Road	8/15/2020	Jurasek	Construction of a Storage Shed
B-20-06A	PV184	184 Pleasant Valley Road	9/13/2020	Koenig	Amendment to Previously Approved Permit for Construction of a Deck
B-20-30	DW043	43 Downes Road	10/2/2020	Frey	Construction of a Garage/Barn with Shed Roof
B-20-31	BC058	58 Bill Cook Road	9/2/2020	Tolle	Construction of a Deck and Pergola
B-20-32	ST097	97 Stevensville Road	3/19/2021	Fuller	Construction of a Tree House
B-19-41A	HV027	27 Hidden View Road	8/26/2020	Marriott	Construction of a Single-Family Dwelling
B-20-33	PV068	68 Pleasant Valley Road	3/17/2021	Goldman	Construction of an Entrance Deck
B-20-34	VT874	874 Vermont Route 15	9/10/2020	Kelley	Construction of a Roof Over an Existing Deck
B-20-35	PC017	17 Paul Cook Road	10/4/2020	Edgerley	Construction of a Single-Family Dwelling w/ Attached Garage, Porch & Deck
B-20-36	DR004	4 Deer Run	10/1/2020	McClellan	Replacement of a Shed
B-20-37	CK011	11 Clark Road	10/1/2020	Thresher	Construction of a Carport
B-20-38	CB067	67 Corbett Road	10/4/2020	Bernreuter/Clarke	Construction of a Cider Press Shed
B-20-39	PH329	329 Poker Hill Road	Exempt	Varney	Construction of a Shed
B-20-40	HL055	55 Highland Road	10/9/2020	Pientka	Construction of a Carport/Roof
B-20-41	NU026	26 North Underhill Station Road	11/20/2020	Davis	Installation of a Mobile Home
B-20-42	ST219	219 Stevensville Road	3/19/2021	Howard	Construction of a Deck Addition
B-20-43	ST219	219 Stevensville Road	12/4/2020	Howard	Construction of a Wood Shed
B-20-03A	PH034	34 Poker Hill Road	10/31/2020	Conger	Modifications Made During Construction
B-19-18	PV015	15 Pleasant Valley Road	11/13/2020	Diffenderffer	Construction of a Covered Porch with Stairs
B-20-44	RV285	285 River Road	11/14/2020	Lang	Construction of a Single-Family Dwelling and Detached Garage
B-20-45	PR015	15 Pine Ridge Road	11/20/2020	Koier	Construction of a Storage Shed
B-20-06A2	PV184	184 Pleasant Valley Road	11/20/2020	Koenig	Finished Basement Area During Construction
B-20-46	ME035	35 Metcalf View	12/4/2020	Barlow	Construction of a Screened-In Front Porch

FY 2021 Permits and Approvals

B-20-47	ST204	204 Stevensville Road	12/4/2020	Davis	Construction of a Shed
B-20-48	SY007	7 Sheperd's Way	12/24/2020	Schroeter	Construction of a Single-Family Dwelling
B-19-13A	RA028	28 Range Road	12/24/2020	Wells & McLaughlin	Modifications Made During Construction
B-17-15A	MV018	18 Mt. Vista Road	12/25/2020	Quante	Modifications Made During Construction

CHANGE OF USE/CONVERSION TO LIVING SPACE PERMITS

Permit #	Property Code	Address	Date Effective	Property Owner	Project Description
CL-20-08	RV277	277 River Road	Withdrawn	McCord	Conversion of a Living Space to a Bedroom
CL-20-09	UE014	14 Upper English Settlement	9/6/2020	Fisher	Conversion of Basement Space to Living Space (Craft Room)
CL-20-10	MU048	48 Mullen Road	8/22/2020	Moore	Conversion of Unfinished Basement Space to Living Space
CL-20-11	ML008	8 Maple Leaf Road	4/24/2021	ReTribbe Transformations	Conversion of Men's Dormitory to Common Area
CL-19-05	PV015	15 Pleasant Valley Road	11/13/2020	Diffenderffer	Conversion of a Multi-Family Dwelling to a Mixed Use Structure (Specificially, Unfinished Basement Space to Office & Restaurant Space)
CL-20-12	HB039	39 Hobart Hill Road	12/24/2020	Casey	Conversion of Unfinished Basement Space to Living Space
CL-20-16A	PV001	1 Pleasant Valley Road	12/25/2020	Rade Holdings LLC	Conversion of the First Floor an Apartment Unit (Third Dwelling Unit)

SIGN PERMITS

DRB Docket	Property Code	Address	Date Effective	Property Owner	Project Description
S-20-01	RV278	278 River Road	3/19/2021	Wells	Modifications to a Sign

CERTIFICATES OF OCCUPANCY

Permit #	Property Code	Address	Date Effective	Property Owner	Project Description
CO-20-07	IS549	549 Irish Settlement Road	7/30/2020	Hardy	Conversion of Garage Space to Living Space
CO-20-08	SH036	36 Sand Hill Road	12/3/2020	Green	Conversion of Detached Garage Space to an Accessory Dwelling
CO-20-09	MV018	18 Mt. Vista Road	12/25/2020	Quante	Construction of a Single-Family Dwelling
CO-20-10	IS102	102 Irish Settlement Road	(Reassigned as CO-21-08)	Clark	Conversion of an Accessory Structure to Living Space (Office Space)

FY 2021 Permits and Approvals

CO-20-11	ST246	246 Stevensville Road	8/12/2020	Wheeler	Reconstruction of a Seasonal Dwelling (Camp)
CO-20-12	HV027	27 Hidden View	8/26/2020	Marriott	Construction of a Single-Family Dwelling
CO-20-13	PH034	34 Poker Hill Road	10/31/2020	Conger	Construction of a Single-Family Dwelling
CO-20-14	PV184	184 Pleasant Valley Road	11/4/2020	Koenig	Construction of a Single-Family Dwelling
CO-20-15	RA028	28 Range Road	12/24/2020	McLaughlin & Wells	Construction of a Single-Family Dwelling
CO-20-16	PV001	1 Pleasant Valley Road	12/25/2020	Rade Holdings LLC	Conversion of the Remainder of the First Floor to be Part of the Existing Apartment Unit
CO-21-01	HB039	39 Hobart Hill Road	4/9/2021	Casey	Conversion of Unfinished Basement Area to Finished Living Space
CO-21-02	BV030	30 Beaver Brook	2/26/2021	Kellogg	Construction of a Sunroom
CO-21-03	ST025	25 Stevensville Road	2/25/2021	Smith	Construction of a Second Floor Addition
CO-21-04	NU026	26 North Underhill Station Road	4/30/2021	Davis	Placement of a Mobile Home
CO-21-05	BT017	17 Bridle Trail	4/22/2021	Macone	Construction of a Single-Family Dwelling
CO-21-06	AR004	4 Acer Ridge		O'Shaughnessy & MacKenzie	Construction of a Single-Family Dwelling
CO-21-07	ML008	8 Maple Leaf Road	4/24/2021	ReTribe Transformations	Completion of the Conversion of Use from Maple Leaf Farm-Related Facilities to ReTribe Transformations-Related Facilities
CO-21-08	IS102	102 Irish Settlement Road	4/17/2021	Clark	Conversion of Unfinished Barn Space into Office Space/Living Space
CO-21-09	RV285	285 River Road	4/23/2021	Lang	Construction of a Single-Family Dwelling
CO-20-10	PV068	68 Pleasant Valley Road	5/9/2021	Linde	Conversion of living space to Accessory Dwelling
CO-21-11	RE091	91 Repa Road	5/11/2021	Holbrook	Construction of an addition

BOUNDARY LINE ADJUSTMENT/AGREEMENTS PERMITS

Permit #	Property Code	Address	Date Effective	Property Owners	Project Description
BLA-21-01	HR016 & MD018B	16 Harvest Run & 18B Min's Lane	2/25/2021	Jacomb's & Morse	1.03 Acre Boundary Line Adjustment
BLA-21-02	IS310 & IS318	310 & 318 Irish Settlement Rd.	3/17/2021	Marias & Billings	3.97 Acre Boundary Line Adjustment

EXEMPTIONS

Permit #	Property Code	Address	Date Effective	Property Owner	Project Description
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FY 2021 Permits and Approvals

BPE-20-03	PV242	242 Pleasant Valley Road	11/7/2020	King	Reconstruction of a Porch
BPE-20-04	IS391	391 Irish Settlement Road	11/7/2020	Levesque	Construction of an Exempt Playhouse
BPE-20-05	PH329	329 Poker Hill Road	11/7/2020	Varney	Construction of an Exempt Shed
BPE-20-06	ML014	14 Maple Leaf Road	11/12/2020	ReTribe Transformations	Construction of a Sauna
BPE-20-07	ST108	108 Stevensville Road	11/27/2020	Moore	Construction of a Pool Shed (Exempt Under § 10.2.A.7) and Installation of a Stone Patio (Exempt Under § 10.2.A.3)
AG-20-02	LR014	14 Lap Run	12/3/2020	Fuller	Construction of a Barn/Storage Addition (Agricultural Exemption)
BPE-21-01	VT420X	420 Vermont Route 15	3/17/2021	Underhill-Jericho Fire Department	Construction of a Roof-Structure
BPE-21-02	NR077X	77 New Road	3/17/2021	Town of Underhill - Conservation Commission	Construction of a Crosswalk/Bridge in a Muddy Area
BPE-21-03	WH014	14 Wheeler Road	4/9/2021	Rushlow	Add Permanent Screening to a Covered Porch
BPE-21-04	PH311	311 Poker Hill Road	4/17/2021	Wolanin	Construction of a Woodshed
BPE-21-05	CD040	40 Cloverdale Road	4/14/2021	Daniel	Relocation of a Garden Tool Shed
BPE-21-06	PH045	45 Poker Hill Road	4/17/2021	Forsberg	Construction of a Pool Deck

Access Permits					
Permit #	Property Code	Address	Date Effective	Property Owner	Project Description
A-20-03	VT413	413 Vermont Route 15	9/20/2020	Brewer	Curb Cut and Parking Lot to Serve Office Building (DRB)
A-20-04	WC037	37 Warner Creek	4/2/2021	Baslow	Access Approval for a 2-Lot Subdivision of Land
A-20-05	HV027	27 Hidden View Road	9/9/2020	Marriott	Modifications Made During Construction
A-20-06	PV168 & PV170	168 & 170 Pleasant Valley Road	9/21/2020	Estate of Mary S. Pacifici	Shared Driveway to Serve Two Pre-Existing Lots
A-20-07	PC017	17 Paul Cook Road	10/18/2020	Edgerley	Driveway to Serve Pre-Existing Lot
A-20-08	PC017	17 Paul Cook Road	Withdrawn	Edgerley	Work within the Town's Right-of-Way (VT Elec. Co-Op; Power)
A-20-09	KR064	64 Krug Road	11/8/2020	Webster	Work within the Town's Right-of-Way (Installation of a Conduit)
A-20-10	RV285	285 River Road	11/28/2020	Lang	Access to a Pre-Existing Lot
A-20-11	PA016	16 Park Street	12/16/2020	Behnke	Work within the Town's Right-of-Way (Proposed Gas Service Pipeline)

FY 2021 Permits and Approvals

A-15-04R2	SY007	7 Shepherd's Way	1/7/2021	Schroeter	Proposed Modifications to An Approved Driveway Layout
A-17-06R	MV018	18 Mt. Vista	1/8/2021	Quante	Modifications Made During Construction
A-20-12	WS	Westman Road	1/8/2021	Mansfield Community Fiber	Work within the Town's Right-of-Way (Proposed Fiber Optic Conduit)
A-21-01	BE116	116 Beartown Road	3/12/2021	Whelan	Access to a Pre-Existing Lot (Lamphere Subdivision)
A-21-02	PV015	15 Pleasant Valley Road	4/2/2021	Diffenderffer	Conversion of Multi-Family Dwelling to Mixed-Use Structure
A-20-04	BS008 & WC037	8 Baslow Lane & Warner Creek	4/2/2021	Baslow	Access Approval for a 2-Lot Subdivision of Land
A-21-03	PH549	549 Poker Hill Road	9/26/2021	Dimona	Access to a Pre-Existing Lot
A-15-04R3	SY012	12 Shepherd's Way	5/8/2021	McCawley	Amendments to a Previously Approved Access Permit
A-20-02	NU073	73 North Underhill Station Road	5/8/2021	Catudal & Guymon	Driveway and Shared Driveway to Serve a 2-Lot Subdivision (DRB)
A-20-06R	PV168 & PV170	168 & 178 Pleasant Valley Road	6/30/2021	MacDonnell	Amendments to a Previously Approved Access Permit - alignment and stormwater management

ZONING PERMITS						
Permit #	Property Code	Address	Date Effective	Property Owner/Applicant	Project Description	Permit Type
Z-21-01	BR011	11 Barrett Lane	1/20/2021	Pratt	Conversion of Unfinished Basement Space to Living Area	Conversion of Use
Z-21-02	ST025	25 Stevensville Road	3/17/2021	Smith	After-the-Fact Permit for the Construction of a Deck	After-the-Fact
Z-21-03	JB022	22 Jacobs Hill Road	3/19/2021	Ferreira	Construction of an In-Ground Pool	Building
Z-21-04	SY012	12 Shepherd's Way	4/9/2021	McCawley	Construction of a Single-Family Dwelling	Building
Z-21-05	WS026	26 Westman Road	3/17/2021	Tijan	Renovation of a Detached Garage	Building
Z-21-06	BE116	116 Beartown Road	4/7/2021	Whelan	Construction of a Single-Family Dwelling	Building
Z-21-07	KR014	14 Krug Road	3/17/2021	Connell	Conversion of Unfinished Loft Space into Storage Space	Conversion of Use
Z-21-08	PV170	170 Pleasant Valley Road	3/17/2021	MacDonnell	Construction of a Detached Garage, Shed and Deck	Building
Z-21-09	CH439	439 Cilley Hill Road	3/17/2021	McLaughlin	Home Occupation (E-Commerce) (Administrative Approval)	Home Business
B-20-33	PV068	68 Pleasant Valley Road	3/17/2021	Goldman	Construction of an Entry Porch (Approved by DRB)	Building

FY 2021 Permits and Approvals

B-20-42	ST219	219 Stevensville Road	3/19/2021	Howard	Construction of a Deck Addition (Approved by DRB)	Building
B-20-07	CH414	414 Cilley Hill Road	3/19/2021	McLaughlin	Construction of a Barn (Approved by DRB)	After-the-Fact
B-20-32	ST097	97 Stevensville Road	3/19/2021	Fuller	Construction of a Tree House	Building
S-20-01	RV287	287 River Road	3/19/2021	Wells & Wells Corner Market	Modifications Made to a Nonconforming Sign	Sign
Z-21-10	DW080	80 Downs Road	4/8/2021	Wells & McLaughlin	Construction of a Season Dwelling	Building
Z-21-11	VT779	779 Vermont Route 15	4/8/2021	Tatro Lavigne	Home Occupation (Bee Keeping-Related)	Home Business
Z-21-12	UE252	252 Upper English Settlement Road	4/16/2021	Peryea	Consturction of a Detached Garage with Accessory Dwelling	Building
Z-21-13	CD040	40 Cloverdale Road	4/8/2021	Daniel	Home Occupation (Gardening)	Home Business
Z-21-14	ST246	246 Stevensville Road	4/8/2021	Wheeler	Construction of a Barn	Building
Z-21-15	IS102	102 Irish Settlement Road	4/29/2021	Clark	Construction of an In-Ground Pool and Patio/Deck	Building
Z-21-16	ST097	97 Stevensville Road	Withdrawn	Fuller	Construction of an Addition	Building
B-20-05A	BT017	17 Bridle Trail	4/22/2021	Macone & Drucker	Modifications Made During Construction	Building
Z-21-03A	JB022	22 Jacobs Hill Road	4/22/2021	Ferriera	Amendments to In-Ground Pool Patio	Building
Z-21-17	NONE	NONE	N/A	NONE	Not Assigned	
CL-20-11	ML008	8 Maple Leaf Road	4/24/2021	ReTribе Transformations	Completion of the Conversion of Use from the Old Maple Leaf Facilities to ReTribе Transformation Facilities	Conversion of Use
Z-21-18	CH435	435 Cilley Hill Road	5/1/2021	Bond	Construction of Detached Garage	Building
Z-21-19	CD075	75 Cloverdale Road	5/2/2021	Zurit	Conversion of a Detached Garage to a Detached Accessory Dwelling	Conversion of Use
Z-21-20	PH204	204 Poker Hill Road	5/6/2021	Wyckoff	Construction of a Single-Family Dwelling (Previous Dwelling Demolished)	Building
Z-21-21	HV030	30 Hidden View	5/6/2021	Japp	Refinishing and expansion of existing deck	Building
Z-21-22	PV168	168 Pleasant Valley	5/15/2021	MacDonnell	Construction of a Single-Family Dwelling, Drive and WW	Building
Z-21-23	PH203	203 Poker Hill Road	5/9/2021	Tremblay	Deck replacement and construction of Shed	Building
Z-21-24	NONE	NONE	N/A	NONE	Not Assigned	
Z-21-25	NONE	NONE	N/A	NONE	Not Assigned	
Z-21-26	IS075	75 Irish Settlement	5/14/2021	Perline	Partial Barn renovation and change of use to Carport	Building

