

TOWN OF UNDERHILL

APPLICATION FOR SUBDIVISION

OFFICE USE ONLY

PROPERTY CODE: _____

DRB DOCKET #: _____

MEETING DATE: _____

ZONING DISTRICT(S):

- ☐ Underhill Flats Village Center
- ☐ Underhill Center Village
- ☐ Rural Residential
- ☐ Water Conservation
- ☐ Mt. Mansfield Scenic Preservation
- ☐ Soil & Water Conservation

APPLICATION TYPE:

- ☐ Sketch Plan Review
- ☐ Preliminary Subdivision Review
- ☐ Final Subdivision Review
- ☐ Preliminary & Final Subdivision Review
- ☐ Subdivision Amendment

PROPERTY OWNER INFORMATION:

RECORD OWNER OF PROPERTY:

MAILING ADDRESS:

EMAIL ADDRESS:

PHONE NUMBER:

DESIGNER/ENGINEER INFORMATION:

DESIGNER/ENGINEER:

MAILING ADDRESS:

EMAIL ADDRESS:

PHONE NUMBER:

SURVEYOR INFORMATION:

SURVEYOR:

MAILING ADDRESS:

EMAIL ADDRESS:

PHONE NUMBER:

DEVELOPER INFORMATION (IF KNOWN):

SURVEYOR:

MAILING ADDRESS:

EMAIL ADDRESS:

PHONE NUMBER:

Project Information

Property Location: _____
Underhill, VT 05489

Acreage in Original Parcel: _____ acres

Proposed Number of Lots: _____ Lots

Is this a Planned Residential Development?

- ☐ Yes
- ☐ No

Is this a Planned Unit Development?

- ☐ Yes
- ☐ No

Is the parent lot part of a previously approved subdivision?

- ☐ Yes
- ☐ No

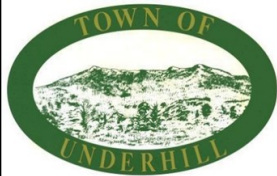
If so, when was the previous subdivision approved?

Year: _____

If known, what was the application number:

Application Number: _____

If the proposed project is to amend a subdivision, what is the proposed amendment?



TOWN OF UNDERHILL

APPLICATION FOR SUBDIVISION

Sketch Plan Application Materials (Only)

Applicable:

- ☐ Yes
- ☐ No

The following Sketch Plan Review materials must be submitted at least 10 business days prior to a regularly scheduled Development Review Board:

Checklist

- ☐ Sketch of Proposed Subdivision
- ☐ Project Description
- ☐ Description of Proposed Modifications or Waivers
- ☐ Application Fee (\$100.00)

Please Checkoff All Submitted Materials

Requirements for All Other Applications

Checklist

- ☐ Surveys (see Section A)
- ☐ Engineering Plans (see Section B)
- ☐ Written Materials (see Section C)
- ☐ State of VT Materials (see Section D)
- ☐ Application Fee (see Fee Schedule)

Please Checkoff All Submitted Materials

Section A (Survey Requirements)

Checklist

- ☐ Two Large (to Scale) Copies
- ☐ Twelve 11" x 17" Copies
- ☐ Prepared by a Licensed Surveyor
- ☐ Date, Including Revision Date(s)
- ☐ North Arrow
- ☐ Scale
- ☐ Legend
- ☐ Property Codes of Adjacent Properties
- ☐ Record Owners of Adjacent Properties
- ☐ Existing/Proposed Easements
- ☐ Existing/Proposed Rights-of-Ways
- ☐ Existing/Proposed Roads
- ☐ Existing/Proposed Utility Corridors
- ☐ Proposed Utility Easements Shall Be Centered On As-Built Utility Lines
- ☐ Existing/Proposed Open Space Areas
- ☐ Existing/Proposed Lot Lines with Dimensions
- ☐ Vicinity Map
- ☐ To Show Area within 2,000 ft. of the Subject Lot Proposed to be Subdivided

Please Checkoff All Submitted Materials

Section B (Engineering Plans Requirements)

