

TOWN OF UNDERHILL

SIGN PERMIT SUPPLEMENTAL FORM

Please Attach this Sign Permit Supplemental Form to the Zoning Permit Application

OFFICE USE ONLY

APPLICATION #: _____

PROPERTY CODE: _____

Property Subject to Other Sign Regs.

☐ Yes: ☐ No

☐ Park Street

☐ Route 15

☐ Pleasant Valley (Underhill Center Bridge #9 to Stevensville Road)

ZONING DISTRICT(S):

- ☐ Underhill Flats Village Center
- ☐ Underhill Center Village
- ☐ Rural Residential
- ☐ Water Conservation
- ☐ Mt. Mansfield Scenic Preservation
- ☐ Soil & Water Conservation

Sign Affixed-to Information

Affixed to an Awning or Canopy?

- ☐ Awning
- ☐ Canopy
- ☐ Directory
- ☐ Freestanding
- ☐ Projection
- ☐ Roof

Sign Dimensions

Length: _____ ft.

Width: _____ ft.

Height: _____ ft.

Square Footage: _____ sq. ft.

Other Sign Information (Where Applicable)

Sign Message:

Sign Location:

- ☐ On-Premise
- ☐ Off-Premise:
If so, where? _____

Sign Duration:

- ☐ Permanent (More than 45 Days)
- ☐ Temporary (Less than or Equal to 45 Days):

Duration: ____/____/____ to ____/____/____

Lighting:

- ☐ No
- ☐ Yes:
Hours of Illumination: _____
 - ☐ Internal Illumination
 - ☐ External Illumination

Proposed Materials: _____

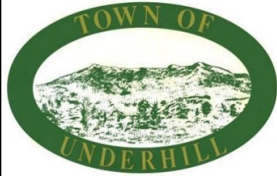
Number of Faces: _____ Face(s)

Prohibited Signs

1. Signs impairing highway safety;
2. Off-premise signs, except for those conforming to state laws;
3. Signs internally illuminated, animated, flashing, oscillating, revolving or made of reflective material or paint (exceptions: public safety signs, time and temperature signs, and barber poles);
4. Signs identifying business that are no longer in existence;
5. Signs erected, attached or maintained on any utility pole or government signpost; and
6. Signs mounted on or attached to parked rolling stock (e.g. a motor vehicle or trailer) that is not in active use as a vehicle, but is used primarily as a support or foundation for the sign.

All signs shall be maintained in a safe and secure condition. Nothing in these regulations shall prevent the normal maintenance and repair of an existing sign, including the replacement of broken parts. If the Zoning Administrator determines that a sign is not secure, safe, or in a good state of repair, a written warning and/or notice of violation may be issued under Section 10.6 with a request that any defect be immediately correct.

All construction is to be completed in accordance with the Town of Underhill Unified Land Use & Development Regulations, as amended, and any & all federal and/or State regulations currently in effect. Once approved, notice of the permit is required to be posted in a conspicuous location on the property during the appeal period. The Town recommends that that notice be posted during the duration of the construction period. The applicant and/or landowner is required to contact the necessary State agencies to obtain permits: (802) 477-2241 (permit specialist). Interest persons have the right to appeal the approval of a permit to the Development Review Board within fifteen days (15) from the date of issuance.



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General Standards

- ☐ On-premise outdoor sign is for a permitted use within zoning district.
- ☐ Proposed sign does not prevent entrance/exit from any right-of-way.
- ☐ Proposed sign does not prevent entrance/exit from any driveway.
- ☐ Proposed sign does not prevent entrance/exit from any doorway.
- ☐ Proposed sign does not prevent entrance/exit from any fire escape.
- ☐ Proposed sign does not prevent entrance/exit from any public street/road.
- ☐ Proposed sign does is not within right-of-way. If so, approval from:
Selectboard (Town Highway) - Date: _____
State of VT, AOT (State Highway) - Date: _____
- ☐ Proposed sign does not obstruct view of official signs.
- ☐ Proposed sign does not impair sight distances at intersection.
- ☐ Proposed sign is not mounted on a roof.
- ☐ Proposed sign does not extend above the highest roof eave.
- ☐ Proposed sign does not have more than two (2) faces.
- ☐ Permanent sign (45 days or more) is not erected, attached, drawn or painted on any fences, utility poles, trees, rocks or other natural features.
- ☐ Proposed sign is not erected within, or project into or above, any public street or sidewalk right-of-way.
- ☐ Proposed sign or display does not contain string lighting, pennants, moving parts, or similar attention gathering device.
- ☐ Proposed sign or display does not contain or support any device capable of emitting noise.
- ☐ Proposed sign does not exceed 16 sq. ft. per lot or development.