FY 2021 Permits and Approvals

Z-21-27	MT039	39 Mountain Road	<i>Withdrawn</i>	Abair	Construction of Shed Roof off Barn	Building
Z-21-28	BE116	116 Beartown Road	6/18/2021	Whalen	Construction of Detached Garage	Building
Z-21-29	PV248	248 Pleasant Valley Road	5/22/2021	King	Construction of Deck and Screen Porch	Building
Z-21-30	IS084	84 Irish Settlement Road	<i>EXEMPTION</i>	Jackson	Replace Woodshed	Building
Z-21-31	VT769	769 VT RT 15	<i>Withdrawn</i>	Wilson	Construction of Garage with additional living space	Building
Z-21-32	HL046	46 Highland Road	6/3/2021	Suiter	Construction of Deck additon	Building
Z-21-33	FL012	12 French Hill Road	6/3/2021	Laurie	Construction of Addition (Sun Room)	Building
Z-21-34A	BE095	95 Beartown Road	6/9/2021	Tessier	Construction of Deck	Building
Z-21-35	PH618	618 Poker Hill Road	6/9/2021	Wilmot	Construction of Greenhouse	Building
Z-21-36	PH196	196 Poker Hill Road	6/12/2021	Morin	Construction of Detached Garage	Building
Z-21-40	SH036	36 Sand Hill Road	6/26/2021	Green	Construction of Screened Porch	Building

DRB Docket						
DRB Docket #	Property Code	Address	Date of Hearing	Property Owner	Project Description	Decision
DRB-20-05	WS026	26 Westman Road	7/6/2020	Tijan 2019 Family Trust	Subdivision Amendment (Building Envelope Adjustment)	Approved
DRB-20-01	MO145	145 Moose Run	7/6/2020	Potvin	2-Lot Subdivision (Preliminary & Final Subdivision Review)	Approved
DRB-20-06	ST097	97 Stevensville Road	7/20/2020	Fuller	Conditional Use Review (Construction of a Single-Family Dwelling)	Approved
DRB-20-07	VT413	413 Vermont Route 15	7/20/2020	Brewer	Site Plan Review (Construction of an Office Building)	Approved
DRB-19-12	PV015	15 Pleasant Valley Road	8/3/2020 & 8/20/2020	Diffenderffer	Conditional Use Review (Mixed-Use Structure; Dimensional Waiver Request)	Continued to 8/20/2020
DRB-20-08	HR016	16 Harvest Run	8/3/2020	Jacobs	3-Lot Subdivision (8-Lot Re-Subdivision) (Sketch Plan Review)	Accepted
DRB-19-12	PV015	15 Pleasant Valley Road	8/17/2020	Diffenderffer	Conditional Use Review (Mixed-Use Structure; Dimensional Waiver Request)	Approved
DRB-20-10	DW032	32 Downes Road	9/21/2020	VRV Living Trust	2-Lot Subdivision (Sketch Plan Review)	Accepted
DRB-19-10	WC037	37 Warner	9/21/2020	Baslow	2-Lot Subdivision (Preliminary	Continued to
DRB-20-11	PV068	68 Pleasant Valley Road	10/5/2020	Goldman	Conditional Use Review (Dimensional Waiver Request)	Approved

FY 2021 Permits and Approvals

DRB-19-10	WC037	37 Warner Creek	10/5/2020	Baslow	2-Lot Subdivision (Preliminary & Final Subdivision Review)	Continued to 10/19/2020
DRB-19-10	WC037	37 Warner Creek	10/19/2020	Baslow	2-Lot Subdivision (Preliminary & Final Subdivision Review)	Continued to 10/26/2020
DRB-19-10	WC037	37 Warner Creek	10/26/2020	Baslow	2-Lot Subdivision (Preliminary & Final Subdivision Review)	Approved
DRB-20-12	ST219	219 Stevensville Road	11/16/2020	Howard	Conditional Use Review (Dimensional Waiver/Variance Request)	Approved
DRB-20-09	RV278	278 River Road	1/4/2021	S.B. Collins, Inc. & Wells	Modifications to a Nonconforming Sign	Dismissed
DRB-21-01	UE179	179 Upper English Settlement Road	2/15/2021	Driscoll	Sketch Plan Review - 2-Lot Subdivision	Accepted
DRB-21-02	SH009	9 Sand Hill Road	4/5/2021	Ettlinger	Sketch Plan Review	Accepted
DRB-21-03	PH196	96 Poker Hill Road	5/3/2021	Morin	Conditional Use Review - wetland buffer encroachment	Approved
DRB-20-03	ED008	8 Edgemont Road	5/17/2021	Evans	Preliminary Subdivision Review	Accepted
DRB-21-04	RV275	275 River Road	5/17/2021	Miller	Conditional Use Review - Expansion of non-conforming structure on non-conforming lot	Approved
DRB-21-05	IS319	319 Irish Settlement Road	5/17/2021	Moore	Sketch Plan Subdivision Review	Accepted
DRB-21-06	CD075	75 Cloverdale Road	6/3/2021	Zurit	Sketch Plan Subdivision Review	Accepted
DRB-21-07	PG040	40 Page Road	6/21/2021	Bates	Sketch Plan Subdivision Review	Accepted
DRB-21-08	CH411	411 Cilley Hill Road	6/21/2021	Szela	Sketch Plan Subdivision Review	Accepted
DRB-21-09	VT419	419 VT Route 15	6/28/2021	Dorman	Conditional Use - Restaurant	WITHDRAWN
DRB-21-10	PV032X	32 Pleasant Valley Road	6/28/2021	Underhill Historical Society	Conditional Use - Dimensional Waiver	Approved

Additional information relating to Development Review Board decisions can found here:

DRB Decisions - https://www.underhillvt.gov/index.asp?Type=B_BASIC&SEC={FE0D578A-2D3E-4654-B612-7D808FEEE6CF}

Additional information relating to past and upcoming Development Review Board hearings (Staff Reports & Exhibits) can be found here:

Meeting Packets - https://www.underhillvt.gov/index.asp?Type=B_BASIC&SEC={98424EF4-8BEC-4FC9-89EE-36537C3E499E}

DEVELOPMENT REVIEW BOARD

The great resignation of 2021 caused by the global COVID-19 pandemic did not leave Underhill unaffected as we gave a fond farewell to Andrew Strniste, our former Planning and Zoning Administrator who left for a similar job in Vermont with the City of Rutland. We were fortunate to have a local resident and then current member of the Planning Commission, Kail Romanoff, step in to fill the void. Kail started on an interim basis, but in Q4 of 2021 was hired by the Selectboard as the permanent Planning and Zoning Administrator. Welcome Kail!

As noted in our report last year, the pandemic forced a paradigm shift in the way many of us go about our daily routines. Schools, businesses, and organizations were forced to adapt their operating procedures to incorporate remote instruction, employee communications and delivery of services. As the year progressed variants of the virus including new strains known as Delta, Omicron, and whatever the next version is called are keeping the health care professionals ever busy. Closing in on two years of pandemic and it seems like we are still defining the new normal.

In response to the pandemic, the Vermont legislature has passed a law permitting public meetings to be conducted remotely without requiring a physical location for the public to gather. The Underhill Development Review Board (DRB) and the town quickly adapted to holding remote meetings since March of 2020. While we began meeting again in person in 2021, we are still maintaining the channel for remote participation and continue to have options for those interested in attending using your computer, tablet, or smart phone.

The rapid adoption of technology presents a unique opportunity to continue to do town business from anywhere there is a broadband connection. The positive side of this technology adoption is the increased availability for the public to participate in the review process. You continue to no longer wolf down dinner and head off to the town hall on a cold and snowy night for a 6:30pm meeting. You can tune into the hearing from the comfort of your own living room. If you miss the live meeting, videos of the meeting are now available to review at your convenience at Mount Mansfield Community Television (<http://mtmansfieldctv.org>). The remote participation option adds a layer of transparency to our review process.

The DRB consists of a seven-member board with three Alternate Positions appointed by the Selectboard and functions in a quasi-judicial capacity for purposes of interpreting and making land use decisions which go beyond the authority granted to the Zoning Administrator. The DRB is an interpretative board which typically reviews cases that involve subdivision of land, variance requests, and conditional uses and is the appellate board to decisions made by the Zoning Administrator. In November 2018, the voters assigned components of the road ordinance to the jurisdiction of the DRB. The quasi-judicial aspect of the board means that we follow specific rules of procedure when considering a case that is brought before the board, and our decisions are appealable to the Environmental Division of VT Superior Court. We attempt to maintain a high level of transparency in the evidentiary and decision-making process and are guided by the Town Plan when encountering a conflict in the regulations.

DEVELOPMENT REVIEW BOARD

Many of us choose to live in a rural environment like Underhill for the quality of life, quality of schools, small town atmosphere, and access to the outdoors. The Development Review Board serves as a feedback conduit to the Planning Commission, the town board charged with crafting our development regulations. We often communicate specific issues, situations or concerns encountered during the development review process. Land use and development is sometimes an emotionally charged affair that affects our greatest attribute—the town.

While our board contains a diverse cross section of the Underhill population, we are only as good as the level of participation. There are no prerequisites, qualifications, or minimum experience levels required to be on a board. We encourage anyone with an interest in the development process, the growth of the town, or the future of Underhill to become involved with either the Development Review Board or the Planning Commission. The Development Review Board has regular meetings on the first and third Mondays of the month at 6:30 PM. Meetings are open to the public and held at the Town Hall and remotely. Remote access instructions are included in the meeting warnings and posted on the town website. Contact Kail Romanoff in the Planning & Zoning Office @ 899-4434 x5, (kromanoff@underhill.gov) with questions, technical questions, or to request the meeting link. We hope to maintain the remote access option as part of the new normal and encourage anyone with an interest to attend a meeting either live online, in-person, or via recorded link from MMCTV.

The Development Review Board members are:

Charles “Charlie” Van Winkle, Chairperson
Matt Chapek, Co-Clerk
Karen McKnight
Daniel Lee
2021 Alternate Position OPEN

Penny Miller, Vice Chairperson
Mark Green, Co-Clerk
Shanie Bartlett
Brian Bertsch (2021 alternate)
Mark Hamelin (2021 alternate)

Underhill Energy Committee Annual Report 2021

The Energy Committee was created by the Underhill Selectboard in 2008. The mission of the Energy Committee is as follows:

- To study and make recommendations that reduce energy consumption in town assets: buildings, equipment, etc.
- To provide public forums that educate Underhill citizens on how to reduce energy consumption in their homes, buildings, motorized equipment, and lifestyles.
- To encourage the community to move to clean sources of low carbon energy such as solar.
- To assist in analyzing and/or implementing energy projects as designated by Selectboard.
- To help in the development or revision of a town energy plan.

2021 has been a year of substantial transition for UEC. In addition to the continued constraints imposed on our activities by the Covid pandemic despite high hopes to the contrary, we have seen changes within the committee itself. Our longtime chair and inspiration, Peter Bennett, has resigned from both the chair and the formal committee (see resolution below) and also longtime and uniquely knowledgeable member Steve Webster has submitted his resignation for the coming year, so we now work with both new members and chair.

The UEC has undertaken a review of its priorities in anticipation of a new year of activity. We have determined that we should continue to identify a limited number of target areas where, given the limitations of a small-town volunteer committee, we can have an actual impact. We should undertake projects that are as concrete as possible in the furtherance of these areas. We have identified three areas to focus our efforts:

- Programs to enhance weatherization in Underhill residences, including heating and cooling technologies.
- Efforts to expand renewable generation, primarily solar PV with an eye to wind and opportunities for distributed storage.
- Opportunities for transportation energy improvements, including electric vehicles (EVs) and alternative transportation.

It has become clear that the vast majority of the energy picture in Underhill is a product of our individual decisions as residents. For this reason, a substantial emphasis of our efforts should be on providing information and outreach to the townspeople on these issues. In furtherance of this:

- We are developing a website of current information and links on a wide range of energy topics.
- We have developed an extensive resource in FAQ format relative to the important topic of EVs which has been the basis of our “FAQ Fridays” in FPF.
- We have conducted a survey to assess important energy issues for Underhill residents. It is intended to be revisited annually and forms the basis for a program of public information pieces that we intend to offer via FPF in 2022 addressing such topics as electric vehicles, weatherization, renewables, etc.

Our committee had high hopes that the pandemic would abate sufficiently this year to initiate our planned pre-audit program for weatherization assistance. This is planned to be a free service to

town residents who are thinking of improving the weatherization of their homes. We have purchased an infra-red heat detector camera and blower door to be used in these visits, however, the continued Covid crisis has postponed this activity for the immediate future. When the Covid pandemic socializing guidelines are back close to normal, we will perhaps be able to go into homes to do these preliminary heat loss measurements.

The UEC collaborated with the Planning Commission on a comprehensive energy plan for inclusion in the Town Plan. This plan has taken on new importance under VT Act 174, which established a new set of planning standards for municipal governments and regional planning commissions, which would afford those entities more weight during Section 248 hearings or evaluations. Section 248 is the VT equivalent of Act 250 for siting energy projects. Under these provisions, a town that obtains an enhanced energy plan certification, as Underhill now has, will be afforded “substantial deference” to its plans and input instead of “due consideration” with no certified plan.

The Beartown 150kW solar array continues to produce both carbon-free, renewable energy and modest financial benefits for the Town via both lease and tax payments and net metering credits on Town properties. Although an important milestone for the town, its modest 150kW size is clearly a proverbial “drop in the bucket” against the totality of community energy needs, and the UEC has designated the search for more renewable energy opportunities a priority for the coming year.

Energy Committee Members for 2021

Michael Oman: Chair, Nicole Bourassa: Secretary, Dwight DeCoster, Ruth Julianelle, Steve Webster, Ravi Parikh and Jon Boyson... and thanks to our emeritus members who continue to contribute: Gerry Adams and Peter Bennett, previous Chair,

A Resolution Thanking Peter Bennett for His Years of Service

- Whereas Peter Bennett has served on the Underhill Energy Committee for nine years and as its Chair for five years, and
- Whereas during this period, the UEC has undertaken numerous energy initiatives resulting in concrete improvements to conservation, energy efficiency, renewable energy, and a healthy energy posture in the town, and
- Whereas Peter Bennett's participation and leadership has been instrumental in the accomplishments of the UEC over this period, and
- Recognizing the importance of energy and its associated issues in the future of the Town, Vermont, and the planet,
- Be it, therefore, resolved, that the UEC on behalf of the community and our posterity, thank Peter for his contribution and leadership to our community's well-being during this period, and in the future.

RECREATION COMMITTEE REPORT

Purpose statement:

In a world of ever lessening personal interactions, we look to foster, develop and build neighborly relationships, interactions and comradery. The purpose of the Underhill Recreation Committee is to preserve, strengthen and build on a long standing history of community in Underhill.

Vision:

To fully utilize our Town owned natural resources, simultaneously encouraging citizens of all ages and abilities to embrace these resources.

Mission:

To create community in Underhill through events and recreational opportunities utilizing Town owned property, natural resources and facilities.

During 2021, the Recreation Committee was able to offer increased recreation opportunities to local residents despite the ongoing COVID-19 pandemic. It was a great year to get outside and recreate, and the Recreation Committee is excited to continue to support outdoor recreation and activities.

The following actions were completed by the Committee in 2021:

- Food truck night events at Moore Park;
- Worked with the Conservation Commission to update the management plan for Crane Brook;
- Increased utilization of Casey's Hill and added cross country skiing and a walking path to the adjacent Tomasi Meadow;
- Maintained the skating rink and added lights at Moore Park;
- Pumpkin carving and lighted pumpkins in Moore Park;
- Resurfaced the tennis courts and maintained the Town Pond at the Underhill Town Recreation Area.

The committee kicked off 2021 with ice skating and increased lighting at Moore Park for night skating. The committee, along with a number of local volunteers, worked hard to keep the ice clear and smooth for skating for residents to enjoy all winter. Families again found this to be a convenient destination for winter recreation.

The Committee was involved in creating an interim management plan for the recently preserved Tomasi meadow which included supporting the creation of cross country ski trails and a walking path. A big thanks to local resident Ben Coddington, who groomed a trail network for Nordic skiing which residents were able to enjoy all winter. In the spring, this trail was converted to a mowed path for walking so that residents could enjoy this scenic meadow year round. In 2022, the recreation committee will continue to

look for ways to offer new recreation opportunities both in the Tomasi meadow and in the Crane Brook Conservation District.

In the summer, the Committee's attention turned to organizing food truck nights and opening the Town Pond for swimming. Four food truck nights were held in Moore Park this year with music and an opportunity to gather outside. Many residents took advantage of the opportunity to get out and support local businesses. These will continue again this summer!

