



TOWN OF UNDERHILL

ACCESS PERMIT APPLICATION

OFFICE USE ONLY

APPLICATION #:

PROPERTY CODE:

ZONING DISTRICT(S):

- ☐ Underhill Flats Village Center
- ☐ Underhill Center Village
- ☐ Rural Residential
- ☐ Water Conservation
- ☐ Mt. Mansfield Scenic Preservation
- ☐ Soil & Water Conservation

All Driveways and private roads shall conform to the standards of the 2015 Underhill Driveway, Road and Trail Ordinance, as amended December 18, 2018, which includes the AOT A-76 and B-71 standards. Waiver requests must be submitted at the time application. Applications shall be referred by the Zoning Administrator to the Selectboard and/or the Development Review Board where applicable.

APPLICATION TYPE

- ☐ Access Permit
- ☐ Access Permit Amendment
- ☐ Administrative Access Permit Amendment
- ☐ Temporary Access Permit

REVIEWING BODY

- ☐ Administration/Staff
- ☐ Development Review Board
- ☐ Selectboard

Review Date

___/___/___

OFFICE REVIEW

Received by: _____

Received Date: ___/___/___

Site Visit Date: ___/___/___

Road Classification: _____

Speed Limit /Average Running Speed: _____ mph
(if applicable)

Sight Distances:
Left: _____ ft.

Right: _____ ft.

Culvert Required?

- ☐ No
- ☐ Yes; Size: _____

Comments, Restrictions, Conditions Recommended:

REQUIRED APPLICATION MATERIALS

Required Materials

- ☐ Application
- ☐ Application Fee (\$50.00 + Recording Fees)
- ☐ Copies of a Site Plan Illustrating (please submit 3 copies):
 - ☐ Proposed Access on a Public or Private Road
 - ☐ Property Boundaries with Measurements to Proposed Curb Cut
 - ☐ Landmarks Sufficient to Determine Access Point and Path of Traveled Way
 - ☐ Distance From All Waterways
 - ☐ All Easements, Covenants, and Abutting Property Owners
- ☐ Written Waivers/Modifications Requests
- ☐ Stake the Centerline of the Proposed Driveway/Road at 50 ft. Intervals

Please Checkoff All Submitted Materials

APPLICANT SIGNATURE

DATE

LANDOWNER SIGNATURE

DATE

All construction is to be completed in accordance with the Town of Underhill Unified Land Use & Development Regulations, as amended, and any & all federal and/or State regulations currently in effect. Once approved, notice of the permit is required to be posted in a conspicuous location on the property during the appeal period. The Town recommends that that notice be posted during the duration of the construction period. The applicant and/or landowner is required to contact the necessary State agencies to obtain permits: (802) 477-2241 (permit specialist). Interest persons have the right to appeal the approval of a permit to the Development Review Board within fifteen days (15) from the date of issuance.