Freestanding Signs

- ☐ Proposed sign does not extend above roof eave.
- ☐ Proposed sign is not within 20 feet of a side or rear property line.
- ☐ Proposed sign is not within any right-of-way (exception: real estate signs).
- ☐ Top of proposed sign does not exceed 15 ft. in height.
- ☐ No more than one freestanding sign, identifying one or more businesses, is Allowed per lot or development.
- ☐ Proposed sign identifying an individual business does not exceed 8 sq. ft.

Illuminated Signs

- ☐ Illumination will not occur when premises is unoccupied.
- ☐ Illumination will not occur when not open for business.
- ☐ Proposed sign is not illuminated internally.
- ☐ Proposed sign will not produce undue glare, hazards and/or distractions.
- ☐ Light is constant, shielded, and one color, which is mounted on top of, or on the side of, the sign, and directed downward onto the sign surface.
- ☐ Light does not cast light onto neighboring properties.
- ☐ Light does not cast light onto public rights-of-way.
- ☐ Light does not cast light onto vehicular traffic.
- ☐ Light source is not visible from adjacent properties or roads.

Directory Signs

- ☐ Proposed sign identifying multiple businesses does not exceed 16 sq. ft.

Standards Applying to Identified Areas Under § 3.16.D

- ☐ Proposed sign (including freestanding, wall, projecting) does not exceed 42 sq. ft. per lot or development
- ☐ Only one freestanding sign (identifying one or more businesses) for the lot or development
- ☐ Freestanding sign identifying an (one) individual business does not exceed 16 sq. ft.
- ☐ Directory signs identifying multiple businesses does not exceed 24 sq. ft.

Exempt Signs

Institutional

- ☐ Signs erected and maintained by the Town on public roads for directional, Safety or public purposes (including tourist information services).
- ☐ Signs erected and maintained by the State on public roads for directional, Safety or public purposes (including tourist information services).
- ☐ One sign or bulletin board incidental to a school, church, library, public park or other government facility, which does not exceed 16 sq. ft.
- ☐ Temporary sign erected for a fair, exposition, or other municipal, philanthropic, or community sponsored special event:
 - ☐ Does not exceed 16 sq. ft.;
 - ☐ Installed on the premise;
 - ☐ If installed off-premise, Selectboard approval obtained;
 - ☐ Installed no more than two weeks prior to the event; and
 - ☐ Removed immediately following the event.
- ☐ Temporary election signs posted and removed in accordance with State law.
 - ☐ May be displayed no more than 30 days prior to an election.
 - ☐ Must be removed with 7 days of the vote.
- ☐ One unlit historic or landmark sign per historic property

Residential

- ☐ One private home identification sign not exceeding 2 sq. ft. in area.
- ☐ One unlit residential subdivision sign at the main entrance, which does not exceed 16 sq. ft.
- ☐ One temporary real estate "for sale" or "for rent" sign that does not exceed 6 sq. ft., and is removed immediately following property sale or rental.
- ☐ Temporary auction, lawn or garage, or similar sale signs, which do not exceed 6 sq. ft. per side, and removed immediately following the sale.

Business

- ☐ Small signs that are unlit, directional, warning or information, which do not exceed 2 sq. ft., and are intended to inform the public and located on the premise (e.g. identification of restrooms, public telephones, freight entrances, vacancies).
- ☐ One unlit flag or banner used for advertising or information purposes, which does not exceed 16 sq. ft. (e.g. "sale" or "open").
- ☐ One unlit sign advertising a home-based business, which does not exceed 8 sq. ft. (e.g. home child care, bed & breakfast, etc.).
- ☐ One unlit sign advertising an active farming operation, which does not exceed 16 sq. ft.
- ☐ One unlit sandwich board, or other moveable sign, per business, not to exceed 4 ft. in height and 12 sq. ft. in area, and displayed only during hours of operation.
- ☐ Temporary on-premise signs for the sale of seasonal agricultural products, which do not exceed 16 sq. ft., and are in place for no more than six months during any one year period.
- ☐ One temporary, unlit advertising sign, which does not exceed 16 sq. ft. for an approved construction project or residential subdivision.
 - ☐ Sign shall be removed when construction is complete, or
 - ☐ Sign shall be removed when 75% of the residential lots have been transferred into individual ownership.

General

- ☐ Legally posted, trespassing, hunting or safety zone signs.
- ☐ Decorative, wall-mounted nostalgic or replica signs not used for advertising purpose, and do not exceed 8 sq. ft.
- ☐ Wall murals intended solely for artistic, non-advertising purposes.
- ☐ Unlit window signs and displays.

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