The tennis courts got a big facelift over the summer. The cracks in the courts were repaired, new nets and net posts were installed, and the courts were repainted, including new pickleball lines. A new tennis rebounding backboard is planned for 2022. We are looking forward to hosting "pickleball nights" this coming summer so members of the community can learn how to play!

In the fall the Committee hosted its annual pumpkin carving event thanks to the generous pumpkin donation from Chamberlin's farm and then put the skating rink boards and lights up for another season of skating.

We hope that residents have enjoyed these improvements to the Town recreation program and thanks to all who have volunteered or helped in any way. Feedback is always welcomed and can be directed to the committee chair, Anton Kelsey.

The Committee does have two youth openings for Underhill residents aged 13-17. If you know of a young person who wants to be a part of the Recreation Committee, please contact the Chair, Anton Kelsey, or the Town Administrator at the Town Hall.

The Committee would like to thank long time Underhill resident and Recreation Committee member Dean Haller for his years of service to the town of Underhill. Dean, who recently moved to the west coast, joined the committee a few years ago. On a chilly November morning, when Dean drove by and saw the skating rink being constructed, he pulled his truck over, jumped out, and asked how he could be involved in a committee that seems to be associated with all things fun. A few weeks later he was a full member. Dean's helpful demeanor, positive attitude, and knowledge of the people and places of Underhill will be sorely missed. Thank you, Dean, for your many years of service to this town as a solid community member!

2021 Committee Members: Anton Kelsey (Chair), Emilie Soisson (Secretary), Seth Friedman, Dean Haller, Isabel Tuck, Melanie Poley, Lynne Kemp

Underhill Highways Infrastructure and Equipment Committee

Members: Clarke Elliott, Rick Heh, Kurt Johnson, Andy Rowe, Nate Sullivan, Mike Weisel

2021 was another very active year for the HEIC as we helped plan and provide oversight for a number of projects included in the FY22 budget.

For infrastructure there were a number of projects in 2021. The Park Street storm drain system was repaired and enhanced per the plan developed with East Engineering. Construction was performed by J Hutchins, the same contractor hired to build the new Underhill Flats sidewalk. The much more complex sidewalk project was managed by Brad Holden, so details on this are in the Town Administrator report. We also laid the groundwork for two other future major infrastructure projects, repair of the Poker Hill / North Underhill Station culverts and the Pleasant Valley Road bridge 7 (at Deane Road). We were successful in getting a grant award (\$31,500 for design of this bridge). Both of these projects required considerable time and effort on the committee to assess the best approach for the Town. To close out FY22, reconstruction by the Town road crew of a segment of Upper English Settlement near Tupper Road is planned for the Spring of 2022 using materials purchased in prior years.

From a paving perspective, 2021 started with submitting applications for VTRANS paving grants. Unfortunately, we weren't selected for awards, so we reduced the Pleasant Valley Road paving plan accordingly. For the year North Underhill Station, 443-570 Pleasant Valley, Green St and Krug Road as well as the Town hall parking lot were resurfaced. In 2022 we'll resubmit a grant application for Pleasant Valley Road from New Road to just beyond Harvey Road, but since we won't know if it's approved until after the FY23 budget is set, the plan is to re-surface other roads in FY23. To catch up on Town paving needs we're recommending doing two years at a time and split costs between FY23 and FY24. This will include Pleasant Valley from 570 to the Cambridge line, Stevensville, Sand Hill, Range and Beartown Roads and Park Street.

From an equipment perspective, we assisted with the purchase decision for the 2021 International truck to replace the 2011 truck. This also prepared the Town for the purchase decision of a 2022 truck to replace the 2013. In closing out the year we assisted in prepping the 2008 F350 for sale.

And lastly, we worked on developing plans for future infrastructure and paving projects included in the 10 year outlook update prepared by the committee. This is then used to help guide the Selectboard during budget development for FY23 that is submitted for voter approval at the coming March Town Meeting.

The committee welcomes constructive feedback from the community on major capital infrastructure projects. Note concerns about day to day road maintenance should be directed to the road Foreman.

Tree Warden activities and notes from 2021

Many of you have noticed and been curious regarding the Town's tree trimming and cutting activities that have been undertaken during the past twelve months along town road rights-of-way. These activities will continue to be undertaken as well so I should explain what has happened and what is still to be done. For those of you who don't know me I am a professional forester licensed in both Vermont and New Hampshire with both Bachelor and Master's Degree in Soils, Forestry, and Forest Entomology. I only tell you this to hopefully give some credibility to the activities I'm involved with around the Town. I have been the Tree Warden in Jericho for about 16 years now and the Underhill Tree Warden for about six.

First, let's briefly review some pertinent State Tree Warden Statutes which in 2020 were updated and clarified. The Selectboard and Tree Warden have the right to manage and enforce laws and ordinances regarding public trees and "shade trees". This includes public parks and lands as well as road rights-of-way (ROW). Each Town has the right to clarify "public trees" and just what constitutes a "shade tree" in a Town Tree Preservation Plan. Since this legislation is new, no towns have yet to complete a plan. The State is working with several towns on their preservation plans and will develop a template for all the remaining towns to utilize if they choose. Hopefully we will have one in place by the end of 2022. Think of "shade trees" as those in parks or around public buildings and cemeteries (often having been planted) or particularly nice specimens along the roadside and other ROW trees as "public trees". The differences may be in the penalties associated with cutting or damaging these trees without Town Selectboard or Tree Warden permission. Roadside abutting landowners may cut or trim trees in the ROW that are less than 6" in diameter, however.

Most of Underhill's town highways are three-rod roads which means the road ROW is 49.5 feet wide (24' 9" from center of road). We also have a few four-rod roads (66' wide) and many new developments have 60' wide ROW's. The Town has the right to manage the vegetation within this ROW for the purposes of road maintenance and safety. Nobody except the Selectboard/Tree Warden or abutting landowner can plant, cut or remove vegetation from within the ROW. The Town is required to attempt to notify abutting landowners before tree work is to be done and will work with the abutting landowner whenever possible to minimize the removals but sometimes trees need to be removed regardless of if public safety is at issue. The Tree Warden does reserve the right to deem a tree or trees unsafe to the public and have them taken down even if the abutting landowner opposes this action.

OK, so what about the work we've been doing in some areas this past year? There are basically three things we are trying to accomplish through the work currently being done.

1. Re-establish adequate ditches and remove hazard trees in the Town right-of-way.
2. Establish new stone-lined ditches, catchment basins, and turnouts as part of Federal or State Clean Water grants such as the Better Back Roads grant in order to prevent soil erosion and nutrients as well as road surface pollutants from entering local streams and eventually Lake Champlain (in our case.).
3. Proactively remove ash trees before the Emerald Ash Borer (EAB) and its associated high tree mortality gets here.

Much of the latest work being done is basically to re-establish old ditches that have filled in with sediment and remove trees that are either in the way of re-working these ditches or are hazardous

because of insect or disease problems. This includes trees that have encroached on the roadway and present a hazard to large vehicles such as Town plows and emergency vehicles. It also includes small to medium diameter trees which have “grown towards the light” and are leaning out over the roadway and are more likely to bend down and block the road when they become ice or snow-covered often taking down or at least shorting-out power and phone lines. This is what we have done on sections of Stevensville, Pleasant Valley, Poker Hill, North Underhill Station, Upper English Settlement, Westman, and Maple Ridge roads. This work will continue in the next year as time and funds allow. Trees for removal were carefully selected and marked along these roads with special consideration along streams and riparian buffers. Diseased trees likely to fall onto the road and ash trees likely to fall victim to the EAB are being removed as well. Often if we can, we will use our own road crew for the tree removals although the town doesn’t have the equipment to remove large or hazardous trees safely. For large or hazardous trees or those too close to utilities we must hire a local tree service with bucket-trucks or a crane which can be very costly, so we try to minimize this. Our other option which has worked out well for us is to hire a logging crew who use a feller-buncher to come and cut the trees, then grapple skidders to pull the trees off the road. After offering the trees to each abutting landowner where the trees are cut, the logger then keeps and markets the leftover wood in exchange for a reduced rate for doing the job. We have been very fortunate with this and have saved a lot of tax dollars. Some of the projects such as the Westman road work was part of a State funded Better Back Roads grant where the town received funding to correct (or install non-existent) ditching along the road to properly address storm runoff and keep sedimentation and pollutants from the road surface from getting into the Seymour River which flows into the Lamoille and then Lake Champlain. In my opinion, this is a good thing.

And finally, Emerald Ash Borer. I’m not going to go into great detail here because of space limitations but the EAB was found in Richmond in the summer of 2020 and has recently been found in several other nearby areas in Vermont. Basically, it is here. The USDA has removed all quarantines on it because it is a lost cause at this point. We still have some “slow the spread” measures in place here in Vermont however, designed to delay the mortality of our ash trees as long as possible to give us time to act proactively rather than reactively with salvage of the trees especially in regards to street/ROW trees because if they all go at once it will be a nightmare of a job because soon after they die, they become very brittle and tend to break and fall over. Once this stage is reached, they become “hazard” trees therefore precluding the removal by chain saw in which case they will need to be removed by expensive enclosed-cab equipment due to OSHA regulations. So, the longer we wait, the more it will cost. So anyway, as I’ve been marking trees for removal during the aforementioned road projects, I have also been marking any ash that is within our road ROW’s that might if dead, fall into the road. Granted, there are really tall ones outside of the ROW that will reach the road and each of you as abutting landowners should be aware of any liability that might arise out of leaving these trees until they fall naturally. Green Mountain Power and Vermont Electric Cooperative are both actively removing ash (along with other encroaching trees) from their power-line rights of way. This is a big deal and will be impacting our lives for several years to come. I should also note that we will be inventorying and mapping all the ash trees in Underhill’s ROWs over the next year develop a plan and map for their eventual removal or possible treatment. Speaking of that, it is possible to treat an ash tree to prevent EAB infestation. It can be an expensive proposition however, with costs of \$3 to \$15 per inch of trunk diameter per treatment. Treatment will last for one to three years before re-treatment is needed. We will most likely start treating the two ash in Veterans park by Park Street as well as the two in the front yard of the old schoolhouse by Stevensville road this year. On another note, thank you for approving

the budget line item for town tree warden activities this past town meeting day. Even though it is only for \$3000 it is a start. There is a lot of work to be done.

Thanks, and let me know if you have any questions,

Don Tobi

FOREST FIRE WARDEN REPORT

We have issued 306 burn permits as of Dec. 27st, 2021.

A permit is required for outdoor burning of brush, weeds and grass. A permit is not required if there is snow on the ground at the site of the fire. The warden may refuse to issue a permit if in his judgment the weather or site conditions create a dangerous situation. A permit in no way relieves the person starting the fire of any responsibility for any damage that might occur. This person may be billed at the State rates for suppression of the fire.

Feel free to call Nate or myself any time for a permit or with any questions or concerns that you may have.

Parker Ripley (802) 734-7114

Nathan Goldman (802) 363-3548

A quick reminder:

The State of Vermont has banned the use of back yard burning barrels. You cannot burn garbage, paper, cardboard, building materials, plastic, asphalt, Styrofoam, or synthetic materials. You can burn natural wood (untreated and unpainted) grass and weeds.

Underhill Forest Fire Warden

Parker Ripley

VITAL STATISTICS

BIRTHS

Child	Sex	Parents
Soren Ray Achilich	M	Kristyn and Jason Achilich
Brooke Mary Jane Arnold	F	Bethany and Christopher Arnold
Everett Joseph Aucter	M	Kimberly and Brian Aucter
Josephine Marie Borrell	F	Heather Sikorsky and Nicholas Borrell
Lavender Skye Butler	F	Natalie Coughlin and William Butler
Safyra Elizabeth Butler	F	Robyn and Andrew Butler
Wilder John Butler	M	Mikaela and Tristan Butler
Millie Ann Casey	F	Dani and Stephen Casey
Lila Ruth Dandeneau	F	Emily Carson and James Dandeneau
Josie Nora Estridge	F	Leanne and Samuel Estridge
Ruby Quinn Flint	F	Cara and Matthew Flint
Allison Lorraine Fuller	F	Shantel Longe and Jacob Fuller
Oliver Curtis Hazelton	M	Caitlin and Bryant Hazelton
Chase Robert Krusch	M	Jessica and Sean Krusch
Halen Marie LaBerge	F	Chelsea and Jamie LaBerge
Maisie Lee Moore	F	Bethany and Lindsey Moore
Norah Harper Mulcahy	F	Kelly and Tyler Mulcahy
Eloise Helen Noyes	F	Shannon and William Noyes, Jr.
Elliette Maurice Sweeney	F	Miranda and Brian Sweeney
Henry Philip Riddle	M	Shannon and Ryan Riddle
Madeline Catherine Thomas	F	Alexandrea Nelson and Nicole Thomas
Edison Chanmony Tuck	M	Isabel and Alexander Tuck
Wren Slobhan Wilkinson	M	Ashley and Jesse Wilkinson
Hanna Marie Williamson	F	Michelle and Gordon Williamson
Boone Anson Otter Yeates	M	Kady and Braden Yeates

DEATHS

Name	Age	Place of Death
Albert Bernasconi	88	Underhill
Sally Bosley	74	Burlington
Tony Carrassi	88	Burlington
Vicki Cassell	69	Underhill
Lawrence Chicoine	71	Underhill
Daisy Davis	18	Burlington
Harman Dinwiddie	64	Colchester
Margery Garcia	92	Colchester

Arla Irish	88	Burlington
Bernard Kellner	49	Bakersfield
Stephen Kellner	88	Underhill
Alexandra Krywka	96	Underhill
Bonnie Rawson	70	Burlington
Deborah Towne	50	Colchester
Ron Turner	69	Burlington
Robert Veverka	66	Burlington
Robert Williams	76	Underhill

CIVIL MARRIAGES

Ashley Potvin &
Philip Potvin
April 29, 2021

Eli Dandurand &
Emily Sleeper
December 29, 2021

Hannah Eldred &
Lane Manning
June 5, 2021

Anil Menon &
Amanda Kaminsky
May 20, 2021

Naomi Snelling &
Benjamin Whitcomb
October 9, 2021

Sylvia Esmay &
Nolan Frey
July 24, 2021

Nicole Uhler &
Matthew Line
November 6, 2021

CASEY'S HILL

FOR WINTER RECREATION USE

Casey's Hill is owned by the Town of Underhill and is for sledding only.

Sled at your own risk. Sledding is permitted during daylight hours and only when snow conditions permit. Sledding is not allowed on the Mountain Road side of the hill.

The designated parking area, on Mountain Road, is for Casey's Hill and Tomasi Meadow users only, and is for the safety and convenience of recreators and families with children. If the lot is full, park at the Underhill Central School. Please **DO NOT** park on Mountain Road, Pleasant Valley Road or New Road. These roads must be kept open for emergency vehicles at all times.

No snowmobiles, RV's or other vehicles are permitted on Casey's Hill or the Tomasi Meadow

Thank you for your cooperation.

TOWN SKATING RINK

Thanks to the efforts of the Underhill Recreation Committee, augmented by additional volunteers, the Town Skating Rink at Moore Park in Underhill Center is open seasonally. Note that skating conditions will not always be perfect! Beware of soft spots and rough edges. Always skate according to the prevailing conditions.

Please adhere to the following:

- Hours of Operation: Dawn to dusk unless otherwise posted.
- Do not use the rink/ice when the Closed sign is posted.
- Skate at your own risk.
- Helmets are recommended.
- No glass containers.
- No drugs or alcohol.
- All skaters age 8 and under must be supervised at all times by an adult.
- While on ice, skaters are not allowed to carry children or other people.
- No running, horseplay, or unruly behavior.
- No food or beverages allowed on the ice.
- No hockey sticks or pucks except as hours of operation permit.
- Skating in a manner that endangers or interferes with other skaters' safety or pleasure is prohibited.

Thank you for your cooperation.

TOMASI MEADOW

In early 2018, the Tomasi family started talking with Jericho Underhill Land Trust (JULT) and Vermont Land Trust (VLT) about the family's need to sell their property along Pleasant Valley Road. They very much wanted to see if there were an option to keep the meadow leading up to Casey's Hill undeveloped while satisfying their family's needs. A Town acquisition of the property was agreed upon, with the family, and they generously sold the land to the Town for less than its appraised value.

Based upon the Interim Management Plan adopted August 2020

Allowed activities on the property during the interim period include:

- Continued haying of the meadow.
- Use by the general public for low-impact, non-motorized, activities such as walking, running, and skiing.
- Grooming for cross-country skiing.
- Mowing a path around the exterior of the meadow.
- Erecting appropriate signage.
- Boundary marking.
- Maintaining pre-existing trails.
- Birding and Wildlife observation.
- Outdoor education for all ages.
- Dogs on leashes.

Activities that are prohibited during the interim period include:

- Recreational use of motorized vehicles (prohibited in the conservation easement).
- Recreational snowmobile use.
- Camping.
- Hunting (prohibited to protect public safety on a relatively small, open meadow with significant public recreational use)
- Horse-back riding.
- Mountain biking.
- No discharge of firearms.
- No fires.

