**Employment Application**

**Town of Underhill**

**Position applying for**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Last First Middle

Telephone: Email: Alternate telephone: Address:

Are you willing to accept employment knowing that the Town of Underhill is an at-will employer? Yes No (circle one)

Are you able to perform the essential functions of

the position with or without accommodations? Work overtime? Yes No

Yes No Provide a valid VT Driver's License? Yes No

If necessary, for the job are you older than: If so, fill out the following: Issuing state:

14 15 16 (Check one) Type:

18 19 21 Endorsement(s): Hazardous Material Passengers

I am legally eligible for employment in the U.S.? Tankers Tank with Hazardous Materials

Yes No School Bus Double/Triple trailers

I am seeking a full-time position: Yes No Work the following shifts: (check all that apply)

**I will be able to report to work on: \_\_/\_\_\_/\_\_\_\_\_** Any Day Night Swing Rotating

EMPLOYMENT HISTORY

List most recent employment first. Include summer or temporary jobs:

Employer name and address: Position title/duties, skills: Start End

Reason for leaving:

Employer name and address: Position title/duties, skills: Start End

Reason for leaving:

Employer name and address: Position title/duties, skills: Start End

Reason for leaving:

Employer name and address: Position title/duties, skills: Start End

Reason for leaving:

Summarize other employment related to this job:

High school College/university Business/technical Additional

Institution Name

# of Years Field of Study Graduate/Degree

Are you a veteran? Yes No If yes, Branch of Service: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other qualifications such as special skills, abilities or honors that should be considered:

Types of computers, software, and other equipment you are qualified to operate or repair:

Professional licenses, certifications or registrations:

Additional skills:

List two personal references who are not relatives or former supervisors.

Name Telephone Occupation Years known

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In case of accident or illness, please contact: Name: Daytime phone: Address: Relationship:

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job.

You will be required to: supply your birth certificate or other proof of authorization to work in the United States, may be required to have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms. I understand and agree to the information shown above.

**Signature of Applicant**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Equal Employment Opportunity:** Employment discrimination based on ancestry, sexual orientation, gender identity, age, race, color, religion, sex, national origin, physical or mental condition, disability, political affiliation, or place of birth is prohibited. All eligible applicants or job-holders have equal opportunity in all areas of employment in the Town of Underhill.