Checklist

- ☐ Two Large (to Scale) Copies
- ☐ Twelve 11" x 17" Copies
- ☐ Prepared by a Professional Engineer
- ☐ Date, Including Revision Date(s)
- ☐ North Arrow, Scale, Legend
- ☐ Proposed New Lot Lines & New Acreages
- ☐ Proposed Building Envelopes (including Setbacks)
- ☐ Extent of Site Clearing & Disturbance
- ☐ Existing/Proposed Open Space
- ☐ Existing/Proposed Common Land
- ☐ Existing/Proposed Building Footprints
- ☐ Zoning District Boundary
- ☐ Property Codes of Adjacent Properties
- ☐ Record Owners of Adjacent Properties
- ☐ Existing/Proposed Easements
- ☐ Existing/Proposed Rights-of-Ways
- ☐ Existing/Proposed Roads
- ☐ Existing/Proposed Utility Corridors
- ☐ Locations/Designs of Proposed Water & Wastewater Disposal Systems (including Isolation & Well Shields)
- ☐ Existing/Proposed Curb Cut, Driveways, Roads and/or Parking Areas (includes: cuts, fills, grades, drainage, culverts, travel lane widths, shoulder widths, surfacing etc.)
- ☐ Topography
- ☐ Existing Surface Grades /Contours
- ☐ Post-Development Contours/Grades
- ☐ Existing Outcrops, Ledges, Visually Prominent Ridgelines and Peaks
- ☐ Surface Waters & Associated Buffers
- ☐ Wetlands & Associated Buffers
- ☐ Vernal Pools & Associated Buffers
- ☐ Mapped Floodplains
- ☐ Drainage Patterns
- ☐ Natural Vegetative Cover

Where Applicable:

- ☐ Location & Size of Existing Culverts and Drains
- ☐ Location & Size of Existing Sewerage Systems & Water Supplies
- ☐ Existing/Proposed Pedestrian Walkways
- ☐ Designated Source Protection Areas
- ☐ Existing or Preserved Forestland
- ☐ Preserved Natural, Cultural & Historic Features (e.g. Sites & Structures)
- ☐ Other Unique Topographical or Geographical Features
- ☐ Areas of Steep or Very Steep Slopes
- ☐ Primary Agricultural Soils

Please Checkoff All Submitted Materials

Section C (Written Materials)

Checklist

- ☐ Written Disclosure of Intended Use of Land to be Subdivided
- ☐ General Plans for Subsequent Development of Land to be Retained by Applicant/Landowner
- ☐ Written Requests for Modifications or Waivers (including Justifications)
- ☐ Draft Deeds
- ☐ Draft Easements
- ☐ Draft Homeowners Associations
- ☐ Draft Maintenance Agreements
- ☐ Snow Removal & Management Plan

Please Checkoff All Submitted Materials

Section D (Non-Town Related Materials)

Checklist

- ☐ Project Review Sheet
- ☐ Wastewater System & Potable Water Supply Permit (Permit #: _____)
- ☐ Act 250 Permit (Permit #: _____)
- ☐ Stormwater/Erosion Permit (Permit #: _____)
- ☐ Agency of Natural Resources Wetlands Permit (Permit #: _____)
- ☐ Army Corps of Engineers Permit (Permit #: _____)

Please Checkoff All Submitted Materials

Other Required Plans Where Applicable

Checklist

- ☐ Outdoor Lighting Plan
- ☐ Landscaping and Screening Plan
- ☐ Temporary & Permanent Stormwater Management Plans
- ☐ Temporary & Permanent Erosion Control Measures/Plans (including Areas Impacted by Downstream Runoff)
- ☐ Significant Wildlife Habitat Areas & Corridors (including Areas Impacted by Downstream Runoff)
- ☐ Areas of Rare, Threatened and Endangered Plant and Animal Communities (and Associated Buffers)
- ☐ Master Plan (if Applicable-see § 8.1.B.1.a)

APPLICANT SIGNATURE

DATE

RECEIVED

DATE