The designated parking area, on Mountain Road, is for Casey's Hill and Tomasi Meadow users only, and is for the safety and convenience of recreators and families with children. If the lot is full, park at the Underhill Central School. Please DO NOT park on Mountain Road, Pleasant Valley Road or New Road. These roads must be kept open for emergency vehicles at all times.

Thank you for your cooperation.

TOWN OF UNDERHILL ORDINANCE FOR WINTER PARKING AND OPERATIONS PLAN

The Winter Parking Ordinance is in effect from November 1st through April 30th. No vehicles are to be parked on Town roads during these months. **VEHICLES WILL BE TOWED AT OWNER'S EXPENSE.**

Plow routes are set up to open the major traffic routes and school bus routes first. The road crew usually starts operations at 3:00 am to have these roads clear by 7:30 am. In most cases, there will be no maintenance between 8:00 pm and 3:00 am. Each road crew member has a specific route that takes approximately 4 ½ hours to complete. After 16 hours on the job, they are required to stop operations and take off a minimum of 6 hours. The Town does not plow Class IV and private roads. Salt will be applied to paved roads with a minimum amount of sand added as necessary. (Salt is not effective when the road temperature is below 20 degrees). Sand will be applied to the gravel roads.

The road crew makes every effort to avoid mailboxes. However, because of snow conditions or on-coming traffic, the plows occasionally hit them. The Town has permitted mailboxes to be located in the Town right-of-way. If the mailboxes are damaged as a result of snow or ice clearing operations, the Town will not repair or replace them.

Please note: according to 23 VSA § 1126a, it is illegal to plow snow from private property on or across public highways.



American Red Cross
Northern New England Region

Chittenden County Service Delivery

July 1, 2020 - June 30, 2021

Disaster Response

In the past year, the American Red Cross has responded to **18 disaster cases** in **Chittenden County**, providing assistance to **52 individuals**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disaster Events	Individuals
Burlington	9	28
Hinesburg	1	6
Milton	3	9
Shelburne	1	1
South Burlington	1	2
Westford	1	6

Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout **Chittenden County** to educate residents on fire, safety and preparedness. We made **36 homes safer** by helping families develop emergency evacuation plans.

Service to the Armed Forces

We proudly assisted **42 of Chittenden County's Service Members, veterans, and their families** by providing emergency communications and other services, including counseling and financial assistance.

Blood Drives

During the last fiscal year, we collected **13047 pints** of lifesaving blood at **498 drives** in **Chittenden County**.

Training Services

Last year, **2131 Chittenden County residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

Volunteer Services

Chittenden County is home to **148 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.





Scouts BSA

Troop 627

The Underhill/Jericho Scouts BSA Troop has been a proud member of this community since 1963. Our communities are blessed with some outstanding members who volunteer their time, every week, to the advancement of our youth through the Scout program. Without the adult leaders, our program would not survive. “Thank You” to everyone who has been a part of this program over the past 55 years. Our Troop recently celebrated its 81st Eagle Scout! A very proud accomplishment! We currently have 29 scouts enrolled in our program. We are fortunate to have one of the most active troops in Vermont. Through our volunteers, we are able to provide a wide range of activities for the scouts to participate in. In 2021, we had one more Scout achieve the rank of Eagle Scout! The Eagle Scout project has benefited the Underhill-Jericho Fire department. In the coming months and in 2022, we have more Scouts in the process of completing their Eagle projects. This year we continue to have enthusiastic and energetic families who want to administer an excellent program for our youth to meet new challenges and to explore the outdoors.

Jason Ritter
Scoutmaster

Bernie Pientka
Committee Chair

Tricia Stevens
Charter Organization
Representative

Summary Report of FY21 Activities

July 1, 2020 – June 30, 2021

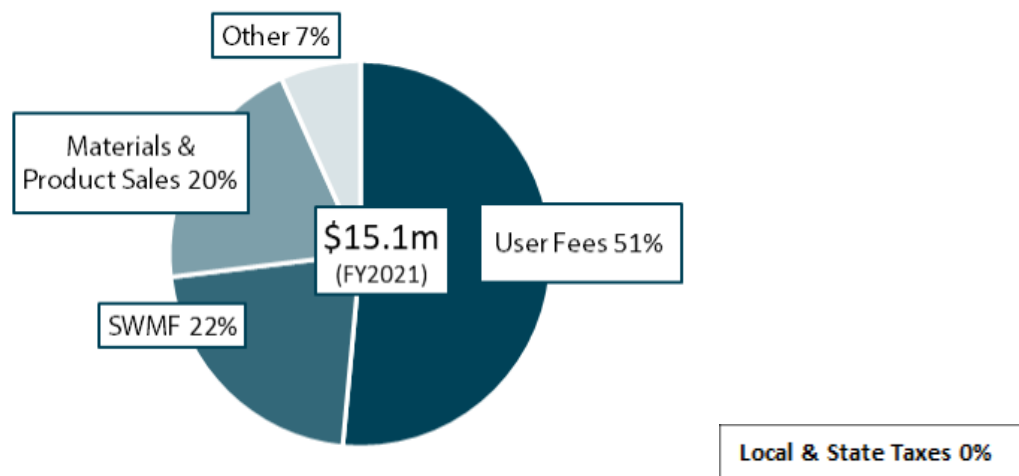
Governance

The Chittenden Solid Waste District is a municipality created by our member cities and towns in 1987 to implement on their behalf the solid waste management mandates legislated by the State of Vermont. The District is governed by a Board of Commissioners representing our member communities.

Our Mission

To reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective, and economical manner.

How We Are Funded



Our revenue comes from three primary sources:

User Fees on materials we accept at our facilities.

The **Solid Waste Management Fee (SWMF)**, a per-ton fee on trash sent to the landfill.

Sales of recyclables and products.

We do not receive any funding from state or local taxes.

FY21 Financial and Operations Summary

General Fund FY21 expenditures totaled \$11.9 million and revenues \$15.1 million, representing an increase overall with a significant increase in revenue from FY20 (figures are unaudited). Revenue exceeding expenses goes to the CSWD General Fund for capital improvements and reserves.

In Fiscal Year 2021, the District continued to adapt to the changing nature of the COVID-19 pandemic. Operations in all facilities responded to these changes with several innovations and process improvements.

- Drop-Off Centers (DOCs) moved from COVID-19 restrictions to current operating conditions including expanded days of operation at our Essex, Milton, and South Burlington locations and reinstating the acceptance of the most commonly generated materials at all DOCs except Burlington. Less frequently generated, more space-intensive materials remained consolidated at the Williston location for most efficient management. CSWD's Burlington DOC reopened as a food scrap-only facility to improve safety for staff and customers.
- The Environmental Depot, CSWD's hazardous waste facility in South Burlington, implemented an appointment system that streamlined Depot traffic and allowed more time for staff to handle material safely. In FY21, the Depot collected 476,114 pounds of hazardous waste and handled 8,041 customer drop offs. These numbers show a decrease in customer visits from previous years but a significant increase in the pounds received. This trip consolidation means less potential greenhouse gas emissions by customers and improved operational efficiencies.
- The Organics Diversion Facility, where food scraps are processed into soil amendments, saw a blockbuster year with sales 52.5% over budgeted amounts. The pandemic continued to keep most residents at home, and increased gardening and landscaping investments boosted demand for soil and compost products.
- CSWD's Materials Recovery Facility (MRF) in Williston processed approximately 45,763 tons of blue-bin recyclables, which were marketed for \$3,360,630. The overall average value of these recycled commodities increased by 105% over FY20.

CSWD's full Fiscal Year 2021 Annual Report will be distributed to the governing bodies of our member towns and cities and posted on www.cswd.net no later than February 1, 2022.



ESSEX RESCUE, INC.

**1 Educational Drive
Essex Junction, VT 05452
Phone (802) 878-4859**

November 4, 2021

Selectboard
Town of Underhill
12 Pleasant Valley Road
Underhill, Vermont 05489

To the Town of Underhill Selectboard,

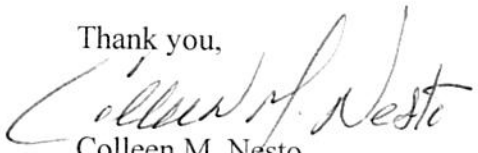
With tremendous pride, Essex Rescue responds to requests for emergency medical services in the Underhill community. During all times of the day and regardless of weather conditions, our volunteer and paid EMT and paramedic members respond quickly to the sick and injured to deliver basic and advanced life support. Essex Rescue takes great care to ensure that the members of your community receive safe, efficient and appropriate pre-hospital emergency medical services. Regular training and expert consultation with emergency medicine physicians at the University of Vermont Medical Center, ensures that when a request for emergency medical services is received, Essex Rescue stands ready to deliver this essential public health service.

The Essex Rescue leadership team is committed to delivering excellent pre-hospital care while at the same time practicing fiscal responsibility. For many years now, Essex Rescue has made minimal subsidy increase requests and only requesting what is needed to maintain our current standards of operations. As our requests for service increase, equipment and supply costs rise, decreasing insurance reimbursement rates, as well as the need to hire more paid staff to reliably operate a second ambulance during peak call times, we are requesting a tiered increase in our municipal contribution over the next four years. Essex Rescue's municipal contribution requests have reliably fallen below the per-capita rate of surrounding services, making our organization the second lowest in the state per capita rate. Our organization must financially align ourselves with other like services in our region as to continue to meet the rise in emergency requests of our communities.

For fiscal year 2023, Essex Rescue is requesting from the Town of Underhill \$ 35,929.00. For the first of a four-year increase, the basis for our funding request is a per capita rate of \$10.69.

On behalf of all the members and staff of Essex Rescue, we are grateful for your continued financial support of our service. We look forward to serving your community and delivering the very best in pre-hospital emergency medical care.

Thank you,


Colleen M. Nesto
Executive Director / Paramedic
Essex Rescue, Inc.



ESSEX RESCUE, INC.

General Operations Information

2021

General Info

- Non-Profit
- Combination workforce (paid/volunteer)
- 139 square miles of coverage area
- Call volume has steady increase
 - o 2018- 2,238
 - o 2019- 2,265
 - o 2020- 2,442
 - o 2021- 2,146 (as of 10/19/2021, total projected this year 2,691)
- One ambulance staffed 24/7/365
- Starting to staff an additional ambulance 12 hours a day during peak call times (Monday -Friday)
- Staffing:
 - o 9 Full-time Career Staff, 5 Part-time staff
 - o 45volunteers, down from 60 in 2020
 - o Decrease in volunteerism nationwide
 - o Turnover 20% of volunteer workforce annually
 - o Additional ambulance required the hiring of 3 additional staff

Annual Budget

- Our annual budget is ~ \$1,300,000
- Annual average expense for workers compensation \$45,000
- Medicaid Assessment Tax \$27,000
- Annual salary expenses \$655,357
- Annual training expenses \$33,325
- Medical supply cost \$45,350
- EXPECTED budget deficit of -\$232,905 (FYE22)

Reimbursement

- Private Insurance / Self-Pay \$375,216.95
- Medicaid \$105,298.43
- Medicare \$367,013.59
- Subscription Income \$110,000
- Municipal Subsidies \$106,255

Fiscal Stability

- No loans, bonds, or liens in order to operate
- Budgeted capital expenses in advance of purchase
- Capital reserve fund maintained to ensure ability to operate with unexpected expenses / revenue shortfalls



October 27, 2021

Town of Underhill
Select Board Members
PO Box 120
Underhill, VT 05489

RE: FY23 Funding Request

Greetings:

The Jeffersonville Commuter route began service in October 2013 and was 100% funded through the Circ. Alternatives Program for the first three years of service. Starting in FY17 Jericho, Underhill and Cambridge were required to split the 20% local match of the route totaling \$42,000 or \$14,000 per each community. This 20% local match is required to leverage the additional 80% of funding provided through the State of Vermont.

The Jeffersonville Commuter route provided 4,000 rides in FY20, helping to reduce congestion and greenhouse gas emissions along the Route 15 corridor.

Local funding of the route is critical for its continued operation and the ability to increase ridership. **GMT is requesting that the Town of Underhill contribute \$15,597 in FY21 towards the required 20% local match of the Jeffersonville Commuter route operating costs.**

GMT looks forward to working with the Town of Underhill to maximize the productivity of the Jeffersonville Commuter route and to create community benefits for the town. Please do not hesitate to contact me if you have any questions or would like to schedule a meeting.

Sincerely,

A handwritten signature in black ink that reads 'Jamie Smith'. The signature is fluid and cursive, with the first name 'Jamie' and last name 'Smith' clearly distinguishable.

Jamie Smith
Director of Planning and Marketing
802-540-1098
jamie@ridegmt.com

Library Director's Report by Holly Hall

Library Statistics and information:

The Deborah Rawson Memorial Library had 6,140 use the library either in person or using our new curbside pick-up. This number is significantly lower than years past due to the pandemic and the library only being able to be open for shorter periods of time. This past year 36,036 items were checked out though mostly thanks to curbside pick-up. The library continues to offer a wide variety of programs for all ages both online using Zoom and a few in person programs. The library was able to hold many programs outside which was both fun and challenging. The library continues provided books to the Jeri-Hill Apartments. Contactless homebound delivery is available if you physically are unable to come to the library. Call to arrange a visit. 899-4962. Curbside pick-up is available also. You can place your items on hold through our online catalog and then call or email the library at rawsonlibrary@drml.org to let us know when you would like to pick them up!

Currently the library has 23,785 items that include books, magazine subscriptions, DVDs, Books on CD and Music CDs. Any item the library doesn't have we are happy to borrow from another library either in Vermont or out of state. Downloadable audiobooks and ebooks are also available using our website and a current library card. All our items can be found on our website www.drml.org as well as our consortium member libraries items. No fines are charged on late items.

WiFi is available 24/7 with no password needed. It is available anywhere around the perimeter of the library including our parking lot!

Our Master Gardeners and volunteers again delivered to the Jericho Underhill food shelf and Jeri-Hill Apartments produce from the library gardens. This included 300 pounds of potatoes dug by community helpers, Saxon Hill Preschool and the Master Gardeners! This past year the theme of the garden was author Thornton Burgess. The self-guided poetry walk in the Mills Riverside Park featured Paul Laurence Dunbar and our StoryWalk® was up by the library.

The library has new hours! We are open 10-8 Tuesday and Thursday, 10-6 Wednesday and Friday, Saturday 10-2 and Sundays 1-4 September to May. Everyone under 2 must wear a mask and we ask that you try to limit your visit to 30 minutes. We do have computers available as well as faxing and copying. Curbside pick up is available. Call the library at 802-899-4962 to arrange a day and time.

Stay safe and stay well. The staff looks forward to seeing you!

Board of Trustees Report 2021 by Sven Lindholm

The past year has reminded us that our relationships in our community are fundamental to our survival and growth. It is our responsibility to work towards a balance where we – the library and the communities it serves – can thrive

This year we – the DRML staff, Board of Trustees, and volunteers – wanted to do more for you than we did last year. It has been heartwarming to see you coming back to the library, even if only 30 minutes at a time.

Our many essential services have continued even if we feel there is limited access. We are using libraries in different ways. While people can now come in a browse the stacks, we have continued curbside pickup. Online services continue to be enhanced. There have been many in-person events as the weather has permitted. Many community events continue to have digital

access. This has not deterred you from being part of the library. We have been able to continue adult programs such as book discussion groups, a poetry walk and Trivia Quest as well as many youth programs such as a weekly story time, craft tutorials and craft curbside pickup, and a summer reading program.

We welcomed back the Harvest Festival, and the annual Book Barn sale went on. Turnout was outstanding and this year was one of its more successful years. We were happy to see you, our neighbors, come in and show us what the library means to you.

Volunteers continue to be an important resource. This year provided less opportunities for involvement. However, we do want to thank all the volunteers who nurtured the garden which grew a bumper crop of vegetables, which were donated to residents at the Jeri-Hill Apartments and the local food bank. Volunteers help out for many programs and the annual Book Barn.

Books. These are the main resource of the library. I want to share some words I recently read.

Early in his life, the author Tom Robbins traded a radio for money to buy books and wrote this:

"There were no regrets. Evidently, I'd suffered an epiphany. The subconscious realization that when it comes to coolness, nothing the human race has ever invented is more cool than a book."

Everyone in Jericho and Underhill are important to the life of the library. You have kept us going and helped us know what we as a library can do to help with getting needed essential information in a way that is accessible to you.

Lastly, the Board of Trustees is seeking new members from Jericho and hope to fill the positions.

It has been difficult to recruit since most work is done virtually. If you are interested in serving on the Board of Trustees we would welcome speaking with you and having you on board.

We'll be in touch and hope that you will be in touch with us.

Friends of the DRML report:

During 2020- 2021 and despite the pandemic challenges, the Friends of the DRML has continued to coordinate resources and programming opportunities with our local library board and staff.

The Friends of the DRML provide the library with requested program support, supplies, and equipment that enhance the DRML. Recently, the Friends has invested in a variety of diverse museum memberships throughout the state to support both youth and adult interests. This year a new Friends of the DRML logo was designed and will be reflected on correspondence, tote bags, and more.

Revenues are raised by way of donations to the Friends of the DRML, the sale of puppets, books, tote bags, and bumper stickers. Opportunities to engage with the Friends of DRML and support the important and valuable asset of our community library are posted on the Friends of the DRML bulletin board above the library photo copier. Hope to see you!

Friends of the DRML

Christine Ryan, Secretary/Treasurer

Annual Report
Board of Trustees
Jericho-Underhill Water District
P.O. Box 174
Underhill, Vermont 05489
October 1, 2020 to September 30, 2021

The Jericho-Underhill Water District provided drinking water and fire hydrant access to 326+ residential and business connections representing about 900 people within the District. During the past year drinking water supplied to the District averaged about 40,000 gallons per day. Water delivered to District customers this year was of high quality and adequate quantity and met all state and federal requirements.

Listed below are some highlights of the past year:

- Weekly testing along with yearly testing for lead and copper were completed. Results for all testing were very good with all levels well below state and federal requirements.
- The Trustees contracted with Utility Business Systems for Rapid Read Utility Billing Software that coordinates all billing with our QuickBooks financial management software.
- We were fortunate over the winter to have no leaks on any service line.
- Flushing of main lines was completed in the spring and late fall to clear lines of sediments and residue.
- Maple Ridge tank electricity power lines were moved from the opposite roadside of the tank to the tank side. This was completed by Trombley Electric Co. that ran lines under the road to the tank. This work was necessary as lines and controls had deteriorated on the pole.
- The Trustees and staff worked with G.W. Tatro, who purchased the mill site, along with Hamlin Engineering of Essex on the water infrastructure for future development.
- The Trustees approved three allocations for water service for new construction.
- Our Consumer Confidence Report was distributed to all customers either electronically or hand delivered and our Source Protect Plan was updated and approved.
- The District replaced two older hydrants that did not function at 100%. This work will make for a full functionality. Hydrants were installed based on engineer drawings completed by O'Leary and Burke Engineers.
- *Mission Radio Unit* was installed at Maple Ridge tank for redundant controls of the well pumps in December.
- A new chlorine analyzer was purchased after a year of often repairing the former controller.
- The district employees worked closely with contractors and engineers on two construction projects, the Underhill sidewalk installation and Park St. drainage work. Thanks to Marc Maheux for his assistance in the sidewalk installation.

Kirk Patch of Champlin Associates in Essex, VT continued the duties of Chief Operator and John Trombley was our Assistant Operator. We appreciate the dedication and the continued assistance to the district. Marc Maheux also served as Moderator for the 2019 Annual Meeting. The Trustees consisted of Joseph P. O'Brien, President, Tanner Palmer, Trustee, and Stephen Jennings, Trustee. Nancy Benson served as Clerk and Treasurer. Andy Foresberg served as Delinquent Bill Collector and back-up support for the system. Auditors were Vicki Milton, Harland Blodgett, and Bill VanDeVenter. Marc Maheux continued to manage our website and was available for consultations. The district was also assisted, when needed, by former Assistant Operators Michael Willard and Andy Foresberg. Helen Miller was our local water tester. The Trustees wish to thank everyone for their work this past year.

Joseph P. O'Brien, President
Tanner Palmer, Trustee
Stephen Jennings, Trustee



Jericho Underhill Park District

P. O. Box 164

Underhill, VT 05489

802-899-2693

www.millsriversidepark.org

JUPDistrict@gmail.com

Annual Report 2021`

For over twenty-three years, Mills Riverside Park has offered our community an extraordinary natural area for year-round recreation. Whether on snowshoes, cross country skis, horseback or bike, Mills Riverside Park provides the trails and open land for all to enjoy. Scheduled sports such as soccer and lacrosse also keep our youth active and engaged. The Farmers' Market calls the park home during the warmer months and hundreds of visitors explore the farm fresh produce, crafts, and prepared foods every Thursday afternoon from 3:00 p.m. to 6:30 p.m. Summer concerts entertain many, our lush lawns are perfect for picnicking. Many of these traditional events at Mills Riverside Park came to a sudden halt when we were forced to cancel a number of activities because of the Covid-19 virus. The Park District Board of Trustees was extremely pleased to return to a near normal time with a full schedule this year. Beyond managing the park's day to day affairs, the Park District has been challenged by a deteriorating covered bridge and trail erosion. A full assessment of our bridge was conducted by Engineering Ventures and it was determined that the roof and walls were in poor condition and that the abutments might also need to be replaced. As many know, this covered bridge is highly cherished and the only entrance to Mills Riverside Park. How would it be possible to reconstruct the bridge without closing off access? We decided to take a half step measure and tackle the roof and walls first and install safety handrails. This work was accomplished by the end of November and cost over \$36,000. The more extensive reconstruction will have to wait until funding is secured. A temporary bridge will be available to maintain public access as the reconstruction of the bridge will take a few months.

The Park District Board of Trustees is also focusing on our West Fieldstone Loop trail. In 2017, we hired Timber and Stone LLC to improve about a third of this difficult trail at a cost of \$25,000. The funding came from our capital improvements fund. Besides ledge, water seeps from the ground which makes the West Fieldstone Loop very muddy. We have applied for a state grant in an effort to complete the restoration and improvements on this trail.

Mills Riverside Park has proved to be an invaluable natural asset. Managing this land is an honor. Over 360 visitors cross our bridge daily in the summer. Thank you for respecting the park and following park rules. A special thanks to our hardworking and dedicated board members.

Livy Strong Chair
Dave Williamson Vice-chair
James Massingham Secretary
Donna Pratt Treasurer

Bruce Blockland Bridge committee chair
Chris Tardie Outdoor stewardship



Mt. Mansfield Community Television
203 Bridge Street/3rd F. - PO Box 688
Richmond, VT 05477
MtMansfieldCtv.org (802) 434-2550

November 10, 2021

Town of Underhill
P.O. Box 120, Underhill, VT 05489

Dear Underhill Selectboard,

As you know, MMCTV continues to work closely with the Town of Underhill to connect the people of Underhill with important discussions and information. As winter approaches and the pandemic continues, we are grateful for your collaboration in establishing a new hybrid meeting setup there in 2021.

I am writing to request that the Town support our continued efforts, budgeting \$2,000 (up from \$1,250) for our work covering Underhill public meetings. This will cover 32% of the estimated 300+ hours of staff time on 90 meetings in FY23; this work includes remote camerawork for live hybrid meetings, as well as editing/archiving an increased number of meeting series, made possible through remote/hybrid technology.

In 2021 so far, MMCTV recorded and archived 84 Underhill meetings -up from 64 in 2020 and 25 in 2019. I've attached details of the 2021 online viewing statistics; so far this year, there were 1839 views of Underhill meetings on Internet Archive and 238 views on Youtube in 2021, up from about 1000 last year. Thirty-one Underhill meetings were streamed live on MMCTV and Youtube in 2021.

We'd appreciate help from the town in supporting our efforts in supporting transparency and accessibility - and we look forward to working together in 2022 to improve the town conference room infrastructure.

Attached too is our 2020 annual report (online: <http://mtmansfieldctv.org/annual-reports>).

Sincerely,

A handwritten signature in black ink that reads "Angelike Contis". The signature is fluid and cursive, with the first name "Angelike" written in a larger, more prominent script than the last name "Contis".

Angelike Contis, MMCTV Executive Director

INTERNET ARCHIVE VIEWS UNDERHILL MEETINGS Jan. 1-Nov. 4, 2021

VIEWS PROGRAM

110 underhill-selectbd-08122021
 91 underhill-charter-change-2-selectboard-0202
 72 underhill-selectbd-01052021
 64 underhill-spec-selectbd-01122021
 55 underhill-selectbd-02182021
 54 underhill-selectbd-03182021
 54 underhill-spec-selectbd-03152021
 43 underhill-selectbd-03022021
 41 underhill-charter-change-01282021
 41 underhill-selectbd-01212021
 39 underhill-spec-selectbd-03092021
 36 underhill-spec-planning-02032021
 30 underhill-cip-repeal-ballot-info-02252021
 29 underhill-conservation-01112021
 28 underhill-conservation-comsn-04122021
 28 underhill-selectbd-04222021
 27 underhill-conservation-02082021
 27 underhill-conservation04082021
 27 underhill-drb-01042021
 27 underhill-planning-03112021
 27 underhill-selectbd-05062021
 26 undehill-planning-02112021
 26 underhill-conservation-03082021
 26 underhill-planning-03252021
 24 underhill-hearing-04242010
 24 underhill-selectbd-06102021
 24 underhill-selectbd-07082021
 24 underhill-selectbd-08262021
 24 underhill-selectbd-09232021
 22 underhill-planning-01142021
 22 underhil-selectb-06242021
 21 underhill-hrg-selectbd-04082021
 21 underhill-planning-06172021
 21 underhill-selectbd-09092021
 20 underhill-drb-04052021
 20 underhill-planning-04012021
 20 underhill-planning-04152021
 20 underhill-selecdbd-05272021
 19 underhill-drb-021523021
 19 underhill-drb-05172021
 19 underhill-selectbd-07222021
 19 underhill-spec-selectbd-town-plan-hrg-08302
 18 underhill-planning-01282021
 18 underhill-planning-town-plan-06262021
 18 underhill-selectboard-06102010

1465 Total Column1

VIEWS PROGRAM

17 underhill-butler-road-hearing-07152021
 17 underhill-drb-05032021
 16 underhill-conservation-06142021
 16 underhill-drb-06072021
 16 underhill-drb-07192021
 15 underhill-drb-03222021
 15 underhill-planning-05062021
 15 underhill-planning-08192021
 15 5-town-bcaredistricting-09292021
 14 underhill-conservation-05102021
 14 underhill-conservation-07122021
 14 underhill-drb-08022021
 14 underhill-selectbd-planning-05202021
 14 underhill-selectbd-town-plan-hrg-09012021
 13 underhill-jericho-selectbds-ujfd-10042021
 11 underhill-drb-10042021
 11 underhill-planning-07012021
 11 underhill-planning-09232021
 11 underhill-spec-selectbd-09132021
 10 underhill-drb-06212021
 10 underhill-drb-08302021
 10 underhill-planning-07222021
 10 underhill-planning-town-plan-06222021
 10 underhill-planning-town-plan-06242021
 9 underhill-drb-06282021
 8 underhill-drb-08162021
 7 underhill-planning-08052021
 7 underhill-planning-09022021
 7 underhill-speaker-vernal-pools
 7 underhill-spec-planning-07282021
 5 underhill-planning-06032021
 5 underhill-selectbd-10142021
 0 underhill-conservation-10112021
 0 underhill-planning-10072021
 0 underhill-selectbd-10282021
 0 underhill-spec-planning-10282021
 0 underhill-spec-selectbd-10252021
 0 underhill-spec-town-info-mtg-10182021

374 Total Column2

1839 TOTAL UNDERHILL MEETING VIEWS

296 australian-ballots-JerUnd-Rich-March-2021
 0 underhill-harvest-mkt-2021
 32 underhill-harvest-mkt-parade-09252021
 859 town-meeting-2021-local
 505 underhill-jericho-memorial-day-2021

1692 Other Underhill Programs

YOUTUBE VIEWS (for 31 live events) JAN. 1-NOV. 10, 2021: 238



Our Community Cares Camp, Inc.

PO Box 503

Richmond, VT 05477

Email: occcvt@gmail.com

802-434-6006

Board of Directors

Jana Brown~Asher Carfaro~Connie van Eeghan~Jessica Johnson~Tim Kane~Alicia Mead~Kyle Silliman-Smith



November 1, 2021

Town of Underhill Selectboard

PO Box 120

Underhill, VT 05489

ATTN: Brad Holden - Town Administrator

Dear Underhill Selectboard,

Our Community Cares Camp (OCCC) serves as a vital resource to the Underhill Community by providing a free enrichment day camp and summer meals to Underhill children. As referenced in the Underhill Town Plan, school-age children are a vital part of the community and make up 17.9% of the population of Underhill. Furthermore, “the quality of life in a rural community in Vermont depends to a large extent on the services offered to residents” (Underhill Town Plan, 2010). It is our responsibility as members of the greater community to provide a beneficial experience for students during the summer, in addition to the school year. Over the past 12 years, OCCC has proven to be a staple of the community, providing enrichment and food services to children, internship opportunities for older children, and job training and development for young adults.

Our primary goal is to keep OCCC operational to provide essential summer programming services and a summer meals program to children and youth. We are requesting \$3,000 from the Town of Underhill to support this necessary community program that has clear benefits for participants and their families. We provide healthy meals, enriching activities, and have highly qualified staff. We pride ourselves on the number of returning campers we have each year, and many come back as older youth to be counselors and staff. This year OCCC had a 42% increase in enrollment from last summer and supported 78 campers. Additionally, there was an increase in our junior counselor program. Last year we had eight and this year we had fifteen, a 53% increase in –all new junior counselors. This year, we had one Underhill (young adult/college student) staff member who received valuable work experience directly in their collegiate study area.

Despite any challenges and unpredictable changes that came with COVID-19 and 2021 in general, we stayed true to our mission and provided the quality, enriching, and caring camp that we do each year! This past summer saw the return of our meal program and we served 2272 healthy meals! These meals consisted of minimally processed food, whole grains, “made from scratch muffins,” fresh fruit and vegetables with breakfast and lunch, organic yogurt, and parfaits. OCCC fed all campers, junior counselors, counselors, and OCCC staff. Meals were also available for free to all students who attended the Part2 Extended School Year Program, Covid recovery, and pre-school at Richmond Elementary School. OCCC also hosted our highest number of homeless children and families this summer. We had four campers attend and find success at our camp who cannot attend a mainstream classroom during the school year and had five children attend with the assistance of their district-provided support staff. Additionally, 35 (17%) of MMU’s graduating Seniors in June 2021 were associated with OCCC.

Our Community Cares Camp, Inc. is a registered 501(c) (3) non-profit corporation. www.ourcommunitycarescamp.org

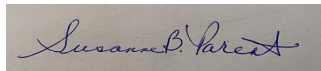
Building a caring community – where every child can find success.

We are a staple in the summer for families who struggle to find affordable options to feed their families and provide positive nurturing, safe, enriching environments for their children and youth. We provide stability and another layer of prevention and positive outcomes for our communities. We keep our budget low through fundraising, grants, and support from local businesses, and in-kind donations. In addition, we receive support from the MMU school district, the Summer Food Service Program, and private donations. We understand budgets are thin due to the hardships of Covid-19. That is why we are asking for level funding of \$3,000.00 with no increase from last year for summer 2022. This support will allow OCCC to serve those most in need in Underhill and throughout the district.

We also know that the programming we offer each summer is vital to many of the community's most vulnerable. Without this program, those children will not receive the benefit from the innate mentoring that happens between staff, interns, and campers. Underhill's financial support for OCCC is an investment in the community's future and, most importantly, children's health and well-being.

Thank you for your consideration and all that you do to make Underhill so great. We look forward to connecting with you on the support for OCCC and presenting it to the Select Board.

Sincerely,

A handwritten signature in blue ink that reads "Susanne B. Parent". The signature is written in a cursive style and is positioned above a solid black rectangular redaction box.

Susanne Parent
Executive Director
Our Community Cares Camp

Our Community Cares Camp, Inc. is a registered 501(c) (3) non-profit corporation. www.ourcommunitycarescamp.org

Building a caring community – where every child can find success.



agewellvt.org
Helpline: 1-800-642-5119
P 802-865-0360
F 802-865-0363
875 Roosevelt Hwy, Ste. 210
Colchester, VT 05446

September 9, 2021

BOARD OF
DIRECTORS:

Joan Lenes
(Board President)

George Beato

Susie Brooks

Meagan Buckley

John Davis

Joey Donovan

Liz Gamache

John Hammer

Alex Lehning

Annmarie Plant

Dr. Allan Ramsay

Sarah Russell

Sarah Gentry Tischler

Dr. Lynda Ulrich

Ruth Wallman

Town of Underhill
PO Box 120
Underhill, VT 05489

Dear Town of Underhill,

For nearly 50 years, Age Well has provided services and support that allow aging Vermonters to stay independent, and remain healthy at home, where they want to be. We excel at integrating community resources, health services, and wellness programs to enhance and improve the quality of life for older adults. We continue to see an increased demand for our wrap-around services, supporting older Vermonters during the COVID-19 pandemic and beyond.

Thanks to past support from the Town of Underhill, we have been able to offer care & service coordination, Meals on Wheels, community meals, wellness programs, social activities, transportation services, expertise on Medicare, insurance, long and short-term care options, and the Helpline to Underhill residents.

Vermont is ranked as the third "oldest" state in the country and our aging population is only expected to grow exponentially, nearly doubling in the next fifteen years. Older adults living in rural areas have less access to healthcare, including specialized healthcare, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes, Age Well provides the services and support to ensure that is a possibility.

We are writing to request continued support from the Town of Underhill in the amount of \$1,500.00. As a non-profit, most of our services are provided at no charge and we rely on donations and town funding to continue to help our aging population access services and receive the support they deserve. We thank you for your past support for our programs and services. Your support this year ensures that we are able to continue to provide life-changing services to those in need.

If there are any questions regarding our programs or services, please do not hesitate to contact me. Thank you for your time and consideration.

Sincerely,

Sara Wool, Director of Development & Planned Giving

TRI-TOWN ALTERNATIVE TRANSPORTATION COMMITTEE REPORT

Cambridge Reps: Jen Smithers, Noah Reynolds

Jericho Reps: Wayne Howe

Underhill Reps: Sue Cromwell, Kurt Johnson, Donna Johnson, Mike Oman

The Tri Town alternate transportation committee is a group of representatives from Cambridge, Underhill and Jericho who advocate for public transportation options in the three towns. It serves as an advisory group to the Green Mountain Transit (GMT) bus route that runs along Route 15, but is also interested in other options for transportation service. All three towns support the development of transportation infrastructure through their allocation of a subsidy to GMT for the service.

The Covid pandemic continues to affect many aspects of our daily lives including public transportation among the Tri town communities. It still has reduced ridership although it has returned a bit. Our focus this year was in two areas. For the first half of the year we worked with the Chittenden County Regional Planning Commission (CCRPC), GMT and an independent transportation consultant (Stephen Falbel). This formal study was solely funded by the CCRPC to develop a plan for the Tri Town area transportation needs. A key component of this was to provide recommendations for getting new sustainable services in place. An extensive survey gave Stephen a clear view of the challenges of public transportation in our rural setting. He considered many options, but provided a clear message that that all of these would be challenging to sustain in such a low population density. Although he didn't say it couldn't be done, many of us felt his message was clear it would take a lot of resource and effort to enable some of the options we were considering, such as mid-day service.

However, we remained optimistic given at mid-year the Future of Rural Transportation (FRT) initiative was ramping up to perform their own survey for the Chittenden East school district they had awarded along with one other location in the state. The FRT is comprised of staff from VTRANS and UVM and has a budget from the State to perform feasibility studies in these two areas with plans to engage pilot programs in 2022. At first, we felt our "cause" was in very good hands and that we would hear in the Fall that there would be a plan for the 2022 pilot that would re-energize our initiative. Unfortunately, we were recently informed that they had decided to go with a very limited pilot initiative that would only connect MMU and the Richmond village to the Richmond park and ride. At this time, it's unclear whether we will be able to persuade them to reconsider. We feel they are missing an opportunity to provide substantive improvements pursuant to their charter by limiting the scope of the project as it is currently defined. Hopefully we'll have some success in getting them to broaden the feasibility pilot.

**Sincerely,
Tri-town Alt Trans Committee**

UNDERHILL HISTORICAL SOCIETY

2021 was a year of progress for the Historical Society and continued renovation of the Old Schoolhouse.

We purchased a shed now situated directly behind the Old Schoolhouse. The shed allows us to store the myriad of items which would otherwise clutter the 1st floor. This allows for the 1st floor to be utilized by individuals and small groups. If interested in using the 1st floor for your activity please contact our Town Clerk Sherri Morin. In addition we now have a restroom on the 1st floor as we purchased an Incinolet toilet.

We began the process of inventorying all of our books and files. Once completed it will be much easier for citizens to access our Town's History. Research has continued on various sections and eras of our Town's History. To that end we are planning on professionally completing various storyboards. To date we have finished 2 storyboards both on the history of the Underhill Ski Bowl, with 2 more storyboards nearing completion on the 15 one-room Schoolhouses in Underhill(1787-1953). If you enjoy history and researching various aspects of life in Underhill's past, with the goal of portraying our history through photographs and storyboards, please give Roger Frey a call at 899-1212.

Our annual Blueberry Festival end of July was the largest attended ever. Blueberry pies, cakes, and ice cream were enjoyed while visiting with old friends and making new acquaintances. *Mark your calendars for late July 2022, it's a good time for all.!*

One additional gratifying aspect of 2021 was that with our increased activity we had more people than ever come forward to assist us with our events and workload. There are too many names to list but suffice to say "*Thank You Volunteers*" and we hope we'll see even more people active with the Historical Society in 2022 and beyond.

Historical Society Board

Roger Frey
Susan Thomas
Judy Boardman
Carolyn Leighton
Connell Gallagher



UNDERHILL – JERICHO FIRE DEPARTMENT, INC.

420 VT Route 15, Underhill, VT 05489
(802) 899-4025

November 22, 2021

Dear Underhill and Jericho Selectboard members,

Fiscal year 2020 – 2021 was a busy year for the Underhill-Jericho Fire Department. We started the fiscal year having just lost our 10 year employee Harry Schoppmann and were in the process training our new employee Michelle Collins. This also meant that we had to start the hiring process once again. All this in the middle of the COVID-19 pandemic and continuing to build on the EMS first response program and maintaining the safety of our members and the public as we responded to calls for help. These were difficult and tiring times, but the department pulled together and got the job done. We have managed to not have a transmission of COVID-19 due to a work place exposure, continued to train all of our members through a mix of online training and later in the year in person training, we hired Annika Coloney in the spring, we had an apprentice training class running and continued the day to day operations of the organization. During the year we continued to grow the first response role of the UJFD. We brought on more new members, held an EMT certification class, worked with both Essex Rescue and Richmond Rescue to improve our responses, equipment and skills. This proved to be a great mix as we were awarded the First Responder of the Year organization by the State of Vermont. This is a significant accomplishment for such a young organization. One of the reasons why we received the award was our willingness to listen to feedback and improve our organization based upon the feedback received. It is an honor to have received this award.

In fiscal year 2020– 2021 the UJFD responded to 504 calls. This is an increase from 444 calls the year before. The addition of the medical first response program is a big contributor to the increased call volume.

Fires - 17
Motor Vehicle Crashes- 28
EMS – 324
Mutual Aid – 22
Other – 113

During FY20-21 there were 398 requests for EMS support. The difference between the 324 EMS calls above and the 398 calls, is that our EMS team is requested to respond to structure fires, mountain rescues etc. These calls are not recorded as an EMS call, but rather as some type of fire call. The UJFD responded to 358 of those calls. That is a 90% call coverage by the UJFD. This is an outstanding percentage of call coverage. 144 EMS calls occurred during the time our full time staff covered and 214 calls came in during the hours the volunteers are expected to cover.

Call volumes for the fiscal year were as follows;

Mutual aid – 22

Jericho – 319

Underhill – 163

This breaks down to 66% of the calls being in Jericho and 35% of the calls being in Underhill if the mutual aid calls are excluded from the numbers.

The addition of a medical first response program has been very beneficial to the community. Having local people to respond to a request for help typically gets someone to the patient faster than waiting for the ambulance from either Essex or Richmond. With transport ambulances being busier than ever, their response time can be extended if they are not responding from their station or they are relying on mutual aid. A local first responder can arrive in minutes to help the patient.

We were able to complete the outfitting of our new pumper tanker, engine 2 which is based in the station on Browns Trace in Jericho.

COVID-19 presented the department with significant challenges this year. COVID necessitated many changes to how we responded to calls both as fire and EMS. The department needed to change how we operated to limit our members' risk of exposure. At an emergency call, we cannot maintain social distancing as the nature of our work requires us to be in close proximity to provide emergency assistance. We needed to obtain significantly more PPE for our firefighters and EMTs. We worked with the State of Vermont, our suppliers, and our neighboring agencies and ultimately acquired all the PPE necessary to keep our team safe. We were also able to obtain 2 grants to help fund the purchasing of some of the PPE necessary to battle COVID-19.

The UJFD trains almost every Tuesday night throughout the year. In addition, there are classes offered by the State of Vermont and other various training agencies that take place on weekends or other nights that many of our members attend. Training for the department was also significantly impacted by the restrictions related to Covid-19. We continued to online training. I commend the UJFD officer team for being able to continue to provide quality training to the membership.

In addition to the standard Tuesday night fire training, the UJFD now holds regular Thursday night EMS trainings for our first response team. In the course of these trainings we cover topics that are required for an EMT to be recertified every two years. Each level of EMS certification requires a different number of training hours bi-annually to maintain licensure.

Throughout the year the department holds many fire prevention and education activities at local schools, senior centers and youth groups in the community. We have had a solid program for many years; the benefits of that program are evident in the community. The majority of homes we go into have smoke or fire detection and carbon monoxide detection. These devices save lives, everyone needs to have them in their home. It has become standard operation for the UJFD to check every home we enter to ensure they have proper smoke and carbon monoxide detectors.. This is an extra measure we take to protect our community. All smoke, fire and carbon monoxide detectors have a life expectancy. Many times through our inspections we have found detectors that were near or past their life expectancy. If you ever have a question

regarding your smoke, fire or carbon monoxide detectors please feel free to reach out to us at either 899-4025 or email at info@ujfd.org.

To recap, FY209 - 21 was a busy year for the UJFD. We worked hard throughout the year to train and educate ourselves to provide the best possible fire protection, medical emergency services, and education and prevention services to the community. We continued to grow our EMS first response team, holding our own certification class to get people trained and certified to be members of the UJFD medical first response program. We worked on many projects throughout the year which allow us to continue to provide top quality service to the community. With limited volunteer support during the weekdays, our full time staff have their hands full on calls until the volunteer members can respond from in and out of town. The UJFD sincerely thanks the communities of Underhill and Jericho for their continued support of the department which allows us to provide the quality service that the community needs. Lastly I would like to thank the family members of our volunteers, without their support and understanding our volunteers would not be able to accomplish all that we do. The UJFD is a fantastic team with a focus on supporting our community the best that we can.

Best Regards,

A handwritten signature in black ink, appearing to read "Mathew Champlin". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mathew Champlin, Chief

Underhill – Jericho Fire Department, Inc.

**UNDERHILL-JERICO FIRE
DEPARTMENT INC.
2020 - 2021 Budget Report**

INCOME:	BUDGET 2020-2021	2020-2021 ACTUAL
UNDERHILL	\$244,777	\$244,777
JERICO	\$367,165	\$367,165
MISCELLANEOUS		\$47,335
DONATIONS	\$1,200	\$12,404
TRANSFER FROM RESERVES	\$30,000	\$75,000
USE OF OPERATING FUND FOR ENGINE 2 EQUIPMENT	\$0	\$9,263
TOTAL INCOME	\$643,142	\$755,944
EXPENSES:		
PAID ON CALL STIPENDS	\$60,000	\$84,776
FULL TIME STAFF		
SALARY	\$124,000	\$80,916
MEDICAL BENEFITS	\$29,500	\$10,479
PAYROLL TAXES	\$14,500	\$11,098
PROFESSIONAL SERVICES		
LEGAL	\$1,000	\$2,503
ACCOUNTING	\$10,000	\$6,334
AUDIT	\$8,000	\$10,000
INSURANCE		
WORKERS COMPENSATION	\$15,000	\$15,777
AUTO	\$15,500	\$17,956
FIRE DEPARTMENT PACKAGE	\$27,700	\$22,639
ACCIDENT / DISABILITY	\$4,500	\$5,004
UTILITIES	\$20,000	\$19,570
VEHICLE MAINTENANCE	\$30,000	\$26,126
FUEL	\$6,000	\$3,248
EQUIPMENT MAINTENANCE	\$2,500	\$5,387
NFPA REQUIRED TESTING	\$4,700	\$5,217
STATION MAINTENANCE AND IMPROVEMENTS	\$20,000	\$21,628
FIREFIGHTER/EMT SAFETY EQUIPMENT	\$13,000	\$15,437
EMERGENCY COMMUNICATIONS	\$8,000	\$7,701
NEW EQUIPMENT AND HOSE	\$11,000	\$3,453
EMS SUPPLIES	\$9,000	\$7,607
EXTRICATION & HAZMAT EQUIPMENT	\$3,000	\$0
PHYSICALS, NEW MEMBERS AND ANNUAL FOR FF	\$10,000	\$7,220
FIRE PREVENTION / MEMBER TRAINING	\$5,000	\$1,353
ANNUAL AWARDS AND APPRECIATION	\$3,500	\$1,190
MISCELLANEOUS	\$500	\$0
OFFICE EXPENSE	\$12,000	\$11,359
CAPITAL LOAN PAYMENTS	\$83,216	\$85,183
New Station	\$0	\$0
NEW CAPITAL PURCHASES	\$15,000	\$20,956
ENGINE 2 EQUIPMENT PURCHASES	\$0	\$54,280
TRANSFER TO CAPITAL RESERVE FUND	\$77,026	\$95,026
TRANSFER TO RESERVES	\$0	\$93,487
TOTAL OPERATING EXPENSES	\$643,142	\$752,910

**UNDERHILL-JERICO FIRE
DEPARTMENT INC.
2022 - 2023 Budget Request**

INCOME:	BUDGET 2021-2022	BUDGET REQUEST 2022-2023
UNDERHILL	\$247,990	\$251,106
JERICO	\$371,985	\$409,699
MISCELLANEOUS	\$9,900	
DONATIONS		
TRANSFER FROM RESERVES	\$19,500	\$93,183
TOTAL INCOME	\$649,375	\$753,988
EXPENSES:		
PAID ON CALL STIPENDS	\$70,000	\$85,000
FULL TIME STAFF		
SALARY	\$120,000	\$123,000
MEDICAL BENEFITS	\$29,000	\$53,000
PAYROLL TAXES	\$13,300	\$14,850
PROFESSIONAL SERVICES		
LEGAL	\$1,000	\$1,000
ACCOUNTING	\$6,000	\$7,000
AUDIT	\$10,000	\$10,000
FEES (Bank, payroll etc)	\$3,000	\$3,000
INSURANCE		
WORKERS COMPENSATION	\$13,000	\$16,600
AUTO	\$18,000	\$19,200
FIRE DEPARTMENT PACKAGE	\$24,000	\$23,500
ACCIDENT / DISABILITY	\$6,000	\$6,000
UTILITIES	\$20,000	\$26,000
VEHICLE MAINTENANCE	\$25,000	\$28,000
FUEL	\$4,000	\$6,000
EQUIPMENT MAINTENANCE	\$3,000	\$3,000
NFPA REQUIRED TESTING	\$4,700	\$5,600
STATION MAINTENANCE AND IMPROVEMENTS	\$20,000	\$20,000
FIREFIGHTER/EMT SAFETY EQUIPMENT	\$13,000	\$13,000
EMERGENCY COMMUNICATIONS	\$8,000	\$30,000
NEW EQUIPMENT AND HOSE	\$11,000	\$11,000
EMS SUPPLIES	\$15,000	\$19,000
EXTRICATION & HAZMAT EQUIPMENT	\$3,000	\$3,000
PHYSICALS, NEW MEMBERS AND ANNUAL FOR FF	\$10,000	\$6,000
FIRE PREVENTION / MEMBER TRAINING	\$5,000	\$5,000
ANNUAL AWARDS AND APPRECIATION	\$3,500	\$3,500
MISCELLANEOUS	\$500	\$500
OFFICE EXPENSE	\$9,000	\$12,000
CAPITAL LOAN PAYMENTS	\$163,074	\$90,238
NEW CAPITAL PURCHASES	\$0	\$110,000
TRANSFER TO CAPITAL RESERVE FUND	\$18,301	\$0
TRANSFER TO RESERVES	\$0	\$0
TOTAL OPERATING EXPENSES	\$649,375	\$753,988

University of Vermont Health Network - Home Health & Hospice 2021 Annual Report to Underhill

We help people live their fullest lives by providing innovative, high-value, compassionate care wherever they call home.

Home Health & Hospice serves neighbors in Chittenden and Grand Isle Counties, providing medically complex care and supportive services to people at all ages and stages of life, from infants to seniors, wherever they call home. We are Vermont's oldest and largest non-profit home health agency, proudly serving since 1906.

Our Programs: Home Health Nursing and Rehabilitation for Adults, Family and Children's Program, Hospice and Palliative Care for Adults and Children, McClure Miller Respite House, Adult Day Program, Long-Term Care, Foot Care Services

Our Impact:

- In our last reporting year, Home Health & Hospice cared for **4,325 community members**.
- We are committed to providing care to those in need, regardless of ability to pay. **Last year, we provided over \$1 million in unreimbursed care.**

Our Services in Underhill:

- Home Health & Hospice cared for **59 Underhill residents** in our last reporting period.
- The care we provided included nursing, physical, speech and occupational therapy, social work and homemaking services.
- Of the care we provided in Underhill, **\$34,225.16 was charity or free care.**
- Your contribution helps ensure Underhill residents can access innovative, high-value, compassionate care wherever they call home to keep them healthy, independent and active.

Thank you to the Town of Underhill for helping us to build healthy communities.



University of Vermont Health Network Home Health & Hospice Request for Funding Town of Underhill

For FY2023, Home Health & Hospice (HH&H) is requesting a contribution of \$7,900.

HH&H cared for 55 people in Underhill during our past fiscal year (July 2020-June 2021) with the following services:

HH&H	Visits
Nursing	519
Physical Therapy	149
Speech Therapy	6
Occupational Therapy	40
Social Work	21
Total	735

HH&H	Hours
Licensed Nursing Assistant	101.83
Homemaker	7.57
Total	109.4

Cost of Care	Amount
Total cost of HHH Care	\$186,873.01
Amount reimbursed to HHH*	\$167,593
Unreimbursed Care	\$19,280.46

*reimbursed through Medicare, Medicaid, private insurance, contracts and patient fees

HH&H requests annual contributions from each town and city in our two-county service area. Your contribution is critical to supporting the **\$2.2 million** in unreimbursed care that we provided this year.

Last year, HH&H cared for over **4000** people of all ages, regardless of their ability to pay. Your contribution helps ensure Underhill residents can access innovative, high-value, compassionate care wherever they call home to keep them healthy, independent and active members of your community.

Our goal is to have each town and city help alleviate some of the debt Home Health & Hospice incurs.



UVMHomeHealth.org

THE
University of Vermont
HEALTH NETWORK
Home Health & Hospice

2021 Local Health Annual Report

Twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. Additional information about your local health office and related programs can be found at <https://www.healthvermont.gov/local>.

COVID-19

It has been almost two years since the COVID-19 pandemic began, and in response, our families, schools, businesses, first responders, and countless other groups have worked to better protect the health of our communities. Together we ensured towns had access to the vaccine, testing, and other services needed to make more informed decisions about their health. As of December 1, 2021, approximately

- 494,000 Vermonters received at least one dose of COVID-19 vaccine.
- 546,055 people have been tested and a total of 2,570,835 tests completed.
- Many COVID-19 resources are now provided in over 20 different languages.
- Up-to-date information, including town-level data can be found on the Health Department's website: <https://www.healthvermont.gov/covid-19/current-activity>.

Public Health Programs

In addition to COVID-19 response efforts, Local Health offices continue to provide health services and programs to Vermont communities, including but not limited to

- In collaboration with Town Health Officers and other local partners, we help Vermonters better understand the relationship between their environment and their health at a time when more of us are spending time at home with our families. Find information about environmental health and lead, asbestos, toxic chemicals, child safety, food safety, climate change, drinking water, and more at <https://www.healthvermont.gov/environment>.
- The WIC nutrition program continues to provide primarily remote access to services with phone appointments. In 2021, an average of approximately 11,300 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont each month.
- As of November 23, 2021, 193,000 flu vaccine doses have been administered. Protecting people from influenza continues to be particularly important as the flu may complicate recovery from COVID-19.

Thank you to everyone involved in supporting these efforts. We look forward to what 2022 brings, to seeing you in the community, and encourage you to stay in touch with us.



Harvest Crossing Report-

Late in 2019 the United Church of Underhill (UCU) was given the opportunity to purchase the parcel of land that today is an open field behind the United Church of Underhill, 7 Park Street and extends up to behind the Underhill/ Jericho Fire station. In 2020, UCU members voted to pursue the purchase of the property by the UCU project committee and set about creating a vision for how it could be used. There were lots of thoughts about preserving open space, recreation, the Church's own use during Harvest Market and the identified need in the Town of Underhill for affordable housing.

Since 2020 UCU project committee has partnered with Green Mountain Habitat for Humanity (GMHfH) and has worked on developing a vision for creating some affordable homes while also keeping some open space for other uses. That vision has evolved to having the UCU purchase the property and then sell lots to GMHfH for them to construct the affordable homes. A couple of acres behind the Church will remain open for other uses. To date, \$70,000 has been raised towards this project mostly from members of the UCU congregation and also include other community supporters.

The UCU project committee and GMHfH have quickly learned this is a big project that will likely take several years. UCU has a small but energetic group and have been doing planning, organizing and grant writing. One of the major activities has been to develop an application for a planning grant from the VT Community Development Program. The application required the partnering and cooperation of the Town of Underhill because the only eligible grant recipients are municipalities. UCU greatly appreciates the willingness of the Town to support this planning phase of the project and work with UCU committee as a subgrantee. Funding from this grant was recently awarded to the tune of \$50,000 which gives us a substantial boost towards achieving next steps.

In 2021 an environmental assessment and a wetlands delineation and geologic work was completed. With that data in hand, we will move onto engineering phase to help design housing locations, placement of septic systems, perform an archeological review of the property and other site plan work. Also, the project name, Harvest Crossing, was adopted and logo created to give the project an identity.

Everything being done now is part of the PLANNING phase. The committee's hope is to have all the necessary information and designs in place for the project to move forward with the official public review and approval by the Town of Underhill Development Review Board sometime later in 2022. Please watch the UCU website at <https://unitedchurchofunderhill.com> for more information and updates on the Harvest Crossing project.



STATE OF VERMONT
HOUSE OF REPRESENTATIVES

Dear Underhill friends and members of the community,

I am honored to be one of your two State Representatives to the Vermont Legislature and am now embarking on the second year of my third term. My first five years have been a great experience and, of course, 2021 was an incredibly challenging year in terms of legislating as we only met remotely via Zoom. Helping and supporting members of our community to access programs and services is also one of the most important roles as a State Representative and I encourage you to contact me with any issues you are having.

For the past two biennia I served on the House Natural Resources, Fish and Wildlife committee and last biennium as Ranking Member and Clerk. In this biennium I have been appointed to the House Appropriations committee. I am also a member of the Legislative Committee on Administrative Rules (LCAR) and was elected as Vice Chair in 2021. LCAR's purpose is oversight and review of State Agency rulemaking. I was also appointed to the Joint Legislative Justice Oversight Committee in 2021.

Our biggest challenge in House Appropriations in the upcoming session will be how best to strategically deploy the resources we have available to us. Housing, broadband, workforce development, child care, clean water, infrastructure, are important areas of concern as well as investments in the health and wellbeing of families and small businesses to create an equitable, resilient Vermont.

I look forward to seeing you and speaking with you at Town Meeting. Rep. George Till and I also invite you to meet us at the Deborah Rawson Library (possibly remote early on), monthly, from January to May. Watch Front Porch Forum for the schedule. Feel free to contact me any time via email at tsquirre@sover.net or tsquirrell@leg.state.vt.us , call me at 899-2382 or write to me at PO Box 128, Underhill Center 05490.

Thank you for the opportunity to serve you.

Trevor J Squirrell

Underhill Annual Town Meeting Day Report 2022

I want to begin by thanking the voters of Underhill and Jericho for electing me to represent you in the Vermont Legislature. I will continue to do my best to work for transparent government, responsive to the needs of Vermont. I will continue to work in a non-partisan manor with my only goal being what is best for Vermont. I will continue to think independently and not have my votes dictated by anybody.

The first year of the session was extremely challenging and conducted almost entirely remotely due to the COVID pandemic. The 2022 second year of the session will also be challenging. At the time of this writing, the COVID new case numbers and hospitalization rates are the highest they have been at any time of the pandemic. After doing extremely well relative to other states in the earlier part of the pandemic, over the past week, Vermont has ranked anywhere from highest to 7th highest state for new cases per 100,000 residents. Hospitals and ERs and ICUs are packed. Scheduled surgeries are being cancelled because of the pressure on hospitals. This is despite a completed vaccination rate which presently is over 75% of all Vermonters.

Additional major challenges this year include housing shortages, worker shortages, a dramatic increase in drug overdose deaths, a large increase in demand for mental health services, child care shortages, beginning to implement the Global Warming Solutions Act, pension and state college funding.

The good news is that for the first time in my 14 years in the legislature we are not starting with an expected fiscal deficit. Due to Federal Government assistance, there is money available for one time projects and hope of more aid from the pending Build Back Better bill and recently passed Infrastructure Investment & Jobs Act.

I would be happy to hear from you by email at: gtill@leg.state.vt.us or at Rep.GeorgeTill@gmail.com. My mailing address is: 74 Foothills Dr., Jericho 05465. If you would like to share your thoughts or need assistance navigating State government, please contact me. Along with Representative Trevor Squirrell, I will continue monthly constituent meetings for informal discussions. Due to the COVID pandemic, at the time of this writing, it is uncertain whether the meetings will be in person at the Deborah Rawson Library or by zoom. Meeting dates and access information will be available on the library website.

Again, Thank You for the honor of serving as your Representative.

Sincerely,

George Till



Mount Mansfield Unified Union School District

10 River Road Jericho, VT 05465

P:802-434-2128 F:802-899-4001

mmuusd.office@mmuusd.org

www.mmuusd.org

January 20, 2022

Mount Mansfield Unified Union School District Annual Report

The Mount Mansfield Unified Union School District (MMUUSD) Annual Report will be available February 14, 2022. The report will include a proposed 2022-23 school district budget, tax rate information and a review of operations, activities and assessment results for Mount Mansfield Unified Union's nine schools:

- Smilie Memorial School (PK-4)
- Brewster Pierce Memorial School (PK-4)
- Jericho Elementary School (K-4)
- Richmond Elementary School (PK-4)
- Underhill ID School (Preschools)
- Underhill Central School (K-4)
- Browns River Middle School (Grades 5-8)
- Camels Hump Middle School (Grades 5-8)
- Mt. Mansfield Union High School (Grades 9-12)

The Annual Report can be found at your local town office, public school, MMUUSD Central Office or online at <https://www.mmuusd.org/>. Upon request, a printed copy will be mailed to you by calling 434-2128.

If you have questions, please contact the Central Office at 434-2128 or by email at mmuusd.office@mmuusd.org.

Mount Mansfield Unified Union School District
FY23 Proposed Summary Budget

	Budget FY21	Actual FY21	Budget FY22	Proposed FY23	\$ Variance	% Change
General Instructional Programs (PK-12)	20,595,576	19,445,733	20,980,986	22,018,512	1,037,526	4.95%
Special Education Programs (PK-12)	10,935,892	10,120,732	11,042,759	10,784,084	(258,675)	-2.34%
Career and Technical Education	965,365	944,320	1,134,477	1,159,032	24,555	2.16%
Co-Curricular Activities	708,372	685,486	750,024	741,137	(8,887)	-1.18%
Social Work, Guidance & Other Student Support	1,410,657	1,241,847	1,515,696	1,658,563	142,867	9.43%
Health Services	496,647	555,723	573,751	579,226	5,475	0.95%
Curriculum & Professional Development	558,304	470,077	495,202	546,623	51,421	10.38%
Technology & Library Services	1,863,121	1,919,828	2,187,751	2,355,409	167,658	7.66%
Board of Education, Legal & Negotiations	75,311	88,998	79,995	129,512	49,517	61.90%
Superintendent's Office	715,044	782,796	790,672	792,593	1,921	0.24%
School Administration & Support	2,723,691	2,588,140	2,682,335	2,638,111	(44,224)	-1.65%
Fiscal Services	757,091	744,029	715,579	722,582	7,003	0.98%
Operations and Maintenance of Plant	4,240,851	3,628,590	4,302,752	4,374,157	71,405	1.66%
Transportation Services	2,602,961	1,980,398	2,391,820	2,539,647	147,827	6.18%
Capital Projects	325,000	169,606	325,000	325,000	-	0.00%
Other Fiscal Services	282,000	270,000	282,000	182,000	(100,000)	-35.46%
Debt Service	870,675	882,537	873,076	864,709	(8,367)	-0.96%
Total Expenditures	50,126,558	46,518,840	51,123,876	52,410,895	1,287,019	2.52%
Education Spending Revenue	40,530,497	40,085,960	41,694,352	42,901,987	1,207,635	2.90%
Career & Tech Ed Transfer	503,491	492,163	550,440	638,765	88,325	16.05%
Small School Grant	42,632	42,632	42,632	42,632	-	0.00%
Drivers Education	10,000	10,332	10,000	10,000	-	0.00%
High School Completion	30,000	30,767	30,000	30,000	-	0.00%
Tuition Income	117,000	160,992	70,000	80,000	10,000	14.29%
Interest Income	170,000	157,672	190,000	110,000	(80,000)	-42.11%
Transportation State Revenue	940,000	900,336	925,000	905,000	(20,000)	-2.16%
Special Education State Revenue	6,600,237	5,816,593	6,696,120	5,937,511	(758,609)	-11.33%
Other Income	47,500	95,866	125,000	80,000	(45,000)	-36.00%
Prior Year Surplus/(Deficit)	1,135,201	-	790,332	1,675,000	884,668	111.94%
Total Revenue	50,126,558	47,793,313	51,123,876	52,410,895	1,287,019	2.52%

OFFICIAL WARNING
MOUNT MANSFIELD UNIFIED UNION SCHOOL DISTRICT

March 1, 2022

The legal voters of the Mount Mansfield Unified Union School District comprising the voters of Bolton, Huntington, Jericho, Richmond, and Underhill, (all Grades PK-12) are hereby notified and warned to meet in the respective polling places hereinafter named for each of the above-referenced towns on **Tuesday, March 1, 2022** at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian ballot.

Article 1: To elect the following officers
a. Moderator for one year
b. Clerk for one year
c. Treasurer for one year

Article 2: Shall the voters of the Mount Mansfield Unified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?

Article 3: Shall the voters of the Mount Mansfield School District authorize the Board of School Directors to allocate its current fund balance (surplus), without effect upon the District tax rate, as follows: assign \$1,675,000 of the school district's current fund balance as revenue for the 2022-2023 operating budget, and assign the remaining balance of \$875,011 as revenue for future budgets?

Article 4: Shall the voters of the Mount Mansfield Unified Union School District approve the School Board to expend **\$52,410,895**, which is the amount the School Board has determined to be necessary for the 2022-23 fiscal year?

It is estimated that this proposed budget, if approved, will result in education spending of **\$17,271** per equalized pupil. This projected spending per equalized pupil is **3.23%** higher than spending for the current year.

Ballots will be counted by member towns on the night of the vote and reported to the MMUUSD District Clerk to determine final results.

The legal voters of Mount Mansfield Unified Union School District are further notified that voter qualification and registration relative to said Annual Meeting shall be as provided in Sections 706u of Title 16 and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

The legal voters of Mount Mansfield Unified Union School District are further warned and notified that the District shall conduct two virtual informational meetings. The first meeting will be held at 6:00 pm on **February 17, 2022** and is an informal informational meeting on the proposed 2022-23 budget. The second meeting on **February 24, 2022** at 6:00 pm is held pursuant to 17 VSA Section 2680(h) and is a hearing on all Articles to be voted by Australian ballot. To find information on how to attend and participate in these meetings, please go <https://www.mmuusd.org/> or call 802-434-2128.

Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

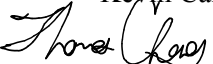
Bolton	*	Smilie Memorial School	*	7 am - 7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am - 7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am - 7 pm
Richmond	*	Camels Hump Middle School	*	7 am - 7 pm
Underhill	*	Underhill Town Hall	*	7 am - 7 pm

Dated this 18th day of January, 2022 and unanimously approved by the MMUUSD Board of Directors.


SCHOOL DIRECTORS




Kevin Campbell




Thomas Cheney




Carl Conley



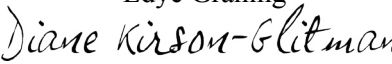
Tara Arneson



Eric Gildemeister




Edye Graning




Diane Kirson-Glitman




Chuck Lacy




Stuart Morigeau



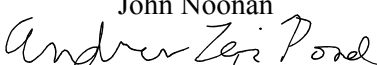
Ethan Maurer



Katie Nelson



John Noonan



Andrew Pond



Lucinda Preston



Beth Racine

Received for record this 18th day of January 2022, A.D.



_____, Clerk, Mount Mansfield Unified Union School District

Mount Mansfield Unified Union School District Our Schools

Smilie Memorial School

Barbara Tomasi-Gay, Principal

Enrollment: Prek-4 82



At Smilie Memorial School, we eagerly welcomed back our students and educators for full, in-person instruction for the 2021-2022 school year. We were excited to have all of our students back in school with us. New faces to Smilie include: Ms. Emma Parent, as our Preschool teacher; Ms. Connie Guyette, as our Academic Interventionist; Ms. Heather Carpenter, as our Food Service Manager; Ms. Maya Parry, as our Preschool Assistant; Ms. Alyson McCarthy, as our Howard Center School Services Clinician and the return of Kyle Dubois as a grade 3 & 4 teacher. We also have a student intern, Chris Wood, from Northern Vermont University, who is doing his teaching internship, with Mr. Dubois.

Fully masked, we continue to practice our successful mitigation strategies of handwashing, distancing and keeping masks on our faces. We also expanded our use of outdoor areas for learning. We now have 8 picnic tables, in a variety of spaces around the school. Our sun sails, tents and large donated tent helped us all stay outside, for longer periods of time. Our neighbor, just south of us, has given permission for us to use his land to hike and explore. Classes have been challenged by these new hiking areas. We also fenced in a section of forest area near the school so that students could be closer to nature and have a sliding hill when the snow came.



We continue to emphasize social-emotional learning (SEL) in all of our classes. Teachers are using stress reducing strategies to help students relax and focus on the task at hand. Restorative practices are used to help students solve problems at the class and individual levels. Our guidance counselor uses a social-emotional learning curriculum with all grades that helps students in areas of conflict and problem solving. Students are greeted individually, every day, by at least two individuals. Classrooms are focusing on making sure students feel welcome and have a sense of belonging. To that end, we are working with our school-based equity committee to explore implicit bias and to create environments where all students are supported, valued and challenged.

Academically, we are grateful to be working with our coaches in the areas of math reading, writing, social studies and science. Teachers have begun using our new Word Study program, which includes phonics, spelling and decoding skill development. Students are making progress as we meet them where they are and guide them forward.

At the end of this school year, I will be retiring as Principal of Smilie Memorial School. It has been 9 incredible years in Bolton and 46 total years in education for me. I am proud of all that we have accomplished during my time at Smilie. We built a preschool playground, developed a Learning Kiva on that playground and instituted Conscious Discipline as part of our SEL curriculum. We added a forest area to our playground and provided a variety of outdoor learning environments for our students. Together with strong community involvement, we have built robust and rich educational environments for our students. I am grateful to the community, staff and students for working together to make Smilie such an incredible school.



Brewster-Pierce Memorial School

Sally Hayes, Principal

Enrollment: PreK-4 123

Brewster-Pierce students continued to learn and grow despite the many obstacles presented by the pandemic. Staff, students and families had to adjust multiple times throughout this school year and we met each new challenge as a team, with collaboration, hard work and perseverance. We continue to be grateful for our incredible families and their ongoing support during this unique year. The BPMS learning community remains strong, vibrant and cohesive even through tough times.

BPMS staff continue to focus on integrating themes of equity, diversity and inclusion throughout our teaching practices and school culture. A necessary piece of this ongoing work has been continually examining our own biases and assumptions. Last academic year, we engaged in monthly professional development topics which focused on identity, diverse perspectives, hidden curriculum, and assumptions within our current school culture. Through our school-based and district ABAR (anti-bias/anti-racist) committees, we continue to develop a deeper understanding of inclusive practices using the auditing tools provided by Rebecca Haslam and the teachings of Dr. Luvelle Brown. As a school, we have been navigating how to balance the findings of our audits with meaningful, tangible actions. We are learning that while the progress is not linear and time is always a limiting factor, the collaborative examination of our practices gives us perspective to continue to move forward. The work we are engaged in thus far continues to serve as a springboard for updating lessons. We have added new, culturally responsive texts to our school and classroom libraries which enrich our learning by presenting multiple perspectives and diverse representations. Our understanding of how to have our own professional learning inform our work with students is a work in progress, and an active area of growth in our teaching community. As educators, we realize that our success in this essential work will in part be measured by how successfully we can engage our students in these dialogues in compassionate, developmentally appropriate ways.

We also prioritize math, literacy and social emotional learning for all students. While core content for reading and writing continues to be taught through a workshop model, we are also focusing on phonemic awareness beginning in preschool and kindergarten. Phonemic awareness is the skill of hearing and identifying sounds as a foundation for overall reading readiness. Teachers continue to integrate the practice of word study skills in reading, writing, science and social studies on a daily basis. During math practice we focus on problem solving and applying math to real life situations. Social and emotional learning has been a critical area of learning especially as children work through strong feelings living through 21 months of a pandemic. We teach critical skills and strategies to manage peer relations and self management including: mindfulness, emotional regulation and restorative practices.

Outdoor Learning continues to be a cornerstone of our school's mission and guides much of our science learning. Students have opportunities to explore the outdoors in the Huntington Community Forest, Brush Brook and the Huntington River. This year BPMS staff engaged in professional development to better understand local plant species. This learning translated into lessons and learning for all students in pre-K through fourth grade. Outdoor learning experiences challenge our young thinkers to use problem solving and inquiry as a foundation for understanding the world around them. In mid July the Huntington Community Forest officially opened to the public. This rich 245 acre outdoor learning space provides multiple habitats for student investigation and learning right in our school's backyard.



Jericho Elementary School

Darik Williams, Principal

Enrollment: K-4 325

We opened the 2021-22 school year with the school-wide theme of “One Step at a Time,” and it has been our mantra as we move forward with the year. As we continue to implement COVID-mitigation protocols and educate JES students, our staff are finding creative and innovative ways to engage our students and build a culture of community in our school. We began the year with rebranding our school mascot, Charlie the Cheetah. Charlie helps motivate students and staff alike with a friendly smile and a supportive air high five!

We love all of our Unified Arts Team, and our P.E. Department has certainly kept our students physically active while also having fun in the process. We began the school year with an exciting unit on disc golf. Professional disc golfers came to our school from around the country and taught our students a range of techniques and skills. Following that unit, we transitioned to Bike Week, a school-wide event in which some students learned to ride a bike without training wheels for the very first time! Now, we are preparing for cross-country skiing and Snow Motion. So many exciting physical adventures are awaiting us!

We continue to put a lot of energy into meeting the social and emotional needs of our students. Each of our classrooms continues the practice of beginning each school day with “morning meeting.” We have found this practice to be a great way to set the tone for the day, and it continues to build a sense of community throughout the building. Beyond these meetings, our counselor collaborates with teachers to support snack/lunch bunch meetings with students as well. Building relationships with our students continues to be foundational to all that we do.



jeselementary



The workshop model is the basis for both our literacy and math instruction. Blending individual, small-group, and whole-class instructional times is the centerpiece of the workshop. Students learn to be accountable to themselves and others. They love having the opportunity to share their thoughts and products with their classmates. Workshop is yet another way we build a community of learning in the school.

Lastly, we are working very intentionally to cultivate our relationship with JES' Partners in Education (PIE) group. We have found PIE to be tremendously supportive of our students and staff. Their monthly “Wellness Wednesdays” lunches have been very appreciated by staff! They are currently in the process of supplying our outdoor learning space with materials to make that space even more conducive to student learning. PIE's partnership adds so much to making JES a vibrant and supportive community for all.

Richmond Elementary School

Jeremy Rector, Principal

Enrollment: PreK-4 323

At Richmond Elementary School, we come together this 2021-2022 school year to continuously celebrate the growth and development of our young learners. With courage, understanding, and dedication the students, families, and staff of RES persevere and find joy despite any challenges that arise. The focus this year has been on adaptability, access, and core values. From PreK all the way up through the 4th grade program, we continue to adapt and adjust what we are doing and how we are doing it to best meet the needs of the individual students and their families.

In order to align with and support our RES core values, community members, students, and staff came together this summer to expand the outdoor classroom spaces directly behind the school building. We now have

a redefined and dynamic learning space that is now known as the “Neighborhood Forest”. This work was essential to increasing the access of an outdoor learning environment to our youngest learners; particularly PreK-1st grade. Students and staff have also greatly enjoyed the newly built roof structure down in the lower outdoor classrooms, which offers additional shelter and promotes outdoor learning opportunities regardless of the weather. Beyond the physical grounds work, staff also engaged in learning opportunities such as our August in-service training presented by Project Wild, which allowed us to build off our commitment to ensuring all students have access to a safe, healthy, and engaging learning environment - whether that is inside the building or somewhere beyond the four walls of the classroom.

As we continue to develop a robust Multi-Tiered System of Supports (MTSS), RES has reimaged its master schedule; prioritizing core academic blocks and aligning resources to provide additional support to all students. Every student is guaranteed core instructional time in both reading and math as well as an “intervention” block in both subjects. This strategy is allowing us to better meet the individual and diverse needs of students while providing more intervention opportunities and improved opportunities for students to practice for mastery and extend their learning in a personalized way. We have also added a new position in the building, the Coordinator of Special Education and Social Emotional Learning. By adding this position, we are able to provide classroom teachers additional support with implementing Universal Design within the classroom, as well as additional planning and support for individual student needs. As a direct result of this new position, we are also looking forward to expanding our social skills programming, and to increasing our ability to offer small group opportunities within the appropriate health and safety guidelines.

With adjusting our schedule to better align supports and adding a Special Ed. and SEL position, these are two of the concrete ways RES is working to close the opportunity gap between students and to support the diversity of all learners as we collectively persevere through this global pandemic. These examples demonstrate our core value and commitment toward an educational system that is responsive to student needs, and that ensures all students can learn and grow.



Underhill Central School

Jennifer Cote, Principal

Enrollment: K-4 147



Underhill Central School is an inclusive community where everyone is challenged to realize their fullest potential academically, socially, and emotionally in order to thrive in an ever-changing global community. Words and feelings shared by students and staff when revamping our mission statement included love, nature, peace, teamwork, happy, safe and earth keepers. All of our community members believe and strive to follow our vision and core values.

Literacy is always a priority at UCS and in our district. We continue to implement our new word study curriculum which integrates phonics, spelling and decoding skills. Multiage teachers are working closely with the district literacy coaches to imbed skills and strategies in an aligned scope and sequence for implementing the multi-age word study program. In addition, teachers are discussing equity through character traits. Each month focuses on a different trait, such as gratitude, empathy, and acceptance. Teachers continue to expand their classroom libraries and resources so students can read and connect with books that affirm their cultural identity and develop positive insights about others.

Outdoor spaces for each classroom have been established and a committee has been created to support outdoor learning. All of our classes enjoy the outdoor spaces and trails at UCS. Our kindergarten

classes have instituted Woodsy Wednesdays where they go out onto the trails and enjoy math activities. Teachers are encouraged to spend more time outdoors for learning and have students enjoy the world around them.



With the support of a very generous donation from an alumni of UCS, students worked to create a beautiful mural on our school with the creativity and support of local artist Mary Lacy. Our multipurpose room was also painted and a new seamless floor was poured. The hallways are cohesive, modern, and student focused, adding bright colors and eye-catching artwork. The building is a welcoming and engaging learning environment.



Teachers and students continue to be brave, fearless and resilient and have stood up to the challenges that COVID-19 has presented us. We have a staff that cares deeply about the students at UCS. We have students that are engaged in their learning environments and enjoy the relationships they are building with peers and staff. Here at UCS everyone is connected, loved and met where they are at.

Browns River Middle School

Kevin Hamilton, Principal
Rebecca Marsh, Assistant Principal

Enrollment: 5-8 358

Over the past school year the staff and students of Browns River Middle School demonstrated a tremendous amount of flexibility and creativity as they continued to navigate the challenges of COVID 19. BRMS staff members focused on meeting students where they were at both academically and emotionally. This year we were able to return to many of our normal routines with some small modifications. Students were able to return to our cafeteria for lunch with their entire grade level community, after school clubs returned with larger participation numbers than in past years, the music program increased opportunities for students as COVID restrictions were reduced, and our athletic programs returned to full competition schedules with other schools for the first time since the winter of 2020. Students were also able to participate in field trips that helped to enhance

their academic and social emotional learning skills.

Our teaching staff at BRMS continued to work closely with the teachers of Camels Hump Middle School with the support of our academic coaches as we aligned our middle school curriculum and instructional practices. Teachers also worked on looking at our entire curriculum through an equity lense to ensure that all of our students feel included and valued in our community. Staff also worked over the summer to develop a multi grade

level advisory system that was put on hold as precaution due to contact tracing concerns. We plan to introduce this system as soon as it is deemed safe to mix our grade levels. Our focus will be to develop a more cohesive, caring and supportive community for all of our students. We are excited at the opportunities that this will bring to all of our students.



Although this was another challenging year, spring is not far in the future and we are hopeful that the increased number of vaccinated students within our community and the warmer weather will bring more opportunities for our students and teachers to return to more normal activities.

Camels Hump Middle School

Gretchen Muller, Principal
Wilhelmina Picard, Assistant Principal

Enrollment: 5-8 296

The start of the 2021-2022 school year has been a busy one and also incredibly positive. The school community not only welcomed all our students back to school full time, but also welcomed new teachers and a new principal. CHMS continues to be a strong, effective and caring learning environment for all their students. This year CHMS teams were able to again engage with community members and organizations through various field trips to support curriculum in the areas such as science and social studies, as well as supporting teams to build relationships with each other. Students have been excited to be back in spaces such as the art and music rooms, design tech room, cafeteria and the library. The number of books that are being read by students has been incredible to see.

Students have been working collaboratively in book groups, science labs, math number talks, health projects, and more. Our teachers have been presented with another challenging year teaching during a pandemic, yet every day they are giving 110% to every student, differentiating instruction, adjusting their pace and curriculum and focusing on not only academic support but social emotional support as well.

CHMS also adjusted its schedule this year to incorporate advisory several times a week along with a reteach/intervention/extension block. The advisory times provide teams to connect with students in a different way and to create a smaller community within our larger school community. Advisory provides students with time to meet with peers as well as a trusted adult in the building. The school has used advisory to carry out whole-school projects such as focusing on gratitude and appreciation and creating a winter wonderland around the school.



This year has also been positive in the area of school athletics and after-school programs. Our students are thrilled to be able to participate on athletic teams and matches and to be able to choose different clubs to participate in. Once again, it is the motivation and dedication of our faculty and staff that have created these opportunities for our students. Each day we are impressed with the level of responsibility that every student and adult takes on to ensure we maintain a safe and healthy learning environment as we continue to navigate teaching and learning during a pandemic. We look forward to bringing back more opportunities for our students including band and chorus performances, outdoor whole-school events, and end-of year celebrations.

Mt. Mansfield Union High School

Michael Weston, Principal
Krystina Fernandez, Assistant Principal

David Marlow, Activities Director
Enrollment: 9-12 786

The 2020-2021 school year was one unlike any previous year. Mt, Mansfield Union High School ran a Hybrid schedule from our first day (September 8, 2020) to our last day (June 14, 2021). In this schedule students were in school two days a week and remote for three. This was a style of learning that was new to teachers, students, and families and it required adjustment from all parties. With the support of all



members of our Community students developed academic and personal skills that will serve them well in the future. We saw students succeed: 82% of AP Exams were at a Proficient or higher score, SAT scores were markedly higher than state and national averages, and our students earned 93.3% of their Proficiency Based Graduation Requirements. We also demonstrated excellence outside of the classroom with state titles in Boys Nordic Skiing, Dance, and Girls Track & Field. Another data point that is noteworthy is over 70% of our student body was involved in at least one extracurricular event. The focus on in and out classroom activities is one that is a hallmark of our program and we believe one that creates an environment that better supports everyone.



The culmination of the year was the 54th Graduation Ceremony held at MMU on our soccer/lacrosse field. The Class of 2021, 192 strong, graduated on a beautiful Saturday morning in front of family and friends. This class led us through a difficult year with grace and understanding. They moved onto pursuits that have led them to all corners of the United States and to many foreign countries. These graduates will make all of CougarNation proud and I believe they will be Effective Engaged Citizens wherever they go. I want to make sure

to end this write-up with "THANK YOU". Your support and care has assisted all of us during the past 20 months. This is an incredible community and I know our students are better prepared for life because of it.

NOTES



Beartown Solar Array



Enoki - Town Hall Mascot



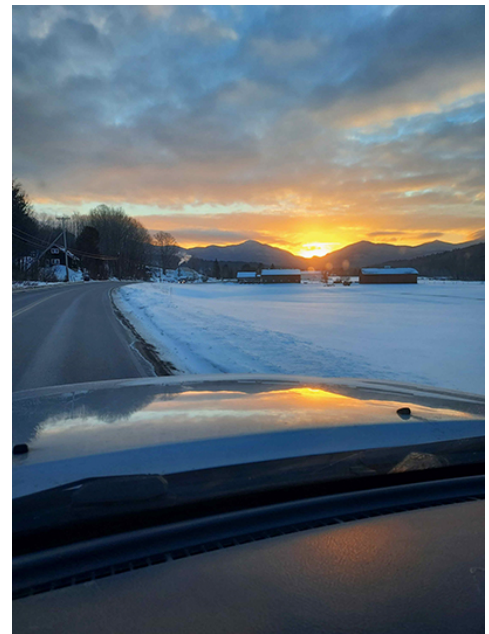
Spring has Sprung



Food Sharing Shed



UCC Plant Sale



Sunrise on River Road



Road Crew in Action



Sunset over the Adirondacks



UJFD on Scene

HELP WANTED

Animal Control Officer (Part-Time)

Enforce Underhill Animal Control Ordinance, issue warnings and violations, investigate complaints, and provide advice and support to Underhill residents related to domestic pets. Bring excellent communication skills, a love of animals, and a solid amount of common sense.

You can make this job what you want, but we NEED someone willing and able to meet the minimum requirements so the Selectboard does not have to take on this additional responsibility.

- Respond to calls, texts and emails in a timely manner.
- Pick up stray, loose dogs and assist in return of dog.
- Enforce the Animal Control Ordinance.
- Give advice to residents related to animal control violations, regulations, and occasionally wildlife resource referrals.
- Assist and respond, when possible, to emergency situations related to domestic animals.
- \$25.00 monthly stipend
- Bill town monthly at a current rate of \$15.26 plus mileage and expenses.

Inquire with Jennifer Silpe-Katz, current Animal Control Officer since 2001.

animalcontrol@underhillvt.gov . See Job description and application on Town webpage www.underhillvt.gov